

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 22, 2024

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the October 22, 2024, agenda**
5. **Action to approve the October 15, 2024, minutes of the Board of Codington County Commissioners**
6. **Update by Louis Canfield, Director of Youth Diversion, Watertown Boys and Girls Club, on JDAI and Diversion Programs**
7. **Monthly Reports**
 - a. **Emergency Management**
 - b. **Sheriff**
8. **Action to approve quote to replace heater at Search and Rescue Building**
9. **Discussion/possible action to approve lighting project at the Highway Department, as budgeted**
10. **Action to approve Resolution 2024-31, cancelling unclaimed checks and warrants per SDCL 7-22-17**
11. **Action to approve consultant agreement between Codington County Community Services and Amanda Shay**
12. **Action to declare office equipment at the Codington County Extension Office, surplus**
13. **Discussion/possible action to appoint interim Highway Superintendent**
14. **Action to re-schedule November 5th Board meeting to November 7th due to General Election**
15. **Note the Board will not meet on 10/29/2024 due to previously adopted policy**
16. **Action to approve a resolution to lift a ban on open burning**
17. **Action to approve abatement applications**
18. **Action to approve claims for payment**
19. **Action to approve automatic budget supplements**
20. **Action to approve personnel changes**
21. **Action to approve travel requests**
22. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
23. **Old Business**
24. **New Business**

25. Open

- a. **Public Comments**
- b. **Commission Comments**

26. Action to enter into Executive session per SDCL 1-25-2

- (1) **Discussion of personnel issues**
- (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) **Preparing for contract negotiations with employees or employee's representatives**
- (4) **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

27. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

October 22, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 22, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the agenda for October 22, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Gabel, second by Johnson, to approve the minutes of October 15, 2024; all voted aye; motion carried.

JUVENILE DIVERSION ALTERNATIVE INITIATIVE UPDATE

Louis Canfield, Director of Youth Diversion, Watertown Boys and Girls Club, updated the Board regarding the JDAI program. Mr. Canfield provided the Board with information including, average daily population, average length of stay, juvenile diversion growth, top juvenile diversion referrals, simple assault being the top referral listed, looking at sending these youth to the MRT program (Moral Recognition Training); have hired a Youth Diversion Coordinator, Miranda Wright, has been with the program for approx. 30 days and will be taking some of these cases soon.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board: had a couple big deadlines for the LEMPG this month, including a table top exercise, which led to some solid discussions, and a way forward with putting together our plan, 16 people attended, and submission of our annual report to South Dakota Office of Emergency Management; Cheri was called out twice with the Search and Rescue team to locate missing juveniles, both of them were located; one of the LARK members reached out about testing a mobile repeater site, which would be tested by doing a test page for South Shore Fire, Greg Wall was on board, but at the meeting, it was ultimately decided to wait until sometime next year; the heaters at the Search and Rescue building were serviced, one of them had a bad heat exchanger, which deadlines that heater, requested quotes on replacement of that unit which is an item on the agenda; Cheri and I attended the ALICE training put on by the Sheriff's Office, a great course and hope they continue to provide this training; the Sheriff's Office and Emergency Management Office attended a SD 511 presentation which would give authorized personnel the ability to indicate winter road closures for county highways, which will hopefully decrease the number of motorists that get stranded in winter storms by taking alternate routes during interstate closures, because that is what feeds navigation apps; assisted in getting Red Cross assistance for a displaced family; a local business is getting ready to conduct an exercise internally to their organization, attended meetings with them with good discussion, initially they were surprised at the number of things that go into evacuating people or if they were going to move them off-site, having these discussions with them as to how they will prepare to respond if an incident occurs; Cheri has been assisting with early voting, as

needed; there hasn't been much meaningful precipitation, with the growing season over, don't see things changing much and would lean to no change on the burn ban until the harvest season is closer to being completed.

HEATER AT SEARCH AND RESCUE BUILDING

Motion by Gabel, second by Waterman, to accept a quote, in the amount of \$2,867.48, from Joe's Heating & Cooling LLC, for equipment and labor to replace heater at the Search and Rescue Building; all voted aye; motion carried.

LIGHTING PROJECT AT HIGHWAY DEPARTMENT

Motion by VanDusen, second by Johnson, to approve a quote, in the amount of \$14,600.00, from Schneider Electric, for all material and labor to complete the lighting project at the Highway Department, this is a budgeted item; all voted aye; motion carried.

RESOLUTION TO CANCEL OUT-DATED CHECKS/WARRANTS

Resolution #2024-31

The following unclaimed checks and warrants are being presented, for cancellation to the Board of County Commissioners of Codington County, pursuant to SDCL 7-22-17.

NUMBER	NAME	AMOUNT
164141	DONNA MCGUIRE	\$11.68
164487	MACKENZIE MCCLEMAN	\$16.72
164611	OPUS VTR INC	\$31.33
165006	JAMES KIENOW	\$15.10
165050	NAPA CENTRAL	\$51.90
165053	LILLY NORTON	\$11.02
165075	GAVIN REYNOLDS	\$12.04
164878	LUKE KELLER	\$42.00
164899	JOSEPH R GOODMAN	\$16.40
165312	HAILEY PICKREL	\$20.00
165313	TANNER PICKREL	\$20.00
165556	ANTHONY ANDERSON-AMBROSE	\$11.02
165579	LOIS BRAGE	\$11.02
165635	BRANDEN FAST	\$14.00
165640	SAMANTHA FISCHBACH	\$11.02
165675	THOMAS HUPPLER	\$17.14
165681	ANTHONY JACOBSON	\$11.02
165701	STEVEN KOEHN	\$12.04
165737	DANIEL MCELHANY	\$14.08
165796	JAMES SCHULTZ	\$13.06
165840	CASEY STRONG	\$12.04
166205	JEREMIAH DIAZ	\$ 9.00
166362	GRACE WEBB	\$12.00
166129	TAYLER CARLSON	\$10.00
166643	TRACI ALTHOFF	\$22.24
166655	JORDAN BERNDT	\$12.00
166705	BRITTANY FISCHER	\$12.04
166730	TODD JANTS	\$14.08
166779	RICK PEARSON	\$11.00
166838	SCARLET WANNA LOHNES	\$ 9.00

166842	HEIDI WITETAIL	\$30.00
166879	MONTE OR BONNIE STEILOW	\$ 4.60
166900	ZACH FAGRE	\$51.31
167219	BETH FALAK	\$12.04
Total Remitted as Unclaimed Property		\$583.94

Motion by Johnson, second by Gabel; to approve the above and foregoing resolution; on this 22nd day of October, 2024; all voted aye; motion carried.

Chairman, Codington County Commissioners

ATTEST:

Codington County Auditor

COMMUNITY SERVICE OFFICE CONSULTANT AGREEMENT

Motion by Johnson, second by VanDusen, to approve a consultant agreement between Codington County Community Service Office and Amanda Shay, Independent Consultant, to complete marketing activities for Codington Connects via the website and social media, communicate with agencies and members of Codington Connects and collaborate on articles, meetings and advertisements, work with selected advertising agencies for Codington Connects or organize interviews and other advertising materials and complete monthly newsletter and member emails as needed, from October 8th, 2024 through December 31st, 2024, which will be funded through the Beyond Idea Grant with no cost to the County; all voted aye; motion carried.

SURPLUS OFFICE EQUIPMENT

Motion by Johnson, second by Gabel, to declare the following office equipment from the Codington County Extension Office surplus, Brothers intelliFAX 2940, S/N U63315C6J237007; all voted aye; motion carried.

INTERIM HIGHWAY SUPERINTENDENT

Motion by VanDusen, second by Johnson, to appoint Lynn Solberg, assistant highway superintendent until the position for Highway Superintendent is filled, as recommended by Human Resource Representative, Natalie Remund; all voted aye; motion carried.

NOVEMBER 5TH MEETING DATE

Motion by Johnson, second by Gabel, to meet on November 7th, due to the need to canvass the votes and select the precincts and races for the post-election audit of the 2024 General Election; all voted aye; motion carried.

NOTE BOARD MEETING

Due to previously adopted policy the Board will not meet Tuesday, October 29th, 2024.

RESOLUTION TO LIFT BURN BAN

The Board decided to leave the burn ban resolution in place at this time, leave it on the agenda.

CLAIMS

Motion by Johnson, second by Gabel, to approve for payment the following list of claims; all voted aye; motion carried. Claims Associates - \$3,439.50; Culligan Water Conditioning - \$356.00; Hy-Vee - \$11.38; Journal Technologies, Inc - \$779.16; Lincoln Co. Treasurer - \$967.42; Municipal Utilities - \$150.00; Safety Benefits - \$225.00; Sanford Health - \$2,396.00; Sioux Valley Coop - \$12.00; Verizon Wireless - \$1,692.43; Watertown Public Opinion - \$645.26; for a total of \$10,674.35. Motion by Gabel, second by Johnson, to approve a claim in the amount of \$37,446.27, payable to the City of Watertown for August 2024, 911 surcharge collections, Gabel, Johnson, Schweer and Waterman; voted aye; VanDusen was recused; motion carried.

PERSONNEL CHANGE

Motion by Gabel, second by Johnson, to approve the following personnel change: Andrea Schmidtgal, Administrative Support for Treasurer's Office, new hire, step 3/\$20.52 per hour, effective 11-01-2024; all voted aye; motion carried.

TRAVEL REUESTS

Motion by Gabel, second by Johnson, to approve the following travel requests: staff members from Government Buildings to attend a conference; staff from Highway Department to attend a conference; staff from Emergency Management Office to attend a conference.

OPEN

Commissioner Comments – Commissioner Johnson reported that he was selected to participate in the Northeast Honor Flight and was thankful for the opportunity and commented that it was very well done and very organized. Commissioner VanDusen thanked Commissioner Johnson and all Veterans for their service.

EXECUTIVE SESSION

Motion by Johnson, second by Gabel to enter into executive session, per SDCL 1-25-2 (3) preparing for contract negotiations with employees or employee's representatives, at 9:41 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:10 a.m., no action was taken. Human Resource Representative, Natalie Remund, was present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Gabel, second by Johnson, to adjourn at 10:10 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

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