

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, March 25, 2025**

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the March 25, 2025, agenda**
5. **Action to approve the March 18, 2025, minutes of the Board of Codington County Commissioners**
6. **Monthly Reports**
  - a. **Emergency Management**
  - b. **Sheriff**
7. **Action to approve cell phone stipend – Sara Foust, Community Service Office Director**
8. **Action to approve Delta Dental Insurance renewal rates and County/Employee splits**
9. **Note the Board will meet as a County Board of Equalization at 1:00 PM, April 8, at the Court House**
10. **Note the Board will meet as a Consolidated Board of Equalization at 6:30 PM, April 8 in the chambers of the Watertown City Council**
11. **Discussion/possible action to enact a burn ban resolution**
12. **Action to approve abatement applications**
13. **Action to approve claims for payment**
14. **Action to approve automatic budget supplements**
15. **Action to approve personnel changes**
16. **Action to approve travel requests**
17. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
  - a. **Sioux Valley Commissioners Association meeting, Wednesday, April 2, 2025, 12:00 p.m., Brookings, SD**
18. **Old Business**
19. **New Business**
20. **Open**
  - a. **Public Comments**
  - b. **Commission Comments**
21. **Action to enter into Executive session per SDCL 1-25-2**
  - (1) **Discussion of personnel issues**
  - (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
  - (3) **Preparing for contract negotiations with employees or employee's representatives**
  - (4) **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**22. Action to adjourn upon completion of agenda items**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

March 18, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 18, 2025, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Troy VanDusen and Randall Schweer; Chair VanDusen, presiding. The pledge of allegiance was led by Facility Manager, Steve Molengraaf.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by McElhany, second by Gabel, to approve the agenda for March 18, 2025, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Schweer, to approve the minutes of March 11, 2025; all voted aye; motion carried.

**MONTHLY REPORTS**

**Highway Superintendent, Randy Falvey**, submitted a written report: have sent the guys out a few times to deal with snow; hauled sand from a local quarry along with the city to replenish their sand/salt road mix, that we apply to the roads for ice and snow; put up load limits on our black top roads, moisture is starting to come up through the cracks which are quite large this large this year; crew has been out crack sealing the roads, concentrating on County Road 11-1 and 11-2; motor grader operators have been out working the gravel roads with sufficient moisture; new employee Cody Hoff started on March 3<sup>rd</sup>, 2025; getting recent new hires trained on the Incident Command System (ICS) training which is part of FEMA training. **Facility Manager, Steve Molengraaf**, updated the board: Ag. Building – the electrical panel in the hallway leading into the sale ring has been replaced, woodchips have been removed in the barn from the farm show event, some major winter events are coming to an end with the Gun show this weekend and Boys and Girls Club Camel Races in April; Court House – staff are converting the old boiler room into the maintenance mechanical room, in process of getting quotes for grant to upgrade and adding some cameras in the courthouse; Detention Center – nothing to report; Park – 352 reservations as of 3/16 since the online reservation system opened, been getting some individuals interested to do some maintenance at the park this season; Weed – the annual Weed Board and Towns and Township meeting was held on Thursday, March 13<sup>th</sup>, 2025 at 6:00 pm at the extension complex with 35 attending, the past couple weeks have attended neighboring county weed meetings, will attend a couple more in the next few weeks, will be attending the FSA meeting to present on weed control in CRP acres; WNV – with federal cuts this year, WNV grant dollars might be limited or any funding at all.

**SD DOT NOXIOUS WEED CONTROL CONTRACT**

Motion by McElhany, second by Schweer, to authorize the Chair to sign the contract with the SDDOT to authorize the County Weed Dept. to provide noxious weed control in 2025 within the State highway right of way for an estimated cost of \$36,595.00; all voted aye; motion carried.

**WEED CHEMICAL/SPRAYING FEE SCHEDULE**

Motion by Gabel, second by McElhany, to approve the 2025 weed spraying rates/schedule of fees as provided by Facilities Manager, Steve Molengraaf; all voted aye; motion carried:

**2025 WEED SPRAYING RATES/SCHEDULE OF FEES**

<b>Township &amp; County</b>		<b>State, City &amp; Private</b>	
Equipment and Operator	\$45.00 hour	Truck	\$75.00 hour
		RTV	\$60.00
		Operator	\$55.00
2-4D Amine Aquatic	\$17.05 gallon	2-4D Amine Aquatic	\$35.00 gallon
Rodeo or Equivalent	\$20.75 gallon	Rodeo or Equivalent	\$55.00 gallon
Roundup Pro or Equivalent	\$18.30 gallon	Roundup Pro or Equivalent	\$42.00 gallon
Plateau or Equivalent BASF	\$96.05 gallon	Plateau or Equivalent BASF	\$135.00 gallon
		Alligare Panoramic	\$130.00 gallon
Tordon 22K or Equivalent	\$49.03 gallon	Tordon 22K or Equivalent	\$70.00 gallon
Nonionic Surfactant 90-10	\$9.24 gallon	Nonionic Surfactant	\$15.00 gallon
GrazonNext	\$55.00 gallon	GrazonNext	\$60.00 gallon
Milestone	\$300.00 gallon	Milestone	\$320.00 gallon
Transline	\$120.00 gallon	Transline	\$135.00 gallon
		Dicamba	\$90.00 gallon

1 (one) hour minimum hourly rates (for State, City, and Private), and \$.10 per gallon water charge with a 500-gallon minimum. Applicable Sales Tax will be added to all charges based on location of spraying for private companies/individuals.

**BRIDGE IMPROVEMENT GRANT AWARD**

Motion by Johnson, second by McElhany, to authorize the chair to sign a 2025 Bridge Improvement Grant award, in the amount of \$157,400.00 (80%) from the SD DOT, for Project #BRF 6720(00)25-5, PCN 0A6T, Structure #15-240-155, on 460<sup>th</sup> Ave. (Hwy 7), over Willow Creek; all voted aye; motion carried.

**ENGINEERING SERVICES FOR STRUCTURE NO. 15-240-155 BRIDGE REPAIR DESIGN ON 460<sup>th</sup> AVE. (HWY 7) OVER WILLOW CREEK**

Motion by Gabel, second by Schweer, to authorize the Chair to sign contract for engineering services with Banner Associates Inc., 80% reimbursement from SDDOT, for Structure No. 15-240-155 located on 460<sup>th</sup> Ave. (Hwy 7) over Willow Creek, for bridge repair design; all voted aye; motion carried.

**RIGHT-OF-WAY CERTIFICATE FOR BIDS ON 14<sup>th</sup> AVE. BRIDGE PROJECT**

Motion by Johnson, second by McElhany, to authorize Chair to sign Right-of-Way Certificate for bids on 14<sup>th</sup> Ave. Bridge Project; all voted aye; motion carried.

**UTILITIES CERTIFICATE FOR 14<sup>th</sup> AVE BRIDGE PROJECT**

Motion by Johnson, second by Schweer, to authorize Chair to sign Utilities Certificate for 14<sup>th</sup> Ave. Bridge Project; all voted aye; motion carried.

**CODINGTON COUNTY WEBSITE REDESIGN**

Motion by McElhany, second by Schweer, to accept a quote for Codington County basic website development – Theme Build, from PPwix Website Services, in the amount of \$1,500.00, Commissioner VanDusen brought this forward to the Board to have an update to make the Codington County website more user friendly which will also include more information to be added; all voted aye; motion carried.

**BURN BAN RESOLUTION**

The Board decided there was no need to enact a burn ban at this time by the advice of Emergency Manager, Andrew Delgado, but leave it on as an agenda item.

**PROPERTY TAX ABATEMENT**

Motion by Gabel, second by McElhany to approve the following property tax abatement application on the following property: Record #4853 in the amount of \$113.41; all voted aye; motion carried.

**CLAIMS**

Motion by Gabel, second by McElhany, to approve the following claims for payment: CINDY BRUGMAN 68.75 ELECT, CULLIGAN WATER CONDITIONING 344.25 SUP, HEALTHEQUITY 75.00 FEE, RHONDA DARGATZ JOHNSON 68.75 ELEC, MARK KATTERHAGEN 20.00 SVC, STEVEN KJELLEN 68.75 ELECT, KOLETZKY LAW OFFICE 264.00 SVC, VAL LARSON 20.00 SVC, LEWIS & CLARK BHS 675.00 SVC, LUCY M LEWNO 198.73 SVC, LINCOLN CO TREASURER 2554.59 SVC, MUNICIPAL UTILITIES 760.99 UTIL, OFFICE PEEPS, INC. 154.00 MISC, SD DEPT OF LABOR & REGULATIONS 532.00 PMT, SDN COMMUNICATIONS 1026.00 UTIL, SIOUX VALLEY COOP 4638.56 SUP, THOMSON REUTERS-WEST 694.87 SVC, VERIZON WIRELESS 1692.69 UTIL, WATERTOWN CITY FINANCE OFFICE 37565.93 PMT, YOUNGBERG LAW 756.00 SVC,

Motion by McElhany, second by Gabel, to approve a claim in the amount of \$37,565.93, payable to the City of Watertown for February 2025, 911 surcharge collections; Gabel, McElhany, Johnson and Schweer, voted aye; VanDusen was recused; motion carried.

Motion by McElhany, second by Gabel to approve a claim with EMC Insurance, in the amount of \$163,420.00 for Property and Inland Marine insurance coverage; all voted aye; motion carried.

**AUTOMATIC BUDGET SUPPLEMENT**

Motion by McElhany, second by Gabel, to approve an automatic budget supplement, to the Emergency Management Budget in the amount of \$3,000.00 with HMEP Grant Funds; all voted aye; motion carried.

**PERSONNEL CHANGE**

Motion by McElhany, second by Schweer, to approve the following personnel changes: Tristian Bradwisch, Corrections Officer, part-time effective 3/11/2025, Step 1/\$25.80 hour; Isaiah Decker, Corrections Officer, part-time effective 4/1/2025, Step 1/\$25.80 hour; all voted aye, motion carried.

**TRAVEL REQUEST**

Motion by Gabel, second by McElhany, to approve the following travel requests: Community Service Office to attend meeting; Weed & Pest staff to attend workshop; Emergency Management staff to attend Basic Inland SAR Course; all voted aye; motion carried.

**OPEN**

**Commission comments** – Commissioner Johnson informed the Board that due to a SD Retirement meeting he will only be able to attend the Local Boards meeting on April 8<sup>th</sup>, 2025.

**EXECUTIVE SESSION**

Motion by Schweer, second by McElhany, to enter into executive session, per SDCL 1-25-2 (2) discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster; at 9:31 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:41 a.m., no action was taken. Facility Manager, Steve Molengraaf and Auditor, Brenda Hanten were present for executive session.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 9:41 a.m., all voted aye; motion carried.

ATTEST:

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Brenda Hanten  
Codington County Auditor

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