

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 21, 2025

1. Pledge of Allegiance
2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve October 21, 2025, agenda
5. Action to approve October 14, 2025, minutes of the Board of Codington County Commissioners
6. Action to award bid for 2025 Codington County Bridge Repair Project 15-240-155, pending SDDOT approval
7. Action to approve Banner contract for engineering services during the construction of Bridge Repair Project 15-240-155
8. Action to approve a request to sell alcohol at Dart Tournament at the Extension Center Complex
9. Monthly Reports
 - a. Community Health Nurse
 - b. Highway
 - c. Facility Manager
10. Discussion/possible action to approve change order to County Highway Dept. Truck Storage project, adding additional overhead doors
11. Discussion/possible action to authorize chair to sign MOU between the city and county for ongoing maintenance and snow removal
12. Discussion/possible action to authorize Chair to execute an agreement for purchase of one quarter acre of property in conjunction with the 14th avenue bridge project
13. Action to approve updated Search and Rescue Team member's roster
14. Action to approve abatement applications
15. Action to approve claims for payment
16. Action to approve automatic budget supplements – Emergency Management - \$10,000
17. Action to approve personnel changes
18. Action to approve travel requests
19. Public Notices – a possible quorum of Commissioners could be in attendance at:
20. Old Business
21. New Business
22. Open
 - a. Public Comments
 - b. Commission Comments

23. Action to enter into Executive session pursuant to SDCL 1-25-2

- (1) Discussion of personnel issues (SDCL 1-25-2(1))**
- (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))**
- (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))**
- (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))**
- (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))**

24. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

October 21, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 21, 2025, at the Codington County Court House. Commission members present were Lee Gabel (via Zoom), Tyler McElhany, Myron Johnson, Randall Schweer; and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by J.T. Fey.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by McElhany, second by Schweer, to approve the agenda for October 21, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of October 14, 2025; all voted aye; motion carried.

AWARD BID OF CODINGTON COUNTY BRIDGE REPAIR PROJECT 15-240-155

The following bids were opened and announced during the Board's meeting held on October 14, 2025, and certified as follows:

<u>BIDDER'S NAME AND ADDRESS</u>	<u>BID AMOUNT</u>
Ti-Zach Concrete, LLC, Le Center, MN	\$256,132.37
Nolz Dragline and Const. Inc., Hartford, SD	\$146,352.75
Lehtola Builders Inc., Lake Norden, SD	\$105,657.10
BX Civil & Const. Inc., Dell Rapids, SD	\$104,227.50
Hollaway Bridge & Culvert Inc., Parker, SD	\$102,729.00
Prahm Const. Inc., Slayton, MN	\$ 92,839.70

All bidders provided a bid bond.

Mark Junker, Banner Assoc., appeared before the Board; Mark reviewed all the Bids with the Board and to accept the bid from Prahm Const. Inc., Slayton, MN, in the amount of \$92,839.70; motion by Johnson, second by McElhany, to accept the bid from Prahm Const., in the amount of \$92,839.70; all voted aye; motion carried.

CONTRACT FOR ENGINEERING SERVICES FOR CODINGTON COUNTY BRIDGE REPAIR PROJECT 15-240-155

Motion by McElhany, second by Gabel to authorize chair to sign Contract for Engineering Services for Codington County Bridge Repair project 15-240-155 with Banner Associates, Inc., in an estimated fee of \$38,000.00, Mark Junker, provided the Board with the contract identifying the Scope of Services; all voted aye; motion carried.

DART TOURNAMENT AT CODINGTON COUNTY EXTENSION COMPLEX

Tom Halverson, owner of Shooters Bar, met with the Board to request authorization to sell alcohol at a Dart Tournament which will be held at the Codington County Extension Center Complex on December 5th & 6th, 2025. Mr. Halverson reviewed the procedure for the event, how the sale of alcohol is handled, and noted the license, from Shooters Bar, will be transferred for this event. Shooters Bar will be responsible for the monitoring and sale of alcohol at this event, which he mentioned having security and watch entrances. Motion by McElhany, second by Schweer, to allow the Dart Tournament to sell alcohol at their event at the Codington County Extension Center Complex; all voted aye; motion carried.

MONTHLY REPORTS

Community Health Nurse, Codi Storm, provided a quarterly report to the Board covering the following items: Personnel/office activity, staff training, immunizations, maternal health, child/adolescent services, school health activities, general public health office activities. **Highway Superintendent, Randy Falvey**, provided written report: Duinick paved and shouldered 2 miles of County Road 20-4 between County Road 11 and State Highway 81; striping will commence this week on the freshly chip sealed roads along with the 2 mile stretch of County Road 20-4; Duinick is also working on completing the Florence Main street repaving project, they should finish today or tomorrow, weather permitting; completed a culvert replacement project on CR 9-1, installed 2-8' culverts north of State Highway 20; continue hauling gravel throughout the county; dropped new dump truck off at Northern Truck in Fargo to have the box put on it after waiting several months, due to delays with steel; completed 5-Year Bridge Plan which was sent to the SDDOT for approval and was approved; Basin Construction is working on the Truck Storage upgrade project on the north end of the county shop; 2025 bridge inspections have been completed and will be brought before the Board next week; continuing the fall grass cutting along all of our roads; prepping snow removal equipment for the winter season. **Facility Manager, Steve Molengraaf**, Ag. Building – chip sealing and parking lot striping are completed, Floor epoxy is completed and looks very good, the warranty work plus the salering door entrance for concrete replacement was scheduled for last week and was delayed due to the wet conditions; Court House – the camera upgrade has been completed, and security guard really likes the upgrade; sound system in the small courtroom has been upgraded, parking lot chip sealing and striping has been completed, the new generator had a load test done last week and everything checked out great; Detention Center – the main waterline valve will be replaced by the first week or so of November; Park – 2025 – 1753 reservations, 1393 online reservations, 360 offline reservations, \$167,710.50 in revenue, 2024 – 1889 reservations, 1465 online reservations, 424 offline reservations, \$161,187.50 in revenue; staff are getting things finalized for the winter shutdown with a couple more mowings and by next week Friday will pretty well done; Weed – spraying for the year has been completed, staff are starting to clean and winterize the equipment; WNV – SD WNV statistics as of October 17th, 2025, 86 human cases, with 4 deaths, 10 human viremic blood donors in 7 counties.

COUNTY HIGHWAY DEPARTMENT TRUCK STORAGE PROJECT

Motion by Johnson, second by McElhany, to approve change order to the Codington County Highway Department Truck Storage project, to add additional overhead doors, with Basin Construction & Drain Tile, LLC, in the amount of \$68,014.66; Adam Hanson, Banner Assoc., Inc., informed the Board that with the change order there were 2 smaller proposals, a credit for \$4,000.00 and to add a hair pin around the peer that ties in the slab that will take the place of the steel tie in the amount of \$2,188.23, the original amount to add the doors is \$69,826.66 minus the \$4,000.00 credit and then adding in the hair pin amount of \$2,188.23 which then the amount is \$68,014.66; all voted aye; motion carried.

MOU BETWEEN CITY OF WATERTOWN AND CODINGTON COUNTY FOR ONGOING MAINTENANCE AND SNOW REMOVAL

Motion by McElhany, second by Schweer, to authorize Chair to sign MOU between the City of Watertown and Codington County for ongoing maintenance and snow removal, the contract was approved by State's Attorney, Alison Bakken; all voted aye; motion carried.

**AGREEMENT REGARDING EASEMENT GRANT, ACCEPTANCE OF EASEMENT
PAYMENT, EXECUTION OF PROPRIETOR'S CERTIFICATE, AND CONVEYANCE BY
QUIT CLAIM DEED**

Motion by McElhany, second by Johnson, to authorize Chair to execute an agreement regarding easement grant, acceptance of easement payment, execution of proprietor's certificate, and conveyance by quit claim deed, this agreement is for purchase of one quarter acre of property in conjunction with the 14th avenue bridge project, the agreement was approved by State's Attorney, Alison Bakken; all voted aye; motion carried.

SEARCH AND RESCUE TEAM MEMBERSHIP ROSTER UPDATE

Motion by Gabel, second by Johnson, to approve the updated Search and Rescue Team Membership Roster, this would include adding Caden Yurkovich, as recommended by Emergency Manager, Andrew Delgado; all voted aye; motion carried.

CLAIMS

Motion by McElhany, second by Schweer, to approve for payment the following list of claims; all voted aye; motion carried. Clubhouse Hotel & Suites - \$1,991.00, McKesson Medical Surgical - \$10.60, Mitchell A. Vilhauer - \$3,818.00, Reliabank Visa - \$18.23, and Watertown Public Opinion - 693.88.

AUTOMATIC BUDGET SUPPLEMENT

Motion by McElhany, second by Gabel, to approve an automatic budget supplement, to the Emergency Management budget in the amount of \$10,000 with HMEP Planning Grant funds; all voted aye; motion carried.

NEW BUSINESS

Auditor, Brenda Hanten, informed the Board of Governor Larry Rhoden's upcoming holiday administrative leave, Friday, November 28th, 2025, and Wednesday, December 24th, and Friday, December 26th, 2025, due to previously adopted policy the Board follows the Governor's administrative leave dates.

OLD BUSINESS

Commissioner Gabel updated the Board about the link that he sent for the webcam at the site of the new jail to be able to watch the progress by using it and they are working on forms for the walls.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Schweer, second by McElhany, to adjourn at 9:36 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____