

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 19, 2024

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 19, 2024, agenda
5. Action to approve the November 12, 2024, minutes of the Board of Codington County Commissioners
6. Discussion/possible action to approve distribution of compensation for County Road 20 Construction Easements
7. Discussion/possible action to authorize chair to sign Contract for engineering Services with Banner Associates, Inc. for Codington County Road 20 paving
8. Monthly Reports
 - a. Highway
 - b. Facility Manager
9. Discussion/possible action to approve a quote to purchase a copier for Highway Department
10. Action to advertise and hire full-time Corrections Officer position, to fill a vacancy
11. Action to accept a survey proposal for the new jail construction site
12. Review/possible action to approve and sign union contracts
13. Action to declare office equipment at the Treasurer's Office, surplus to be destroyed
14. Action to approve abatement applications
15. Action to approve claims for payment
16. Action to approve automatic budget supplements
17. Action to approve personnel changes
18. Action to approve travel requests
19. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Farm Business Banquet, December 5th, 2024, Event Center, 6:00 p.m.
20. Old Business
21. New Business
22. Open
 - a. Public Comments
 - b. Commission Comments

23. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

24. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

November 19, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 19, 2024, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Waterman.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel to approve the agenda for November 19, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of November 12, 2024; all voted aye; motion carried.

DISTRIBUTE EASEMENT COMPENSATION FOR COUNTY ROAD 20 RECONSTRUCTION

Motion by VanDusen, second by Johnson, to approve distribution of the easement compensation in the amount of \$11,600.00, for County Road 20 reconstruction project, Waylon Blasius, Banner Associates, Inc. and interim Highway Supt., Lynn Solberg, presented to the Board a list of land owners and compensation they will receive; all voted aye; motion carried.

ENGINEERING SERVICES FOR CODINGTON COUNTY ROAD 20 PAVING PROJECT

Motion by Johnson, second by Gabel, to authorize chair to sign contract for engineering services with Banner Associates, not to exceed \$60,000.00 for Codington County Road 20 paving project, Waylon Blasius, Banner Associates, Inc. and interim Highway Supt., Lynn Solberg, informed the Board about the project and scope of services; all voted aye; motion carried.

MONTHLY REPORTS

Interim Highway Supt., Lynn Solberg, updated the Board: fall mowing has been completed; lighting project for the shop, truck parking, and the storage building has been completed; snow equipment has been installed on the trucks and the blades; the blades have been blading the gravel roads the last couple of weeks getting them ready for freeze up; highway dept. staff have been working on rip rap projects in the western part of the county.

Facility Manager, Steve Molengraaf, updated the board: Ag. Building – fire suppression system continues to be installed; construction of the parking lot is mostly finished with some corrections that are on the punch list; Court House & Detention Center – contractors have a few items to complete, met with Deputy Sargent, Brent Solum, on security concerns with the courthouse; Park – park staff ended their working season last Friday with one building being converted into a cabin and is 80 percent completed; been talking with Campspot (reservation system provider) on setting up an area for long term camping online availability; Weed – fall spraying has been completed for the season, all equipment has been winterized; WNV – nothing to report; Thursday, December

12th, 2024, there will be two defensive driving courses held by Safety Benefits available for county employees at the Extension complex.

TOSHIBA COPIER FOR HIGHWAY DEPARTMENT

Motion by VanDusen, second by Johnson, to approve a quote for the purchase of Toshiba e-studio 3025AC copier, from A&B Business Solutions, in the amount of \$3,750.00; the other quote was from Office Peeps for a Toshiba e-studio 3025 AC copier in the amount of \$5,559.00; all voted aye; motion carried.

FULL TIME CORRECTIONAL OFFICER

Motion by Johnson, second by VanDusen, to approve advertising and hiring a full time correctional officer position to fill a vacancy; all voted aye; motion carried.

SURVEY FOR NEW JAIL CONSTRUCTION SITE

Motion by Gabel, second by VanDusen, to approve a proposal with Aason Engineering Company, Inc., in the amount of \$1,800.00, this survey shall provide necessary land surveying services to obtain existing elevations, topographic data, utility locations and depths, and perform a boundary survey; all voted aye; motion carried.

SURPLUS OFFICE EQUIPMENT

Motion by Johnson, second by Gabel, to declare the following office equipment from the Codington County Treasurer's Office surplus to be destroyed, LaserJet Pro M404dn printer, serial number PHBB273117; all voted aye; motion carried.

CLAIMS

Motion by Gabel, second by VanDusen, to approve for payment the following list of claims; all voted aye; motion carried. Election precinct workers, polling places, and election night help - \$31,446.60; Architecture Inc. - \$2,000.00; Kiesler Police Supply - \$2,525.00; Lewis & Clark BHS - \$426.00; Lincoln Co. Treasurer - \$589.92; SDACC - \$7,549.00; SDACO - \$2,563.31; Tegra Group, Inc. - \$4,424.00; Verizon Wireless - \$1,693.33; Yankton Co. Treasurer - \$469.50. Motion by Johnson, second by Gabel, to approve a claim in the amount of \$37,498.80, payable to the City of Watertown for September 2024, 911 surcharge collections, Gabel, Johnson, Schweer and Waterman; noted aye; VanDusen was recused; motion carried.

OPEN

Glen Vilhauer, District 5 Senator, elect, introduced himself to the Board and stated he would like to keep the lines of communication open with the Board and if they have any comments or concerns to contact him, he is here to help.

EXECUTIVE SESSION

Motion by Johnson, second by Gabel to enter into executive session, per SDCL 1-25-2 (1) discussion of personnel issues, and (3) preparing for contract negotiations with employees or employee's representatives, at 9:32 a.m.; all voted aye; motion carried. Gabel was excused at 10:10 a.m. The Board returned to regular session at 10:23 a.m., no action was taken. Human Resource Representative, Natalie Remund, and Auditor, Brenda Hanten, were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Waterman to adjourn at 10:23 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

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