

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, February 25, 2025**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the February 25, 2025, agenda
5. Action to approve the February 18, 2025, minutes of the Board of Codington County Commissioners
6. 9:00 a.m., Public Hearing to approve formal supplement to the 2025 General Fund
7. Action to approve a formal budget supplement to “operating cash out” in the General Fund budget
8. Action to approve an operating cash transfer out of the General Fund Future Building Projects Assigned Fund Balance in the amount of \$7,588,370.00 to Capital Projects Fund
9. Action to approve an automatic budget supplement in the amount of \$7,588,370.00 to the 2025 Capital Projects Expenditure Budget
10. Monthly Reports
  - a. Emergency Management
  - b. Sheriff
11. Action to award Highway supplies bids as announced at the February 18<sup>th</sup>, 2025 meeting
12. Action to purchase Highway supplies – Metal Pipe Culverts, from the Beadle County bid award
13. Discussion/possible action for replacing electrical panel at the Extension Center Complex sale ring & barn
14. Discussion/possible action to close the Treasurer’s Office to the public at 4:00 p.m.
15. Action to approve a funding agreement with USGS flood monitoring services as budgeted
16. Action to approve abatement applications
17. Action to approve claims for payment
18. Action to approve automatic budget supplements
19. Action to approve personnel changes
20. Action to approve travel requests
21. Public Notices – a possible quorum of Commissioners could be in attendance at:
  - a. Weed/Towns & Townships Annual meeting, March 13<sup>th</sup>, 2025, p.m., Extension Center Complex
22. Old Business
23. New Business
24. Open

- a. Public Comments
- b. Commission Comments

**25. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

**26. Action to adjourn upon completion of agenda items**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

February 18, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 18, 2025, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Troy VanDusen and Randall Schweer; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner McElhany.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by Gabel, second by Schweer, to approve the agenda for February 18, 2025, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by McElhany, second by Johnson, to approve the minutes of February 11, 2025; all voted aye; motion carried.

**ANNUAL BID LETTING OF HIGHWAY SUPPLIES AND WEED CHEMICALS**

This being the time and place set, as advertised, for the opening of bids for annual Highway supplies and Weed chemicals, the following bids were opened and announced:

**Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts**

**Rinker Materials, Rapid City, SD**

- a. Concrete Pipe: 24" \$42.87 plf; 36" \$78.73 plf; 60" \$209.98 plf
- b. Pre-Stressed Concrete Bridge Deck: 40'x 23" \$7,534.00 each; 50'x 30" \$10,634.00 each
- c. Concrete Box Culverts: 8'x8' \$780.00 plf; 10'x10' \$965.00 plf

**Cemcast Pipe & Precast, Hartford, SD**

- a. Concrete Pipe: 24" \$56.98 plf; 36" \$111.47 plf; 60" \$311.27 plf
- b. Pre-Stressed Concrete Bridge Deck: no bid
- c. Concrete Box Culverts: 8'x 8' \$1,066.62; 10'x10' \$1,298.73

**Metal Pipe Culverts**

**Highway Supt., Randy Falvey**, informed the Board that Codington County will use Beadle County's bid award again this year and will have it on the agenda for next week's Board meeting.

**Liquid Asphalt**

**Flint Hills Resources, Marshall, MN**

- a. ALL AE 150S \$576.00 per ton; CSS-1H \$569.00 per ton; CSS-1HD30 \$430.00 per ton; CSS-1HD50 \$333.00 per ton

**Jebro Inc., Sioux City, IA**

- a. MC70 \$1,143.46 per ton; MC 3000 \$898.46; ALL AE 150 thru 200, 150 S \$717.21 per ton; CSS-1H \$697.21 per ton

Codington County, 18 February 2025

**Diesel Fuel and Gasohol**

**Coles Petroleum, Madison, SD**

**Watertown Shop**

- a. Diesel Fuel #2, \$2.4175 per gal
- b. Diesel Fuel #1, .08 per gal more than price at Sioux Falls
- c. E-10 \$2.4950 per gal

**Out Shops**

- a. Diesel Fuel #2, \$2.5675 per gal

**Sioux Valley Coop, Watertown, SD**

**Watertown Shop**

- a. Diesel Fuel #2, Ruby Fieldmaster, \$2.68 per gal
- b. Diesel Fuel #1, Dyed premium, \$2.93 per gal
- c. E-10 \$2.61 per gal
- d. E-30 \$2.36 per gal
- e. E-85 \$2.22 per gal

**Out Shops**

- a. Diesel Fuel #2, Ruby Fieldmaster, \$2.84 per gal
- b. Diesel Fuel #1, Dyed premium, \$3.08 per gal

**Vollen Oil, Baltic, SD**

**Watertown Shop**

- a. Diesel Fuel #2, \$2.555
- b. Diesel Fuel #1, \$2.792
- c. E-10 \$2.624
- d. E-20 \$2.534
- e. E-30 \$2.444
- f. E-85 \$2.155

**Out Shops**

- a. Diesel Fuel #2, \$2.827
- b. Diesel Fuel #1, \$3.064

**Pea Gravel**

**Northern Con-Agg., Plymouth, MN**

- a. \$7.35 per ton

**L.G. Everist, Sioux Falls, SD**

- a. \$12.55 per ton

**Spencer Quarries, Spencer, SD**

- a. \$15.00 per ton

**Duininck, Inc., Prinsburg, MN**

- a. \$18.00 per ton

**Gravel Crushing (crushing only)**

**Brownlee Construction, Inc., Watertown, SD**

- a. 1/2" \$3.58 per ton; 5/8" \$3.44 per ton; 3/4" \$3.04 per ton

**Rogge Excavating, Marshall, MN**

- a. 3/4" \$7.50 per ton

**ASPHALT PATCHING MATERIAL**

**Duinineck, Inc., Prinsburg, MN**

- a. Cold Mix \$180.00 per ton
- b. Hot Mix: ¾" \$81.00 per ton, ½" \$84.00 per ton, ½" mixed with virgin material \$99.00 per ton

Bid awards for Highway supplies will take place at the Board's meeting on February 25<sup>th</sup>, 2025.

**Weed Chemicals**

**VanDiest Supply Co.**

**Granite Falls, MN**

Aq. Glyphosate \$20.75 per gal

Glyphosate \$18.30 per gal

Alligare Panoramic \$96.05 per gal

2-4D Amine \$17.05 per gal

Tordon 22K \$49.03 per gal

Non-Ionic Surfactant \$9.24 (90-10)

Motion by McElhany, second by Gabel, to accept the bid from VanDiest Supply Company, as recommended by Facility Manager, Steve Molengraaf; all voted aye; motion carried.

**MONTHLY REPORTS**

**Facility Manager, Steve Molengraaf**, updated the board: Ag. Building – the Watertown Winter farm show has come to a completion with a couple of incidents occurring on Thursday morning, one was the wash rack plugged up causing flooding on the floor, which took a plumber to blast the sewer line and second, the power went out in the barn, the electricians got the power back up and will return to dig into the root of the issue, we might need to replace the electrical panel in the hallway leading into the sale ring; Detention Center – nothing to report; Court House – The generator was set in place a couple weeks ago; startup plan is scheduled near the first of June; Park – Online reservation system began on February 1<sup>st</sup>, as mentioned a couple weeks ago, apologies that it was to start after midnight, but didn't get up and going until 8:00 a.m., due to some technical issues; 193 reservations have been made in the first 16 days since the online reservation system opened; Weed – worked at the weed booths at the Sioux Falls and Watertown Winter Farm Shows, with a good turnout at each one; Grant County weed supervisor and I gave a presentation at the Grassland School on noxious weed control and the State statute weed laws in South Dakota, approx. 75-80 people attended with most being from Government entities, but some farmers also attended; will be attending the Weed and Pest Conference; the annual Weed and Towns and Township meeting soup supper is set for Thursday, March 13<sup>th</sup>, 2025 at 6:00 p.m. with the supper followed by the meeting; WNV – nothing to report. **Highway Superintendent, Randy Falvey**, updated the Board: everyone has completed the yearly required MSHA training; guys have only had to go out a couple times to clean up some minor drifting and to put down a little sand on some slick spots at intersections and shelter belts, otherwise we have only had a single storm that required any significant plowing; took advantage of the ice on the river by the Ice Arena to clean up the edges on the east side of the culverts on 31<sup>st</sup> Street to allow for better flow come spring thaw; with the cold temperatures we have been working on inside projects, such as, renovated the main men's room, painted and updated the lady's room, sound insulated the compressor room and cleaned up the main shop, along with the floor and resealed the floor; have received the new tire machine, it has been wired with the new phase converter, and waiting for the company to send someone to train everyone as a group.

**QUOTE FOR CULVERT PROJECT ON COUNTY ROAD 9-1**

Motion by Gabel, second by Schweer, to approve a quote with Deutsch Excavating, for culvert replacement on County Road 9-1/458<sup>th</sup> Ave., in the amount of \$68,422.57, Highway Supt., Randy Falvey, presented to the Board the quote; all voted aye; motion carried.

**PROPERTY TAX ABATEMENTS**

Motion by McElhany, second by Gabel to approve the following property tax abatement applications on the following property: Record #7297 in the amount of \$1,557.06; record #6339 in the amount of \$378.42; and record #21696 in the amount of \$2,227.64; all voted aye; motion carried.

**CLAIMS**

Motion by Johnson, second by McElhany, to approve the following claims for payment: A&B Business Solutions \$282.77; AP Auto Pros \$242.00; Astrophysics \$4,975.00; Borns Group \$10,492.51; Culligan Water Conditioning \$320.75; Election Systems & Software \$6,574.84; HealthEquity \$75.00; Lewis & Clark BHS \$675.00; McLeod's Printing & Office Supplies \$130.31; Print 'Em Now \$100.00; SDACC \$375.00; SDACO \$125.00; Sioux Valley Coop \$4,874.99; Thomson Reuters-West \$694.87; Tyler Technologies, Inc. \$72.93; Verizon Wireless \$1,267.52; Verizon Wireless \$1,692.71; Yankton Co. Treasurer \$458.00; Shawna Carter \$420.00; Andrew Delgado \$420.00; Steven Lowry \$140.00; Shawn Nills \$420.00; Thomas Pauli \$140.00; Brent Solum \$140.00; all voted aye; motion carried. Motion by Johnson, second by Gabel, to approve a claim in the amount of \$38,114.59, payable to the City of Watertown for January 2025, 911 surcharge collections; Gabel, McElhany, Johnson and Schweer, voted aye; VanDusen was recused; motion carried.

**AUTOMATIC BUDGET SUPPLEMENT**

Motion by McElhany, second by Gabel, to approve an automatic budget supplement in the amount of \$237,000.00 to the State's Attorney Budget for the JJRI funds; all voted aye; motion carried.

**PERSONNEL CHANGE**

Motion by Johnson, second by Gabel, to approve the following personnel change: Cindy Feldmeyer, Administrative Support, in the Treasurer's Office, full-time effective 4/01/2025, Grade 20/Step 12, \$26.66 per hour; all voted aye, motion carried.

**NEW BUSINESS**

Commission Gabel informed the Board of a design team meeting.

**EXECUTIVE SESSION**

Motion by Gabel, second by Johnson, to enter into executive session, per SDCL 1-25-2 (1) discussion of personnel issues at 10:06 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:18 a.m., no action was taken. Human Resource Representative, Natalie Remund, was present for executive session.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 10:18 a.m., all voted aye; motion carried.

ATTEST:

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Brenda Hanten  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_

Codington County, 18 February 2025



# Muth Electric Inc.



415 3<sup>rd</sup> Ave NW • Watertown, SD 57201  
PHONE (605) 882-2680 • FAX (605) 882-3574  
www.muthelectric.com

## PROPOSAL

Codington County Extension  
1910 W Kemp Ave  
Watertown, SD 57201  
ATTN: Scott

Date: 02-17-2025  
Phone: 605-882-6300  
Job Name: Panel Replacement  
Proposed by: Nate Thelen  
Date of Plans: TBD

### We hereby submit specifications and estimates for:

Installation of (1) replacement 400amp Square D panel in existing location and removal of current panel.

#### Includes:

- Square D 400-amp panel.
- 100amp two pole breakers.
- (2)125-amp two pole breakers.
- (19) 20-amp single pole breakers.
- (4) 20-amp two pole breakers.
- (3) 30-amp two pole breakers.

#### Excludes:

- Any low voltage.
- Any fire alarm.
- Any new lighting.

Our proposal excludes any potential tariffs that may be imposed upon us in the future. In the event of any cost or price increases from manufacturers, subcontractors, or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariff, taxes, fees, or surcharges, Muth Electric, Inc. reserves the exclusive right to change it's pricing at the time of shipping and will provide notice and documentation of any such change to its customers upon cost being incurred.

We propose to furnish material and labor along with relevant taxes—complete in accordance with above scope of work, for the sum of:

**\$4,927.00**

**Proposal needs to be signed and returned prior to scheduling work.**

**We now provide a two-year warranty on labor and materials we furnish with the exception of fuses, bulbs and similar items. We also provide 24-hour emergency service for our customers.**

All work will be completed by Muth Electric, Inc. in a workmanlike manner. Payment is to be made by customer within 20 day after receipt of invoice.

Any alteration or change from the above scope of work involving extra costs will be completed only upon written authorization, and will need to be an additional charge over and above this proposal.

If you have any questions, feel free to call me at the above phone number.



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www.muthelectric.com

Authorized Muth Electric, Inc. Signature \_\_\_\_\_

NOTE: This proposal may not be valid if not accepted within 30 days.

**Customer Acceptance of Proposal** - The above prices, scope of work and conditions are satisfactory and are hereby accepted. You are authorized to do the work as stated. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

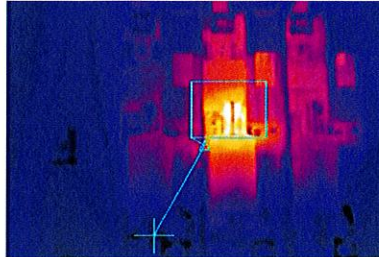
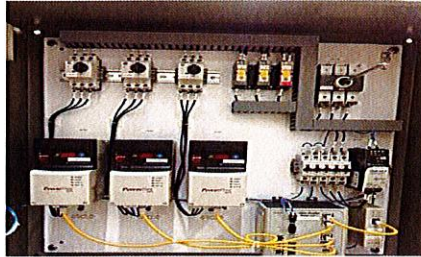




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Please visit our website at [www.muthelectric.com](http://www.muthelectric.com) to learn more about the many services provided by our company. Some of these services are listed below.

## ELECTRICAL SERVICES

- **24 Hour, 7 Days a Week Emergency Service**
- Electrical service, maintenance, and repair
- Design / build services
- New electrical installations
- LED lighting upgrades
- Arc flash Compliance
- Thermal Imaging (Infrared Scan)
- Power factor correction
- Recording meter services (power quality studies)
- Generator installations
- Medium/High voltage maintenance
- Bucket / boom truck service

## AUTOMATION SERVICES

- NRTL listed panel shop, design, and fabrication
- Automation control design and installation
- Hazard monitoring system / testing

## TECHNOLOGY SERVICES

- Computer, telephone, card readers, intercom cabling
- Fiber optic installation
- Layout and design services
- Certified testing

For more information, please call our office on the services listed above. We will be happy to stop by and discuss how our technicians could help you meet your day-to-day electrical and data needs.

Nate Thelen  
Service Manager

Form 9-1366  
(May 2018)

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer #: 600000456  
Agreement #: 25NTJFA0046  
Project #: NT00GT1, 0100, XZ  
TIN #: 46-6000516

Fixed Cost Agreement YES[ X ] NO[ ]

THIS AGREEMENT is entered into as of January 1, 2025, by the U.S. GEOLOGICAL SURVEY, Dakota Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Codington County party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation, investigations project for operation and maintenance of one stream flow gage (Big Sioux River nr Florence), two real-time flood monitoring stations (Mud Creek and South Branch Mud Creek nr Rauville), and two real-time precipitation gages (Waverly and South Shore), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$7,495 by the party of the first part during the period January 1, 2025 to December 31, 2025
- (b) \$11,645 by the party of the second part during the period January 1, 2025 to December 31, 2025
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/office-of-science-quality-and-integrity/fundamental-science-practices>).

Form 9-1366  
(May 2018)

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer #: 6000000456  
Agreement #: 25NTJFA0046  
Project #: NT00GT1, 0100, XZ  
TIN #: 46-6000516

9. Billing for this agreement will be rendered **annually**. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

**USGS Technical Point of Contact**

Name: Steven Fuller  
Supervisory Hydrologist  
Address: 1608 Mountain View Road  
Rapid City, SD 57702  
Telephone: (605) 394-3223  
Fax: (n/a)  
Email: smfuller@usgs.gov

**Customer Technical Point of Contact**

Name: Brenda Hanten  
County Auditor  
Address: 14 1st Ave SE  
Watertown, SD 57201  
Telephone: (605) 882-6297  
Fax: (605) 882-6288  
Email: bhanten@codington.org

**USGS Billing Point of Contact**

Name: Misty Daniels  
Budget Analyst  
Address: 1608 Mountain View Rd  
Telephone: (605) 394-3246  
Fax: (605) 355-4523  
Email: mdaniels@usgs.gov

**Customer Billing Point of Contact**

Name: Brenda Hanten  
County Auditor  
Address: 14 1st Ave SE  
Watertown, SD 57201  
Telephone: (605) 882-6297  
Fax: (605) 882-6288  
Email: bhanten@codington.org

U.S. Geological Survey  
United States  
Department of Interior

Codington County

Signature

ERIC  
By **VOLKMAN** Digitally signed by  
ERIC VOLKMAN  
Date: 2024.12.06  
08:58:15 -0700 Date: 12/03/2024  
Name: Eric T. Volkman  
Title: Director

Signatures

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:  
Title:

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:  
Title:

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:  
Title:

Codington County  
Attachment for 25NTJFA0046  
2025-01-01 to 2025-12-31

**SURFACE WATER**

SITE	Collection Description	FUNDS			
		USGS	COOP	TOTAL	
06479215	BIG SIOUX RIVER NEAR FLORENCE,SD Full Range Streamflow Station	\$3,385	\$4,795	\$8,180	
06479490	MUD CREEK NEAR RAUVILLE, SD Stage, Seasonal Cont.	\$590	\$870	\$1,460	
06479498	SOUTH BRANCH TRIB MUD CREEK NR RAUVILLE, SD Stage, Seasonal Cont.	\$1,180	\$2,820	\$4,000	
		<b>Total:</b>	<b>\$5,155</b>	<b>\$8,485</b>	<b>\$13,640</b>

CLIMATE

SITE	Collection Description	FUNDS			
		USGS	COOP	TOTAL	
445959096582600	PRECIP AT WAVERLY, SD				
	Precipitation, Continuous	\$1,170	\$1,580	\$2,750	
450628097060800	PRECIP NEAR SOUTH SHORE, SD				
	Precipitation, Continuous	\$1,170	\$1,580	\$2,750	
		Total:	\$2,340	\$3,160	\$5,500
		GRAND TOTAL:			\$19,140