

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, August 20, 2024

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the August 20, 2024, agenda
5. Action to approve the August 13, 2024, minutes of the Board of Codington County Commissioners
6. Action to authorize chair to sign Contract for Engineering Services for Structure No. 15-240-155 located on County Road 7, with Banner Associates, Inc.
7. Discussion/possible action to authorize chair to sign Contract for Engineering Services for Structure No. 15-157-025 on County Road 2, with Banner Associates, Inc.
8. Monthly Reports
 - a. Highway
 - b. Facility Manager
9. Review 2025 budget requests
10. Action to approve quote from AEL, Inc. to replace handicap lift at the south entrance of courthouse
11. Action to approve a resolution combining precincts for the 2024 General Election
12. Action to approve abatement applications
13. Action to approve claims for payment
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Public Notices – a possible quorum of Commissioners could be in attendance at:
18. Old Business
19. New Business
20. Open
 - a. Public Comments
 - b. Commission Comments

21. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

22. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

August 20, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 20, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner VanDusen.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the agenda for August 20, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of August 13, 2024; all voted aye; motion carried.

ENGINEERING SERVICES FOR STRUCTURE NO. 15-240-155 ON COUNTY ROAD 7

Motion by Gabel, second by Johnson, to authorize the chair to sign contract for engineering services not to exceed \$3,400.00 with Banner Associates, Highway Supt., Rick Hartley and Mark Junker, PE, Banner Associates, Inc. explained the engineering scope of services; all voted aye; motion carried.

ENGINEERING SERVICES FOR STRUCTURE NO. 15-157-025 ON COUNTY ROAD 2

Motion by Gabel, second by Waterman, to authorize the chair to sign contract for engineering services not to exceed \$189,000.00 with Banner Associates, Highway Supt., Rick Hartley and Mark Junker, PE, Banner Associates, Inc. informed the Board that this bridge is load rated to 5 ton, in order to qualify for a better score for BIG funding the County can pay 100% of engineering cost for a bid ready project which buys 10 points which will increase the chance to receive funding for the project; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by VanDusen, second by Gabel, to enter into executive session, per SDCL 1-25-2 (1) discussion of personnel issues at 9:11 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:50 a.m., no action was taken. Human Resource Representative, Natalie Remund, and Highway Supt., Rick Hartley were present for executive session.

MONTHLY REPORTS

Highway Superintendent, Rick Hartley, submitted his report: finished chip sealing August 1, 2024, did 40 miles this year of Codington County roads and also two miles in Pelican Township; now fog sealing all of what was chip sealed, this will help seal the pea rock down and add another layer to help seal the asphalt roads from taking in moisture, it will have better visibility with the striping; are mowing the top cut on the County gravel roads; with the rain last week the guys were able to take all the equipment off the old motor graders that will be transferred to the new motor graders, with the rain forecast today the guys will be installing the equipment to the new motor graders; Clausen and Son's started last week on the regrading project on County Road 20-4, 177th St.

south of Watertown; the State DOT is planning a bid opening for October 16, 2024, for the bridge on County Road 20, 177th St. over the Big Sioux River, at this point they are not sure if the bridge will be built in 2025 or 2026; we are working on the road top on 31st, working to get the water to run off the road and will install the concrete barriers after we get the road shaped and packed; the Watertown Fire Dept. has been in contact about getting used culverts and double T bridge decking for advanced learning, we will need to declare these items surplus when they have a better idea of what they will need. **Facility Manager, Steve Molengraaf**, updated the board: Ag. Building – construction of the parking lot has been pushed back to start in the first part of September, the west parking lot will be closed during this time and the general public will use the door on the east side of the building; fire suppression system is set to begin in October with completion in December, with installing the backflow valve this Thursday the water will be shut off in portions of the complex at various times throughout the day; Court House & Detention Center – contractors are progressing well, the air handler unit has been installed in the sheriff's office mechanical room, being operational early to mid-September, the boiler piping should also be completed by mid-September; Park – there have been 1336 online and 271 off-line reservations, for a total of 1607 have been made with \$132,037 reservation sales and \$2172 POS sales as of August 19th, 2024, for a total of \$134,209; Weed – staff is inspecting weed issues throughout the County, fall spraying will begin in the next couple of weeks, scheduled to work at the State Fair weed booth; will be attending the State Weed Commission meeting and tour; WNV – collections of the culex tarsalis have been on the high side this late summer season, fogging some of the communities have begun; will be attending SD Annual WNV Conference.

REPLACE HANDICAP LIFT AT SOUTH ENTRANCE OF COURTHOUSE

Motion by Johnson, second by Gabel, to approve a quote from Access Elevator & Lifts Inc., in the amount of \$27,910.00, as budgeted, as recommended by Facilities Manager, Steve Molengraaf; all voted aye; motion carried.

POLLING PLACE COMBINATIONS

Auditor Hanten presented the Board with a resolution to combine precincts for the upcoming 2024 General Election in order to save tax dollars and in the interest of efficiency. The Board took action on Resolution 2024-22

RESOLUTION 2024-22

WHEREAS, the Board of County Commissioners of Codington County, South Dakota, is required by the provision of SDCL 12-14-1 to provide for election precincts throughout the County and shall designate polling places within such precincts, and

WHEREAS, a General Election is to be held on November 5, 2024, and where the Board of County Commissioners may change the boundaries of election precincts already established and where it has been determined it would be in the best interest of County taxpayers to combine several current precincts for said election.

THEREFORE, BE IT RESOLVED, that the following precincts will be combined for the County-wide 2024 General Election to be held on November 5, 2024.

Precincts A3 & A4
 Precincts B1, B4, & E5
 Precincts B3 & C1
 Precincts C2 & D4, & Elmira Township
 Precincts C3, C4 & Pelican Township
 Precincts E1, E4 & Lake Township

Precincts E2 & E3
Precincts Germantown & Rauville
Precincts Kampeska & Richland

The above and foregoing resolution was moved for adoption by Commissioner Gabel, second by Commissioner Waterman; all voted aye; motion carried.

Dated this 20th day of August, 2024

Randall Schweer, Chair

ATTEST:

Brenda Hanten, Auditor

CLAIMS

Motion by Johnson, second by Gabel, to approve the following claims: Architecture Incorporated, \$7,333.00; Lewis & Clark BHS, \$213.00; Yesika G. Munoz, \$100.00, interpreting services; Verizon Wireless, \$1,690.94; Watertown Public Opinion, \$838.90, publications; all voted aye; motion carried. Motion by Gabel, second by Johnson, to approve a claim in the amount of \$23,441.31, payable to the City of Watertown for June 911 surcharge collections; Gabel, Johnson, Schweer and Waterman, voted aye; VanDusen was recused; motion carried.

TRAVEL REQUESTS

Motion by Gabel, second by VanDusen, to approve the following travel request: staff members from Emergency Management to attend conference and 1 day pre-conference training; all voted aye, motion carried.

OLD BUSINESS

Commissioner Gabel informed the Board about the Reaching Rural team visit at Harnett County, North Carolina.

OPEN

Commissioner Comments – Commissioner VanDusen reported to the Board about the Childcare discussion that took place at the Watertown City Council meeting.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Gabel, second by Waterman, to adjourn at 10:24 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Coddington County Auditor

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