

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, January 14, 2025

- 1. Pledge of Allegiance**
- 2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
- 3. Conflict of interest items**
- 4. Action to approve the January 14, 2025, agenda**
- 5. Action to approve the January 7, 2025, minutes of the Board of Codington County Commissioners**
- 6. Action to approve a request to sell alcohol at Pro Pheasants event at the Extension Center Complex**
- 7. Action to approve contracts with FDALG for property parcel data base, GIS web site services**
- 8. Annual report from Todd Kays, Executive Director, First District Association of Local Govts.**
- 9. Update by Louis Canfield, Director of Youth Diversion, Watertown Boys and Girls Club, on JDAI and Diversion Programs**
- 10. Action to allocate Juvenile Justice Reinvestment Initiative funds to the Watertown Boys and Girls Club**
- 11. Monthly Reports**
 - a. Community Health Nurse**
 - b. Auditor**
 - c. Director of Equalization**
 - d. Community Services Director**
- 12. Action to approve 2025 indigent burial rates**
- 13. Action to approve consultant agreement between Codington County Community Services and Amanda Shay**
- 14. Action to approve assistant agreement between Codington County Community Services and Kathy DeJong**
- 15. Discussion/possible action to approve partnering with CHW SD for a HRSA grant to support CHW's**
- 16. Action to set compensation for the Coroner**
- 17. Action to approve the Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees**
- 18. Action to approve a Bridge inspection resolution #2025-2**
- 19. Discussion/possible action to authorize funding for 2024 RAIF (Rural Access Infrastructure Funds) applications and grants**
- 20. Action to approve Title VI Coordinator**
- 21. Action to sign Title VI policy statement and authorize publication of Title VI notice of public rights**
- 22. Discussion/possible action to appoint Commissioner Liaison/Board/Duty assignments**
- 23. Action to appoint Planning and Zoning board members**

- 24. Note offices closure for January 20th, Martin Luther King Jr. Day**
- 25. Delinquent tax lists available for review**
- 26. Action to approve abatement applications**
- 27. Action to approve claims for payment**
- 28. Action to approve automatic budget supplements**
- 29. Action to approve personnel changes**
- 30. Action to approve travel requests**
- 31. Public Notices – a possible quorum of Commissioners could be in attendance at:**
- 32. Old Business**
- 33. New Business**
- 34. Open**
 - a. Public Comments**
 - b. Commission Comments**
- 35. Action to enter into Executive session per SDCL 1-25-2**
 - (1) Discussion of personnel issues**
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (3) Preparing for contract negotiations with employees or employee's representatives**
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**
- 36. Action to adjourn upon completion of agenda items**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

January 7, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 7, 2025, at the Codington County Court House. Commission members present were: Lee Gabel, Myron Johnson, Troy VanDusen and Randall Schweer; absent Charlie Waterman; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the January 7, 2025, agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of December 31, 2024; all voted aye; motion carried.

BOARD ADJOURNS SINE-DIE FOR 2024

Motion by Johnson, second by Gabel, to adjourn sine-die, at 9:02 a.m., for the year ending 2024; all voted aye; motion carried.

OATHS OF OFFICE

Commissioners Troy VanDusen and Tyler McElhany, took their oaths of office.

NOMINATIONS FOR 2025 CHAIR AND VICE-CHAIR

Auditor, Brenda Hanten, called for nominations for Chair for 2025. Commissioner Gabel nominated Commissioner VanDusen, seconded by Commissioner Schweer. There were no other nominations forthcoming. Motion by Johnson, second by Gabel, to cease nominations and cast a unanimous ballot for Commissioner VanDusen; all voted aye; motion carried. Chair VanDusen then called for nominations for Vice-Chair. Commissioner Gabel nominated Commissioner Schweer, second by Commissioner McElhany. There were no other nominations forthcoming. Motion by Gabel, second by Johnson, to cease nominations and cast a unanimous ballot for Commissioner Schweer; all voted aye; motion carried.

COUNTY COMMISSIONER 2024 WAGE

Motion by Johnson, second by McElhany, to increase Commissioners salaries, 4% over the 2024 rate of \$2,144.02, the same increase provided to all County employees in 2025, resulting in a salary of \$2,229.78 per month for 2025, a substitute Motion by Gabel to increase the salary by 2% as budgeted, which died due to a lack of a second; Johnson, Schweer, VanDusen and McElhany voted aye; Gabel voted no; motion carried. Additional compensation of \$100.00 per month for Board Chair was discussed, no one made a motion to do so.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board: shooting sports archery & BB gun will begin this week with 31 in BB gun, 51 in archery and 16 in air pistol/air rifle will continue on Tuesday and Thursday nights through April, thank you to the shooting sports volunteers; Farm Show prep is underway for the 4-H Leader's three lunch counters, will need volunteers to help with the lunch counters, community members can call the office to volunteer to help, there is also open class quilts and photography, a Farm Safety Poster Contest and a Youth LEGO contest; NE 4-H Calf Show will be held at the conclusion of the Farm Show on Saturday, February 15, it is open to youth in the NE SD Counties of: Brookings, Clark, Codington, Day, Deuel, Grant, Hamlin, Kingsbury, Marshall, Roberts, and Spink Counties; there are 20 families – 42 youth, participating in the Food, Fun and 4-H program to learn recipes and cook at home with their family; members are still enrolling and re-enrolling in 4-H for the new year.

ZONING SERVICES CONTRACT

Zoning Officer, Luke Muller reviewed a letter of agreement, between Codington County and the First District Association of Local Governments, for zoning services in 2025, in an amount not to exceed \$33,000.00, plus mileage costs projected at \$0.670 per mile not to exceed \$650.00. The Zoning Officer noted this contract is identical to the 2024 agreement other than the rate increase. Motion by Johnson, second by Schweer, to authorize Chair Schweer to sign the letter of agreement between Codington County and the First District Association of Local Governments for administrative and technical assistance to the Codington County Planning Commission and County Commissioners in the area of zoning, beginning January 1, 2025 through December 31, 2025; all voted aye; motion carried.

ANNUAL PLANNING/ZONING BOARD REPORT

Zoning Officer, Luke Muller, reported year-end statistics: Building permits issued 122, estimated value of construction \$18,233,168; new residences 19; fees from building permits \$37,690. 32 Variance/conditional use permit applications processed; and \$3,550.00 collected from fees for special meetings and variance, conditional use, and rezoning applications. The Zoning Officer advised the Board that Board of Adjustment fees should be increased to bring Codington County into line with current costs and comparable fees charged by neighboring Counties.

BOARD APPOINTMENTS

Commissioner Gabel suggested to have this added to the January 14th, 2025 Board meeting to give more time to decide some of the assignments.

LEGAL NEWS PAPERS

Motion by Johnson, second by Gabel, to designate, per SDCL 7-18-3, legal newspapers, the Watertown Public Opinion and South Shore Gazette, for Codington County 2025 publications, all voted aye; motion carried.

EMPLOYEE CELL PHONE STIPENDS

Motion by Gabel, second by Schweer to approve the cell phone stipend list for 2025 based on each applicable employee's salary classification per the wage scale; all voted aye; motion carried.

**2025
ANNUAL REQUEST FOR CELL PHONE STIPENDS**

EMPLOYEE	AMOUNT	DEPARTMENT
Bakken, Alison	25.00	States Attorney
Case, Jeff	25.00	Highway
Dargatz, Matt	25.00	Highway
Dolen, Jamie	25.00	Highway
Escamilla, Maria	40.00	Detention Center
Falvey, Randy	40.00	Highway
Halajian, Justin	40.00	Detention Center
Hartley, Ron	25.00	Ag. Building
Hedding, Dave	25.00	Highway
Hedges, James	25.00	Ag. Building
Kallhoff, Mitch	25.00	Highway
Kohn, Rich	25.00	Govt. Bldg.
Kosak, Erik	25.00	Highway
Miller, Klayton	25.00	Highway
Nills, Shawn	40.00	Detention Center
Pauli, Thomas	40.00	Director Equalization
Pederson, Michelle	40.00	Director Equalization
Riter, Robyn	25.00	Highway
Rounds, Harold	25.00	Highway
Schwinger, Brad	25.00	Highway
Sears, Melissa	40.00	Director Equalization
Selchert, Heidi	40.00	Director Equalization
Solberg, Lynn	40.00	Highway
Stahlke, Steve	25.00	Detention Center
Swanson, Scott	25.00	Ag. Building
Torstenson, Doug	25.00	Highway
Torstenson, James	20.00	Emergency Management
Vogelsang, Lonie	25.00	Highway

BANK DEPOSITORIES

Motion by Johnson, second by Gabel, to approve bank depositories for 2025; as submitted by Treasurer, Carol Maloney; all voted aye; motion carried: Reliabank Dakota will continue to be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: American Bank & Trust, Dacotah Bank, First Bank & Trust, First Premier Bank, First Interstate Bank, Minnwest Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank. The list of Authorized warrant signers will be staff from the Treasurers' Office and Auditor's Office and said list will be secured in the Auditor's Office for security purposes.

HIGHWAY MAINTENANCE TECH II POSITION

Motion by Gabel, second by Johnson, to advertise to hire full-time Highway Maintenance Tech II Position, due to a promotion within; Human Resource Representative, Natalie Remund and Highway Supt., Randy Falvey, informed the Board that this position will be a pay grade 25/\$22.35 up to \$29.32/per hour, will advertise internally and externally until filled; all voted aye; motion carried.

NOTICE TO BIDDERS' ANNUAL HIGHWAY SUPPLIES AND WEED CHEMICALS

Motion by Gabel, second by McElhany to authorize a notice to bidders for annual Highway supplies and Weed Chemicals; all voted aye; motion carried. Bids will be opened and announced at the Board's meeting on Tuesday, February 18th, 2025; all voted aye; motion carried.

RESOLUTION 2025-1

CODINGTON COUNTY WEIGHT & SPEED LIMIT ENFORCEMENT

WHEREAS, the County of Codington, South Dakota, is responsible for the maintenance of certain highways under its jurisdiction, and

WHEREAS, the Codington County Board of Commissioners, desires to protect existing Codington County Highways, ultimately saving tax dollars, and

WHEREAS, said highways, by reason of seasonal climatic changes, will be seriously damaged or destroyed unless vehicle weight and speed restrictions are imposed.

NOW THEREFORE BE IT RESOLVED, the limits on Codington County roads shall be forty miles per hour, truck speed limit, and a maximum load limit shall be seven (7) tons per axle on all asphalt surfaced roads, during the Spring thaw period, effective from February 15th, 2025, to May 1st, 2025 inclusive, when limit signs are posted.

BE IT FURTHER RESOLVED, that the County of Codington requests and authorizes the South Dakota Highway Patrol to enforce weight limitations and speed restrictions, as established by this resolution, on Codington County roads.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

Moved for adoption by Commissioner Gabel, second by Commissioner Johnson, all present voted aye; motion carried.

Dated this 7th day of January, 2025, at Watertown, Codington County, South Dakota.

Troy VanDusen
Codington County Commission Chair

ATTEST:

Brenda Hanten
Codington County Auditor

WEED BOARD APPOINTMENTS

Motion by Johnson, second by Gabel, to approve the following Weed Board appointments: Re-appoint Jim Thyen and Bret Henricks, and newly appointed Melvin Ries, for 3 year terms; Arlen Boehnke retired Board member; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Gabel, second by Schweer, to approve the following travel requests: Weed & Pest Dept. staff to attend the Weed & Pest Conference, and Farm Show; all voted aye; motion carried.

OLD BUSINESS

Commissioner Gabel noted that the Jail design team will meet to focus on the site analysis and nail down a time line for the project.

NEW BUSINESS

Commissioner Gabel noted that staff from the Boys and Girls Club will attend the January 14th, 2025 to discuss the JDAI programming and JJRI funds.

OPEN

Public Comments - Rita Brownlee addressed the Board with her concerns about the Co2 pipeline.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer to adjourn at 9:44 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

LETTER OF AGREEMENT

FIRST DISTRICT ASSOCIATION
OF LOCAL GOVERNMENTS
POB 1207
WATERTOWN, SD 57201
605 882-5115

CODINGTON COUNTY
14 1ST AVE SE
WATERTOWN, SD 57201

Referred to as District

Referred to as COUNTY

The COUNTY hereby enters into an agreement with the District

I. THE DISTRICT

- A. This agreement shall commence on or about January 1, 2025 and end on or about December 31, 2025.
- B. The District agrees to perform work activities as described in "First District Association of Local Governments Proposed Scope of Work for Codington County Director of Equalization Parcel Update Needs".

II. THE COUNTY

- A. The COUNTY will make payment of seven thousand dollars (\$7,000) for work activities as identified in the proposed scope of work.
- B. Total agreement amount (not to exceed) seven thousand dollars (\$7,000).



12/31/24

District Signature

Date

Date

**First District Association of Local Governments Proposed Scope of Work for
Codington County Parcel Update Needs**

Task 1: Data Maintenance

Work Activities:

A. Monthly Plat and Ownership Parcel Sets Update

1. District Staff will receive all new parcel splits/transaction data from the Codington County Director of Equalization (DOE) on the first Monday of the month.
2. District Staff will update the Plat and Parcel data sets.
3. District Staff will work with DOE staff to reconcile discrepancies in the datasets.
4. District Staff will join parcel data received from DOE with updated GIS data.
5. District Staff will provide DOE the updated parcel dataset.

**LETTER OF AGREEMENT
BETWEEN
CODINGTON COUNTY
AND
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS**

This agreement is hereby entered into between the First District Association of Local Governments, hereinafter referred to as "District" and Codington County, hereinafter referred to as "County."

I. PURPOSE/PROJECT DESCRIPTION

- A. Provide services in the development and hosting of a Geographic Information System (GIS) website.
- B. The project will consist of:
 - 1. Annual access cost for Internet services.
 - 2. ArcGIS Server Maintenance – The annual cost paid to ESRI for Technical Assistance and updates to the ArcGIS Server software. The County will remit its proportion of the annual cost of ArcGIS Server Maintenance, beginning in 2006. The cost will be shared between the City of Watertown, Watertown Development Company, the Watertown Municipal Utilities, and Codington County.
 - 3. Setup and operation - First District will set up, customize and maintain the website.
- C. Term of Contract: January 1, 2025 to December 31, 2025.
- D. Total Cost of Project: Not to exceed \$4,000.

II. DISTRICT RESPONSIBILITIES

The District shall:

- A. Develop and maintain a Geographic Information System (GIS) website which will contain a variety of GIS databases regarding the City of Watertown and Codington County.

III. COUNTY RESPONSIBILITIES

- A. Codington County shall pay the District a sum, not to exceed, four thousand dollars (\$4,000) for services as described in "I. Purpose/Project Description" and "II. District Responsibilities."
- B. Total contract amount: Four thousand (\$4,000).

IV. OTHER PROVISIONS

- A. Amendment Provision: This contract contains the entire agreement between the parties and may be amended only in writing signed by both parties.
- B. Termination Provision: This agreement can be terminated upon thirty (30) days written notice by either party.

In witness hereto the parties signify their agreement by affixing their signatures hereto.



12/31/24

District

Date

Codington County Commission

Date

ATTEST:

County Auditor

2024 Q 4 STATS

IMMUNIZATIONS	July	Aug	Sept	3rd Quarter	Fluoride Varnish	July	Aug	Sept	3rd Quarter
VFC DOSES					Monthly Total				
NON-VFC DOSES						Oct	Nov	Dec	4th Quarter
INFLUENZA DOSES					Monthly Total	4	6	0	10
VFC DOSES	Oct	Nov	Dec	4th Quarter	Total Value \$30				\$300.00
	60	55	17	132					
NON-VFC DOSES	6	0	3	9	CAR SEATS	July	Aug	Sept	3rd Quarter
INFLUENZA DOSES	62	11	4	77	Monthly Total				
						Oct	Nov	Dec	4th Quarter
					Monthly Total	6	3	7	16

*The Vaccines For Children (VFC) program is a federally funded program that provides vaccines at no cost to children who might not otherwise be vaccinated because of inability to pay. NON-VFC doses were billed to private insurance.

PHQ9	July	Aug	Sept	3rd Quarter
Monthly Total				
Monthly Total	15	13	11	39

* Depression Screenings

Presented by Community Health Nurse Office on _10/08/2024_

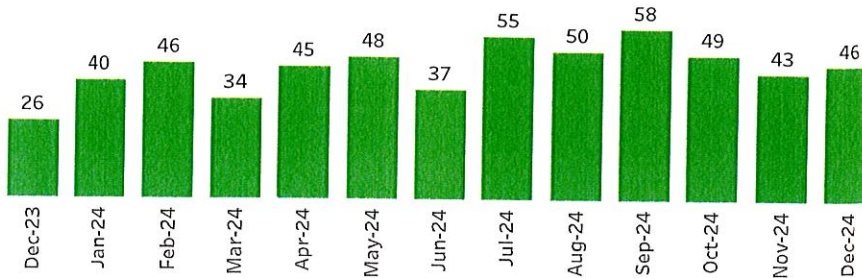
ASQs* Completed	July	Aug	Sept	3rd Quarter
Monthly Total				
Monthly Total	18	3	1	22

*Ages and Stages Developmental/Social Emotional Screenings

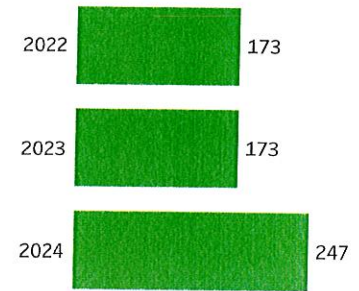
Cribs for Kids	July	Aug	Sept	3rd Quarter
Distributed (No Charge to Client)				
Distributed (No Charge to Client)	6	1	0	7



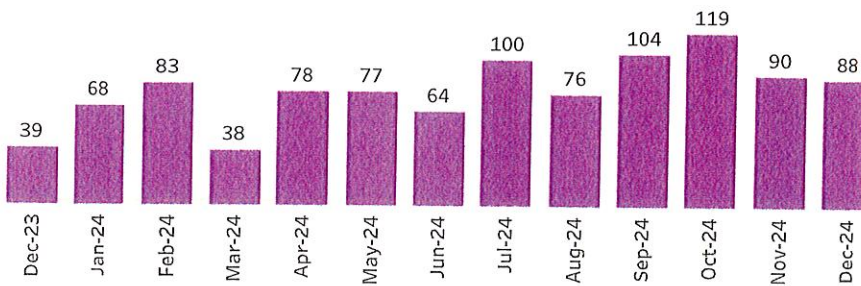
Unique Individuals Served by Month



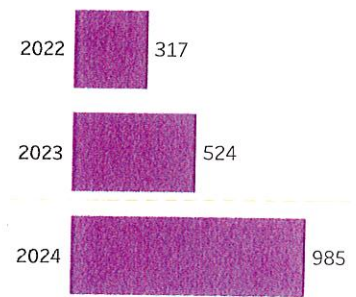
Unique Individuals Served by Year



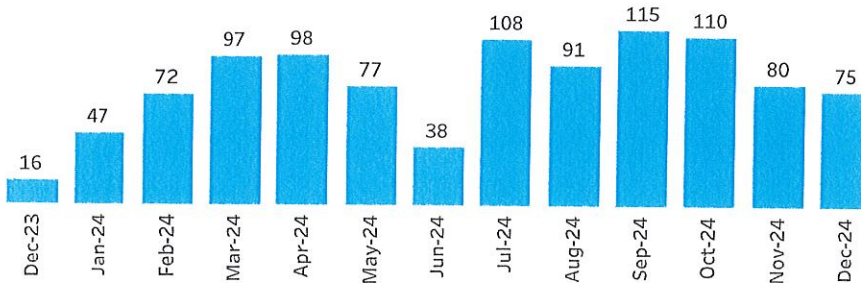
Services Recorded by Month



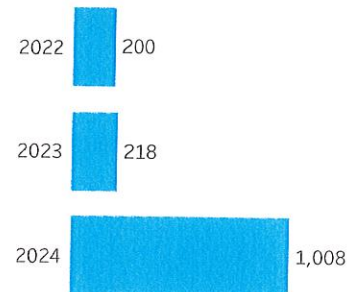
Services Recorded by Year



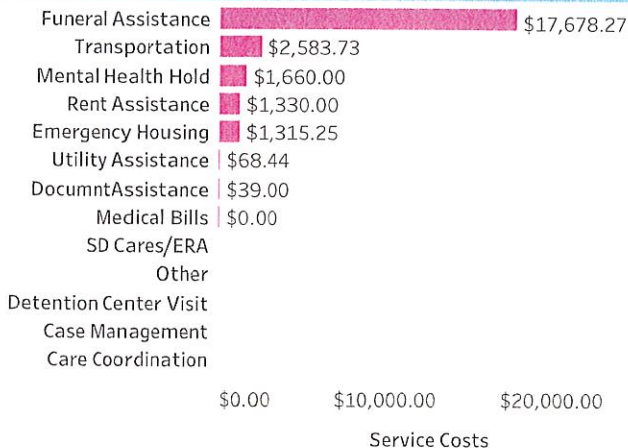
Total Client Contacts by Month



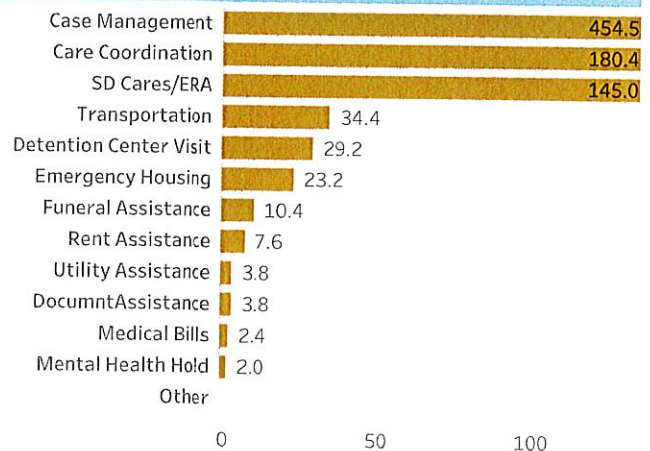
Total Client Contacts by Year



YTD Costs



YTD Time Spent on Services (hours)



Completed Services

	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
Case Management	31	39	45	15	32	41	32	52	40	61	86	71	67
Care Coordination	4	12	20	10	32	11	12	32	19	20	19	10	12
Detention Center Visit		2	5	3	4	8	5	5	3	4	3	3	6
Transportation	2	3	2	4	5	2		4	7	10	3	3	1
SD Cares/ERA	1	1											1
Utility Assistance				1			1	1			1		
Rent Assistance	1	1	2			4	1	1		2			
Other					1								
Mental Health Hold				1					1				
Medical Bills			1							1			
Funeral Assistance		2	1					1	1		4		
Emergency Housing	6	3	2	1	3	2	1	2	1				
DocumntAssistance	1						1		1	2		1	

Completed Referrals

	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
Energy Assistance		1	3	2		1	1	2		2	4		1
Watertown Housing Authority	6	11	9	7	5	7	5	9	2	2	2		1
DOL		1	4		1	4			3		1		1
Vocational Rehab													1
Medical Provider			1										1
Transit									1				1
DSS	2	2	4	1	2	4		3	3	1			1
Social Security				1				1		1			1
CARES	3	8	6	3	3	7	6	9	2	3	1	1	1
Coordinated Entry System (CES)	2	4	2		1	4	1	2					
ICAP			1	3		2	2						
Brothers & Sisters Behind Bars		1			1	2		2					
Beacon Center		1				2			1				
Access Ministries						1			1				
WIC		1				1							
Veteran ESG													
Salvation Army	2					3	2	4		1			
Other			1			1				3			
HSA	1		1	1		2						2	

Contacts YTD

	2024												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Appointment	4	1	20	38	34	19	51	44	59	80	67	63	480
Phone	28	56	32	30	21	6	21	24	26	10	7	4	265
Walk In	1	5	32	21	14	9	30	15	22	17	5	8	179
Email	6	2	5	8	5	3	1	6	2	3			41
Text	8	8	6	1	3	1	4	2	6		1		40
Mail			1				1						2

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in December 2024.

Cash on Hand	\$6,349.21
Checks in Treasurer' possession less than 3 days	\$46,433.63
Credit Card Charges	\$3,446.23
Cash Items	\$351.70
TOTAL CASH ASSETS ON HAND	\$56,580.77

RECONCILED CHECKING	
Reliabank (Memorial Park)	\$1,896.75
Reliabank Dakota	\$26,073,349.68

INVESTMENTS	
SD Public Funds Investment	\$1,063.01
Plains Commerce Bank CD's	\$2,526,556.85

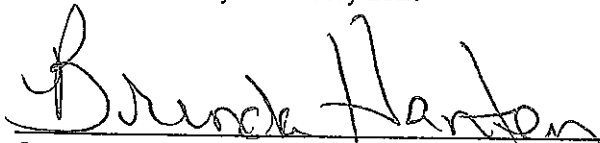
TOTAL CASH ASSETS	\$28,659,447.06
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GENERAL LEDGER CASH BALANCES:

General	\$20,293,985.18
General restricted cash	\$500,000.00
Sp. Revenue	\$6,967,637.15
Sp. Revenue restricted cash	\$0.00
Custodial	\$897,824.73
Schools	\$ 174,392.58
Townships	\$ 60,630.31
City/Towns	\$ 25,152.13

TOTAL GENERAL LEDGER CASH	\$28,659,447.06
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Dated this 2nd day of January 2025



County Auditor

**AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER
CODINGTON COUNTY
DATE: January 2, 2025**

CASH ON HAND IN TREASURER'S OFFICE

Silver and Pennies.....	\$115.21
Ones.....	\$259.00
Fives.....	\$345.00
Tens.....	\$530.00
Twenties.....	\$1,800.00
Fifties.....	\$900.00
Hundreds.....	\$2,400.00
Cash Items.....	\$351.70
Credit Card Charges.....	\$3,446.23
Checks.....	\$46,433.63
TOTAL CASH ON HAND	\$56,580.77

CHECKING ACCOUNT BALANCE:

<u>Reliabank (Memorial Park)</u>	\$1,896.75
<u>Reliabank Dakota</u>	\$26,073,349.68

INVESTMENTS:

<u>SD Public Funds Investment Trust</u>	\$1,063.01
<u>Plains Commerce Bank CD's</u>	\$2,526,556.85

OTHER ACCOUNT BALANCES: **\$28,602,866.29**

GRAND TOTAL CASH AND BALANCES: **\$28,659,447.06**

GENERAL LEDGER CASH AND INVESTMENT BALANCES BY FUNDS:

General Fund	\$20,293,985.18
General Fund restricted cash	\$500,000.00
Sp. Revenue Funds	\$6,967,637.15
Sp. Revenue Funds restricted cash	\$0.00
Custodial Funds	\$897,824.73

TOTAL GENERAL LEDGER CASH **\$28,659,447.06**

**OFFICIAL STATEMENT OF FEES COLLECTED
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH
OF DECEMBER, 2024**

The sum of **\$36,876.75** in fees has been collected by me as Register of Deeds for DECEMBER, 2024

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of DECEMBER, 2024

Ann Rasmussen

Register of Deeds

Subscribed and sworn to before me this 2nd day of January 2025

Bunde Hanken

CERTIFIED BIRTHS

State Children's Fund (\$2.00)	\$ 146.00
County General Fund (\$5.00)	\$ 365.00
State EVRSS Fund (\$5.00)	\$ 365.00
State General Fund (\$3.00)	\$ 219.00
TOTAL	\$ 1,095.00

CERTIFIED DEATHS

County General Fund (\$5.00)	\$ 545.00
State General Fund (\$4.00)	\$ 436.00
State EVRSS Fund (\$6.00)	\$ 654.00
TOTAL	\$ 1,635.00

FILED

JAN 02 2025

CODINGTON COUNTY CLERK

Receipt Totals

By Date: 12/1/2024 12:00:00 AM - 12/31/2024 11:59:59 PM; Departments: All; Cash based.

Summary:

Codington County
Thursday, January 2, 2025 7:40 AM

Receipt Item Totals

	Paid	Charged	Debited	Total
Document:	\$31,442.50	\$1,340.00	\$0.00	\$32,782.50
Non Document:	\$3,499.25	\$1,257.90	\$0.00	\$4,757.15
Subtotal:	\$34,941.75	\$2,597.90	\$0.00	\$37,539.65

Payment on Account Totals

Applied:	\$1,935.00
Refunded:	\$0.00
Unposted:	\$0.00
Net Posted:	\$1,935.00

Payments & Refunds

ACH:	\$21,209.00
Cash:	\$1,868.25
Check:	\$13,799.50
Total:	\$36,876.75

Revenue Account Activity

	Total Received	Paid on Receipt	Applied from POA	Adjusted
101-0-321.00	\$90.00	\$90.00	\$0.00	\$0.00
101-0-341.21	\$9,633.00	\$8,853.00	\$780.00	\$0.00
101-0-341.22	\$20,849.50	\$20,849.50	\$0.00	\$0.00
229-0-321.00	\$270.00	\$270.00	\$0.00	\$0.00
726-0-209.00	\$1,820.00	\$1,490.00	\$330.00	\$0.00
101-0-341.29	\$7,364.25	\$1,659.25	\$705.00	\$0.00
250-0-341.21	\$1,110.00	\$1,038.00	\$72.00	\$0.00
769-0-209.00	\$740.00	\$692.00	\$48.00	\$0.00
Total:	\$36,876.75	\$34,941.75	\$1,935.00	\$0.00

FILES

12/31/2024

CODINGTON COUNTY

**RESOLUTION 2025-02
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, 23 CRF 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Date this 14th day of January, 2025, at Watertown, South Dakota.

Codington County Board of Commissioners

Troy VanDusen, Chair

ATTEST:

Brenda Hanten, County Auditor

CODINGTON COUNTY NOTICE OF PUBLIC RIGHTS

The Codington County Highway Department provides services without regard to race, color, gender, religion, national origin, age or disability, according to the provisions contained in SDCL 20-13, Title VI of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, as amended, the Americans With Disabilities Act of 1990 and Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, 1994.

To request additional information on Codington County's Title VI/Nondiscrimination policy or to file a discrimination complaint, please contact Natalie Remund, Title VI Coordinator at 605-882-6297 or email nremund@codington.org

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of _____.

2024 COMMISSIONER LIAISON/BOARD/DUTY APPOINTMENTS

Commissioner Department Liaisons (section 10.3, Codington County Personnel Policy & Procedures Manual)

Commissioner District	Liaison agencies	Areas of oversight
I (Gabel)	Sheriff's Office	Law Enforcement, Warrants,
	Detention Center	Jail, 24/7 Alternatives
	States Attorney's Office	Prosecutor, Victim Assistance
II (McElhany)	Emergency Management Office	Emergency Management, Dive Rescue
	Maintenance Dept.	Buildings, Grounds, Memorial Park
	Weed Supervisor	Weed and Pest control
III (Johnson)	Health Nurses Office	Immunizations, wellness, WIC, Dietician
	Welfare Office	Care of Poor, Indigent Burials
	Veteran's Service Office	Veterans' Claims Assistance
	County Extension Office	Extension Activities
IV (VanDusen)	Treasurer's Office	Tax Collection, Vehicle Licenses & Titles
	Director of Equalization's Office	Real Property Assessments/Valuation
	Coroner	Coroner
	Highway Dept.	Road/bridge construction & maintenance
V (Schweer)	Auditor's Office	Voter Registration, Elections, Budgeting, Payments, County records
	Register of Deed's Office	Vital/property records, Marriage Licenses

County-Appointed Board Assignments and other duties

Board/Duty	Frequency/Term	Appointees
Aging Council	Annual	Troy VanDusen
Americans with Disabilities Act Coordinator	Annual	Myron Johnson
Codington County Home Health	Annual	Troy VanDusen
E-911	Annual	Randy Schweer
Glacial Lakes & Prairies Tourism Assn	Annual	Lee Gabel
Inter Lakes Community Action Program	Annual	Randy Schweer
Juvenile Detention Alternative Initiative Committee	Annual	Lee Gabel, Troy VanDusen
Legislative contact	Annual	Myron Johnson
Local Emergency Planning Committee	Annual	Tyler McElhany, Randy Schweer
Planning Board	Annual	Myron Johnson
Watertown Area Transit	Annual	Randy Schweer
Watertown Development Company	Annual	Troy VanDusen
Weed Board	Annual	Tyler McElhany
Codington County Human Resource Committee	Ex Officio	Current Chair, Vice Chair
County/City Committee	Ex Officio	Current Chair and Vice Chair
Behavioral Health and Justice Working Group	Biennial, even yrs	Lee Gabel, Myron Johnson
Codington County Justice Advisory Committee	Biennial, odd yrs	Troy VanDusen, Lee Gabel
Watertown-Codington County Regional Railroad Authority	3-year (up 2024)	Tyler McElhany, Myron Johnson
Housing and Redevelopment Board	4-year (up 2026)	Randy Schweer

State/Regional Board Appointments

Board	Frequency/Term	Appointees
Catastrophic Legal Expense Relief Program (CLERP)	Indefinite	Lee Gabel
Catastrophic Poor Relief Fund	Indefinite	Myron Johnson
SDSU Ag & Bioscience Advisory Board	Indefinite	Myron Johnson
SD Retirement System (SDRS)	4-yr (up 2023)	Myron Johnson
SDACC Executive Committee Proxy	Annual	Myron Johnson
SD LE Officers Standards & Training Commission	Biennial	Troy VanDusen
First District Assoc. Local Govts.	Annual	Myron Johnson

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME :
Name Sophia Touailat

DATE:
12/31/2024

EFFECTIVE DATE:

POSITION TITLE:
Corrections Officer
Full Time

DEPARTMENT:
Jail

CURRENT STEP:
1-15-25

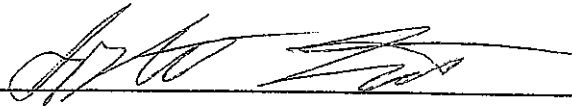
NEW STEP:
Step 1

CURRENT PAY RATE:

NEW PAY RATE:
\$25.80

REASONS FOR CHANGE:
New hire

FILED
JAN 08 2025
Cordington County Auditor

EMPLOYEE SIGNATURE 

DEPARTMENT HEAD SIGNATURE 

DATE *1-3-24*

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.