

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, January 21, 2025**

- 1. Pledge of Allegiance**
- 2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
- 3. Conflict of interest items**
- 4. Action to approve the January 21, 2025, agenda**
- 5. Action to approve the January 14, 2025, minutes of the Board of Codington County Commissioners**
- 6. Presentation by Chris Clifton, Executive Director of Watertown Development Company**
- 7. Update on jail construction project by Tegra and Architecture Inc.**
- 8. Discussion/possible action to authorize funding for 2025 RAIF (Rural Access Infrastructure Funds) application and grant for Kranzburg Township**
- 9. Monthly Reports**
  - a. Highway**
  - b. Facility Manager**
- 10. Action to authorize Chair to sign MOU with City of Watertown for Crack and Chip Sealing project at the Codington County Courthouse**
- 11. Discussion/possible action to approve quote for carpet extractor for Codington County Extension Center**
- 12. Action to authorize application of Homeland Security grant funds**
- 13. Action to declare misc. equipment, office equipment and radios at the Emergency Management Office surplus to be destroyed**
- 14. Action to declare 2004 trailer at the Emergency Management Office surplus to be traded**
- 15. Action to authorize Chair to sign authorization of an agent to act on behalf of Codington County concerning conditional use permit of the proposed jail site**
- 16. Action to approve operating cash transfers as budgeted**
- 17. Action to approve abatement applications**
- 18. Action to approve claims for payment**
- 19. Action to approve automatic budget supplements**
- 20. Action to approve personnel changes**
- 21. Action to approve travel requests**
- 22. Public Notices – a possible quorum of Commissioners could be in attendance at:**
- 23. Old Business**

**24. New Business**

**25. Open**

- a. Public Comments**
- b. Commission Comments**

**26. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**27. Action to adjourn upon completion of agenda items**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

January 14, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 14, 2025, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Tyler McElhany, Myron Johnson, Troy VanDusen and Randall Schweer; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner Johnson.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by Schweer, second by Gabel, to approve the January 14, 2025, agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Schweer, to approve the minutes of January 7, 2025; all voted aye; motion carried.

**CODINGTON COUNTY PRO PHEASANT EVENT**

Nick Pillatzke, president of the Codington County Pro Pheasants organization, met with the Board to request authorization to sell alcohol at the Pro Pheasants banquet which will be held at the Codington County Extension Center Complex on February 21<sup>st</sup>, 2025. Mr. Pillatzke reviewed the procedure for the event, how the sale of alcohol is handled, and noted the license, from Second Street Station, will be transferred for this event. Second Street Station will be responsible for the monitoring and sale of alcohol at this event. Motion by McElhany, second by Schweer, to allow the Codington County Pro Pheasants organization to sell alcohol at their banquet at the Codington County Extension Center Complex; all present voted aye; motion carried.

**GIS WEBSITE DEVELOPMENT AND HOSTING**

Motion by McElhany, second by Gabel, to authorize Chair VanDusen to sign a letter of agreement, between Codington County and First District Assoc. of Local Governments., authorizing payment to First District in the amount of \$4,000.00, for the continued hosting and development of the GIS website for calendar year 2025, and also to authorize Chair VanDusen to sign a letter of agreement, between Codington County and First District Association of Local Governments, authorizing payment to First District in the amount of \$7,000.00, for services to maintain the County's parcel data base; all present voted aye; motion carried.

**FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS ANNUAL REVIEW**

Todd Kays, Executive Director with the First District Association of Local Governments, appeared before the Board to give an update on staff activities and economic development activities of the First District in 2024. Mr. Kays outlined who the First District is and services provided; Planning District work areas; member counties; governing board members; FY2024 District funding; staffing levels and years of experience; District funding results and Codington County funding results (grants and business loans); FY2024 grants awarded; and FY2024 return on investment data. In Codington County, First District

assists with a number activities, including, but not limited to: 911 GIS database management; E-911 addressing; County road centerline GIS data set maintenance; GIS data set and website maintenance; GIS parcel data; zoning services and development of zoning ordinance amendments; development of the County's SD DOT Bridge and Highway Plan, and development of the PDM plan. The Board expressed thanks for the continuing partnership between Codington County and First District.

### PLANNING BOARD APPOINTMENTS

Motion by McElhany, second by Schweer; to approve the following Planning Board appointments: Liam Culhane to finish out the term of Alex Kahnke, term expires 12/31/2026, Mark O'Neill, term expires 12/31/2027, and Mel Ries, term expires 12/31/2027; all voted aye; motion carried.

### JUVENILE DIVERSION ALTERNATIVE INITIATIVE UPDATE

Louis Canfield, Director of Youth Diversion, and Liz Brownell, Executive Director, Watertown Boys and Girls Club, updated the Board regarding the JDAI program. Mr. Canfield provided the Board with information including, diversion caseload (July 1 – December 31, 2024), juvenile diversion growth, top juvenile diversion referrals, simple assault being the top referral listed, HSA has created an emotional regulation group program for youth that are dealing with simple assault cases; the State has approved an increase in diversion incentive dollars from \$250.00 would go to the County for every successful diversion which that amount has now increased to \$750.00 for every successful diversion, with the significant increase in Diversion funds from the State the Boys and Girls Club will take a deduction in the budgeted funds from the County in the amount of \$83,200.00.

### JUVENILE JUSTICE REINVESTMENT INITIATIVE FUNDS

Per a recommendation and appreciation from Codington County States Attorney, Alison Bakken, a motion was made by McElhany, second by Gabel, to allocate JJRI Funds, which Codington County received from the State of South Dakota, in the amount of \$237,000.00, to the Youth Diversion Program administered through the Boys and Girls Club. Boys and Girls Club representatives, Executive Director, Liz Brownell and Director of Youth Diversion and Prevention, Louis Canfield, were present for this agenda item. Louis gave the Board a report of current numbers in the program to date, which showed an increase in cases from 2023 to 2024 and reported where the numbers are currently and also reported where the funds will be expended. Upon vote of the Board; all voted aye; motion carried.

### MONTHLY REPORTS

**Community Health Nurse, Codi Storm**, provided a quarterly report to the Board covering the following items: Personnel/office activity, staff training, immunizations, maternal health, child/adolescent services. As of January 4<sup>th</sup>, influenza activity was noted that there were 883 new cases reported, 29 new hospitalizations, and no new deaths, the geographic spread is widespread and Influenza activity is moderate. . **Auditor, Brenda Hanten**, updated the Board: working on end of year 2024 and beginning 2025; tax notices for pay 2025 have been printed and mailed; will begin working on end of year report. **Director of Equalization, Shawna Constant**, updated the Board: currently the Dept. of Revenue is working on the 2024 sales audit, and also looking at the 2025 assessment intentions that were due January 1<sup>st</sup>, 2025; Appraisal staff have complete all the field work for the reappraisal and all the building permits with both County and the city of Watertown; working on getting all of the new values for the building permits, reappraisals and getting them entered into the system, also working on flooded farmland, discretionary values into the system to get ready to start printing the assessment notices next month and get everything sent out by March 1<sup>st</sup>, 2025. **Community Service Director, Sara Foust**, updated the Board: 46 unique individuals were served in December; CARES/ERA - \$3,500.00 was received for administrative fees; the IMPACT (Individuals Making Positive Actions Can Thrive) Medicaid Reimbursement - \$2,058 for December; Community Service Office – working on grant acceptance work and planning for positions, team will be going to DC; partnering with CHW SD to support CHW's; will be attending Children's Day at the Capitol, Watertown is presenting on what we have done to address

childcare; will be evaluating office needs and future needs using Beyond Idea Grant funds; introduced Jaiden Finstead who will be interning 32 hours a week until April; Systems of Care/Strategic Planning – Interagency meeting was held last week, discussed the Housing report and housing needs; the Agency of the month is Boys & Girls Club; Megan Fischbach, Social Worker at the Boys & Girls club, is the individual of the Month; Housing – met identifying data needed for decision making and working to create a plan to address priority needs; Childcare – still trying to get partners for a contract to work with Klein Visioneering Group to address the more complicated issues associated with childcare; Centralized location – working on a business plan, feasibility and funding for a central location; ACE;s trainings and Codington County Connects Annual meeting will be held on January 28<sup>th</sup>, 2025; check out Codington Connects for more events and information about the community.

**INDIGENT BURIAL RATES**

Motion by Johnson, second by McElhany, to approve indigent burial rates, per the recommendation of the Community Service Director as follows: Traditional burial \$3,952.00, Cremation \$2,575.00, and \$565.00 for opening and closing of graves; all voted aye; motion carried.

**COMMUNITY SERVICE OFFICE CONSULTANT AGREEMENT**

Motion by Johnson, second by McElhany, to approve a consultant agreement between the Codington County Community Service Office and Amanda Shay, Independent Consultant; for the performance of consulting services through June 30, 2025, which will be funded through the Beyond Idea Grant; all voted aye; motion carried.

**COMMUNITY SERVICE OFFICE ASSISTANT AGREEMENT**

Motion by Johnson, second by McElhany, to approve an agreement between the Codington County Community Service Office and Kathy DeJong, Independent Community Services Assistant; for the performance of consulting services through June 30, 2025, which will be funded through the Beyond Idea Grant; all voted aye; motion carried.

**CODINGTON COUNTY COMMUNITY SERVICE OFFICE AND CHWSD PARTNERSHIP**

Community Service Office Director, Sara Foust, presented an agreement between Codington County Community Service Office and the Community Health Worker Collaborative of South Dakota, to be a partner in the submission of a grant application to the Health Resources and Services Administration for the Rural Health Care Services Outreach Program grant opportunity to support the development of a connected Community Health Worker workforce within the Codington County Service Area; motion by Johnson, second by Schweer, to authorize Chair to sign said agreement mentioned above; all voted aye; motion carried.

**CORONER COMPENSATION**

Motion by McElhany, second by Schweer, to increase the compensation for the Coroner to \$400.00 per call. **Coroner, Terry Sorensen**, provided the Board with a 2024 year-end report with the Coroner Office activity, there were 69 requests for death investigations for the year of 2024; all voted aye; motion carried.

**AUDITOR’S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES**

Motion by McElhany, second by Gabel, to approve the Auditor’s Account of the cash and cash items in the hands of the County Treasurer as of the last business day of December, 2024, all present voted aye; motion carried.

Cash on hand	\$	6,349.21
Checks in Treasurers’ possession		
less than 3 days	\$	46,433.63
Credit Card Charges	\$	3,446.23

Cash Items	\$ 351.70
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$ 56,580.77</b>
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,896.75
Reliabank Dakota	\$ 26,073,349.68
INVESTMENTS	
SD Public Funds Investment	\$ 1,063.01
Plains Commerce Bank CD's	\$ 2,526,556.85
<b>TOTAL CASH ASSETS</b>	<b>\$ 28,659,447.06</b>
General Ledger Cash Balance by Funds	
General	\$20,293,985.18
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,967,637.15
Custodial	\$ 897,824.73
(schools 174,392.58, townships 60,630.31; city/towns 25,152.13)	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$28,659,447.06</b>

The Board noted Register of Deeds fees, in the amount of \$36,876.75 were collected in the month of December, 2024.

**BRIDGE INSPECTION PROGRAM RESOLUTION**

Motion by Gabel, second by Johnson, to approve Resolution 2024-2, which complies with required bridge inspections and appoints a Consulting Engineer; all voted aye; motion carried:

**RESOLUTION 2025-02  
BRIDGE REINSPECTION  
PROGRAM RESOLUTION  
FOR USE WITH SDDOT RETAINER CONTRACTS**

**WHEREAS**, 23 CRF 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

**THEREFORE**, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Date this 14<sup>th</sup> day of January, 2025, at Watertown, South Dakota.

Codington County Board of Commissioners  
Troy VanDusen, Chair

ATTEST:  
Brenda Hanten, County Auditor

**2025 RAIF FUNDING ALLOCATION TO GRACELAND, HENRY, PELICAN, RAUVILLE AND WAVERLY TOWNSHIP**

Motion by Schweer, second by Johnson, to approve an application from Graceland Township and award RAIF (Rural Access Infrastructure Funds), to Graceland Township, for one 2025 culvert project, the first project is to replace a bridge on 438<sup>th</sup> Avenue, with a current estimated cost of \$78,571.57. The cost share will be RAIF 80% - \$62,857.26 and Graceland Township 20% - \$15,714.31; upon vote of the Board; all voted aye; motion carried. Motion by Johnson, second by Gabel, to approve four applications from Henry Township and award RAIF (Rural Access Infrastructure Funds), to Henry Township for a 2025 cement box culvert project on 439<sup>th</sup> Avenue, with a current project cost of \$49,970.50. The cost share will be RAIF 80% - \$39,976.40 and Henry Township 20%, - \$9,994.10; to Henry Township for a 2025 cement box culvert project on 177<sup>th</sup> Street, with a current project cost of \$40,631.20, the cost share will be RAIF 80% - \$32,504.94 and Henry Township 20% - \$8,126.24; to Henry Township for a 2025 box culvert project on 440<sup>th</sup> Avenue, with a current project cost of \$25,020.96, the cost share will be RAIF 80% - 20,016.76 and Henry Township 20% - \$5,000.76; to Henry Township for a 2025 box culvert on 174<sup>th</sup> Street, with a current project cost of \$17,932.69, the cost share will be RAIF 80% - \$14,346.15 and Henry Township 20% - 3,586.54; all voted aye; motion carried. Motion by McElhany, second by Gabel, to approve one application from Pelican Township and award RAIF (Rural Access Infrastructure Funds) to Pelican Township for a 2025 box culvert project on 451<sup>st</sup> Avenue, with a current project cost of \$70,000.00, the cost share will be RAIF 80% - 56,000.00 and Pelican Township 20% - 14,000.00; all voted aye; motion carried. Motion by Johnson, second by Gabel, to approve one application for Rauville Township and award RAIF (Rural Access Infrastructure Funds) to Rauville Township, contingent that Rauville submit either their Township Board minutes or complete a resolution stating their intent to apply for RAIF funding, for a culvert project on 457<sup>th</sup> Avenue, with a current project cost of \$100,000.00, the cost share will be RAIF 80% - \$80,000.00 and Rauville Township 20% - \$20,000.00; all voted aye; motion carried. Motion by Schweer, second by McElhany, to approve two applications for Waverly Township and award RAIF (Rural Access Infrastructure Funds) to Waverly Township for a 2025 box culvert project on 462<sup>nd</sup> Avenue, with a current project cost of \$57,000.00, the cost share will be RAIF 80% - \$45,600.00 and Waverly Township 20% - \$11,400.00; to Waverly Township for a 2025 culvert project on 465<sup>th</sup> Avenue, with a current project cost of \$40,000.00, the cost share will be RAIF 80% - \$32,000.00 and Waverly Township 20% - \$8,000.00; all voted aye; motion carried. The Board had discussion with Kranzburg about their application and decided that they need more information and to have it on the January 21<sup>st</sup>, 2025 agenda for consideration.

**TITLE VI COORDINATOR APPOINTED**

Motion by Johnson, second by Gabel, to appoint Human Resource Representative, Natalie Remund, to the position of Codington County Title VI coordinator; all voted aye; motion carried.

**TITLE VI POLICY STATEMENT AND NOTICE OF PUBLIC RIGHTS**

Motion by Johnson, second by McElhany, to authorize the signing of the Codington County Title VI Policy Statement and advertise the Codington County Notice of Public Rights; all voted aye; motion carried.

**BOARD APPOINTMENTS**

Motion by McElhany, second by Gabel, to approve the following list of 2025 Liaison appointments; County Appointed Board Assignments and other duties; and State/Regional Board appointments; all voted aye; motion carried.

**2025 Commissioner Department Liaisons** (section 10.3, Codington County Personnel Policy & Procedures Manual)

Commissioner District	Liaison agencies	Areas of oversight
<b>I (Gabel)</b>	Sheriff's Office	Law Enforcement, Warrants,
	Detention Center	Jail, 24/7 Alternatives
	States Attorney's Office	Prosecutor, Victim Assistance
<b>II (McElhany)</b>	Emergency Management Office	Emergency Management, Dive Rescue
	Maintenance Dept.	Buildings, Grounds, Memorial Park
	Weed Supervisor	Weed and Pest control
<b>III (Johnson)</b>	Health Nurses Office	Immunizations, wellness, WIC, Dietician
	Welfare Office	Care of Poor, Indigent Burials
	Veteran's Service Office	Veterans' Claims Assistance
	County Extension Office	Extension Activities
<b>IV (VanDusen)</b>	Treasurer's Office	Tax Collection, Vehicle Licenses & Titles
	Director of Equalization's Office	Real Property Assessments/Valuation
	Coroner	Coroner
	Highway Dept.	Road/bridge construction & maintenance
<b>V (Schweer)</b>	Auditor's Office	Voter Registration, Elections, Budgeting, Payments, County records
	Register of Deed's Office	Vital/property records, Marriage Licenses

**County-Appointed Board Assignments and other duties**

Board/Duty	Frequency/Term	Appointees
Aging Council	Annual	Troy VanDusen
Americans with Disabilities Act Coordinator	Annual	Myron Johnson
Codington County Home Health	Annual	Troy VanDusen
E-911	Annual	Randy Schweer
Glacial Lakes & Prairies Tourism Assn	Annual	Lee Gabel
Inter Lakes Community Action Program	Annual	Randy Schweer
Juvenile Detention Alternative Initiative Committee	Annual	Lee Gabel, Troy VanDusen
Legislative contact	Annual	Myron Johnson
Local Emergency Planning Committee	Annual	Tyler McElhany, Randy Schweer
Planning Board	Annual	Myron Johnson
Watertown Area Transit	Annual	Randy Schweer
Watertown Development Company	Annual	Troy VanDusen
Weed Board	Annual	Tyler McElhany
Codington County Human Resource Committee	Ex Officio	Current Chair, Vice Chair
County/City Committee	Ex Officio	Current Chair and Vice Chair
Behavioral Health and Justice Working Group	Biennial, even yrs	Lee Gabel, Myron Johnson
Codington County Justice Advisory Committee	Biennial, odd yrs	Troy VanDusen, Lee Gabel
Watertown-Codington County Regional Railroad Authority	3-year (up 2024)	Tyler McElhany, Myron Johnson
Housing and Redevelopment Board	4-year (up 2026)	Randy Schweer

**State/Regional Board Appointments**

Board	Frequency/Term	Appointees
Catastrophic Legal Expense Relief Program (CLERP)	Indefinite	Lee Gabel
Catastrophic Poor Relief Fund	Indefinite	Myron Johnson



SDSU Ag & Bioscience Advisory Board	Indefinite	Myron Johnson
SD Retirement System (SDRS)	4-yr (up 2026)	Myron Johnson
SDACC Executive Committee Proxy	Annual	Myron Johnson
SD LE Officers Standards & Training Commission	Biennial	Troy VanDusen
First District Assoc. Local Govts.	Annual	Myron Johnson

### MARTIN LUTHER KING JR. DAY

The Board noted the Court House and all County offices will be closed on Monday, January 20, 2025, in observance of Martin Luther King Jr. Day.

### DELINQUENT PROPERTY TAX LISTS

Delinquent property tax lists are available for Board review for taxes payable in 2023 and prior.

### CLAIMS

Motion by Gabel, second by McElhany, to approve for payment the following list of claims; all voted aye; motion carried. Motion by Gabel, second by Johnson, to approve a claim in the amount of \$37,070.83 payable to the City of Watertown for November 2024, 911 surcharge collections, Gabel, Johnson, Schweer and McElhany; voted aye; VanDusen was recused; motion carried.

605 PROPERTY SOLUTIONS, LLC 1099.02 RENT, A-OX WELDING 24.15 SUPPLIES, ACCREDITATION, AUDIT AND 165.00 SVC, A&B BUSINESS SOLUTIONS 135.03 MAINT, ADVANCED CORRECTIONAL 19285.61 SVC, JOE AMENDT 3250.00 RENT, AUSTIN LAW OFFICES 8317.00 SVC, KEVIN BACH 67.42 JURY, ALISON BAKKEN 40.00 CELL, BANNER ASSOCIATES, INC 8838.81 REPAIRS/MAINT., BATTERIES UNLIMITED 35.00 SUPPLIES, BEACON CENTER 1723.50 PMT, JOHN BEASLEY 54.02 JURY, DOUG BLOCK 1100.00 RENT, BLUEPEAK 521.32 UTIL, BLUEPEAK 102.99 UTILITIES, BORNS GROUP 2797.21 POST, BOYS & GIRLS CLUB 6666.67 PMT, BRATLAND LAW 10649.00 SVC, BROTHERS & SISTERS BEHIND BARS 100.00 RENT, PRAIRIE LAKES BROWN CLINIC 215.00 SVC, BUTLER MACHINERY 128.83 REPAIRS/MAINT., PAUL CALKINS 4800.00 RENT, CARTNEY BEARING & SUPPLY 197.87 REPAIRS/MAINT., JEFF CASE 25.00 CELL, CITIWIDE PROPERTY MANAGEMENT 6445.61 RENT, CODINGTON TREASURER PETTY CASH 26.70 REIMB, COKO PROPERTIES 250.00 RENT, COLE PAPERS, INC. 507.19 SUP, COMPASS COUNSELING 2250.00 SVC, CONSOLIDATED CORRECTIONAL 13270.35 SUP, CULLIGAN WATER CONDITIONING 261.00 SUP, MATTHEW DARGATZ 25.00 CELL, KATHY DEJONG 1713.80 SVC, JAMIE DOLEN 25.00 CELL, DUININCK INCORPORATED 20736.88 PMT, CAROL DUNN 56.70 JURY, JOSEPH DUPONT 52.68 JURY, JEANINE EIDE 50.00 JURY, ELLYSON LAW OFFICE 247.45 SVC, MARIA ESCAMILLA 40.00 CELL, WESTLEY EVEN 63.40 JURY, EVERBRIDGE, INC 2251.01 MAINT, RANDALL G. FALVEY 40.00 CELL, TOWN OF FLORENCE 81.90 UTILITIES, WENDY FRENCH 51.34 JURY, CHRISTOPHER FRYER 54.02 JURY, GALLS, LLC 303.15 UNIF, GREEN, ROBY, OVIATT, 10246.50 SVC, GUARDIAN ALLIANCE TECHNOLOGIES 125.00 SVC, ALICIA HAICH 51.34 JURY, JUSTIN HALAJIAN 40.00 CELL, RON HARTLEY 25.00 CELL, HEALTHEQUITY 72.00 FEE, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, HELSPER, MCCARTY & RASMUSSEN 24998.05 SVC, HILLYARD/SIOUX FALLS 1591.68 SUP, JEREMY HOPEWELL 59.38 JURY, HUMAN SERVICE AGENCY 28999.75 PMT, HYVEE #1871 ACCTS RECEIVABLE 76.90 PMT, JEFFERSON PARTNERS LP 157.14 TRAV, J&K RENTALS 2850.00 RENT, JOHNSON CONTROLS, INC. 5956.55 REP, SAMUEL JOHNSON 54.02 JURY, JORGENSON & OLSON ASPHALT 1574.70 REPAIRS/MAINT., JURGENS PRINTING 435.00 SUP, MITCHELL KALLHOFF 25.00 CELL, MARK KATTERHAGEN 39.00 SVC, DEBRA KELLER 84.84 JURY, RICHARD KOHN 25.00 CELL, CHAD KOISTINEN 52.68 JURY, ERIK KOSAK 25.00 CELL, DARLENE KRUSE 56.70 JURY, KXLG-FM 575.00 SVC, VAL LARSON 39.00 SVC, LUCY M LEWNO 500.19 SVC, LINCOLN CO TREASURER 221.67 SVC, JODI LOEHRER 67.67 TRAV, DAVID LOWE 59.38

JURY, MAAG PROPERTIES, LLC 1375.00 RENT, CAPITOL ONE TRADE CREDIT 51.02  
 SUPPLIES, MACKSTEEL WAREHOUSE, INC. 28.50 SUP, MANATRON, INC 6634.46 MAINT,  
 MASTERS TELECOM LLC 258.07 UTIL, DALE MCELHANEY 2800.00 RENT, LES MCELHANEY  
 PROPERTIES 4000.00 RENT, MENARDS 239.26 SUPPLIES, MENARDS 214.29 SUP,  
 MIDCONTINENT COMMUNICATIONS 152.50 UTIL, KLAYTON MILLER 25.00 CELL, MILLS  
 PROPERTY MANAGEMENT 450.00 RENT, MILLS PROPERTY MANAGEMENT 341.00 RENT,  
 MULTI BUSINESS SOLUTIONS INC 3700.00 SVC, MUNICIPAL UTILITIES 1417.48 UTILITIES,  
 MUNICIPAL UTILITIES 14850.36 UTIL, MUNICIPAL UTILITIES 3052.29 UTIL, NAPA CENTRAL  
 1184.04 SUPPLIES, WILLIAM NEITZEL 600.00 RENT, NELSON & ERICSSON LAW OFFICE,  
 5925.20 SVC, LAW OFFICE OF JENNIFER NELSON 207.00 SVC, CHRISTINE NESS 52.68 JURY,  
 SHAWN NILLS 40.00 CELL, NORTHERN TRUCK 187.42 REPAIRS/MAINT., NORTHWESTERN  
 ENERGY 485.52 UTILITIES, OFFICE PEEPS 308.11 SUPPLIES, OFFICE PEEPS, INC. 5779.33 SUP,  
 OLESON MACHINING LLC 105.00 REPAIRS/MAINT., OTIS ELEVATOR COMPANY 2369.40  
 REP, OTTERTAIL POWER CO, 53.64 UTILITIES, THOMAS PAULI 40.00 CELL, MICHELLE  
 PEDERSON 40.00 CELL, PELICAN TOWNSHIP 47667.58 PMT, PENNINGTON COUNTY JAIL  
 138.41 TRAV, PINNACLE PROPERTY SOLUTIONS 4350.00 RENT, PITNEY BOWES 225.00  
 RENT, PJNI, LLC 6529.45 RENT, POMP'S TIRE SERVICE, INC. 629.62 SUPPLIES, PRAIRIE  
 LAKES HEALTH CARE CENT 4137.70 SVC, PRINT 'EM NOW 39.00 SUP, PRO LINE, INC. 55.00  
 SUPPLIES, RANDALL RAKNESS 3900.00 RENT, RIDGEVIEW EQUIPMENT 1039.00 REP,  
 ROBYN RITER 25.00 CELL, RON'S SAW SHOP 33.98 SUP, RON'S SAW SHOP 288.98  
 REPAIRS/MAINT., HAROLD ROUNDS 25.00 CELL, RICHARD RUCKDASCHEL 51.34 JURY,  
 RUNNING SUPPLY INC. 1010.97 REPAIRS/MAINT., DAWN RUSSELL 191.10 SVC, SANFORD  
 HEALTH 2413.00 SVC, SCHAFFER LAW OFFICE, LLC 5751.00 SVC, AARON SCHLEUSENER  
 51.34 JURY, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 4641.00 PMT,  
 ASSOC OF SD COUNTY WEED & PEST 550.00 MISC, SD DEPARTMENT OF HEALTH 7689.78  
 PMT, SD STATE TREASURER 528661.72 DEC REMITTANCE, SDACO 726.00 PMT, SDHSC  
 600.00 SVC, SDN COMMUNICATIONS 1026.00 UTIL, MELISSA SEARS 40.00 CELL, HEIDI  
 SELCHERT 40.00 CELL, SHARP AUTOMOTIVE 317.20 REPAIRS/MAINT., AMANDA SHAY  
 210.00 SVC, SHERWIN WILLIAMS 127.14 SUP, SIOUX VALLEY COOP 4292.73 SUP, SIOUX  
 VALLEY COOP 2372.08 SUPPLIES, SIOUX VALLEY GREENHOUSES 80.00 REP, SOCIA LAW,  
 PC 7407.15 SVC, LYNN SOLBERG 40.00 CELL, TOWN OF SOUTH SHORE 96.00 UTILITIES,  
 SOUTH SHORE GAZETTE 1199.98 PUB, STEVE STAHLKE 25.00 CELL, STAN HOUSTON 419.85  
 SUP, STAR LAUNDRY 2363.75 SUP, STAR LAUNDRY 66.22 SUPPLIES, KATHLEEN STRICKER  
 51.34 JURY, SCOTT SWANSON 25.00 CELL, TD SYNEX CAPITAL LLC 35746.33 MAINT,  
 TEESDALE LAW OFFICE, PLLC 1052.25 SVC, CNH INDUSTRIAL ACCOUNTS 46.61  
 REPAIRS/MAINT., DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL,  
 TRANSOURCE 382.39 SUPPLIES, TRITECH SOFTWARE SYSTEMS 42598.76 MAINT,  
 TURNWELL MENTAL HEALTH OF 4300.00 SVC, TWOTREES TECHNOLOGIES 8589.75 SUP,  
 TWOTREES TECHNOLOGIES 10145.25 SUP, TWO TREES 262.00 SUPPLIES, TYLER  
 TECHNOLOGIES, INC 1200.00 MAINT, UNITED SERVICES LLC 123.46 SVC, VERIZON  
 WIRELESS 677.01 UTIL, RELIABANK VISA 916.41 PMT, RELIABANK VISA 961.00 PMT,  
 RELIABANK VISA 50.00 PMT, RELIABANK VISA 1246.18 PMT, RELIABANK VISA 256.97 PMT,  
 RELIABANK VISA 357.40 PMT, RELIABANK VISA 694.93 PMT, RELIABANK VISA 198.23  
 SUPPLIES, MARLONIE VOGELSANG 25.00 CELL, WALMART - CAPITAL ONE 81.09 PMT,  
 WATERTOWN AMBULANCE 1750.00 SVC, WATERTOWN FORD 341.61 REP, DSC  
 COMMUNICATIONS 38.75 MAINT, WESTERN STATES SHERIFFS ASSOC 100.00 DUES,  
 WILKESHIRE LLP 968.00 RENT, JOE WILLIAMS 5100.00 RENT, WW TIRE SERVICE INC  
 1158.88 REP, XEROX CORPORATION 501.57 SUPPLIES,

**PERSONNEL CHANGE**

Motion by Gabel, second by Schweer, to approve the following personnel change: New hire, Sophia Touailat, Corrections Officer, full-time effective 1/15/2025, Grade 35/Step 1, \$25.80 per hour; all voted aye; motion carried.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by McElhany to adjourn at 10:48 a.m., all voted aye; motion carried.

ATTEST:

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Brenda Hanten  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_



PO Box 14 / 117 West Kemp Ave  
 Watertown, SD 57201  
 605-882-5898

# Quotation

Quotation Number	Date
T50280	1/8/2025

Name / Address
CODINGTON COUNTY MAINTENANCE 14 1ST AVE SE WATERTOWN, SD 57201

Ship To
CODINGTON COUNTY MAINTENANCE 1910 W KEMP WATERTOWN, SD 57201

We Service what We Sell.

Rep	Terms	FOB
CAS	NET 30	WATERTOWN, SD

Item	Description	Qty	Retail	Price Each	Total
IPC FLOOR C...	FXSC7 SC7 Self Contained Extractor 17" 7gallon	1	\$4364.00	3,999.00	3,999.00
IPC FLOOR C...	FXSC12 SC12 Self Contained Extractor 19" 12gallon	1	\$5694.00	5,450.00	5,450.00
IPC FLOOR C...	FXBX12H BX12H Box Extractor with Heat. 12 gallon (includes hose and carpet wand) 12 gallon	1	\$3919.00	3,750.00	3,750.00
IPC FLOOR C...	Accessories FX1041 AC Extractor Vac & Solution hose	1		256.20	256.20
IPC FLOOR C...	FX330 AC Single jet wand	1	0	417.00	417.00

Thank you for your interest in ProLine's IPC Floor Maintenance Equipment!	<b>Subtotal</b>	\$13,872.20
<a href="http://prolinewatertown.com">prolinewatertown.com</a> Ask about our financing options. This quote is valid for thirty days.	<b>Sales Tax (6.2%)</b>	\$0.00
	<b>Total</b>	\$13,872.20



**IPC**

BY TENNANT COMPANY

**FASTRACT™ EXTRACTORS**

# SC4/ SC7/ SC12

These 4, 7 and 12 gallon self-contained extractors offer portability, ease of operation and performance. With wide cleaning paths, high-speed brushes and dual vacuum motors, the Fastract Extractors can clean any oily carpets quickly and professionally.

**MOST FREQUENT USE**

**RETAIL**



**HOSPITALITY**



**CLEANING CONTRACTORS**



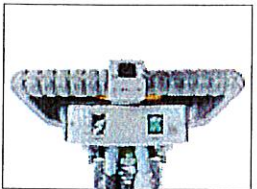
**EDUCATION**



CLEAR VIEW COVER



INTEGRATED CORD WRAP



EASY TO USE CONTROLS

TANK CAPACITY	VACUUM MOTOR	SOLUTION PRESSURE
4.5, 7 and 12 gal	(1) 2 stage (2) 2 stage	50 - 100 psi



		SC4	SC7	SC12
Cleaning width	inches/ mm	12"/ 305 mm	17"/ 432 mm	19"/ 483 mm
Solution Tank	gal/ l	4.5 gal/ 17 l	7 gal/ 26 l	12 gal/ 45 l
Recovery tank	Gal/ l	3 gal/ 11 l	7 gal/ 26 l	11 gal/ 42 l
Solution Pressure	PSI	50 psi	50 psi	100 psi
Vacuum Motor		2 stage - 107" waterlift	2 stage - 107" waterlift	2x2 stage - 150" waterlift
Cylindrical Brush		1/6 HP, 2500 rpm	1/6 HP, 2100 rpm	1/6 HP, 2100 rpm
Wheels	inches/ mm	2" x 7"/ 50 mm x mm	4" x 7"/ 100 x mm	4" x 8" / 100 x mm
Weight	lbs/ kg	40 lbs	78 lbs	106 lbs
Dimensions	Inches	24" x 23" x 12"	39" x 30" x 17"	38" x 48" x 25"
Power Cord	feet/ cm	25'	50'	50'
Circuit Breaker		250V AC	250V AC	250V AC
Airflow	cfm	112 cfm	112 cfm	200 cfm



**IPC**

BY TENNANT COMPANY

**FASTRACT™ EXTRACTORS**

# BX12

The BX12 extractor is designed to provide professional cleaning performance. With a standard 150 psi pump, dual vacuums and an optional in-line heater, the BX12 has the power to reclaim the dirtiest of carpets. It has a compact design at only 78 pounds and can open like a clam shell, allowing access to the motor compartment, guaranteeing fast, inexpensive service.

**MOST FREQUENT USE**

**RETAIL**



**HOSPITALITY**



**CLEANING CONTRACTORS**



**EDUCATION**



**TANK CAPACITY**

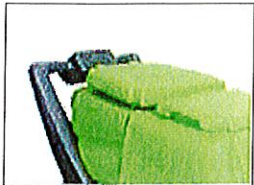
12 gal

**VACUUM MOTOR**

2-2 stage

**SOLUTION PRESSURE**

150 psi



STAIRCLIMBING HANDLE



LARGE WHEELS FOR TRANSPORT



OPTIONAL HEATER



Cleaning width	inches/ mm	BX12
Solution Tank	gal/ l	N/A
Recovery tank	gal/ l	12 gal/ 45 l
Solution Pressure	PSI	11 gal/ 42 l
Vacuum Motor		150 psi
Cylindrical Brush		Dual 2 stage - 150" waterlift
Wheels	inches/ mm	N/A
Weight	lbs/ kg	2" x 4"/ 50 mm x 100 mm
Dimensions	inches	78 lbs/ 35 kg
Power Cord		35 x 31 x 18 in
Circuit breaker		2-50 (heat)
		N/A

**Codington County Emergency Management  
Surplus Property  
01/21/2025**

<b>GEN #</b>	<b>EM/CO #</b>	<b>DESCRIPTION</b>	<b>SERIAL #</b>	<b>DISPOSITION</b>
	1654	Streamlight Litebox	0995093	Destroyed
	1502	Okidata Printer	AE58046064A0	Destroyed
	502	Table	N/A	Destroyed
	503	Table	N/A	Destroyed
	505	Table	N/A	Destroyed
	1649	Humminbird Side Scan Sonar	11060703-0023	Destroyed
	1063	Raytheon Radio Marine Band	M3024981	Destroyed
	1544	Whelen Light Bar	34081	Destroyed
	769	Medtronica AED	3033004	Destroyed
	1657	Sony Camera	379693	Destroyed
	1689	Motorola Radio Charger	0057	Transfer to Henry FD
	1573	Motorola Radio	687CJT2789	Transfer to Henry FD
	1572	Motorola Radio	687CJT2792	Transfer to Henry FD
	1571	Motorola Radio	687CJT2787	Transfer to Henry FD
	1566	Motorola Radio	687CJT2799	Transfer to Henry FD
	1578	Motorola Radio	687CJT2795	Transfer to Henry FD
	768	AED Lifepak 500	31181966	Destroyed
	1106	HP Monitor	CNK1320XPC	Destroyed
	1075	HP Monitor	CNC64707T5	Destroyed
	1574	Motorola Radio	687CJT2796	Transfer to Henry FD
	1565	Motorola Radio	687CJT2794	Transfer to Henry FD
	1579	Motorola Radio	687CJT2790	Transfer to Henry FD
	1608	Motorola Radio	687CKZ4212	Transfer to Henry FD
	1580	Motorola Radio	687CKZ2788	Transfer to Henry FD
	1607	Motorola Radio	687CKZ4213	Transfer to Henry FD
	1606	Motorola Radio	687CKZ4216	Transfer to Henry FD
	1564	Motorola Radio	687CJT2800	Transfer to Henry FD

VEHICLE CERTIFICATE OF TITLE

TRL3785

TITLE NO. 11922044	TITLE ISSUE DATE 05/19/2004	PREVIOUS TYPE N	STATE/BRAND	TAX *CODE/\$AMT. *01	TITLE COUNTY 05	WEIGHT/CC 1,900
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Argo Trailer

YEAR 2004	MAKE DCT	MODEL 8X12	BODY TRL	VEHICLE IDENTIFICATION NUMBER 4GBC1214041008027 4GBC1214041008027	ODOMETER GEN 01128
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MAIL TO:  
 CODINGTON CO EMERGENCY MANAGEMENT  
 PO BOX 12  
 WATERTOWN SD 57201-0012

OWNER(S): CODINGTON CO EMERGENCY MANAGEMENT

OWNER ADDRESS: PO BOX 12 WATERTOWN SD 57201-0012

MAY 21 2004

LIENHOLDER(S)

LIEN RELEASE(S)

FIRST LIENHOLDER:

NOTED BY _____	RELEASED BY _____
COUNTY TREASURER (CO.#) (DATE)	COUNTY TREASURER (CO.#) (DATE)

SECOND LIENHOLDER:

NOTED BY _____	RELEASED BY _____
COUNTY TREASURER (CO.#) (DATE)	COUNTY TREASURER (CO.#) (DATE)

COUNTY TREASURER ONLY

- 1. Purchase Price (see reverse side) \$ \_\_\_\_\_
- Bill of Sale Not Available \_\_\_ Computer NADA'ED \_\_\_
- 2. Less Trade-in Allowance \$ \_\_\_\_\_
- 3. Difference \$ \_\_\_\_\_
- 4. Tax 3% of Line 3 \$ \_\_\_\_\_
- 5. Credit for Tax Paid to Another State \$ \_\_\_\_\_
- 6. Title Fee \$ \_\_\_\_\_
- 7. Penalty Fee \$ \_\_\_\_\_
- 8. License Fee \$ \_\_\_\_\_
- 9. Solid Waste Fee \$ \_\_\_\_\_
- 10. County Wheel Tax (if applicable) \$ \_\_\_\_\_
- 11. Other Fees \$ \_\_\_\_\_
- 12. Balance Due \$ \_\_\_\_\_

THE DEPARTMENT OF REVENUE AND REGULATION, UNDER SOUTH DAKOTA LAW, CERTIFIES THAT THE PERSON(S) NAMED HEREON IS DULY REGISTERED IN THIS OFFICE AS OWNER(S) OF THE DESCRIBED PROPERTY, SUBJECT TO ANY LIENS AND ENCUMBRANCES HEREIN SET FORTH. SOUTH DAKOTA LAW REQUIRES DISCLOSURE OF DAMAGE ON MOTOR VEHICLES. DAMAGE INFORMATION IS AVAILABLE UPON WRITTEN REQUEST SENT TO: THE DEPARTMENT OF REVENUE AND REGULATION; DIVISION OF MOTOR VEHICLES; 445 EAST CAPITOL AVENUE; PIERRE, SD 57501-3100.

*Ang R. Viper*

SECRETARY, DEPARTMENT OF REVENUE AND REGULATION

MVANSEV 040519 163439

CONTROL NO. 8842371