

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, October 15, 2024**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the October 15, 2024, agenda
5. Action to approve the October 08, 2024, minutes of the Board of Codington County Commissioners
6. Monthly Reports
  - a. Facility Manager
7. Action to authorize application for FY2026 Contractual Weed Grant
8. Action to authorize Chair to sign lease agreement for WIC office space at Codington County Nurse Office
9. Action to approve a resolution to lift a ban on open burning
10. Action to approve abatement applications
11. Action to approve claims for payment
12. Action to approve automatic budget supplements
13. Action to approve personnel changes
14. Action to approve travel requests
15. Public Notices – a possible quorum of Commissioners could be in attendance at:
16. Old Business
17. New Business
18. Open
  - a. Public Comments
  - b. Commission Comments
19. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee's representatives
  - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
20. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

October 08, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 08, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Waterman.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by Gabel, second by Waterman, to approve the agenda for October 08, 2024, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by VanDusen, to approve the minutes of October 01, 2024; all voted aye; motion carried.

**RESOLUTION TO BAN OPEN BURNING**

Motion by Johnson, second by VanDusen, to authorize Chair to sign burn ban Resolution #2024-29, that was previously passed on October 01, 2024; all voted aye; motion carried.

**RESOLUTION #2024-29**

**A RESOLUTION DECLARING A FIRE DANGER EMERGENCY  
IN CODINGTON COUNTY PROHIBITING ANY OPEN BURNING**

**WHEREAS**, due to drought conditions prevalent in Codington County and due to recent temperatures and high winds, a fire danger emergency now exists within Codington County, South Dakota,

**NOW THEREFORE BE IT RESOLVED**, by the Codington County Board of Commissioners that a Fire Danger Emergency is hereby declared and until this resolution be otherwise rescinded by the Codington County Board of Commissioners, all open burning as defined in Codington County Ordinance #13-A is hereby prohibited within the boundaries of Codington County, South Dakota, exclusive of any incorporated municipality within the County, and

**BE IT FURTHER RESOLVED**, that this Resolution is declared to be necessary for the immediate preservation of the public safety in accordance with the provisions of SDCL 7-18-A-8, effective immediately, and shall continue in force and affect until rescinded by the Codington County Board of Commissioners.

Dated this 1<sup>st</sup> day of October, 2024

Randall Schweer  
Commission Chair

Codington County, 08 October 2024

ATTEST:

Brenda Hanten  
Codington County Auditor

**PLAT RESOLUTION APPROVED**

Zoning Officer, Luke Muller, reviewed and presented the Board with the Plat of L E Mack Addition for their approval. The Board took the following action:

**RESOLUTION 2024-30**

A Resolution to approve the platting of L E Mack Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

L E Mack Addition in the Southeast Quarter of Section 21, Township 118 North, Range 51 West of the 5<sup>th</sup> P.M., Codington County, South Dakota (Waverly Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner Gabel; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 8<sup>th</sup> day of October, 2024, at Watertown, Codington County, South Dakota

Randall Schweer  
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA  
  §  
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2024-30, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 8<sup>th</sup> day of October, 2024, at Watertown, Codington County, South Dakota.

Brenda Hanten  
County Auditor, Codington County, South Dakota

## MONTHLY REPORTS

**Community Health Nurse, Codi Martin**, reported the following to the Board: Personnel/office activity: Codi and Kaia were both approved to begin taking courses through Babble to learn basic Spanish in hopes to be able to communicate easier with the Spanish speaking clients, continue to use the interpreting service to complete all services in the office; county staff will be attending an active shooter training held by the Sheriff's Office, in November Public Health Staff will be attending a training on Adverse Childhood Events at the regional meeting; Immunizations: Public Health staff completed the 6<sup>th</sup> grade immunization clinic on August 19<sup>th</sup> at the open house that was held at the Intermediate School, we were able to provide over 60 immunizations and scheduled follow up appointments in office for a child who needed additional vaccines; completed the immunization clinic in Florence on August 15<sup>th</sup> and were able to provide 13 immunizations to students who were not up to date for school compliance; have started providing flu shots in the office and will be heading to multiple schools in Codington County to provide flu clinics at the schools for students and staff; state employee flu clinics start next week; Public Health is working with the Sheriff's office to offer Hepatitis B vaccinations to employees who are in need; Public Health nurses have begun the immunization audits of kindergarten and 6<sup>th</sup> graders in all of Codington County with the schools to ensure children are vaccinated and school compliant; Child/adolescent services: we have completed 3 out of the 5 school services and have the two additional schools scheduled to complete in October, Codi will begin teaching a new program TOP (teen outreach program) in November which is a 14 lesson program that helps kids 6<sup>th</sup> – 8<sup>th</sup> grade to build teens education success, life and leadership skills, and teach healthy behaviors and relationships, this is a 14 week course that runs from November – January; Community Involvement: continue to be active in the Interagency Meetings held by the County Community Service Office each month, and the Action Team meetings which are working towards a centralized location; Codi will be meeting with the counselors at the public schools to promote programs and providing flu shots. **4-H/Youth Program Advisor, Jodi Loehrer**, updated the Board: National 4-H week is October 7-12<sup>th</sup>, 4-H youth are Beyond Ready for their future by learning life skills they can use for a lifetime, Beyond Ready is the National theme that is being used all over the United States, 4-H spirit week is taking place with things happening throughout the week which are posted on the Codington County 4-H Facebook page; attending the National 4-H Conference and will be presenting with Progressive Ag Safety Day at one of the workshops, co-chair elect for the National 4-H Workforce Development Working Group; 4-H Award Applications were due Monday, October 7<sup>th</sup>, 2024, if they were applying for awards that will be given out at the 4-H Recognition Event on Sunday, October 27, 2024 @ 2:00 p.m., the leaders will be judging the applications on Wednesday, October 9<sup>th</sup>, 2024; planning for Cloverbuds is underway, 25 from this past year are 8 now and will be joining "Big 4-H" which is half of the Cloverbuds from last year; at Casey's any large pizza that is purchased, a \$1.00 donation to 4-H now through November 5<sup>th</sup>, 2024; Andi & Arden Raml designed a t-shirt which was a contest through the State and they were sold through the South Dakota 4-H Leaders at the State Fair. **Auditor, Brenda Hanten**, updated the Board: as of 5:00 p.m. October 7<sup>th</sup>, 2024, 1061 absentee ballots have been cast, compared to October 11, 2022, 602 absentee ballots were cast; 2025 liquor license renewals have been mailed out and will be on the agenda Thursday, November 7<sup>th</sup>, 2024 Board meeting for approval; and levy work for taxes payable in 2025 continues. **Community Service Director, Sara Foust**, updated the Board: 58 unique individuals were served in September; CARES/ERA - \$3500.00 was received for administrative fees; the IMPACT (Individuals Making Positive Actions Can Thrive) Medicaid Reimbursement - \$2,124 for September; Community Service Office – working on increasing Medicaid billing amounts, State SDACWO meetings went well, I have been asked to lead a statewide task force regarding mental health and the impact on counties, attended 2 conferences last week – Building Healthy, Wealthy communities by the Department of Health & Early Learner SD conference; Systems of Care/Strategic Planning – Interagency meeting will be meeting this week, Thursday at 9 a.m. on Zoom, the topic will be the jail and Reaching Rural, the Agency of the month is Watertown Cares; Housing Summit will be held in November, Maximizing Excellence will facilitate the event; Childcare continues to move forward, the Monastery is hoping to start renovations mid-November and will have a Chamber after 4 event on November 14, 2024; the Chamber is hosting an Apps & Taps event for Daycare providers on October 22<sup>nd</sup>, 2024, anyone who is a current provider, or is interested in becoming a provider is welcome to attend, the goal is to have a fun night of support; check out Codington Connects for more events and information about the community.

**INTERNET SERVICE AT EXTENSION BUILDING COMPLEX**

Motion by Gabel, second by Waterman, to accept 3-year business internet service contract at Codington County Extension Building Complex, with Midco Business with an upgrade from 200 mbps to 500 mbps at an extra cost of \$30.00 for a total amount of \$165.00 plus taxes per month, as recommended by Facilities Manager, Steve Molengraaf; all voted aye; motion carried.

**AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES**

Motion by VanDusen, second by Gabel, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of September, 2024, all present voted aye; motion carried.

Cash on hand	\$	7,220.18
Checks in Treasurers' possession		
less than 3 days	\$	116,522.02
Credit Card Charge	\$	7,588.45
Cash Items	\$	468.25
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$</b>	<b>131,798.90</b>
RECONCILED CHECKING		
Reliabank (Memorial Park)	\$	9,152.38
Reliabank Dakota	\$	28,332,927.52
INVESTMENTS		
SD Public Funds Investment	\$	1,050.98
Plains Commerce Bank CD's	\$	1,519,430.16
<b>TOTAL CASH ASSETS</b>	<b>\$</b>	<b>29,994,359.94</b>
General Ledger Cash Balance by Funds		
General	\$	19,423,730.89
General restricted cash	\$	500,000.00
Sp. Revenue	\$	8,820,857.80
Custodial	\$	1,249,771.25
(schools \$402,920.03, townships \$62,192.01; city/towns \$83,319.22)		
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$</b>	<b>29,994,359.94</b>

The Board noted Register of Deeds fees, in the amount of \$30,933.40 were collected in the month of September, 2024.

**HIGHWAY SUPERINTENDENT JOB DESCRIPTION**

Motion by Johnson, second by Gabel, to approve a job description for the position of Highway Superintendent; all voted aye; motion carried.

**HIGHWAY SUPERINTENDENT POSITION**

Motion by Gabel, second by VanDusen, to advertise to hire full-time Highway Superintendent position, due to Rick Hartley's retirement; Human Resource Representative, Natalie Remund, informed the Board that this position will be a pay grade 70/\$84,605.76 year, will advertise internally and externally until filled; all voted aye; motion carried.

**RESOLUTION TO LIFT THE BAN ON OPEN BURNING**

The Board decided to leave the Burn Ban in place at this time, and to leave it on as an agenda item.

**NOTE NATIVE AMERICAN DAY CODINGTON COUNTY OFFICE CLOSURES**

Note that the Court House and all County Offices will be closed on Monday, October 14<sup>th</sup>, 2024 in observance of Native American Day.

**CLAIMS**

Motion by VanDusen, second by Gabel, to approve for payment the following list of claims; all voted aye; motion carried.

605 PROPERTY SOLUTIONS, LLC 6629.02 RENT, A-OX WELDING 24.69 SUPPLIES, ACCREDITATION, AUDIT AND 165.00 SVC, A&B BUSINESS SOLUTIONS 4020.88 SUP, AUSTIN LAW OFFICES 13914.06 SVC, AUTO VALUE 139.84 SUPPLIES, AVERA OCCUPATIONAL MEDICINE - 155.00 REPAIRS/MAINT., KEVIN BACH 67.03 JURY, BANNER ASSOCIATES, INC 16206.43 REPAIRS/MAINT., BANNER ASSOCIATES, INC 17545.99 SVC, BEACON CENTER 4591.50 PMT, JOHN BEASLEY 107.86 JURY, LARRY BLACK LANCE 11.00 REF, BLUEPEAK 102.99 UTILITIES, BLUEPEAK 408.77 UTIL, BORNS GROUP 2792.56 SUP, BOYS & GIRLS CLUB 8333.34 PMT, BRATLAND LAW 14447.80 SVC, BRIGHTLY SOFTWARE, INC 11099.80 SVC, BROTHERS & SISTERS BEHIND BARS 100.00 RENT, BRANDON BROWN 24.00 REF, BUTLER MACHINERY 354.29 REPAIRS/MAINT., JEFF CASE 25.00 CELL, CITIWIDE PROPERTY MANAGEMENT 7515.00 RENT, CLAUSEN & SONS CONSTRUCTION LL 451389.27 OTHER EXP., CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, CODINGTON TREASURER PETTY CASH 43.25 REIMB, COKO PROPERTIES 250.00 RENT, COLE PAPERS, INC. 694.81 SUP, COMPASS COUNSELING 2250.00 SVC, CONSOLIDATED CORRECTIONAL 16001.40 SUP, SHAWNA CONSTANT 221.68 TRAV, CORNELL II APARTMENTS 730.00 RENT, CREDIT COLLECTIONS BUREAU 1176.61 PMT, CREDIT COLLECTIONS BUREAU 403.36 PMT, CULLIGAN WATER CONDITIONING 328.00 SUP, DAKOTA PORTABLE TOILETS, INC 75.00 MAINT, DAKOTA SHED HAULERS LLC 575.00 REP, MATTHEW DARGATZ 25.00 CELL, KATHY DEJONG 2712.50 SVC, ANDREW DELGADO 72.00 TRAV, DETCO 499.19 SUP, JAMIE DOLEN 25.00 CELL, CAROL DUNN 113.10 JURY, JOSEPH DUPONT 105.24 JURY, EMERGENCY AUTOMOTIVE TECH 458.78 EQUIP, JEANINE EIDE 50.00 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, EKO PROPERTIES 5300.00 RENT, ELECTION SYSTEMS & SOFTWARE 7222.69 SUP, ELECTIONSOURCE 60.45 SUP, ELLYSON LAW OFFICE 322.00 SVC, MARIA ESCAMILLA 115.00 MISC, RANDALL G. FALVEY 25.00 CELL, FAMILY DENTAL CENTER 852.00 SVC, FLEETPRIDE, INC. 96.31 REPAIRS/MAINT., FOUR SEASONS SMALL ENGINE REP 1095.00 REP, SARA FOUST 596.70 TRAV, FOX LAW FIRM, PLLC 517.41 SVC, WENDY FRENCH 102.62 JURY, CHRISTOPHER FRYER 53.93 JURY, MICHELLE GAIKOWSKI 272.00 SVC, GREAT AMERICA FINANCIAL SVC 286.73 SVC, GREEN, ROBY, OVIATT, 25632.47 SVC, ALICIA HAICH 51.31 JURY, JUSTIN HALAJIAN 40.00 CELL, HARMELINK & FOX LAW OFFICE 193.05 SVC, RICK HARTLEY 40.00 CELL, RON HARTLEY 25.00 CELL, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, HEFTY SEED COMPANY 2917.65 SUP, HELSPER, MCCARTY & RASMUSSEN 34376.85 SVC, HILLYARD/SIOUX FALLS 909.68 SUP, HOMETOWN BUILDING CENTER 73.00 SUPPLIES, JEREMY HOPEWELL 59.17 JURY, CHERI HOWELL 72.00 TRAV, HUMAN SERVICE AGENCY 23705.50 SVC, I STATE TRUCK CENTERS 190.41 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 1727.00 SVC, JEFFERSON PARTNERS LP 586.44 TRAV, JEFF'S VACUUM CENTER 41.98 SUP, J&K RENTALS 3800.00 RENT, JOHNSON CONTROLS, INC. 163024.59 PMT, SAMUEL JOHNSON 53.93 JURY, JONES CAULKING & TUCKPOINTING 15102.07 SVC, GARY JORDAN 700.00 RENT, JORGENSON & OLSON ASPHALT 12592.24 REPAIRS/MAINT., JURGENS PRINTING 59.00 SUP, MITCHELL KALLHOFF 25.00 CELL, MARK KATTERHAGEN 39.00 SVC, DEBRA KELLER 84.06 JURY, KIESLER POLICE SUPPLY 968.15 EQUIP, KJORNES HOMES, LLC 7635.53 RENT, RICHARD KOHN 25.00 CELL, CHAD KOISTINEN 105.24 JURY, ERIK KOSAK 25.00 CELL, KARI KRAAYENBRINK 311.95 TRAV, DARLENE KRUSE 113.10 JURY, KXLG-FM 575.00 SVC, J.H. LARSON COMPANY 16.10 SUP, VAL LARSON 54.00 SVC, LEADS ONLINE 875.00 MAINT, DAVID LOWE 118.34 JURY, MAAG PROPERTIES, LLC 1375.00 RENT, CAPITOL ONE TRADE CREDIT 57.67 REPAIRS/MAINT., CAPITOL ONE TRADE CREDIT 55.64 SUP, MACKSTEEL WAREHOUSE, INC. 18.63 MAINT, MASTERS TELECOM LLC 257.81 UTIL, MATHESON TRI-GAS INC 123.77 SUP, LES MCELHANEY PROPERTIES 3800.00 RENT, MCLEOD'S PRINTING & OFFICE SUP 7696.45 SUP, MENARDS 2119.55 SUP, MENARDS 210.85 SUPPLIES, MID-AMERICAN RESEARCH CHEMICAL 526.52 SUPPLIES, MIDCONTINENT COMMUNICATIONS 401.41 UTIL, KLAYTON MILLER 25.00 CELL, RACHEAL MOHR 500.00 SVC, MULTI BUSINESS SOLUTIONS INC 3700.00 SVC, MUNICIPAL UTILITIES 12850.47 UTIL, MUNICIPAL

UTILITIES 4799.79 UTIL, MUNICIPAL UTILITIES 348.59 UTIL, MUNICIPAL UTILITIES 393.55 UTILITIES, MUTH ELECTRIC 227.29 REP, NAPA CENTRAL 178.11 SUPPLIES, NELSON & ERICSSON LAW OFFICE, 7969.50 SVC, CHRISTINE NESS 52.62 JURY, NEWMAN TRAFFIC SIGNS 2047.95 SUPPLIES, SHAWN NILLS 40.00 CELL, NORTHEAST PROPERT MANAGEMENT 1975.00 RENT, NORTHERN CON-AGG 5413.42 SUPPLIES, NORTHWESTERN ENERGY 432.78 UTIL, OFFICE PEEPS 0.95 SUPPLIES, OFFICE PEEPS, INC. 183.41 SUP, OFFICE PEEPS, INC. 6128.57 SUP, OTIS ELEVATOR COMPANY 95.00 REP, OTTERTAIL POWER CO, 44.84 UTILITIES, THOMAS PAULI 226.00 MISC, ERIC PAXTON 17.00 REF, MICHELLE PEDERSON 40.00 CELL, PINNACLE PROPERTY SOLUTIONS 1520.00 RENT, PITNEY BOWES 225.00 RENT, PLEASANT VALLEY PROPERTIES 1460.00 RENT, POMP'S TIRE SERVICE, INC. 857.00 REPAIRS/MAINT., PRAIRIE LAKES HEALTH CARE CENT 7378.06 SVC, PRINT 'EM NOW 172.00 SUP, ANN RASMUSSEN 135.20 TRAV, ROBYN RITER 25.00 CELL, RON'S SAW SHOP 1678.96 SUPPLIES, HAROLD ROUNDS 25.00 CELL, RICHARD RUCKDASCHEL 51.31 JURY, ELIJAH RUDEBUSCH 16.00 REF, RUNNINGS 64.95 SUP, SAGE PROJECT CONSULTANTS 9862.25 SVC, GABRIEL SANCHEZ 13.00 REF, BILL SCHAEFFER 15.00 SVC, SCHILKEN FAMILY INVESTMENTS LL 6300.00 RENT, AARON SCHLEUSENER 51.31 JURY, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 4765.00 PMT, SD DEPARTMENT OF HEALTH 3050.00 SVC, SOUTH DAKOTA DEPT. OF TRANSPOR 17216.98 REPAIRS/MAINT., SD STATE TREASURER 687064.61 SEPT. REMITTANCE, SDACO 682.00 PMT, MELISSA SEARS 226.00 MISC, HEIDI SELCHERT 240.00 MISC, SERVICE PLUS 67.50 REP, SHARP AUTOMOTIVE 830.95 REPAIRS/MAINT., AMANDA SHAY 348.00 SVC, SHERWIN WILLIAMS 1430.84 SUP, SIGNPRO 668.00 EQUIP, SIOUX VALLEY COOP 172.23 TRAV, SOCIA LAW, PC 12481.59 SVC, LYNN SOLBERG 40.00 CELL, TOWN OF SOUTH SHORE 107.75 UTILITIES, SOUTH SHORE GAZETTE 495.70 PUB, STEVE STAHLKE 25.00 CELL, STAR LAUNDRY 132.44 SUPPLIES, STATE BAR OF SOUTH DAKOTA 650.00 SUP, STOPSTICK, LTD 538.00 EQUIP, SCOTT SWANSON 25.00 CELL, THOMSON REUTERS-WEST 678.30 SVC, DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TRITECH SOFTWARE SYSTEMS 210.16 MAINT, TRUENORTH STEEL 9022.93 SUPPLIES, TRUGREEN 371.00 MAINT, TSCHETTER & ADAMS LAW OFFICE 4876.35 SVC, TWO TREES 186.95 SUPPLIES, TWOTREES TECHNOLOGIES 8702.25 SVC, UNITED SERVICES LLC 173.46 SVC, VERIZON WIRELESS 971.14 UTIL, RELIABANK VISA 2048.67 TRAVEL & CONF., RELIABANK VISA 34.19 PMT, RELIABANK VISA 557.66 PMT, RELIABANK VISA 465.96 PMT, RELIABANK VISA 67.22 PMT, RELIABANK VISA 435.98 PMT, RELIABANK VISA 776.38 PMT, RELIABANK VISA 66.63 PMT, RELIABANK VISA 107.16 PMT, MARLONIE VOGELSANG 25.00 CELL, CAPITAL ONE 179.00 SUPPLIES, WALMART - CAPITAL ONE 25.01 PMT, WATERTOWN PUBLIC OPINION 90.11 PUB, WILKESHIRE LLP 3420.00 RENT, WW TIRE SERVICE INC 1621.53 REP, XEROX CORPORATION 128.44 SUPPLIES, YANKTON CO. SHERIFF 200.00 SVC, YWH, LLC 9000.00 RENT.

### **TRAVEL REQUEST**

Motion by Johnson, second by Gabel, to approve the following travel request: Director of Equalization Office staff to attend meeting; all voted aye; motion carried.

### **OPEN**

Commissioner Gabel reported that the Watertown City Council passed a resolution in support of the County's efforts concerning the jail.

### **ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 9:35 a.m., all voted aye; motion carried.

ATTEST:

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Brenda Hanten  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_



## **FY2026 CALL FOR GRANTS & CONTRACTUAL AGREEMENTS**

To be considered, all grant applications **must** be received by the Department of Agriculture and Natural Resources, Resource Conservation and Forestry – Plant Industry Program, postmarked or emailed on or **before November 15, 2024**. The Commission will act on these applications on February 19, 2025, at the Crossroads Hotel and Huron Event Center, Huron, SD.

Specific **REQUIREMENTS, PRIORITIES, and EVALUATIONS CRITERIA** are enclosed. The application forms to be used are also enclosed. If awarded a weed and pest grant, funds must be expended between July 1, 2025 through May 20, 2026. The grant fund dollars, if approved, cannot be spent prior to July 1, 2025.

### **Weed & Pest Fund Grant Requirements for FY2026 are:**

- a. Counties must have prior year's inspection, fiscal, and annual reports filed with the Department of Agriculture & Natural Resources by February 1, 2025.
- b. County Weed & Pest Supervisor and/or a county representative must attend at least one training session per year if provided by the department. (1 county personnel must attend)
- c. County Weed & Pest Supervisor and a county representative or board member must attend the annual weed and pest conference. If the representative isn't a board member, they must be a resident of the county. (2 county personnel must attend) (See note below\*\*)
- d. 50/50 cost share is required
- e. A husband and wife will not be considered two representatives from a county.

#### **\*\* NOTE \*\***

- If only one person (supervisor or designee) attends the conference they are qualified to receive grant funds.
- If a grant is awarded, the breakdown of funds will be:
  - Full amount of the grant will be awarded if the county meets all the requirements, including 2 attendees at the Conference
  - One half of the full amount of the grant will be awarded if the county meets all the requirements, but has only 1 attendee at the Conference
- If in the event that a county or counties don't qualify for funding, the remaining funds will be divided equally to the nearest \$100, amongst those remaining counties that have met the requirements, without exceeding spending authority.

#### **A. STATUTORY REQUIREMENT**

**The Commission may expend weed and pest control funds through grants or contracts to weed and pest county boards, governmental agencies or other entities it considers appropriate for weed and pest control projects for the following (SDCL 38-22-38):**

1. Employment of a new and innovative weed and pest control project or development, implementation or demonstration of any weed and pest control project that may be proposed,

implemented or established by local, state or national organizations, whether public or private. Such expenditures shall be on a cost-share basis with such organizations;

2. Weed and pest control cost share programs with the county weed and pest boards;
3. Special grants to county weed and pest control boards to eradicate or contain significant weeds or pests newly introduced into the county. These grants may be issued without matching funds from the board;
4. Assist county weed and pest boards in purchasing pesticides and application equipment and hiring labor necessary to protect against expansion of noxious weeds and declared pests;
5. Support multi-county weed and pest control and eradication efforts;
6. Promote landowner responsibility to control noxious weeds and pests in South Dakota;
7. Support educational and research efforts to find new and better ways of controlling noxious weeds and declared pests.

A project is eligible to receive funds only if the county in which the project occurs has funded its own weed and pest program. The commission may also expend funds to pay for the costs of administering the weed and pest control fund not to exceed three percent of the allowable expenditure for each fiscal year and for administrative expenses incurred by the commission.

**B. COMMISSION POLICY**

**The Commission has established the following as characteristics for available funding.**

1. Continue and increase public information and education programs.
  - a. Mass media involving television, radio, newspapers, magazines, and newsletters.
  - b. Weed and pest booths at major agricultural trade shows.
  - c. Educating youth via programs integration with FFA, 4-H, Ag in the Classroom, etc.
  - e. County noxious weed management seminars, workshops, etc.
2. Continue to support large scale cooperative noxious weed management projects.
3. Continue and expand County Weed & Pest Supervisor training and certification.
4. Continue and expand research on noxious weed and declared pest management.
5. The commitment by documentation of other resources by the applicant is required to ensure successful completion of the project. The Commission does require a 50/50 cost share for the project.
6. Allocate a pool of money equally between all eligible counties requesting funds. Based on evaluation criteria below

**C. EVALUATION CRITERIA**

**Applications shall be evaluated on the following:**

- I. Program accomplishments by the applicant during the past year; copy of bills submitted to the Department of Agriculture and Natural Resources prior to reimbursement showing how money was spent, i.e..chemical or equipment.
  - a. Prior year's inspection, fiscal, and annual reports have been filed with the Department of Agriculture and Natural Resources.
  - b. County Weed & Pest Supervisor or a county representative must attend at least one training session per year if provided by the department.
  - c. County Weed & Pest Supervisor or designee must attend a district meeting and annual conference.
  - d. At least one County Commissioner, Weed and Pest Board member or county representative must attend a district weed meeting and the annual weed and pest conference.

These grants are intended to support the programs and policies established by the SD Weed & Pest Control Commission. The intent is to encourage new, improved, or innovative activities that will allow the program to become more effective. The intent is not to replace current operational budgets for ongoing control activities. The Commission has given priority to grant applications that are directed at thistle and leafy spurge control efforts. Grant applications that include pickup or trucks or supervisor's wages or benefits will not be permitted, however the purchase of chemical will be allowed. **Requests for educational meetings will be allowed, but only meeting room expense and coffee will be reimbursable.**

**Applications must be postmarked or emailed no later than November 15, 2024. If emailed, the original must still be sent and must be postmarked no later than November 15, 2024.**

**WEED & PEST FUND GRANTS – FY2026**

Date: \_\_\_\_\_

County: \_\_\_\_\_

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Name & Telephone Number of Contact Person: \_\_\_\_\_

Please describe in the space below what the grant funds will be used for. (If additional space is needed, please add additional pages to this application.)

Signature of Applicant: \_\_\_\_\_

**Please return form to the following address:  
South Dakota Department of Agriculture & Natural Resources  
Resource Conservation & Forestry  
Plant Industry Program  
523 E. Capitol Ave., Foss Bldg.  
Pierre, SD 57501-3182**

**Application must be postmarked or emailed no later than November 15, 2024. If emailed, the original must still be sent and must be postmarked no later than November 15, 2024.**