

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, October 15, 2024**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the October 15, 2024, agenda
5. Action to approve the October 08, 2024, minutes of the Board of Codington County Commissioners
6. Monthly Reports
  - a. Facility Manager
7. Action to authorize application for FY2026 Contractual Weed Grant
8. Action to authorize Chair to sign lease agreement for WIC office space at Codington County Nurse Office
9. Action to approve a resolution to lift a ban on open burning
10. Action to approve abatement applications
11. Action to approve claims for payment
12. Action to approve automatic budget supplements
13. Action to approve personnel changes
14. Action to approve travel requests
15. Public Notices – a possible quorum of Commissioners could be in attendance at:
16. Old Business
17. New Business
18. Open
  - a. Public Comments
  - b. Commission Comments
19. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee's representatives
  - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
20. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

October 15, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 15, 2024, at the Codington County Court House. Commission members present were: Charlie Waterman, Troy VanDusen, and Randall Schweer; absent Lee Gabel, and Myron Johnson; Chair Schweer, presiding. The pledge of allegiance was led by Auditor, Brenda Hanten.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Waterman, to approve the agenda for October 15, 2024, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by VanDusen, second by Waterman, to approve the minutes of October 08, 2024; all voted aye; motion carried.

**MONTHLY REPORTS**

**Facility Manager, Steve Molengraaf**, updated the board: Ag. Building – fire suppression system has most of the lines installed in both expos; construction of the parking lot will be finishing the cement work Wednesday, October 16, 2024, asphalt and landscaping will be laid next week, delayed another week for completion due to subcontractors delays, has been approved; Court House & Detention Center – contractors will be completing the hvac system in the next couple of weeks, boilers are up and running; Park – there have been 1461 online and 428 off-line reservations, for a total of 1889 have been made with \$158,179.50 reservation sales and \$3,008 POS sales as of October, 2024, for a total of \$161,187.50, staff is painting buildings and working on the Girl Scout Building for preparation of reservations; Weed – fall spraying will continue due to our area didn't have the temperature get as cold as was forecasted and didn't have a hard freeze event, will continue spraying state roads; WNV – the State Dept. of Health released data regarding WNV, as of October 9<sup>th</sup>, 2024 there have been 19 human cases and 1 death, 4 human viremic blood donors and 9 counties with positive mosquito pools.

**ANNUAL WEED GRANT APPLICATION**

Motion by VanDusen, second by Waterman, to authorize Weed Supervisor, Steve Molengraaf, to apply for the FY26 Contractual Weed Grant funds through the SD Dept. of Ag. and Natural Resources; all voted aye; motion carried.

**LEASE AGREEMENT FOR WIC OFFICE SPACE**

Motion by Waterman, second by VanDusen, to authorize chair to sign lease agreement for WIC office space at the Codington County Nurse Office, with the State Department of Health for \$500.00 a month for a period of five years, commencing October 01, 2024, and ending September 30, 2029; all voted aye; motion carried.

**RESOLUTION TO LIFT BURN BAN**

The Board decided to leave the burn ban resolution in place at this time, leave it on the agenda and will revisit it at next weeks meeting on Tuesday, October 22, 2024.

**CLAIMS**

Motion by VanDusen, second by Waterman, to approve for payment the following list of claims; all voted aye; motion carried. Advanced Correctional - \$19,285.61; Architecture Incorporated - \$4,000.00; Avera Occupational Medicine - \$210.00; Banner Associates, Inc - \$40,360.17; Butler Machinery - \$254.00; Codington-Clark Electric Coop - \$35.53; Cole Papers, Inc. - \$1,930.15; Engelstad Electric Co. - \$387.76; First Dist. Assn. of Local Govt - \$9,930.19; Fisher Sand & Gravel Co. - \$2,545.80; Town of Florence - \$160.95; HealthEquity - \$75.00; Hy-Vee - \$123.72; Lewis & Clark Behavioral Health Service - \$639.00; Menards - \$85.69; Northwestern Energy - \$179.09; Precision Kiosk Technologies - \$18,000.00; Dean Schaefer Court Reporting - \$183.00; SD Sheriffs Assn. - \$1,035.00; SDACC - \$2,211.00; SDN Communications - \$1,363.51; Sioux Rural Water System - \$67.30; Sioux Valley Coop - \$5,148.38; Sirchie Acquisition Co. - \$335.48; Star Laundry - \$3,562.54; Tegra Group, Inc. - \$2,208.00; TwoTrees Technologies - \$718.00; Relibank Visa - \$394.20; Yankton County Treasurer - \$290.00; Town of Henry - \$169.31; Town of South Shore - \$96.00; for a total claim amount of \$115,984.38. Motion by Waterman, second by Schweer, to approve a claim in the amount of \$37,446.27, payable to the City of Watertown for August 2024, 911 surcharge collections, Waterman and Schweer voted aye; VanDusen was recused;

**EXECUTIVE SESSION**

Motion by Waterman, second by VanDusen to enter into executive session, per SDCL 1-25-2 (3) preparing for contract negotiations with employees or employee's representatives, at 9:17 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:47 a.m., no action was taken. Human Resource Representative, Natalie Remund, was present for executive session.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by VanDusen, second by Waterman, to adjourn at 9:50 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

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Published once at the total approximate cost of \$\_\_\_\_\_