

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 28, 2025

1. Pledge of Allegiance
2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve October 28, 2025, agenda
5. Action to approve October 21, 2025, minutes of the Board of Codington County Commissioners
6. Presentation on bridge inspections from Mark Junker, Banner Associates
7. Public Hearing and Action to approve Resolution #2025-16 vacating a portion of right-of-way in Polze Subdivision
8. Action to approve plat resolution #2025-17 Polze Subdivision Lot 15
9. Monthly Reports
 - a. Emergency Management
 - b. Sheriff
10. Discussion/possible action to approve purchase of 2 Cold Water Immersion Suits for Search & Rescue
11. Discussion/possible action to approve purchase of pressure washer for Highway Dept.
12. Action to declare printer surplus to be destroyed, in the Treasurer's office
13. Discussion/possible action to approve MS365 from annual renewal to monthly renewal
14. Action to approve to approve to purchase computer for Auditor's Office
15. Action to approve abatement applications
16. Action to approve claims for payment
17. Action to approve automatic budget supplements
18. Action to approve personnel changes
19. Action to approve travel requests
20. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Lincoln Day Dinner, November 7th, 2025, 2nd Street Station, 5:30 p.m. social, 6:30 p.m. dinner
 - b. Sioux Valley Commissioners Association meeting, November 12th, 2025, 12:00 noon, Madison
 - c. Farm Business Banquet, November 20th, 2025, Watertown Event Center, 6:00 p.m.
21. Old Business
22. New Business
23. Open
 - a. Public Comments

b. Commission Comments

24. Action to enter into Executive session pursuant to SDCL 1-25-2

- (1) Discussion of personnel issues (SDCL 1-25-2(1))**
- (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))**
- (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))**
- (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))**
- (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))**

25. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

October 28, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 28, 2025, at the Codington County Court House. Commission members present were Lee Gabel, Tyler McElhany (via Zoom), Myron Johnson, Randall Schweer; and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Highway Supt., Randy Falvey.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Schweer, second by Gabel, to approve the agenda for October 28, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of October 21, 2025; all voted aye; motion carried.

2025 BRIDGE INSPECTION OVERVIEW

Mark Junker, P.E., and Josh Olson, Banner Associates, Inc., met with the Board to review the 2025 Bridge Inspection report. Mr. Junker and Mr. Olson, noted the bridges discussed in this overview, in Codington County, are 20' or longer and federal requirements mandate that these bridges be inspected every 2 years at minimum. The SDDOT pays 80% of inspection costs and the County pays 20%. Codington County currently has 42 bridges on the inspection list. 10 bridges currently have weight limitations. Mr. Junker also reviewed recommendations for several other bridges, and which information has been provided to Highway Supt., Randy Falvey.

PUBLIC HEARING AND APPROVE RESOLUTION 2025-16 VACATING A PORTION OF RIGHT-OF-WAY IN POLZE SUBDIVISION

Motion by Johnson, second by Gabel, to approve Resolution 2025-16 to approve vacating a portion of right-of-way in Polze Subdivision, Planning and Zoning Officer, Luke Muller, explained to the Board that the petitioners Suzanne Kay Brook, David E. Carlson, and Benedictine Sisters of the Mother of God Monastery, to have Codington County vacate the public access and public road lying between Lots 3 and 4, and Lot 13 of the Plat of Lots 1 through 13 of Polze Subdivision in Government Lot 4, Section 17-T116N-R53, West of the 5th P.M., Codington County, South Dakota. Chair VanDusen opened the public hearing at this time. No comments were offered by persons present for this hearing. Chair VanDusen closed the hearing at this time; all voted aye; motion carried.

RESOLUTION 2025-16

A RESOLUTION TO APPROVE THE VACATION OF A PUBLIC RIGHT-OF-WAY

WHEREAS, a Petition for the Vacation of Right-of-Way has been presented to the Codington County Board of Commissioners. Said right of way petitioned for vacation is described as:

Codington County, 28 October 2025

Right-of-way located between Lots 3 and 4, and Lot 13 of the Plat of Lots 1 through 13 of Polze Subdivision in Government Lot 4 of Section 17, Township 116 North, Range 53 West of the 5th P. M., Codington County, South Dakota

And is displayed on "Exhibit Drawing" attached hereto and hereby incorporated by reference.

WHEREAS, Barbara Younger on behalf of Benedictine Sisters of Mother of God Monastery, David Carlson, and Suzanne Brook have signed the Petition for Vacation of Right-of-Way indicating that they have reviewed the Petition and consent to the vacation of the right-of-way described in the Petition.

WHEREAS, The owner of Lots 4 and 13 of the Plat of Lots 1 through 13 of Polze Subdivision agrees to dedicate a private easement for the purpose of ingress/egress to Lots 2 and 3 of the Plat of Lots 1 through 13 of Polze Subdivision in Government Lot 4 of Section 17, Township 116 North, Range 53 West of the 5th P. M., Codington County, South Dakota.

WHEREAS, pursuant to public notice, hearing was held before the Board of County Commissioners on October 28, 2025 at 9:00 a.m., at which time the Petition for vacation was submitted for examination and no protest having been made, motion was made and seconded that the following Resolution be adopted:

BE IT RESOLVED that the portion of West Pelican Drive right-of-way described above shall be and is hereby vacated, and the County Auditor is hereby authorized and directed to certify this Resolution as a matter of record.

Dated at Watertown, South Dakota this 28th day of October, 2025.

The above and foregoing Resolution was moved for adoption by Commissioner Johnson, seconded by Commissioner Gabel, and upon roll call, all voted aye; thereupon the Chairman declared the same to be duly passed and adopted.

Troy VanDusen, Chairperson

Attest:

Brenda Hanten, Auditor

PLAT RESOLUTION APPROVED

Zoning Officer, Luke Muller, reviewed and presented the Board with the Plat of Polze Subdivision Lot 15 for their approval. The Board took the following action:

RESOLUTION 2025-17

A Resolution to approve the plating of Polze Subdivision Lot 15 in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

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Polze Subdivision Lot 15 located in Government Lot 4 of Section 17, Township 116 North, Range 53 West of the 5th P.M., Codington County, South Dakota. (Pelican Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner Schweer; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 28th day of October 2025, at Watertown, Codington County, South Dakota

Troy VanDusen

Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2025-17, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 28th day of October 2025, at Watertown, Codington County, South Dakota.

Brenda Hanten

County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board: closed out end of year with LEMPG; LARK was able to conduct their simulated emergency test; Prairie Lakes reached out and said they had some cots from COVID from the Dept. of Health which they don't have any use for them any longer and asked if Emergency Management Office would have any use for them which will distribute to some of the communities in the Codington County and some to Clark County which did received approval from Dept. of Health to do so; reported on the 2025-2026 winter outlook.

PURCHASE TWO COLD WATER IMMERSION SUITS FOR SEARCH AND RESCUE

Motion by Johnson, second by Gabel, to approve two cold water immersion suits for Search and Rescue, in the amount of up to \$2500.00 for both suits; Emergency Manager, Andrew Delgado, informed the Board that a couple of the cold water immersion suits have leaks in them which happens over time and the suits that have leaks will be phased out, there is \$25,000 in the supply Search and Rescue supply budget; all voted aye; motion carried.

PURCHASE PRESSURE WASHER FOR HIGHWAY DEPARTMENT

Motion by Johnson, second by Gabel, to approve quote for pressure washer for Highway Department, in the amount of \$5,790.00, from Proline Inc., Highway Dept., Randy Falvey, presented the Board with two

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quotes, from Proline Inc., one quote was for parts to fix the current pressure washer in the amount of \$1,854.00 and a quote to purchase a new pressure washer in the amount of \$6,840.00 with a trade-in amount of \$1,050.00 for the current pressure washer, due to the age of the current pressure washer and the amount of time that it gets used Highway Supt., Randy Falvey recommended purchasing the new pressure washer in the amount of \$5,790.00; all voted aye; motion carried.

SURPLUS OFFICE EQUIPMENT

Motion by Gabel, second by Schweer, to declare the following office equipment, in the Treasurer's Office, surplus to be destroyed: Laser Jet Pro M402n printer SN: PHBHJ94260; all voted aye; motion carried.

MS365 RENEWAL

Motion by Gabel, second by Schweer, to approve changing the annual renewal of MS365 in the amount of \$12,246.00 to a monthly renewal in the amount of \$1,238.40, Auditor, Brenda Hanten, informed the Board that due to the County utilizing SecureSD to change to .gov emails for more security which the State will fund for as long as funding is available and then the County will be responsible for the MS365 renewals after that, if the County don't change to a monthly renewal the County won't be refunded the amount that would be left for the annual renewal amount when the switch to .gov emails take place; all voted aye; motion carried.

COMPUTER PURCHASE FOR AUDITOR'S OFFICE

Motion by Gabel, second by Johnson, to approve purchase of one HP EliteOne 870 G9 All-in-One Computer for the Auditor's Office, in the amount of \$2,128.85, from Twotrees Technologies, as requested by Auditor, Brenda Hanten; all voted aye; motion carried.

OCTOBER SALARY CLAIMS

Motion by Gabel, second by Schweer, to approve for payment the following October salary claims; all voted aye; motion carried.

Commissioners: 12,182.69 total salaries. Auditor: 22,476.49 total salaries. Co. Treasurer: 46,751.97 total salaries. States Attorney: 57,971.58 total salaries. Gov. Buildings: 22,090.62 total salaries. Dir. Equalization: 59,736.07 total salaries. Reg. of Deeds: 32,059.10 total salaries. Veterans Service: 12,738.27 total salaries. Sheriff: 137,536.16 total salaries. Jail: 165,819.23 total salaries. Coroner: 6,889.60 total salaries. Welfare: 34,950.91 total salaries. CO. Nurse: 6,206.28 total salaries. Park: 9,107.63 total salaries. Ag. Bldg.: 12,745.24 total salaries. Co. Extension: 13,846.01 total salaries. Weed: 5,928.99 total salaries. Planning Board: 556.56 total salaries. Road & Bridge: 112,206.77 total salaries. Emergency Management: 15,839.89 total salaries. Crime Victim: 8,870.95 total salaries. W.I.C.: 5,745.75 total salaries. 24/7: 7,514.78 total salaries Total 809,771.54

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 77,134.80; VSP 946.39 eye insurance; S.D. Supplemental Retire. 5,275.00 suppl. retire.; Sanford 104,829.74; Reliance Standard Life Insurance 1228.67 life ins.; Delta Dental 7,829.90 ins.; Codington County 8,025.13 employee HSA contribution; AFSCME Council 65 364.42 employee union dues; AFLAC 4,048.68 ins.; VSP 404.94 eye insurance; John Hancock 3,440.00 suppl. retire.; AFLAC 1,723.58 ins.; Sioux Valley Credit Union 22,263.42 employee payments; John Hancock Roth 400.00 suppl. retire.; SDRS Supplemental Retirement 4,670.00 Roth retirement; Teamsters Local Union 120 438.00 employee union due; Codington County Deputy Sheriff's Association 150.00 employee union dues; ReliaBank Dakota 54,920.16 federal withholding; ReliaBank Dakota 73,918.68 social security; ReliaBank Dakota 17,287.50 Medicare; United Way 60.00 employee contributions; Health Equity 8,025.13 employee HSA contribution.

CLAIMS

Motion by Johnson, second by Gabel, to approve for payment the following list of claims; all voted aye; motion carried. SDPAA - \$1,011.42 and Thomson Reuters-West - \$347.96.

Motion by Johnson, second by Gabel, to approve a claim in the amount of \$38,895.93, payable to the City of Watertown for August 2025, 911 surcharge collections, Gabel, Johnson, McElhany and Schweer, voted aye; VanDusen was recused; motion carried.

OLD BUSINESS

Commissioner Gabel updated the Board that they are still working on forms for the walls, footings for exterior and walls are being poured and also attended a meeting coordinated by Community Service Office Director, Sara Foust and Substance Use and Justice Programs Coordinator, Angie Collignon, to organize a County/City partnership to coordinate a community wide effort to use the opioid funds.

TRAVEL REQUESTS

Motion by Gabel, second by Schweer, to approve the following travel requests: Government Buildings staff to attend conference and Emergency Management staff to attend conference; all voted aye; motion carried.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 10:04 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____