

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 01, 2024

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the October 01, 2024, agenda
5. Action to approve the September 24, 2024, minutes of the Board of Codington County Commissioners
6. Action to approve Resolution 2024-27 Codington County Five-Year Highway and Bridge Improvement Plan
7. Action to authorize Chair to sign Joint Powers Agreement with SD DOT for rumble strip/pavement marking/signing project
8. Monthly Reports
 - a. Extension
 - b. Veterans Service Officer
9. Action to approve Resolution 2024-28 for the tax deed auction held on September 24, 2024
10. Action to issue quit claim deeds to successful bidders at September 24, 2024 tax deed auction
11. Presentation on Financing Overview by Toby Morris
12. Action to approve abatement applications
13. Action to approve claims for payment
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Public Notices – a possible quorum of Commissioners could be in attendance at:
18. Old Business
19. New Business
20. Open
 - a. Public Comments
 - b. Commission Comments
21. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

22. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

October 01, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 01, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, and Randall Schweer; absent Troy VanDusen; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Gabel.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by Johnson, to approve the agenda for October 01, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of September 24, 2024; all voted aye; motion carried.

RESOLUTION 2024-27 FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN

Motion by Johnson, second by Gabel, to approve Resolution 2024-27 and to authorize the Chair to sign the certification form for the Five-Year Codington County Highway and Bridge Improvement Plan; all voted aye; motion carried.

RESOLUTION 2024-27

**A RESOLUTION ADOPTING THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND
BRIDGE IMPROVEMENT PLAN**

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan;
and

WHEREAS, Codington County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Codington County held a public meeting on September 10th, 2024 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CODINGTON COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR CODINGTON COUNTY.

Dated at Codington, South Dakota this 1st day of October, 2024.

Randall Schweer, Commission Chair

ATTEST:

Brenda Hanten, Auditor

SD DOT RUMBLE STRIP/PAVEMENT MARKING/SIGNING PROJECT

Motion by Johnson, second by Gabel, to authorize the Chairman to sign a joint powers agreement between the SD DOT and Codington County for a rumble strip/pavement marking/signing project identified as Roadway Safety Improvement Project Number PH 0010(166) PCN 06UC, located on various County roads. Highway Supt , Rick Hartley, explained the cost of this project will be covered 100% by the SD DOT and the maintenance of the project will be the responsibility of the County. The Highway Supt. indicated the project will take place on County Road 6A, 165th St. County Road 23-4, 23-5, 442nd Ave, from Tinker Town (Hwy. 212) to State Highway 20; Upon vote of the Board; all voted aye; motion carried.

MONTHLY REPORTS

Veterans Service Officer, Todd Rose, updated the Board: metrics for the month, 174 open claims (working claims) 87 pending action from VA, 193 completed (YTD), Hamlin 16 open (working claims) 11 pending from VA, 15 completed (YTD), currently working for 20 veterans and have completed 23 claims for veterans from outside our county; \$14,953 for the month of September 2024, increase in monthly compensation for veterans or their dependents YTD monthly increase \$108,040, \$137,260 for the month of September, 2024, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$871,092; 3 veteran DAV transports in September, 2 - currently scheduled for October, 7 drivers with 1 application submitted; on September 25, 2024 the VA set a new record of 11,052 claims processed in one day; Jay and Todd attended the Hamlin County Commission meeting on September 17, 2024, short brief to them and will plan to attend the last commission meeting per quarter, talked with Auditor, Dixie Opdahl, about funding stipend for June 2024 – December 2024 for VSO services, Codington County will need to submit an invoice which Auditor, Brenda Hanten, will assist with; spent September 23, 2024 at the Hamlin County office (since the Codington County office was getting new shingles) going through records to try and address anything we could see in the records, will be working and following up on a few things over the next few weeks; Veteran Transportation Services (VTS) new date of operation is November 1, 2024; Codington County Vets Council meeting tonight and selection of the Codington County Veteran of the year award which will be given out at the Veterans Day Program with MAJ Mike Nei, Speaker, on November 11, 2024 at the Codington County Extension Center; on October 3, 2024 will be on the radio on KWAT at 8:30 and KXLG at 9:05; Veterans/Military Appreciation Event @ Joy Ranch co-hosted by Sea

Codington County, 01 October 2024

of Good Will and Watertown Area Community Foundation on Saturday, November 9th, 2024 from 10:30 – 1:30 (lunch/remarks scheduled for 12:00, noon), at Joy Ranch of South Dakota, 16633 448th, Florence, SD.

TAX DEED SALE RESOLUTION

The Board took action on Resolution 2024-28 approving the sale of tax deed property at a public auction held on September 24, 2024, and to authorize the Auditor to issue quit claim deeds for said property.

RESOLUTION 2024-28

APPROVING THE SALE OF COUNTY LAND ACQUIRED BY TAX PROCEEDINGS

WHEREAS, PURSUANT TO DIRECTION FROM the Board of County Commissioners of Codington County, South Dakota, the County Auditor did heretofore offer for sale, on the 24th day of September 2024, the hereinafter described real property belonging to said County, which was acquired by said County by tax deed, and

WHEREAS, it now appears from the said County Auditor’s report of sale on file herein and from the proof of publication of Notice of Sale attached to said report and on file herein that all the proceedings necessary to a legal sale have been completed and the following have offered the following price for the following described real property to-wit.

Purchaser: David E. and Charlotte M. McElhany, 510 Arrow Ave., Watertown, SD

Legal Description: Outlot No. 19, in “Auditor’s Plat No. 2 of Outlots to Henry, South Dakota in Sections 5 and 8, Township 116, Range 55 West,” Codington County, South Dakota.

Purchase Price: \$450.00

Which full amount of the purchase price has been deposited with the County Treasurer;

Purchaser: Scott and Jessica Jackson, 109 S. Main St., South Shore, SD

Legal Description: The East Half (E1/2) of Lots 10 and 11 in Block 5 of South Shore on Punished Woman’s Lake, Codington County, South Dakota, according to the recorded plat thereof, subject to easements and reservations of record, if any.

Purchase Price: \$1700.00

Which full amount of the purchase price has been deposited with the County Treasurer;

NOW THEREFORE, be it and it hereby is resolved by the Board of County Commissioners of Codington County, South Dakota in regular session on the 1st day of October, 2024, that the sale of said premises to the above be and the same is hereby approved and the Chairman of the Board of County Commissioners of said Codington County, South Dakota is hereby authorized and directed to execute and the County Auditor to attest a Quit Claim Deed to said real property in the name of said County, and deliver said Quit Claim Deeds to said purchasers conveying to said purchasers all of the right, title, and interest of said County therein.

Dated this 1st day of October, 2024

Motion by Gabel, second by Waterman, to approve the above and foregoing resolution, all members present voted aye; motion carried.

Randall Schweer, Chair

Codington County, 01 October 2024

ATTEST:

Brenda Hanten, Auditor

TAX DEED AUCTION QUIT CLAIM DEED

Motion by Johnson, second by Gabel, to authorize to Auditor to issue a quit claim deed to David E. McElhany and Charlotte M. McElhany for the purchase of property record #4716 and issue a quit claim deed to Scott Jackson and Jessica Jackson for the purchase of property record #5161 at a tax deed auction held on Tuesday, September 24, 2024; all voted aye; motion carried.

FINANCING OVERVIEW BY TOBY MORRIS

Toby Morris, Senior VP, with Colliers Securities LLC, Pierre, SD, informed the Board of the scenario if the County Bond issue passes how the process would work hiring an advisor with an underwriting firm; he mentioned issuing of bonds and timing of debt in conjunction with the drawdown of funds and the different options associated with that.

SEPTEMBER SALARY CLAIMS

Motion by Johnson, second by Gabel, to approve for payment the following September salary claims; all voted aye; motion carried.

Commissioners: 11,754.31 total salaries. Auditor: 26,298.62 total salaries. Co. Treasurer: 37,845.04 total salaries. States Attorney: 45,825.45 total salaries. Gov. Buildings: 21,216.21 total salaries. Dir. Equalization: 51,280.55 total salaries. Reg. of Deeds: 30,101.08 total salaries. Veterans Service: 12,927.21 total salaries. Sheriff: 129,319.53 total salaries. Jail: 149,254.34 total salaries; Caleb Kervin \$26.07 PT new hire. Welfare: 21,185.14 total salaries. CO. Nurse: 5,798.44 total salaries. Co. Park: 9,104.38 total salaries. Ag. Bldg.: 12,081.90 total salaries. Co. Extension: 13,100.54 total salaries. Weed: 10,107.69 total salaries. Planning Board: 570.15 total salaries. Road & Bridge: 112,757.46 total salaries. Emergency Management: 14,977.59 total salaries. Crime Victim: 8,521.26 total salaries. W.I.C.: 5,342.70 total salaries. 24/7: 6,946.98 total salaries. Total 736,316.57

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 69,873.80; VSP 971.69 eye insurance; S.D. Supplemental Retire. 4,865.00 suppl. retire.; Sanford 97,056.26; Reliance Standard Life Insurance 810.99 life ins.; Delta Dental 7,412.18 ins.; Codington County 6,939.07 employee HSA contribution; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 504.00 employee union dues; AFLAC 3,998.75 ins.; VSP 359.68 eye insurance; John Hancock 4,675.00 suppl. retire.; AFLAC 1,703.68 ins.; Sioux Valley Credit Union 20,738.00 employee payments; John Hancock Roth 200.00 suppl. retire.; SDRS Supplemental Retirement 5,190.00 Roth retirement; Teamsters Local Union 120 592.00 employee union due; Codington County Deputy Sheriff's Association 160.00 employee union dues; ReliaBank Dakota 50,118.72 federal withholding; ReliaBank Dakota 66,941.40 social security; ReliaBank Dakota 15,655.66 Medicare; Division of Child Support 726.00 employee payment; United Way 60.00 employee contributions.

NEW BUSINESS

Commissioner Waterman mentioned that with the dry conditions he thought a burn ban should be implemented. Motion by Waterman, second by Johnson, to declare an emergency as this item was not on the agenda, to implement a burn ban; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Gabel, second by Waterman, to enter into executive session, per SDCL 1-25-2 (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters, and (3) preparing for contract negotiations with employees or employee's representatives at 9:44 a.m.; all voted aye; motion carried. The Board returned to regular session at 11:00 a.m., no action was taken.

Human Resource Representative, Natalie Remund, and Highway Supt., Rick Hartley were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Gabel, second by Waterman, to adjourn at 11:00 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

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