

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, February 03, 2026

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve February 03, 2026, agenda
5. Action to approve January 27, 2026, minutes of the Board of Codington County Commissioners
6. Action to approve a request to sell alcohol at a wedding event at the Extension Center – Kranz/Appelhof
7. Action to approve a request to sell alcohol at a wedding event at the Extension Center – Stromseth/Stadheim
8. Monthly Reports
 - a. 4-H Educator
9. Note 4-H Shooting Sports intent to hold a raffle
10. Action to approve a Bridge inspection resolution #2026-03
11. Action to declare office equipment surplus to be destroyed in the Emergency Management office
12. Action to authorize application of Homeland Security grant funds
13. Action to approve abatement applications
14. Action to approve claims for payment
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Watertown Winter Farm Show, February 11-14
19. Old Business
20. New Business
21. Open
 - a. Public Comments
 - b. Commission Comments
22. Action to enter into Executive session pursuant to SDCL 1-25-2
 - (1) Discussion of personnel issues (SDCL 1-25-2(1))
 - (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))
 - (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))

(4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))

(5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))

23. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

January 27, 2026

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 27, 2026, at the Codington County Court House. Commission members present were Lee Gabel (via ZOOM), Tyler McElhany, Myron Johnson, Randall Schweer, and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner McElhany.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by Johnson, to approve January 27, 2026, agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of January 20, 2026; all voted aye; motion carried.

HOME BUILDERS' ASSOCIATION REQUEST TO SERVE ALCOHOL AT A PRIVATE VENDOR EVENT AT THE EXTENSION CENTER COMPLEX

Julie Kneeland, Executive Officer with the Watertown Area Home Builder's Association, met with the Board to request authorization to serve alcohol to vendors at a private social event following the close of the Home Show on March 14, 2026. Motion by Johnson, second by McElhany, to allow the request as presented by Ms. Kneeland; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board: Cheri and I completed the State Communications Drill and survey January 13, 2026; Region 2 in-person meeting, and Crisis Track Training on January 14, 2026; participated in meetings concerning cyber security incident planning with TwoTrees; updated the Weather Spotter list, LEPC roster, County contacts and Fire Dept. Rosters; uploaded State Personnel Action Forms, State Timesheets, and other quarterly reporting documents in WebEOC; January 16th-18th, 2026, Search and Rescue hosted an Ice Dive Operations class by Dive Rescue International, 16 members of CCSAR and members of Beadle County Dive Team attended and received either a dive or shore support certification; several members of the team had done this before, but had been several years for having this course in its entirety, it was good to provide new members knowledge and refresh things that may not get covered through more condensed in-house training, it also ensures our team is consistently performing these higher-risk operations as safely and efficiently as possible and gave us time for prolonged operations, building more reps and proficiency, I would like to give a shout out to DJ for lining the training up, and to the volunteer members who attended, they sacrificed approximately 24 hours of their time on a workday and two days over the weekend, CCSAR brings fantastic capabilities to the county and the region.

RANGELAND FIRE ASSISTANCE RESOLUTION/FIRE PROTECTION AGREEMENT

The Board received correspondence from the SD Dept. of Agriculture addressing a need for updated contact information regarding the County's designee for obligating funds in the event of a county request for fire suppression assistance. Motion by Gabel, second by McElhany, to approve Resolution 2026-02; all present voted aye; motion carried.

RESOLUTION 2026-02

"BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of Codington County as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the Codington County Board of Commissioners.

Effective Date: January 27, 2026

County Fire Assistance Authorization List:

Name	Position	Daytime Phone	Emergency or Cell Phone
Andrew Delgado	Emergency Management	605-882-6272	605-520-6272
	Director		
Troy VanDusen	County Commission	605-882-5238	605-881-8527
	Term ends 12/31/2028		
Cheri Howell	Emergency Management	605-882-6272	605-956-0609
	Deputy		

"BE IT HEREBY RESOLVED, that Andrew Delgado, Codington County Emergency Management Director, is appointed County Rural Fire Coordinator for Codington County, South Dakota. The Codington County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of Codington County, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to Codington County. This authority shall continue in full force and effect until terminated or modified by resolution of the Codington County Commissioners.

Dated this 27th day of January, 2026

Troy VanDusen, Chair Codington County Commission

ATTEST:

Brenda Hanten, County Auditor

VOLUNTEER ROSTERS

Motion by Johnson, second by McElhany, to approve the following volunteer rosters for the purposes of workers compensation insurance coverage: Codington County Search and Rescue Team, Codington County Weather Spotters, and Emergency Management on-call/back-up staff; all voted aye; motion carried. The volunteer rosters will be kept on file in the Auditor's Office and updated as needed throughout the year.

Codington County, 27 January 2026

CODINGTON COUNTY LEPC ROSTER

Motion by McElhany, second by Schweer, to approve the Codington County LEPC Roster as submitted by the Codington County Emergency Management Office; all voted aye; motion carried. This list will be kept on file in the office of the County Auditor.

GUARDIAN CELL CHECK SOFTWARE SYSTEM

Motion by McElhany, second by Gabel, to approve Sourcewell quote for Guardian Cell Check Software System to include 5th Spartan and Medication Manager, in the amount of year one amount \$9,948.50 and \$9,466.75 annually on the 1-year anniversary, Chief Correctional Officer, Matt Blackwelder, explained to the Board that this software tracks the inmates medications which is currently being done on paper and will use Key Fobs instead of ID cards for employees, this system will be used in the new jail facility so purchasing this now will allow us to train the employees before the move to the new jail; all voted aye; motion carried.

OPIOID GRANT FOR COMMUNITY AWARENESS CAMPAIGN

Motion by Johnson, second by Schweer, to authorize Chair to sign Opioid grant for Community Awareness Campaign, in the amount of \$50,000; all voted aye; motion carried.

OPIOID GRANT FOR TRANSPORTATION AND CELL PHONES FOR PRE-TRIAL CLIENTS

Motion by McElhany, second by Schweer, to authorize Chair to sign Opioid grant for transportation and cell phones for pre-trial clients, in the amount of \$5,000; all voted aye; motion carried.

FLOOR SCRUBBERS FOR GOVERNMENT BUILDINGS

Motion by Gabel, second by McElhany, to approve a quote for Scrubber IMop from Hillyard, in the amount of \$3,906.52 and to approve a quote for IPC CT30B45 18" Scrubber from Proline, in the amount of \$5,250.00; Facility Manager, Steve Moloengraaf, explained to the Board that the smaller IMop will be used in the smaller spaces in the Courthouse and the larger Scrubber is the same Scrubber that was purchased at the Extension Center, he received two quotes and recommended purchasing the IMop from Hillyard and the 18" Scrubber from Hillyard, these are budgeted items; all voted aye; motion carried.

COMPENSATION FOR JUDGES OF ELECTIONS

Motion by Johnson, second by McElhany, to compensate 2026 Judges of elections at \$225.00 for election day, plus \$50.00 for attending election schools and training, as recommended by Auditor, Brenda Hanten, all voted aye; motion carried.

CLAIMS

Motion by Gabel, second by McElhany, to approve for payment the following list of claims; all voted aye; motion carried. HEALTHEQUITY 81.00 SVC, SDPAA 118.98 MAINT, THOMSON REUTERS-WEST 794.96 SVC, TWOTREES TECHNOLOGIES 1255.20 SUP, WATERTOWN PUBLIC OPINION 1433.56 PUB,

Motion by Gabel, second by McElhany, to approve the following new jail claim; all voted aye; motion carried. – ARCHITECTURE INCORPORATED 12339.00 SVC, BECKENHAUER CONSTRUCTION INC 416089.73 SVC, THE TEGRA GROUP, INC 20688.00 SVC,

SALARY CLAIMS

Motion by Gabel, second by Johnson, to approve for payment the following January salary claims. all voted aye; motion carried.

Commissioners: 12,182.73 total salaries. Auditor: 23,780.17 total salaries. Co. Treasurer: 50,510.38 total salaries. States Attorney: 61,112.73 total salaries. Gov. Buildings: 17,220.25 total salaries. Dir. Equalization: 62,580.57 total salaries. Reg. of Deeds: 33,615.32 total salaries. Veterans Service:

13,349.31 total salaries. Sheriff: 157,010.36 total salaries. Jail: 203,382.47 total salaries. Coroner: 2583.60 total salaries. Welfare: 33,935.57 total salaries. CO. Nurse: 6,456.63 total salaries. Park: 0 total salaries. Ag. Bldg.: 14,443.53 total salaries. Co. Extension: 14,573.75 total salaries. Weed: 6,285.26 total salaries. Planning Board: 485.95 total salaries. Road & Bridge: 127,352.13 total salaries. Emergency Management: 17,202.86 total salaries. Crime Victim: 9,332.90 total salaries. W.I.C.: 6,001.76 total salaries. 24/7: 7,882.75 total salaries Total 881,280.98

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 80,614.34; VSP 953.00 eye insurance; S.D. Supplemental Retire. 5,290.00 suppl. retire.; Sanford 113,974.21; Reliance Standard Life Insurance 1204.17 life ins.; Delta Dental 7,598.40 ins.; Codington County 7,826.73 employee HSA contribution; AFSCME Council 65 482.04 employee union dues; AFLAC 4,216.98.; VSP 443.05 eye insurance; John Hancock 3,500.00 suppl. retire.; AFLAC 1,783.30 ins.; Sioux Valley Credit Union 21,164.60 employee payments; John Hancock Roth 400.00 suppl. retire.; SDRS Supplemental Retirement 4,705.00 Roth retirement; Teamsters Local Union 120 438.00 employee union due; Codington County Deputy Sheriff's Association 135.00 employee union dues; ReliaBank Dakota 60,977.86 federal withholding; ReliaBank Dakota 80,924.88 social security; ReliaBank Dakota 18,926.04 Medicare; United Way 25.00 employee contributions; Health Equity 7,826.73 employee HSA contribution.

OLD BUSINESS

Commissioner Gabel informed the Board that the foundation work is almost complete, prepping for the pre-cast, some additional change documents, Commissioner McElhany will visit pre-cast plant.

OPEN

Commission Comments – Commissioner McElhany attended two TCP meetings, staff commented that the Friday meeting was best meeting so far, errors are getting corrected; 14th Ave. bridge project is going well and ahead of schedule, footings are in and are ready to start running concrete.

EXECUTIVE SESSION

Motion by McElhany, second by Schweer, to enter executive session, per SDCL 1-25-2(1); (3) Preparing for contract negotiations or negotiating with employees or employee representatives at 9:26 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:44 a.m., no action was taken. Human Resource Representative, Natalie Remund and Community Service Director were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer to adjourn at 9:46 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

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Published once at the total approximate cost of \$ _____



SOUTH DAKOTA STATE UNIVERSITY EXTENSION

January 27, 2026

Codington County Commissioners:

This letter is to notify you that it is the intention of Codington County 4-H Shooting Sports program to hold a raffle. The start date for the ticket sales is March 3, 2026, and the end date of the ticket sales and date of the drawing is on or before May 17, 2026. The cost of the tickets will be \$20 each or 3 for \$50 with 1,000 tickets being sold.

The prizes for the drawing will be:

- 1) CVA Cascade .223 Remington Bolt-Action Rifle – 22" Barrel
- 2) Ruger Mark III Hunter .22 LR Pistol
- 3) Franchi Momentum Varmint .22-250 Remington Bolt-Action Rifle
- 4) Uberti 1873 Cattleman II .22 LR Revolver
- 5) Stoeger M3500 12 Gauge Shotgun
- 6) CZ SP-01 9mm Semi-Auto Pistol
- 7) Franchi Affinity 3 12 Gauge Shotgun
- 8) Browning X-Bolt Stalker LR 6.8 Western Bolt-Action Rifle
- 9) APF Ragnar 5.56 NATO Rifle
- 10) Savage Arms 111 Long Range Hunter: 300 Win Mag
- 11) Open Range training: 2 certificates for Intro to handgun
- 12) TSC: Pit Boss Pellet grill (Model PB700) & \$100 gift card for supplies
- 13) Les Schwab: Four Oil Changes
- 14) Lew's Fireworks All American Bundle
- 15) Runnings: \$200 gift card
- 16) Walmart: \$200 gift card
- 17) Papa Murphy's: Pizza for a year certificate
- 18) Car Care Bundle: 2 oil changes from Les Schwab, 3 Car washes from Dutch Boy, \$200 windshield certificate from Riddles Glass, & \$40 in E bucks from Glacial Lakes Ethanol
- 19) Summer Fun Bundle: Cooler containing: Lil Skipper Tube from Dano's Marine, \$50 gift cert from Trav's Outfitter, \$25 meat certificate from Jungers, chair & blanket from Glacial Lakes ethanol
- 20) Sioux Valley Coop: \$100 Gas Card
- 21) On the Go Bundle: \$100 E bucks & travel cup from Glacial Lakes Ethanol & 2 car washes from Dutch Boy

All Firearms Laws & Regulations apply. Proceeds from the raffle will be used for the Codington County 4-H Shooting Sports program to grow our program and support the needs we have for the 4-H youth.

Please contact us if you have any questions. Thank you!

Sincerely,

Jodi Loehrer

SDSU Extension 4-H Educator

jodi.loehrer@sdsstate.edu

Sam Jacobson

Codington County 4-H Shooting Sports Coordinator

sam.jacobson@gmail.com

**RESOLUTION 2026-03
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, 23 CRF 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Date this 3rd day of February, 2026, at Watertown, South Dakota.

Codington County Board of Commissioners

Troy VanDusen, Chair

ATTEST:

Brenda Hanten, County Auditor

**Codington County Emergency Management
Surplus Property
01/29/2026**

[illegible]

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS		
EMPLOYEE NAME Charlie Dally		DATE 1/27/2026
EFFECTIVE DATE 2/9/2026	POSITION TITLE FacilitiesTech I Grade #20	DEPARTMENT Government Buildings
CURRENT STEP	NEW STEP A	
CURRENT PAY RATE	NEW PAY RATE \$21.96	
REASONS FOR CHANGE New Hire		

EMPLOYEE SIGNATURE_____

DEPARTMENT HEAD SIGNATURE_ Steve Molengraaf

DATE_____

COUNTY COMMISSIONERS_____

DATE_____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE
EFFECTIVE OR ANNIVERSARY DATE.