

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, January 27, 2026**

- 1. Pledge of Allegiance**
- 2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
- 3. Conflict of interest items**
- 4. Action to approve January 27, 2026, agenda**
- 5. Action to approve January 20, 2026, minutes of the Board of Codington County Commissioners**
- 6. Action to approve request from Watertown Home Builders Assoc., to serve alcohol to vendors at a private Social event at the Extension Center Complex following the close of the Home Show event**
- 7. Monthly Reports**
  - a. Emergency Management**
  - b. Sheriff**
- 8. Action to approve a resolution to designate County officials for fire suppression assistance requests**
- 9. Action to approve volunteer rosters for Workers Compensation Insurance**
- 10. Action to adopt annual LEPC roster**
- 11. Action to approve purchase of Guardian cell check software for Detention Center**
- 12. Action to approve accepting \$50,000 Opioid grant for community awareness campaign**
- 13. Action to approve accepting \$5,000 Opioid grant for transportation and cell phones for pre-trial clients**
- 14. Action to approve quote for two floor scrubbers for Government Buildings, as budgeted**
- 15. Action to set compensation for 2026 Election Judges**
- 16. Action to approve abatement applications**
- 17. Action to approve claims for payment**
- 18. Action to approve automatic budget supplements**
- 19. Action to approve personnel changes**
- 20. Action to approve travel requests**
- 21. Public Notices -- a possible quorum of Commissioners could be in attendance at:**
  - a. Watertown Winter Farm Show, February 11-14**
- 22. Old Business**
- 23. New Business**
- 24. Open**
  - a. Public Comments**

b. Commission Comments

25. Action to enter into Executive session pursuant to SDCL 1-25-2

- (1) Discussion of personnel issues (SDCL 1-25-2(1))
- (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))
- (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))
- (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))
- (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))

26. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

January 20, 2026

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 20, 2026, at the Codington County Court House. Commission members present were Lee Gabel (via ZOOM), Tyler McElhany, Myron Johnson, and Randall Schweer, absent Troy VanDusen; Vice-Chair McElhany, presiding. The pledge of allegiance was led by Commissioner Schweer.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Vice-Chair McElhany called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by Schweer, second by Gabel, to approve January 20, 2026, agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Gabel, to approve the minutes of January 13, 2026; all voted aye; motion carried.

**NOTE ANNUAL REVIEW OF OPEN MEETING LAWS SDCL 1-25-13**

State's Attorney, Alison Bakken, informed the Board that due to the change in State Law it is required to have an annual review of open meeting laws SDCL 1-25-13, she provided the Board with materials with open meeting laws and the Attorney General's publication and asked if the Board had any questions.

**CODINGTON COUNTY PRO PHEASANT EVENT**

Nick Pillatzke, president of the Codington County Pro Pheasants organization, met with the Board to request authorization to sell alcohol at the 24<sup>th</sup> Annual Pro Pheasants banquet which will be held at the Codington County Extension Center Complex on February 20<sup>th</sup>, 2026. Mr. Pillatzke reviewed the procedure for the event, how the sale of alcohol is handled, and noted the license, from Second Street Station, will be transferred for this event. Second Street Station will be responsible for the monitoring and sale of alcohol at this event. Motion by Johnson, second by Schweer, to allow the Codington County Pro Pheasants organization to sell alcohol at their banquet at the Codington County Extension Center Complex; all present voted aye; motion carried.

**GIS WEBSITE DEVELOPMENT AND HOSTING**

Motion by Gabel, second by Johnson, to authorize Vice-Chair McElhany to sign a letter of agreement, between Codington County and First District Assoc. of Local Governments., authorizing payment to First District in the amount of \$4,000.00, for the continued hosting and development of the GIS website for calendar year 2026, all present voted aye; motion carried.

**PARCEL DATA BASE MAINTENANCE**

Motion by Gabel, second by Johnson, to authorize Vice-Chair McElhany to sign a letter of agreement, between Codington County and First District Association of Local Governments, authorizing payment to

First District in the amount of \$7,000.00, for services to maintain the County's parcel data base; all voted aye; motion carried.

#### **MONTHLY REPORTS**

**Highway Superintendent, Randy Falvey**, updated the Board: Grangaard Construction Inc. is continuing work on the 14<sup>th</sup> Ave. bridge, most of the piles have been driven so they can start pouring footings; finished up work on the first phase of the truck storage upgrade project on the north end of the county shop, the electrical engineer that works with Banner went over our electrical systems at the Highway shop so now we are waiting on the electrical and construction drawings for the second phase of the project from Adam Hanson of Banner Engineering; hauled sand for a couple of days from Con-Ag to the City Street Department facility to contribute our portion of the joint shared sand/salt mix that we use on our roads during the winter season; we have continued to be very fortunate with the snow so far this season, we had a couple snow events, nothing too bad, wind being the biggest issue, so we had the guys go out for a few hours here and there to put down sand and to scrape some snow in areas; have started to crack seal some of our roads starting with CR 6A north of town; had a number of our newer guys attend Hazmat training at Lake Area Tech and will be sending a few more in February; have had a number of our newer dump trucks checked for a recall involving the torque specs on the rear axle u-bolts, no issues were found with any of our vehicles; along with these safety concerns we replaced a number of windshields in our vehicle also. **Facility Manager, Steve Molengraaf**, Ag. Building – the correct entry doors were finally completed to the extension office entrance, barn is getting set up for the winter farm show; staff will be installing heaters when they start arriving this week, the concrete in the front entrance to the sale ring door has lifted slightly, this causes the door to be out of square and not to open, the concrete contractor has been informed that they need to fix the issue before the farm show; Court House – normal maintenance; Detention Center – normal maintenance; Park – online booking begins February 1<sup>st</sup>, 2026, at midnight for any days of the camping season, starting May 1<sup>st</sup> of first night of stay, camping reservations can be made by going to the Codington County website under Memorial Park. Weed – Annual Weed board meeting and soup supper with the Townships has been set for March 11<sup>th</sup>, 2026, at 6:00 p.m. in the kitchen of the Codington County Extension Complex, will be working the weed booth at the Sioux Falls farm show; State Weed Conference is February 17<sup>th</sup>-20<sup>th</sup> in Deadwood, Ron Moehring won't be able to attend and the rest of the weed board members and spraying staff also cannot attend, need someone else to attend so we don't lose full grant dollars; need a Weed Board member from the southwest part of county due to Mike Paulsen resigning. WNV –

#### **SURPLUS HIGHWAY EQUIPMENT**

Motion by Johnson, second by Schweer, to declare the following Highway equipment surplus to be sold on Purple Wave; 1993 Lincoln WM-250 portable wire welder; all voted aye; motion carried.

#### **NOTE MILEAGE RATE CHANGE FOR NON-ELECTED EMPLOYEES**

Note that the mileage rate change for non-elected employees will now be 72.5 cents per mile, effective January 1, 2026.

#### **CORRECTIONAL OFFICER POSITION**

Motion by Gabel, second by Schweer, to approve to hire a full-time correctional officer position in the jail; due to a promotion; all voted aye; motion carried.

#### **BUDGETED OPERATING CASH TRANSFERS**

Motion by Gabel, second by Johnson, to approve the following operating cash transfers as budgeted for 2026:

Debit General Fund \$1,357,055.00

Credit Road & Bridge Funds \$1,000,000.00

Credit Emergency Management Fund \$233,612.00

Credit Victims of Crime Fund \$109,430.00

Credit WIC Fund \$14,013.00

Upon vote of the Board, all voted aye; motion carried.

#### **REVIEW EMPLOYEE PERSONNEL MANUAL**

Human Resource Representative, Natalie Remund, provided the Board with updates to the Personnel Manual regarding uniform allowance for the management staff of the Sheriff's Department including the Sheriff, Chief Deputy and Chief of Corrections which matches the allowance allowed per the Sheriff's Deputies and Correctional Officers Collective Bargaining Agreements, in addition, a uniform allowance shall also be provided as follows for the following departments: Director of Emergency Management, Change Appendix A in 7.17 Wages to Appendix B, and 7.18 Cell Phone Stipend to include that the Cell phone stipends are based on position grade per the County's wage scale: Motion by Gabel, second by Schweer, to approve the changes as relating to uniform allowance, cell phone stipends, and change appendix A to B, as presented by Human Resource Representative, Natalie Remund, all voted aye; motion carried.

#### **PERSONNEL CHANGE**

Motion by Gabel, second by Johnson, to approve the following personnel change: Konner Anderson, Deputy Sheriff, G40/Step B, \$30.63 per hour, effective 2-01-2026; all voted aye; motion carried.

#### **TRAVEL REQUESTS**

Motion by Johnson, second by Schweer, to approve the following travel requests: Weed & Pest staff to attend Farm Show and Conference; all voted aye; motion carried.

#### **EXECUTIVE SESSION**

Motion by Johnson, second by Gabel, to enter executive session, per SDCL 1-25-2(1); (3) Preparing for contract negotiations or negotiating with employees or employee representatives at 9:25 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:35 a.m., no action was taken. Human Resource Representative, Natalie Remund, was present for executive session.

#### **ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Gabel, second by Schweer to adjourn at 9:36 a.m., all voted aye; motion carried.

ATTEST:

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Brenda Hanten  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_

## RESOLUTION 2026-02

**“BE IT HEREBY RESOLVED**, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of Codington County as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the Codington County Board of Commissioners.

Effective Date: January 27, 2026

County Fire Assistance Authorization List:

Name	Position	Daytime Phone	Emergency or Cell Phone
Andrew Delgado	Emergency Management Director	605-882-6272	605-520-6272
Troy VanDusen	County Commission Term ends 12/31/2028	605-882-5238	605-881-8527
Cheri Howell	Emergency Management Deputy	605-882-6272	605-956-0609

**“BE IT HEREBY RESOLVED**, that Andrew Delgado, Codington County Emergency Management Director, is appointed County Rural Fire Coordinator for Codington County, South Dakota. The Codington County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of Codington County, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to Codington County. This authority shall continue in full force and effect until terminated or modified by resolution of the Codington County Commissioners.

Dated this 27<sup>th</sup> day of January, 2026

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Troy VanDusen, Chair Codington County Commission

ATTEST:

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Brenda Hanten, County Auditor

CODINGTON CO. WEATHER SPOTTER/VOLUNTEERS - 01/2026



## CODINGTON COUNTY SEARCH AND RESCUE TEAM

Since								
01-22		Andrew Delgado, EM Director						
12-15		Cheri Howell, EM Deputy						

10-99	RD	<b><u>Commander</u></b> Commander DJ York						
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07-06		<b><u>Assistant Commander</u></b> Jamie Torstenson						
01-18	RD	<b><u>Director of Safety</u></b> Chris Pownell						
12-15	D	<b><u>Administrative Assistant</u></b> Greg McDonald						

		<b><u>SQUAD A</u></b>						
10-13	RD	Chad Crom, Captain						
10-97	RD	Ken Nigg, Sgt.						
04-22	RD	Grant Britt						
08-06	D	Tylor Griffith						
09-23	RD	Austin Mattson						
09-23	RD	Brandon Peterson						
01-24	RD	Chad Jacobsen						

11-01	RD	<b><u>SQUAD B</u></b> Nathan Gast, Captain						
01-13		Wes Jennings, Sgt.						
02-06		Scott Serie						
04-17		John Lunzman						
04-24		Josh Kerfien						
08-25		Jordan Knippling						
04-17		Tim Waite						
06-25	D	Myles York						

01-18		<b><u>SQUAD C</u></b> Steve Johnson, Captain						
10-13		Duane Hanson, Sgt.						
03-04		Sharmell Murphy						
05-12		Rickie Walford						
09-23		Yu Ng						
08-25		Cheyanne Yurkovich						
09-25		Kaden Yurkovich						

Watertown Police Dispatch 882-6210

## Codington County LEPC Roster 01/2026

Name	
Beauchamp, Ryan	
Beynon, Rob	
Bloom, Adam	
Bollinger, Brian	
Dari, Robert	
Delgado, Andrew	
Ellis, Kirk	
Everson, Monica	
Falvey, Randy	
Fischer, Chad	
Greenfield, Steve	
Hallauer, Joyce	
Hanten, Brenda	
Hawley, Carrie	
Hofmeister, Amy	
Howard, Larry	
Howell, Brad	
Howell, Cheri	
Jongbloed, Scott	
Jurgen, Cole	
Kastein, Jerry	
Keller, Ryan	
Knight, Jackson	
Kruse, Craig	
Langerock, Gary	
Lenzner, Kyle	
Lunde, John	
McElhany, Tyler	
Mc Peek, Lee	
Miles, Brad	
Mitchell, Craig	
Molengraaf, Steve	
Murray, Amanda	
Oletzke, Mike	
Petersen, Justin	
Peterson, Sue	
Rehorst, Steve	
Remmers, Ryan	
Riley, Jeff	
Rowland, Don	
Schweer, Randall	

Solberg, Lynn		
Storm, Codi		
Sutton, Jim		
Thyne, Mark		
Toomey, Tim		
Torstenson, Jamie		
VanDusen, Troy		
Wamsher, Ralph		
Wicks, Andy		
Wicks, Dave		
Williams, Ayrton		
Wishard, Toby		



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Sourcewell Cooperative Purchasing

**SOURCEWELL MASTER AGREEMENT #030425-CDX | Public Safety Software**

Company Address 6900 Wedgewood Rd. N, Suite 325  
Maple Grove, Minnesota 55311  
United States

Created Date 1/13/2026  
Expiration Date 3/31/2026

Quote Name Level 1 - CodingtonCoDetSD - L1 Defender  
Bundle. Sourcewell: Codington County, Account  
#103892

Quote Number 00013304

Prepared By	Linda Kovar	Contact Title	Chief Jailer
Email	linda.kovar@guardianrfid.com	Contact Name	Matt Blackwelder
		Phone	(605) 882-6284
		Email	mblackwelder@codington.org

Note Some JMS providers will charge a fee for exporting their booking data. Please contact your JMS provider to ensure that this service is purchased. System Renewal Fee of \$9,466.75 is due annually on the go-live anniversary, 5% Sourcewell discount applied.

Product	Product Family	Line Item Description	Quantity	Sales Price	Discount (Percentage)	Total Price	Warranty	Max Replacements
Mission Command™ Defender Edition Bundle Level 01 License (51-100 inmates)	Platform	Bundle consists of the Platform and all items labeled as "Included"	1.00	\$6,995.00	5.00%	\$6,645.25	N/A	N/A
Mobile Command XR™ for Android™ Defender Edition	Software	Included	4.00	\$0.00	5.00%	\$0.00	N/A	N/A
GUARDIAN RFID® SPARTAN 3™ - Subscription	Hardware	Included	4.00	\$0.00	5.00%	\$0.00	Three-Year	1 per Serial#
GUARDIAN RFID® Hard Tag™	Hardware	Included	50.00	\$0.00	5.00%	\$0.00	Useful Life	Unlimited
Implementation Services - Defender Level 1 (51-100 inmates)	Professional Service	Included	1.00	\$0.00	5.00%	\$0.00	N/A	N/A
GUARDIAN RFID® Onsite Training (Days)	Professional Service	Included	2.00	\$0.00	5.00%	\$0.00	N/A	N/A
Medication Manager™ Level 01 License (1-100 inmates)	Software		1.00	\$1,695.00	5.00%	\$1,610.25	N/A	N/A

This quote is valid until the expiration date, and its accuracy may be subject to change beyond this date.

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Awarded Contract

Mobile Command XR™ for Android™ Defender Edition	Software		1.00	\$575.00	5.00%	\$546.25	N/A	N/A
GUARDIAN RFID® SPARTAN 3™ - Subscription	Hardware		1.00	\$700.00	5.00%	\$665.00	Three-Year	1 per Serial#
GUARDIAN RFID® Wave Wristband/ID/Key Fob Activator	Hardware		1.00	\$325.00	5.00%	\$308.75	One-Year	1 per year
GUARDIAN RFID® Officer Key Fob	Hardware		25.00	\$5.00	5.00%	\$118.75	None	N/A
One Time Technology Grant	Professional Service	One time technology grant to cover cost of 25 key fobs	1.00	(\$118.75)	0.00%	(\$118.75)	None	N/A

Subtotal	\$10,296.25
Discount	5.06%
Total Price	\$9,775.50
Shipping and Handling	\$173.00
Grand Total	\$9,948.50

**PROLINE**  
INC  
**WATERTOWN**

PO Box 14 / 117 West Kemp Ave  
Watertown, SD 57201  
605-882-5898

**Quotation**

Quotation Number	Date
T50914	1/20/2026

Name / Address
CODINGTON COUNTY MAINTENANCE 14 1ST AVE SE WATERTOWN, SD 57201

Ship To
SDSU EXTENSION WATERTOWN REGIONAL CTR 1910 W KEMP WATERTOWN, SD 57201

We Service what We Sell.

Rep	Terms	FOB
JPB	NET 30	WATERTOWN, SD

Item	Description	Qty	Retail	Price Each	Total
MXL4B46	I-Mop XL Compact Scrubber, 18" 1 Gal with Lithium Battery, Charger and medium blue Brushes	1	6,861.00	5,465.00	5,465.00
CT30B45-XD	IPC CT30B45 18" SCRUBBER, 8/9 gal, ON-BOARD CHARGER, (P or B) - WITH BATTERIES	1	5,966.00	5,250.00	5,250.00

Thank you for your interest in ProLine's IPC Floor Maintenance Equipment!	<b>Subtotal</b> \$10,715.00
prolinewatertown.com Ask about our financing options. This quote is valid for thirty days.	<b>Sales Tax (6.2%)</b> \$0.00
	<b>Total</b> \$10,715.00