

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, April 1, 2025

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the April 1, 2025, agenda
5. Action to approve the March 25, 2025, minutes of the Board of Codington County Commissioners
6. Monthly Reports
 - a. Community Health Nurse
 - b. Extension
7. Discussion/possible action to approve RFP for an evaluator for COSSUP grant
8. Discussion/possible action to approve RFP for marketing consultant for COSSUP grant
9. Discussion/possible action to approve contract with Face It Together for Peer support services with COSSUP grant
10. Discussion/possible action to approve job description for an FT Administrative Support position pay grade 25, in the Community Service office
11. Discussion/possible action to approve posting and hiring for the Administrative Support position, open until filled
12. Discussion/possible action to approve the revised 2025 Wage Scale (adding Substance Use and Justice Programs Coordinator position, previously approved at pay grade 40 and adding Administrative Support position at pay grade 25) in Community Service Office
13. Discussion/possible action to purchase semi tractor at the Highway Dept.
14. Discussion/possible action to hire and fill FT Maintenance Tech II vacancy at the Highway Dept., due to retirement
15. Action to declare office equipment surplus to be destroyed in the Sheriff's office
16. Note the Board will meet as a County Board of Equalization at 1:00 PM, April 8, at the Court House
17. Note the Board will meet as a Consolidated Board of Equalization at 6:30 PM, April 8 in the chambers of the Watertown City Council
18. Discussion/possible action to enact a burn ban resolution
19. Discussion/possible action to approve closing Treasurer's Office to public at 4:00 p.m. until May 1, 2025
20. Action to approve abatement applications
21. Action to approve claims for payment
22. Action to approve automatic budget supplements

23. Action to approve personnel changes

24. Action to approve travel requests

25. Public Notices – a possible quorum of Commissioners could be in attendance at:

- a. **Sioux Valley Commissioners Association meeting, Wednesday, April 2, 2025, 12:00 p.m., Brookings, SD**

26. Old Business

27. New Business

28. Open

- a. **Public Comments**
- b. **Commission Comments**

29. Action to enter into Executive session per SDCL 1-25-2

- (1) **Discussion of personnel issues**
- (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) **Preparing for contract negotiations with employees or employee's representatives**
- (4) **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

30. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

March 25, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 25, 2025, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Tyler McElhany joined the meeting at 9:12, Myron Johnson, Troy VanDusen and Randall Schweer; Chair VanDusen, presiding. The pledge of allegiance was led by Facility Manager, Steve Molengraaf.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Schweer, second by Johnson, to approve the agenda for March 25, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of March 18, 2025; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, submitted a written report: several area Emergency Management personnel are attending one of the required training courses for the Local Emergency Management Performance Grant, we are covering a new version of our credentialing, asset management, and rapid tag system; Weather Spotter training, there are two sessions, each covering the same topics to be held on April 9 at 6:00 p.m. and April 10 at 1:00 p.m. at the Codington County Extension Complex, (this is Wednesday and Thursday of severe weather preparedness week), there is no sign up or cost to attend; communicating what faults I can see with the Watertown Outdoor Warning sirens to try to get issues resolved prior to the first OWS test on April 11th, 2025; Cheri and Andrew had their quarterly visit with regional coordinator, talked training, and getting the Advanced Professional Series completed, Cheri has completed it and Andrew has one virtual and one in person class remaining, this class is not currently on the training calendar, but he has over two years to complete it, per the LEMPG; Cheri assisted in getting the local Resource list updated, this is a reference sheet of local assets that may be available through the private sector to facilitate a disaster response, from front end loaders, to cellular providers, to food. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of February 2025, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$12,300.76, and were retained by the County; Commissary items sold in the amount of \$3,243.87 with a commission fee to the County in the amount of \$3,434.24; 483 cases/calls for service; 11 accident reports were completed; 59 warrants served; 220 sets of civil papers served; 1,541 transport miles; average daily inmate population 53.54 (high ADP 59 and low ADP 47); 18 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 10 individuals using remote breathalyzers; 45 individuals testing twice daily PBT'S; 46 individuals reporting twice weekly for UA Drug testing; 0 individuals wearing a sweat patch; 170 bookings; \$3,958.98 collected in fees for out of county prisoner contracts; \$2,460.00 collected in work release fees; \$7,318.00 collected in fees for the 24/7 program; and 3,077.00 collected in SCRAM fees; received \$5,000.00 for 24/7 program from State of South Dakota staffing grant; previously TV service was free of charge,

because of FCC rules now have negotiated for TV service in the amount of \$205.00; advising the public to be aware of scams related to crypto currency, if this happens contact the Sheriff's Office as soon as possible as there is a possibility of recovering funds if done within 72 hours of the occurrence.

CELL PHONE STIPEND

Motion by Johnson, second by Schweer, to approve a monthly cell phone stipend, effective April 1, 2025, in the amount of \$40.00, to Community Service Office Director, Sara Foust, as requested by Human Resource Representative, Natalie Remund; all voted aye; motion carried.

DELTA DENTAL INSURANCE PREMIUM RENEWAL

The board noted correspondence regarding the County's renewal premiums for insurance with Delta Dental of South Dakota. The County's group claims experience and trends analysis suggests a 20.8% increase in rates. Delta Dental will limit the County's rate increase to 5%. Motion by Gabel, second by McElhany, to approve the following rates and cost share for employee dental insurance coverage for the time period beginning June 1, 2025 through May 31, 2026, all voted aye; motion carried:

Single coverage premium: \$50.10 – paid by the County

Two party coverage premium: \$90.20 – County share \$45.10, Employee share \$45.10

Family coverage premium: \$131.30 – County share \$65.65, Employee share \$65.55

BURN BAN RESOLUTION

The Board decided there was no need to enact a burn ban at this time as recommended by Emergency Manager, Andrew Delgado, but leave it on as an agenda item.

CLAIMS

Motion by McElhany, second by Schweer, to approve the following claims for payment; all voted aye; motion carried. Brookings County - \$112.00; Dept. of Health - \$2,940.00; Verizon - \$1,438.44; Watertown Municipal Utilities - \$167.20; Watertown Public Opinion - \$686.49; Tegra - \$20,688.00.

OLD BUSINESS

Codington County Treasurer, Carol Maloney, met with the Board to request extending closing the office open to the public at 4:00 p.m. until June 1, 2025, after Board discussion it will be added to the April 1st, 2025 agenda for discussion and action.

OPEN

Public comments – Kent Roe, District IV Representative met with the Board to update them on some of the bills that passed during session and also had a brief discussion on what the summer study topics are.

EXECUTIVE SESSION

Motion by Johnson, second by Schweer, to enter into executive session, per SDCL 1-25-2 (1) Discussion of personnel issues; at 9:34 a.m.; all voted aye; motion carried. Commissioner Gabel excused himself at 9:58 a.m. The Board returned to regular session at 10:42 a.m., no action was taken. Human Resource Representative, Natalie Remund, Community Service Office Director, Sara Foust, Facility Manager, Steve Molengraaf and Register of Deeds, Ann Rasmussen were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by McElhany, to adjourn at 10:42 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codyington County Auditor

Codyington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

2025 CODINGTON COUNTY STATS

Pregnancy Care Program	JAN	FEB	MAR	1st QUARTER
Referrals Received	7	9	8	24
Referrals Accepted	3	0	1	4
Pregnancy Care Appointments	20	15	13	48

Pregnancy Care Program	APR	MAY	JUNE	2nd QUARTER
Referrals Received				0
Referrals Accepted				0
Pregnancy Care Appointments				0

Pregnancy Care Program	JUL	AUG	SEPT	3rd QUARTER
Referrals Received				0
Referrals Accepted				0
Pregnancy Care Appointments				0

Pregnancy Care Program	OCT	NOV	DEC	4th QUARTER
Referrals Received				0
Referrals Accepted				0
Pregnancy Care Appointments				0

IMMUNIZATIONS	JAN	FEB	MAR	1st QUARTER
VFC DOSES	37	27	45	109
NON-VFC DOSES	8	4	4	16

IMMUNIZATIONS	APR	MAY	JUNE	2nd QUARTER
VFC DOSES				0
NON-VFC DOSES				0

IMMUNIZATIONS	JUL	AUG	SEPT	3rd QUARTER
VFC DOSES				0
NON-VFC DOSES				0

IMMUNIZATIONS	OCT	NOV	DEC	4th QUARTER
VFC DOSES				0
NON-VFC DOSES				0

ASQs* Completed					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
ASQs	10				10

*Ages and Stages Developmental/Social Emotional Screenings

Cribs for Kids					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
Pack-N-Plays	7				7

Car Seats					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
# Issued	11				11

Depression Screenings					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
PHQ-9	19				19
Referrals	0				0

Fluoride Varnish					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
# of Children	15				15

School Services					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
School Hours	51.8				51.8

*The Vaccines For Children (VFC) program is a federally funded program that provides vaccines at no cost to children who might not otherwise be vaccinated because of inability to pay. NON-VFC doses were billed to private insurance.



Codington County, South Dakota

Job Title: Administrative Support
Reports To: Community Services Director
FLSA Status: Non-Exempt

SUMMARY

Under the direct supervision of the Community Services Director, the Administrative Support position is responsible for providing essential administrative support as the first point of contact for our clients and partners. The Administrative Support position helps to achieve the County's mission of serving the community in a passionate and positive manner. This position may be responsible for handling sensitive client and County information, which requires that they maintain a high level of professionalism and confidentiality.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following, but are not limited to:

- Welcome clients and visitors, ensuring a friendly and professional environment.
- Handle routine communication including telephone calls, emails and mail.
- Respond to inquiries and provide accurate resource information to clients and the public.
- Assist clients with registration for services, programs, and events, providing guidance and ensuring all necessary documentation is completed accurately.
- Manage and maintain the organization's website and social media accounts to keep the community informed of services, events, and updates.
- Assist the Director with the implementation and tracking of social service strategic planning goals.
- Organize and coordinate meetings, including scheduling, preparing agendas, taking minutes, and distributing follow-up materials.
- Plan and support events, including community outreach initiatives and educational workshops.
- Prepare reports and documentation as needed; maintain accurate records in accordance with program requirements and county policies.
- Provide general administrative support to the Director and other team members, handling tasks as they arise.



SECONDARY DUTIES:

- Attend training, seminars, workshops and meetings as deemed necessary.
- Assist co-workers with their duties as deemed necessary.
- Perform duties in a manner consistent with safe practices and policies.
- Perform other such duties and functions as deemed necessary.
- Assist with grant proposals as requested.

MINIMUM QUALIFICATIONS and SKILLS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- H.S. Diploma or G.E.D. required.
- Associate's degree in administrative support, communications, or related field preferred, or an equivalent combination of education and experience.
- A minimum of two years' experience in an administrative or customer service role, preferably in a social services or non-profit environment.
- Ability to operate computer systems and software such Microsoft Word, Excel, Outlook, copy machine, fax machine, calculator, and Internet.
- Experience with social media platforms and website management.
- Knowledge of record keeping and filing procedures.
- Ability to demonstrate strong communication skills, both verbally and in writing.
- Demonstrated teamwork and customer service skills.
- Ability to establish and maintain effective working relationships with other employees, other agency employees and the public.
- Excellent organizational skills with the ability to manage multiple tasks and prioritize them effectively.
- Ability to handle sensitive and confidential information with discretion.
- Ability to work effectively with clients of varied ages and backgrounds who are economically and/or socially disadvantaged.



Codington County, South Dakota

EXAMINATION, TESTING, AND CERTIFICATION

- Must possess a valid driver's license and must be legally authorized to work in the United States. As part of the hiring process, all employees are required to complete the Form I-9 and verify their identity and employment eligibility.
- Successful competition in written and/or oral interviews.
- Other such examination as deemed appropriate and necessary by the County.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and talk or hear.
- The employee frequently is required to stand, sit, and reach with hands and arms.
- The employee is occasionally required to walk and stoop, kneel, crouch, or crawl.
- The employee must regularly lift and/or move up to 10 pounds occasionally up to 20 pounds.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is usually moderate.



CONCLUSION

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. This is not an all-inclusive list of responsibilities, duties, and skills required of personnel. Further, this job description is not intended to limit or in any way modify the right of any supervisor to assign, direct, and amend the work of any employee under his/her supervision. I understand that employment is at the will of the employer and either the employer or the employee may terminate the employment with or without cause at any time.

I have received, reviewed and fully understand the Job Description for Administrative Support. I further understand that I am responsible for the satisfactory execution of the essential duties and responsibilities as listed herein.

Employee Signature

Date Signed

Department Head Signature

Date Signed

Commissioner in Charge

Date Signed

30	Appraiser I	Equalization
30	Mechanic	Highway
30	Second Deputy - Treasurer	Treasurer

New Pay Grade	Title	Dept./Div.	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
35	Corrections Officer	Sheriff/Corrections	\$4,489.20	\$4,604.04	\$4,717.14	\$4,837.20	\$4,957.26	\$5,080.80	\$5,207.82	\$5,336.58	\$5,470.56	\$5,608.02	\$5,747.22	\$5,891.64
35	Corrections Officer (PT)	Sheriff/Corrections												
35	Court Security	Sheriff												
35	Deputy Transport	Sheriff												
35	Highway Maintenance Tech III	Highway												
35	Legal Records Specialist	States Attorney												
35	Payroll Specialist	Auditor												
35	Records Administrator	Sheriff												
35	Sr Administrative Specialist	Extension												
35	Sr Administrative Specialist	Highway												
35	Register of Deeds	Register of Deeds												
35	Accountant Administrator	Auditor												

New Pay Grade	Title	Dept./Div.	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
40	Appraiser II	Equalization	\$4,985.10	\$5,110.38	\$5,237.40	\$5,367.90	\$5,503.62	\$5,641.08	\$5,782.02	\$5,924.70	\$6,072.60	\$6,225.72	\$6,380.58	\$6,540.66
40	Deputy Sheriff	Sheriff												
40	First Deputy Register of Deeds	Register of Deeds												
40	First Deputy Treasurer	Treasurer												
40	Shop Foreman Mechanic	Highway												
40	Sr Maintenance Tech	Maintenance/Jail												
40	Deputy Veteran Service Officer	Veterans												
40	Emergency Mgmt Deputy Director	Emergency Mgmt												
40	Substance Use and Justice Programs Coordinator	Community Services												

New Pay Grade	Title	Dept./Div.	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
45	Equalization Data Base Coord	Equalization	\$30.08	\$30.84	\$31.61	\$32.40	\$33.21	\$34.04	\$34.88	\$35.76	\$36.65	\$37.56	\$38.50	\$39.47
45	Correctional Sergeant	Sheriff/Corrections												
45	Victim Witness Services Coordinator	States Attorney												

New Pay Grade	Title	Dept./Div.	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
50	Assistant Highway Superintendent	Highway	\$5,755.92	\$5,900.34	\$6,049.98	\$6,199.62	\$6,354.48	\$6,512.82	\$6,678.12	\$6,841.68	\$7,013.94	\$7,189.68	\$7,370.64	\$7,555.08
50	Sergeant - Sheriff	Sheriff												

New Pay Grade	Title	Dept./Div.	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
55	Veterans Services Director	Veterans	\$6,044.76	\$6,196.14	\$6,351.00	\$6,509.34	\$6,674.64	\$6,838.20	\$7,010.46	\$7,186.20	\$7,367.16	\$7,549.86	\$7,737.78	\$7,932.66
55	Community Services Director	Community Services												

New Pay Grade	Title	Dept./Div.	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
60	Chief Deputy	Sheriff	\$36.48	\$37.39	\$38.32	\$39.28	\$40.27	\$41.28	\$42.30	\$43.36	\$44.44	\$45.55	\$46.70	\$47.86
60	Chief of Corrections	Sheriff/Corrections												
60	Director of Facilities	Maintenance	\$6,347.52	\$6,505.86	\$6,667.68	\$6,834.72	\$7,006.88	\$7,182.72	\$7,360.20	\$7,544.64	\$7,732.56	\$7,925.70	\$8,125.80	\$8,327.64

SEMI
TANDEM AXLE CAB/CHASSIS

Price quote for:

Vendor Name: ISTATE TRUCK CENTER
Contact Person: CHRIS SCHRUM
Street Address: 2901 WEST 60TH ST
P.O. Box:
City, State, Zip: SIOUX FALLS, SD 57107
Phone #: (605) 310-3669
Toll Free #: (800) 776-2995
Fax #: (605) 336-2999
Email Address: chris.schrum@istatetruck.com

Spec #	Info	Answer
Make & Model		2025 FREIGHTLINER 114SD PLUS
C.A. & W.B. dimension		120" C.A. & 186" W.B.
Front Axle Location (Set Forward, Set		SET BACK
Frame, Steel PSI		120000
Frame, Section Modulus		15.07
Frame, Resistance to Bending Moment		1808400
Frame overhang length		63"
Type of fasteners used on frame members		HUCKS AND GRADE 8 BOLTS
Front bumper description		PAINTED STEEL
Front Axle Type & Size		12,000# DETROIT
Front Spring length		60"
Front brake size		MERITOR 15X4 Q+ CAM

Front Brake chamber size	15"
U Joint Make, Model & Type (1/2 round, etc.)	MXL 17T MERITOR HALF ROUND YOKES
Rear Axle Type & Size	DETROIT DA-RT-40.0-4 HT 40,000# R-SERIES
Rear brake size	16.5X7 Q+ CAST SPIDER CAM
Rear brake chamber size	30"
Parking Brake Type & Model #	WABCO LONGSTROKE
Front Tire Make & Size	Continental HSC3-11R22.5 16 PLY RADIAL TIRES
Front Rim Size & Rating	8.25X22.5 STEEL 7300#
Rear tire make & size	Continental HDC3-11R22.5 14PLY RADIAL TIRES
Rear rim size & rating	8.25X22.5 STEEL 7300#
Air Compressor type & size	CUMMINS 18.7 CFM AIR COMPRESSOR
Air dryer info	Wabco System Saver HP air dryer
Engine type, HP & torque	CUMMINS L9.260HP/860LB/FT TORQUE
Type of engine fan drive	HORTON ON/OFF AIR
Exhaust description	RIGHT HAND FRAME MOUNTED HORIZONTAL DPF AND RIGHT HAND-
Starter motor Make & Model	DELCO 12V 38MT HD STARTER
Right side steering assist (Auxiliary gear, hydraulic ram or none)	NONE

Transmission Make & Model, # of Speeds	EATON FULLER FR-9210B 10 SPEED MANUAL TRANSMISSION
Clutch size and # of plates	EATON FULLER 14" 2 PLATE CERAMIC
Battery CCA, # of batteries, CCA of each battery	2 DTNA FLOOD START 12V-2000 CCA BATTERIES
Fuel tank size, shape and material	50 GALLON RECTANGULAR ALUMINUM
Alternator Type & Size	DELCO 12V 160 AMP 28-SI ALTERNATOR
Radiator Sq in & Material	1300 SQ. IN. ALUMINUM
Type and number of horns	ONE ELECTRIC
Cab ride (type of mounting)	AIR-MOUNTED
Cab size door to door, floor to ceiling	71" DOOR TO DOOR, 56.5" FLOOR TO CEILING
Distance of cab floor from ground	56"
Description of seats supplied with base cab & chassis	FIXED BASE DRIVER AND PASSENGER SEATS
Windshield washer nozzle location	WIPER ARM
Interior package (Low, Med or Premium)	Rugged
Does unit include cruise control	YES
How is dome light activated	LEFT HAND DOOR
Steering wheel adjustment (tilt, telescoping, etc)	NO

Cab grab handle locations INTERIOR AND EXTERIOR LEFT AND RIGHT SIDE DOORS

Storage pocket description BACK WALL

Cab Gauges, List SPEEDOMETER, TACHOMETER, ENGINE COOLANT TEMP, OIL PRESSURE, AIR PRESSURE, VOLT METER, ODOMETER, AND FUEL

Dimmer switch location WIPER CONTROL ARM

Paint description IRON BASE COAT/CLEAR COAT

Cab & chassis warranty (time & mileage) 1 YEAR/100,000 MILES

Engine warranty (time & mileage) 2 YEARS/150,000 MILES

Transmission warranty (time & mileage) 3 YEARS/300,000 MILES

Rear end warranty (time & mileage) 3 YEARS/300,000 MILES

Delivery of chassis starting point ISTATE TRUCK CENTER INVER GROVE HEIGHTS OR FIRST DROP

Estimated weight on front axle for base unit 7043

Estimated weight on Rear axle for base unit 6522

VENDOR NAME ISTATE TRUCK CENTER

YEAR, MAKE AND MODEL Tandem Axle Cab & Chassis
2025 FREIGHTLINER 114SD PLUS

This section for use when ordering
WB
CA
AF
RearRatio
CabColor
WheelColor

310-084	15.25	15 FOOT DETACHABLE COILED PRIMARY TRAILER ELECTRICAL CABLE WITH SAE J560 CONNECTOR WITH 12 INCH TRACTOR, 12 INCH TRAILER LEADS	5.00	\$	-
310-085	15.26	15 FOOT DETACHABLE COILED PRIMARY TRAILER ELECTRICAL CABLE WITH SAE J560 CONNECTOR WITH 48 INCH TRACTOR, 12 INCH TRAILER LEADS	4.00	\$	-

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
310-008	15.27	20 FOOT DETACHABLE COILED PRIMARY TRAILER ELECTRICAL CABLE WITH SAE J560 CONNECTOR WITH 48 INCH TRACTOR, 12 INCH TRAILER LEADS		\$ 23.00	\$ -
914-001	15.28	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS		\$ -	\$ -
914-002	15.29	TRAILER GLAD HANDS AT END OF FRAME IN ADDITION TO ANCHOR COUPLINGS AT BACK OF CAB FOR TRACTORS		\$ 54.00	\$ -
914-004	15.3	TRAILER ANCHOR COUPLINGS AT BACK OF CAB AND AIRLINES WITH GLAD HANDS AT END OF FRAME FOR TRUCKS		\$ 99.00	\$ -
914-006	15.31	AIR CONNECTIONS AT BACK OF CAB ONLY WITH ANCHOR COUPLINGS FOR TRUCK		\$ -	\$ -
914-012	15.32	AIR CONNECTION TO END OF FRAME WITH GLAD HANDS FOR TRUCK WITH 36 INCHES ADDITIONAL LINE END OF FRAME		\$ 7.00	\$ -
914-025	15.33	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND DUST COVERS		\$ 16.00	\$ -
919-001	15.34	(1) ADDITIONAL AIR SWITCH WITH PLUMBING TO END OF FRAME	1	\$ 42.00	\$ 42.00

Total Cost: \$ 146,794.00



Vander Haag's Inc.

1423 E 54th St. N
Sioux Falls SD 57104-5503

Phone: 605-336-6737 Toll Free: 800-274-5030 Fax: 605-336-3839
Email: jefff@vanderhaags.com

Quotation

Date: 3/24/25
Terms: _____
Delivery: _____

COMPANY: ISTATE TRUCK CENTER
ATTENTION: CHRIS
ADDRESS: 2901 WEST 60TH STREET NORTH
CITY: SIOUX FALLS STATE: SD ZIP: 57107
PHONE: 605-336-2995 FAX: 605-336-2999

489 series pto for DT-12 OV transmission wired through the TCM, direct mount hydraulic pump, hydraulic reservoir, return line filter, relief valve, ball valve necessary fittings and hose to complete project, wet kit stub out

Total \$ 7,456.00

Minimizer 1/2 black plastic fenders with brackets, installed

Total \$ 1,850.00

Minimizer fender for Hendricks pusher axle installed

Total \$ 1,541.00

Aluminum headache rack with chain hangers & buckets
Price includes labor to install

Total \$ 2,522.00

Project Total \$ 13,369.00

*I-STATE \$146,794.00
VAN HAAG'S 13,369.00
\$160,163.00*

PRICE DOES NOT INCLUDE SALES OR F.E.T. TAX

Quoted By:
Jeff Foss

Approved By:

Truck Equipment Specialist

REQUEST FOR SURPLUS PROPERTY DECLARATION

I, Brad Howell, Sheriff of Codington County, South Dakota, hereby request that the property listed below be declared as surplus property:

1. 1-546 HP Elite book 850 SN: 5CG0292PGK
2. 2-117 HP Elite Book 850 SN: 5CG014C0JT
3. 1-538 HP ProDesk 600 SN: MXL9244CPP
4. 2-116 MS Surface Pro 7 tablet SN: 023918501453
5. 1-465 HP Laser Jet Printer (color) SN: JPBCJ960PT
6. 2-005 Frigidaire Refrigerator SN: 4A04905576

Dated this 18 day of March, 2025.



Brad Howell, Sheriff

DECLARATION OF SURPLUS PROPERTY

The property listed above has been declared surplus this _____ day of _____, 2025. The property is to be destroyed.

CODINGTON COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Weed & Pest

Name of traveling employee _____

Employee title _____ Employee status exempt nonexempt _____

Purpose of travel _____

Method of transportation County vehicle

Destination _____

Departure date and time _____ Destination arrival date and time _____

Return departure date and time _____ Return arrival date and time _____

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) fuel

Lodging expense _____ \$0.00

Meals \$14 Registration \$0

Other costs _____

Overtime costs involved in the requested travel _____

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes No _____ If no, why _____

Is this travel a budgeted item? Yes No _____

County Commission

Travel request approved: yes _____ no _____ Comments _____

Commission Chairman, _____ Date _____