AGENDA

Codington County Board of Commissioners Codington County Court House, 14 1st Ave SE, Watertown SD Commission Chambers, Room #114

9:00 a.m., Tuesday, March 11, 2025

- 1. Pledge of Allegiance
- 2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
- 3. Conflict of interest items
- Action to approve the March 11, 2025, agenda
- Action to approve the March 4, 2025, minutes of the Board of Codington County Commissioners
- Update on Jail Project by Tegra and Architecture Incorporated
- 7. Monthly Reports
 - a. 4-H Educator
 - b. Director of Equalization
 - c. Community Service Director
 - d. Auditor
- 8. Action to approve computer purchase for State's Attorney Office
- 9. Discussion/possible action to approve purchase of Belly Dump trailer for Highway Dept.
- 10. Action to authorize Chair and Auditor to sign the audit letter of engagement
- 11. Action to approve the Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees
- 12. Action to approve abatement applications
- 13. Action to approve claims for payment
- 14. Action to approve personnel changes
- 15. Action to approve travel requests
- 16. Public Notices a possible quorum of Commissioners could be in attendance at:
 - a. Weed/Towns & Townships Annual meeting, March 13th, 2025, 6:00 p.m., Extension Center Complex
- 17. Old Business
- 18. New Business
- 19. Open
 - a. Public Comments
 - b. Commission Comments
- 20. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

21. Action to adjourn upon completion of agenda items

Official Proceedings County of Codington Codington County Court House 14 1st Ave SE Watertown, SD 57201

March 04, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 04, 2025, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Troy VanDusen and Randall Schweer; Chair VanDusen, presiding. The pledge of allegiance was led by Facility Manager, Steve Molengraaf.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

PERSONAL PRIVILEGE

Chair VanDusen extended condolences to Mayor Ried Holien and the rest of the Holien family for the passing of Carole Stein Holien.

AGENDA APPROVED

Motion by Gabel, second by Schweer, to approve the agenda for March 04, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of February 25, 2025; all voted aye; motion carried.

REQUEST TO SELL ALCOHOL AT EXTENSION COMPLEX /BOYS & GIRLS CLUB EVENT

Kelly Jaderborg, Director of Resource Development, with the Watertown Boys and Girls Club, met with the Board to request authorization to sell alcohol during the Blue Door Derby Camel Races event, scheduled for April 25th, 2025 at the Codington County Extension Center Complex. A liquor license will be transferred from Dempsey's for this event. Motion by McElhany, second by Schweer, to approve this request; all voted aye; motion carried.

SD DEPT. OF LEGISLATIVE OPENING AUDIT CONFERENCE

Kasie Ingraham and Natalie Zirbel, SD Dept. of Legislative Audit, met with the Board to review procedures that will be used during Codington County's regularly scheduled biennial audit for the years 2023 & 2024. Ms. Ingrahm informed the Board the cost for this audit is \$94.00 per hour.

MONTHLY REPORTS

Veterans Service Officer, Todd Rose, updated the Board: metrics for the month, 181 open claims (working claims) 74 pending action from VA, 67 completed (YTD), Hamlin 10 open (working claims) 6 pending from VA, 2 completed (YTD), currently working for 13 veterans and have completed 3 claims for veterans from outside our county; \$20,999 for the month Feb. 2025, increase in monthly compensation for veterans or their dependents YTD monthly increase \$31,098; \$183,356 for the month of February retro-payment to bring a claim current to monthly compensation YTD retro-payments \$284,797; 2 veteran DAV transports in February, 3 - currently scheduled for March, 8 drivers; been busy in the office, received contacts from Farm Show with the VA Public Contact Office having a booth there, they provided the VA Office phone number to local veterans to contact about possible benefits they may be

eligible for; will meet with Commanders of the Veteran Organizations, will be on the radio Thursday morning; will be attending the Hamlin County Commission meeting March 18th, 2025, will be reviewing last year's numbers and review the contract/budget for 2025; Memorial Day Ceremony will be handled by the Watertown American Legion, more details to come in next months; Veterans Information Event to be held at the Watertown Readiness Center on July 19th, 2025 from 10:00 a.m. to 2:00 p.m., are in the planning phase, there will be representatives from VA and other organizations that will have informational booths.

$\frac{\text{COMMUNITY SERVICE OFFICE MOU WITH SOUTH DAKOTA COORDINATED ENTRY}{\text{SYSTEM}}$

Motion by Johnson, second by McElhany, to authorize Chair to sign updated 2025 MOU between Codington County Community Service Office and South Dakota Housing for the Homeless Consortium; all voted aye; motion carried

COMMUNITY SERVICES OFFICE CLOSURE

Motion by McElhany, second by Schweer, to approve the Community Service Office to be closed Wednesday, March 5th, 2025 and Thursday, March 6th, 2025, for staff to attend Transition to Success training conducted by Sioux Falls Helpline Center; all voted aye; motion carried.

CLAIMS

Motion by McElhany, second by Gabel, to approve the following claim for payment: Watertown Public Opinion \$1,061.21; all voted aye; motion carried.

PERSONNEL CHANGE

Motion by Gabel, second by McElhany, to approve the following personnel change: Angie Collignon, Substance Use and Justice Programs Coordinator, at the Community Service Office, full-time effective 4/01/2025, Grade 40/Step 10, \$6225.72/month or \$74,708.64/year; Bonnie Molengraaf, Accountant Administrator, Auditor's Office, full-time effective March 01, 2025, Grade 35/Step 1, \$25.80/hour; all voted aye, motion carried.

TRAVEL REQUEST

Motion by Gabel, second by Johnson, to approve the following travel requests: State's Attorney Office employees to attend a conference and training; all voted aye; motion carried

OPEN

Commission comments- Commissioner Gabel mentioned there is another Jail Project meeting this week.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 9:22 a.m., all voted ave: motion carried.

Schweer, to aujourn at 9.22 a.m., an voicu aye, motion carried.
ATTEST:
Brenda Hanten
Codington County Auditor
Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service. Published once at the total approximate cost of \$
Codington County, 04 March 2025

Solution Proposal

60965







60965 .01

Codington County States Attorney - Alison Replacement PC

March 3, 2025

Bill To: Codington County States Attorney Alison Bakken 14 1st Ave SE Watertown, SD 57201

(605) 882-6276

Ship To: Codington County States Altorney Alison Bakken 14 1st Ave SE Watertown, SD 57201

Email: abakken@codington.org

Salesperson: Greg Richter

	Description	Price Each	Qty	Ext Price
Items				\$2,297.45
1	HP Elite 800 G9 SFF HP Elite 800 G9 Desktop Computer - Intel Core i5 14th Gen i5-14500 - vPro Technology - 16 GB - 512 GB SSD - Small Form Factor - Black Intel Q670 Chip - Windows 11 Pro - Intel UHD Graphics 770 DDR5 SDRAM - English Keyboard - 260 W	\$1,290.00	1	\$1,290.00 <u>\$</u>
	Pricing Expires 3/31/25			
2	HP E24 G5 23.8" Full HD Mntr HP E24 G5 23.8" Full HD Edge LED LCD Monitor - 16:9 - 24" Class - In-plane Switching (IPS) Technology - 1920 x 1080 - 250 Nit - 5 ms - 75 Hz Refresh Rate - HDMI - DisplayPort - USB Hub 3 24" monitor solution Pricing Expires 3/31/25	\$195.55 Optio	3 n Item -Not I	\$586.65 ncluded in Total
3	HP E27 G5 27" HD LCD Monitor	\$210.40	2	\$420.90
•	HP E27 G5 27" Full HD LCD Monitor - 16:9 - Black, Silver - 27" Class - In-plane Switching (IPS) Technology - 1920 x 1080 - 16.7 Million Colors - 300 Nit - 5 ms - 75 Hz Refresh Rate - HDMI - DisplayPort - USB Hub			\$420.80 ncluded in Total
	2 27" monitor solution Pricing Expires 3/31/25			
4	Monthly Connect Care MSP Recurring monthly fee for Premium Connect Care, Standard three year agreement. Includes 24x7x365 Remote Monitoring, Monthly Reports, Automated Operating System Patch Management, Antivirus and/or Antispam Monitoring, Updates and Remediation (License Required) Automated Disk Optimization, Desktop and Server Labor for covered equipment both Remote and Onsite (mileage within 75 miles of nearest Connecting Point location is included), Annual Network Documentation and Network Security Scan, Yearly Review and Planning, Remote Checkups	\$0.00	1	\$0.00 ⋉
	1 replacement PC = \$0.00			
5	Onsite setup of PC Unbox and run initial setup of HP Elite 800 SFF - user is Alison Bakken., this includes the installing of the latest Microsoft updates, installation of Codington Trend Micro antivirus. Installation of Alliscons MS365 Business Standard licensing. On site setup at customer site connecting to the customer's existing Domain network and the moving user profile data off existing HP PC if applicable. Install New Case Management software Also includes installing of printer drivers for existing local and network printers and running test prints. Clean up work area, dispose of boxes, confirm with customer that the work area is acceptable following the replacement of PC(s).	\$0.00	1	\$0.00 🗴
	If client has MSP contract, please record SN of unit being replaced in labor notes. Also be sure to check that the Kaseya agent and Trend antivirus have been updated for new unit and removed from the unit being replaced if applicable.			
	Covered under Codington Connect Care MSP a \$395.00 value			

Codington County States Attorney - Alison Replacement PC - Continued

March 3, 2025

	Description	Price Each	Qty	Ext Price
6	Onboarding of MSP device 1 replacement PC Implementation of Connect Care monitoring agents on equipment to be covered. Register and verify equipment is live and available to monitor and manage. Provide a master list of equipment to be covered to DISPATCH for update of CRM. See scope detail for items to be completed for Kaseya onboarding.	\$0.00	1	\$0.00 🔀
	* Check the AD server computers list, Kaseya agent portal and Trend Micro antivirus console have been populated with the new equipment info and removed any computer equipment being retired from these same consoles / portals, document this in work order.			
	Be sure to check that the Kaseya agent and Trend antivirus have been updated for new unit and removed from the unit being replaced if applicable.			
	1 replacement PC			
Payment Terms: Payment terms are e	stablished at the time of the order. We accept cash or check along with credit card, but our	Sut	ototal	\$1,290.00
leasing and other opt approve.	limit credit card payment acceptance to \$4,000.00 or less per account per month. We also offer ions to manage your purchase. Account setup time can take 1-2 business days to review and	Tax		\$0.00
Return Policy:				
have a 15% restock t	be returned 15 days from date of delivery without restock fees. Items that have been opened will ee and can be returned up to 30 days from date of purchase. There are no returns for SPECIAL CONFIGURATIONS or Items that are older than 30 days from date of purchase.	Tot	al	\$1,290.00
for reporting damage refusing the shipmen sign off on shipping of time of receiving the	not responsible for any damages that occur during shipping. As the recipient, you are responsible d shipments and to inspect all boxes prior to signing for deliveries. You also have an option of t of any damaged goods. If not refused, take pictures of any damage and have the delivery driver locumentation. Any damage done from shipping must be brought to our attention immediately at product. Delayed reporting of any damages or missing parts may result in rejection of your claim, ods and all original packing materials for inspection. Shipping insurance is available at and			

Quoted by:	
Accepted by:	



February 27, 2025

CODINGTON COUNTY HIGHWAY DEPARTMENT 1201 10TH ST NW WATERTOWN, South Dakota 57201-1053

Dear Lynn,

We are pleased to quote the following for your consideration.

Trailking Model: TKBD22-43 Trailer

STOCK NUMBER: NEW ORDER

MACHINE SPECIFICATIONS

TKBD22-43 ADVANTAGE SERIES	\$63,163.00	TRI AXLE: 23k AIR RIDE w/ PRESSURE GAUGE	\$8,858.00
BOTTOM DUMP TRAILER 38' 11"	\$0.00	49" / 50" SPACING	\$0.00
9'3" OVERALL HEIGHT, 102" WIDTH	\$0.00	STANDARD AXLE	\$0.00
42'8" OVERALL LENGTH	\$0.00	20K DRUM BRAKES-6" AUTOSLACKS	\$0.00
11 6" GATE; 22 CU YD CAPACITY	\$0.00	2S1M/2S2M ANTI-LOCK BRAKE SYSTEM	\$0.00
48" 5TH-WHEEL HEIGHT	\$0.00	STEEL HUB- CAST DRUM (PER AXLE)	\$0.00
STANDARD DUTY GATE	\$0.00	8.25 X 22.5 10-HOLE STEEL	\$0.00
FRONT & REAR STRIKER PLATES AND	\$0.00	STANDARD WHEEL = 8.25 X 22.5	\$0.00
ADJUSTABLE GATE STOPS	\$0.00	CONTINENTAL 11R22.5 ECO+HT3 14PL	\$0.00
STEEL CYLINDERS	\$0.00	STD TIRE CONTINENTAL 11R22.5 ECO	\$0.00
SELF CLOSING VALVE W VARI CONT	\$0.00	LED LIGHTS	\$0.00
WIRED REMOTE (2)	\$104.00	NO TARP	\$0.00
60 GALLON RESERVOIR	\$0.00	STD MUDFLAPS W/ ANTI SAIL BRACKT	\$0.00
HD PUSH BLOCK	\$0.00	GATE MOUNTED PIN-STYLE	\$0.00
STD WINDOW DEFLECTOR (1ST AXLE	\$0.00	DOCUMENT HOLDER 4-1/2"ROUND	\$0.00
STD HOPPER LOCATION FOR 4 AXLE	\$0.00	S7230 GREY METALLIC W/ BLACK DECALS	\$0.00
LOWER HOPPER SHEET .120 GRADE 80	\$0.00	REAR WIRED REMOTE	\$349.00
STANDARD DUTY CROSSMEMBER	\$0.00	8" WOOD EXTENSIONS (3 CUBIC YDS)	\$695.00
		1/4" HMW POLY LINER ON FRONT AND REAR HOPPER SLOPES	\$1353.00

LIST PRICE	\$74,522.00
SOURCEWELL 15% DISCOUNT PER CONTRACT #092922-TKI	\$11,178.30
PDE, DOT INPECTION, AND FACTORY FREIGHT	\$2,204.44
SOUCEWELL SALE PRICE	\$65,548.14

WARRANTY

Standard Warranty:

12 Months Standard Warranty excluding mileage

We believe the equipment as quoted will exceed your expectations. Thank you for the opportunity to quote this equipment.

Toby Royer Machine Sales Representative TobyRoyer@butlermachinery.com 605-261-2881

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BUY WHAT YOU

WANT

Check Buying Power





Photos (9)



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Bottom Dump Trailers



42' TC3000 Bottom Dump

MANUFACTURING LIMITED DATE: February 13, 2025 DEALER: Peterson Motors Co. END USER: SERIAL NO:		Weight 15,450 lbs Capacity 20 cu yds
STANDARD SPECIFICATIONS Oscillating Upper Fifth High Tensile Sides Composite Bushings (Greaseless) 8" Composite Air Cylinders Bolt-on Step Bumper S04 Valve 22,500 lb Axles 77" Track 11R22.5 Double Coin RR706 Steel Unimount Wheels Auto Slacks Haldex ABS (2S1M) Internal Common Ground Harness 50% Conspicuity Tape Accent Striping (Double 1" Tape) LED Lighting	30'-2' 30'-2' 34'-3'	49'-
SIDE HEIGHT 52" 58" (add 2 cu yds.) LANDING GEAR Post Type Two Speed (may interfere with tractor frame ends) BOARDS No Boards Self Shedding Angle 2" x 10" Boards with 9" Brackets (add 4 cu yds.) Brackets Only 7" 9" 9" SUSPENSION (Ride Height 17") Ridewell 260	Haldex ABS (482M) Haldex ABS (683M) (all oxles) 100% Conspicuity Tape Open/Close Controller on Separate Curly Cable LIFT AXLE Manual Electric Lift Axle Midland Auto Lift / Lift Axle	
	☐ 1 Lift (1st axle) ☐ 1 Lift (3rd axle) ☐ 2 Lifts (1st & 2nd axles) ☐ 2 Lifts (1st & 3rd axles)	

42' TC3000 Bottom Dump

B00	cialty Colors and Tapes Subject If y Black - CLR28948 Navy Grey - CLR3406 Red - CLR40215 Silver Metallic - CLR2 Slate Grey - CLR2704 White - CLR28957	7	Charge*
	Black - CLR28948 Navy Grey - CLR3406 Red - CLR40215 Silver Metallic - CLR2 Slate Grey - CLR2704	7054	
	Navy Grey - CLR3406 Red - CLR40215 Silver Metallic - CLR2 Slate Grey - CLR2704	7054	
	Red - CLR40215 Silver Metallic - CLR2 Slate Grey - CLR2704	7054	
	Silver Metallic - CLR2 Slate Grey - CLR2704		
	Slate Grey - CLR2704		
		1	
	Yellow - CLR27047		
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OFFICIAL STATEMENT OF FEES COLLECTED REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH

OF FEBRUARY, 2025

The sum of \$35,362.85 in fees has been collected by me as Register of Deeds for FEBRUARY, 2025

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of FEBRUARY, 2025

An uRa Register of Deeds	SMUSSC			_			,	
Subscribed and swor	n to before me th	iis _=	319	_day of -	Mar	ch	20	25
CERTIFIED BIRTHS State Children's Fund County General Fund State EVRSS Fund State General Fund	•	\$ \$ \$ \$	202.00 505.00 505.00 303.00 1,515.00					
CERTIFIED DEATHS County General Fund State General Fund State EVRSS Fund	(\$4.00) (\$6.00)	\$ \$ \$	895.00 716.00 1,074.00					
	TOT	AL \$	2,685.00					

Receipt Totals

By Date: 2/3/2025 12:00:00 AM - 2/28/2025 11:59:59 PM; Departments: All; Cash based.

Summary:

\$29,260.00 \$5,835.80 Total \$35,095.80 Adjusted \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$996.35 \$0.00 \$585,00 \$0.00 \$0.00 \$450.00 \$63.00 \$42.00 \$2,136.35 Applied from POA \$0.00 \$0.00 **\$0.00** Debited Paid on Receipt \$70.00 \$5,095.00 \$22,498.00 \$210.00 \$2,350.00 \$2,008.50 \$597.00 \$398.00 \$33,226.50 \$652.00 \$1,217.30 Charged \$1,869.30 \$70.00 Total: \$35,362.85 \$5,680.00 \$22,498.00 \$210,00 \$2,800.00 \$3,004.85 \$660.00 \$440.00 Total Received \$28,608.00 \$4,618.50 \$0.00 Paid \$33,226.50 \$0.00 \$11,200.85 \$15.00 \$2,136.35 \$1,949.50 \$2,136.35 \$22,197.50 \$35,362.85 Domestic Abuse Marriage Lic. 6 Applied: Check: Cash: Reg. Deeds Filing/Recording 2 Unposted: Net Posted: Total: Subtotal: Refunded: ACH: Money Order: Document: Non Document: M&P Relief ROD Filing/Rec 7 M&P Relief ROD Allocation 9 Reg. Deeds Transfer fees 3 Reg. Deeds Fees - State 8 Reg. Deeds Other Fees 4 Marriage License 1 Payment on Account Totals Revenue Account Activity Payments & Refunds Receipt Item Totals 229-0-321.00 101-0-321.00 101-0-341.21 101-0-341.22 726-0-209.00 101-0-341.29 250-0-341.21 769-0-209.00

MAR 63 2025

CODINGTON COURTY STR

E BOLLINGIE Pro

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in February 2025.

Cash on Hand	\$8,350.39
Checks in Treasurer' possession	\$74,454.35
less than 3 days	\$0.00
Credit Card Charges	\$12,876.41
Cash Items	\$325.00
TOTAL CASH ASSETS ON HAND	\$96,006.15

RECONCILED CHECKING

Reliabank (Memorial Park)	\$33,316.25
Reliabank Dakota	\$25,543,550.61

INVESTMENTS

SD Public Funds Investment	\$1,070.45
Plains Commerce Bank CD's	\$2,526,556.85

TOTAL CASH ASSETS \$28,200,500.31

GENERAL LEDGER CASH BALANCES:

General	\$9,072,730.65
General restricted cash	\$500,000.00
Sp. Revenue	\$9,855,581.41
County Jail Billed	\$7,012,312.99
Sp. Revenue restricted cash	\$0.00
Custodial	\$1,759,875.26

Schools	\$ 924,617.25
Townships	\$ 78,234.21
City/Towns	\$ 181,088.03

TOTAL GENERAL LEDGER CASH

\$28,200,500.31

Dated this 3rd day of March 2025

County Auditor

AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER CODINGTON COUNTY DATE: March 3, 2025

_____,

CASH ON HAND IN TREASURER'S OFFICE

Silver and Pennies Ones Fives Tens Twenties Fifties Hundreds Cash Items Credit Card Charges	\$91.39 \$229.00 \$380.00 \$470.00 \$2,480.00 \$1,100.00 \$3,600.00 \$325.00 \$12,876.41
Checks TOTAL CASH ON HAND	\$74,454.35 \$96,006.15
CHECKING ACCOUNT BALANCE: Reliabank (Memorial Park) Reliabank Dakota	\$33,316.25 \$25,543,550.61
INVESTMENTS: SD Public Funds Investment Trust Plains Commerce Bank CD's	\$1,070.45 \$2,526,556.85
OTHER ACCOUNT BALANCES:	\$28,104,494.16
GRAND TOTAL CASH AND BALANCES:	\$28,200,500.31
GENERAL LEDGER CASH AND INVESTMENT BALANCES BY FUNDS: General Fund General Fund restricted cash Sp. Revenue Funds County Jail Billed Sp. Revenue Funds restricted cash Custodial Funds	\$9,072,730.65 \$500,000.00 \$9,855,581.41 \$7,012,312.99 \$0.00 \$1,759,875.26
TOTAL GENERAL LEDGER CASH	\$28,200,500.31