

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, August 20, 2024**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the August 20, 2024, agenda
5. Action to approve the August 13, 2024, minutes of the Board of Codington County Commissioners
6. Action to authorize chair to sign Contract for Engineering Services for Structure No. 15-240-155 located on County Road 7, with Banner Associates, Inc.
7. Discussion/possible action to authorize chair to sign Contract for Engineering Services for Structure No. 15-157-025 on County Road 2, with Banner Associates, Inc.
8. Monthly Reports
  - a. Highway
  - b. Facility Manager
9. Review 2025 budget requests
10. Action to approve quote from AEL, Inc. to replace handicap lift at the south entrance of courthouse
11. Action to approve a resolution combining precincts for the 2024 General Election
12. Action to approve abatement applications
13. Action to approve claims for payment
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Public Notices – a possible quorum of Commissioners could be in attendance at:
18. Old Business
19. New Business
20. Open
  - a. Public Comments
  - b. Commission Comments

**21. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**22. Action to adjourn upon completion of agenda items**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

August 13, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 13, 2024, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the agenda for August 13, 2024, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Waterman, to approve the minutes of August 6, 2024; all voted aye; motion carried.

**MONTHLY REPORTS**

**4-H Youth Program Advisor, Jodi Lochrer**, updated the Board: Achievement Days went well, a big thank you to all of the volunteers who helped make it a success along with all of our 4-H supporters and sponsors; 4-H youth have until today to finish registering the SD State Fair, all results during the State Fair will be found on extension.sdstate.edu under 4-H and State Fair; congratulations to all of the 4-H youth; I am co-chair of the Special Foods and Fashion Revue Youth in Action committee; the new 4-H year begins on October 1, 2024; 4-H youth will now work on their 4-H record book and apply for awards, the 4-H Recognition Event is Sunday, October 27; SDSU Extension Conference will be the end of September. **Auditor, Brenda Hanten**, updated the Board: Property tax value, for taxes payable in 2025 have been transferred to the Auditor Software; centrally assessed utilities values will arrive later in August allowing for the calculation of property tax levies; calls will begin to election precinct workers for working the Nov. 5<sup>th</sup> General Election; Notice of Public Hearing for budget supplement to the 2024 General Fund Budget for purpose of Count Appointed Attorney expenditures in the amount of \$275,697.80 will be held at the Tuesday, August 27, 2024 Board meeting; 2024 Ballot questions handouts are available in the Auditor's Office; received word that the Health Insurance increase will be 9.4%.

**2025 BUDGET REVIEW**

The Board reviewed 2025 budget request for the office of the Codington County Coroner.

**2024 BRIDGE INSPECTION OVERVIEW**

Mark Junker, P.E., Banner Associates, Inc., met with the Board to review the 2024 Bridge Inspection report. Mr. Junker noted the bridges discussed in this overview, in Codington County, are 20' or longer and federal requirements mandate that these bridges be inspected every 2 years at minimum. The SDDOT pays 80% of inspection costs and the County pays 20%. Codington County currently has 40 bridges on the inspection list plus 2 closed for a total of 42 bridges. 10 bridges currently have weight limitations. Mr. Junker also reviewed recommendations for several other bridges and which information has been provided to Highway Supt., Rick Hartley.

Codington County, 6 August 2024

**SURPLUS MOTOR GRADERS**

Motion by Johnson, second by Gabel, to declare two, CAT Motor graders s/n's N9J00535 & N9J00538, surplus to be traded in on new motor graders, per bid accepted on December 5, 2023; all present voted aye; motion carried.

**DISCUSSION ON CHILDCARE NEEDS**

Sister Barb Younger, Communications Director of the Benedictine Sisters Monastery, addressed the Board about the need for childcare services in Codington County, the largest childcare provider will be closing in the near future; Mother of God Monastery has a building that they have agreed to donate for the purpose of providing the building for the children from Little Blessings plus additional space to be able to provide space for up to 225 children. the renovation cost to repurpose the structure to a childcare facility would cost approximately 2.4 million dollars; Sister Barb has actively been trying to secure funding from local businesses the City and County to help with the cost of renovation, she has also applied for grant funding for this purpose; if anyone would like to donate to this cause, donations are being taken at the Watertown Area Community Foundation, this can be done anonymously as well.

**AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES**

Motion by VanDusen, second by Gabel, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of July, 2024, all present voted aye; motion carried.

Cash on hand	\$	4,909.23
Checks in Treasurers' possession		
less than 3 days	\$	46,931.17
Credit Card Charge	\$	6,814.11
Cash Items	\$	425.00
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$</b>	<b>59,079.51</b>
RECONCILED CHECKING		
Reliabank (Memorial Park)	\$	16,383.86
Reliabank Dakota	\$	30,632,670.38
INVESTMENTS		
SD Public Funds Investment	\$	1,042.30
Plains Commerce Bank CD's	\$	2,007,427.58
<b>TOTAL CASH ASSETS</b>	<b>\$</b>	<b>32,716,603.63</b>
General Ledger Cash Balance by Funds		
General	\$	20,475,371.46
General restricted cash	\$	500,000.00
Sp. Revenue	\$	10,458,863.45
Custodial	\$	1,282,368.72
(schools \$168,116.60, townships \$123,172.83; city/towns \$57,062.50)		
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$</b>	<b>32,716,603.63</b>

The Board noted Register of Deeds fees, in the amount of **\$29,093.00** were collected in the month of July, 2024.

**CELL PHONE STIPENDS**

Motion by Waterman, second by Gabel, to approve \$40 per month cell phone stipend for the following new hire in Director of Equalization Office, Thomas Pauli, effective 7/15/2024, \$20 for July and \$40 a month after that; all voted aye; motion carried.

**CLAIMS**

Motion by Gabel, second by Waterman, to approve for payment the following list of claims: all voted aye; motion carried. 4IMPRINT, INC 448.33 SUP, 605 PROPERTY SOLUTIONS, LLC 3244.02 RENT, A-OX WELDING 24.15 SUPPLIES, ACCREDITATION, AUDIT AND 165.00 SVC. A&B BUSINESS SOLUTIONS 35.49 MAINT, ACCESS ELEVATOR & LIFTS, INC 894.00 REP, ADVANCED CORRECTIONAL 18917.79 SVC, ADVANTAGE RV'S 20.00 SUP, AGTERRA TECHNOLOGIES, INC 200.00 SVC, ALCOHOL MONITORING SYSTEMS 1697.50 SVC, ALEX AIR APPARATUS, INC 909.91 REP, WILLIAM ALTHOFF 11.31 JURY, IAN AMBUEHL 15.24 JURY, AMENDT RENTALS 3900.00 RENT, AUSTIN LAW OFFICES 8243.44 SVC, AUTOMATIC BUILDING CONTROLS 300.00 MAINT, AUTO VALUE 47.05 SUPPLIES, AVERA OCCUPATIONAL MEDICINE - 260.00 REPAIRS/MAINT., KEVIN BACH 67.03 JURY, BANNER ASSOCIATES, INC 10175.08 SVC, BANNER ASSOCIATES, INC 15933.77 REPAIRS/MAINT., BOB BARKER CO. 836.04 SUP, BEACON CENTER 4720.00 PMT, JOHN BEASLEY 107.86 JURY, DOUG BLUE 30.96 JURY, BLUEPEAK 398.77 UTIL, BLUEPEAK 102.99 UTILITIES, GENE BLUMKE 11.31 JURY, BOGUE PROPERTIES, LLC 1320.00 RENT, BORNS GROUP 8.49 POST, BORNS GROUP 3177.61 POST, BOYS & GIRLS CLUB 8333.34 PMT, HEATHER BRAMER 12.62 JURY, BRATLAND LAW 1947.40 SVC, ELTON BRESSON 12.62 JURY, GRANT BRITT 542.63 TRAV. BROTHERS & SISTERS BEHIND BARS 100.00 RENT, BUILDING SPRINKLER INC 390.00 MAINT, BUTLER MACHINERY 360.00 REPAIRS/MAINT., JEFF CASE 25.00 CELL, BETTY CHADWELL 153.93 JURY, TONYA CLYDE 11.31 JURY, CODINGTON-CLARK ELECTRIC COOPE 71.15 UTILITIES, COKO PROPERTIES 250.00 RENT, COLE PAPERS, INC. 2759.12 SUP, COMMUNITY HEALTH WORKER COLLAB 300.00 FEE, CONSOLIDATED CORRECTIONAL 28101.63 SUP, CRAWFORD-OSTHUS FUNERAL CHAPEL 2575.00 SVC, CREDIT COLLECTIONS BUREAU 845.66 PMT, CREDIT COLLECTIONS BUREAU 167.82 PMT, DAKOTA SUPPLY GROUP 2000.00 SUP, MATTHEW DARGATZ 25.00 CELL, KATHY DEJONG 675.00 SVC. DELANEY NIELSEN SANNES PC 15642.50 SVC, LORI DEUTSCH 130.62 SUPPLIES, DIAMOND DRUGS, INC 1421.03 SVC, DIVE RESCUE INTERNATIONAL 26.95 SUP, D K DIESEL INJECTION 3408.59 SUPPLIES, JAMIE DOLEN 25.00 CELL, DUININCK INCORPORATED 191698.00 SUPPLIES/REPAIRS, CAROL DUNN 113.10 JURY, JOSEPH DUPONT 105.24 JURY, EMERGENCY AUTOMOTIVE TECH 1880.81 EQUIP, TAYLOR EDWARDS 13.93 JURY, JEANINE EIDE 50.00 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, JAMMY EITREIM 189.30 JURY, ELECTION SYSTEMS & SOFTWARE 487.66 REP, ELECTRIC MOTORS & MOORE INC 874.00 REP, ELITE DRAIN & SEWER CLEANING 115.00 REP, ENGELSTAD ELECTRIC CO. 290.82 MAINT, MARIA ESCAMILLA 40.00 CELL, BRIANNA FAHLEEN 12.62 JURY, RANDALL G. FALVEY 25.00 CELL, FAMILY DENTAL CENTER 315.00 SVC. FARMERS IMPLEMENT & IRRIGATION 60.00 REPAIRS/MAINT., FEDEX 14.17 FEE, FIRST DISTRICT ASSN OF LCL GOV 9277.30 SVC, FLEETPRIDE, INC 253.13 REPAIRS/MAINT., JACEY FLISRAND 228.60 JURY, FLORENCE FIRE DEPT 7235.53 PMT, TOWN OF FLORENCE 161.80 UTILITIES, WENDY FRENCH 102.62 JURY, WHITNEY FRISKEY 11.31 JURY, DARCY FROST 19.17 JURY, CHRISTOPHER FRYER 53.93 JURY, FSG, INC 5000.00 SVC, MICHELLE GAIKOWSKI 63.75 SVC, NATHANIEL GEIST 12.62 JURY, GENOA HEALTHCARE COMPANY LLC 21.39 SUP, GIGFIRE 80.00 UTIL, GLACIAL LAKES RADIATOR 42.50 REPAIRS/MAINT., SARA GOCHF 12.62 JURY, GREAT AMERICA FINANCIAL SVC 700.49 SVC, GREEN, ROBY, OVIATT, 27717.20 SVC, PAUL GRIEPP 9540.00 RENT, JESUS GUTTIERREZ 730.00 RENT, EMILY HAGEN 70.96 JURY, ALICIA HAICH 102.62 JURY, JUSTIN HALAJIAN 40.00 CELL, LARRY HANSON 25.72 JURY, RICK HARTLEY 40.00 CELL, RON

HARTLEY 25.00 CELL, JAMES HARTMAN 12.62 JURY, HARTWIG HEATING 9057.45 MAINT,  
 HEALTHEQUITY 69.00 PMT, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL,  
 HELSPER, MCCARTY & RASMUSSEN 29884.30 SVC, SILAS HENDERSON 11.31 JURY,  
 HENRY FIRE DEPT 3808.34 PMT, HIRECLICK/KELOLAND EMPLOYMENT 1188.00 PMT,  
 LUCAS HOFTIEZER 4200.00 RENT, WILLIAM HOLMES 11.31 JURY, JEREMY HOPEWELL  
 59.17 JURY, JANET HOVEY-JOHNSON 153.93 JURY, SANDRA HOWARD 153.93 JURY, HYVEE  
 #1871 ACCTS RECEIVABLE 134.27 PMT, INTERSTATE POWER SYSTEMS 1448.24  
 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 1727.00 SVC, J&B SCREEN  
 PRINTING & EMBROIDE 713.50 SUP, JEBRO INC. 506701.74 SUPPLIES, BRIAN JOHNSON  
 12.62 JURY, JOHNSON CONTROLS, INC. 157701.11 PMT, IZAAC JOHNSON 20.00 REF, JODI  
 JOHNSON 15.24 JURY, SAMUEL JOHNSON 53.93 JURY, GARY JORDAN 2800.00 RENT,  
 JORGENSON & OLSON ASPHALT 7951.03 REPAIRS/MAINT., JOAN JORGENSON 153.93  
 JURY, KRISTI JURGENS 157.86 JURY, JURGENS PRINTING 435.00 SUP, CHAD KAINKE 32.27  
 JURY, MITCHELL KALLHOFF 25.00 CELL, DEBRA KELLER 168.12 JURY, NANCY KJELLEN  
 11.31 JURY, AMY KJETLAND 157.86 JURY, RICHARD KOHN 25.00 CELL, CHAD KOISTINEN  
 105.24 JURY, ERIK KOSAK 25.00 CELL, DARLENE KRUSE 113.10 JURY, KXLG 1100.00 SVC,  
 LAWSON PRODUCTS, INC 188.97 SUPPLIES, ERICA LEWNO 11.31 JURY, LINCOLN CO  
 TREASURER 330.50 SVC, LINDNER MUSIC 167.95 SUP, LOCATORS & SUPPLIERS, INC. 97.36  
 SUPPLIES, JODI LOEHRER 224.28 TRAV, DAVID LOWE 118.34 JURY, DAVID LOWERY 13.93  
 JURY, MAAG PROPERTIES, LLC 1375.00 RENT, CAPITOL ONE TRADE CREDIT 53.42 SUP,  
 CAPITOL ONE TRADE CREDIT 129.85 SUPPLIES, SARAH MARTCHINSKE HEGG 228.60  
 JURY, MASTERS TELECOM LLC 257.81 UTIL, MATHIESON TRI-GAS INC 405.09 SUP,  
 MAVERICKS AT THE GOSS 439.33 SVC, MAXWELL FOOD EQUIPMENT 387.20 SUP,  
 CASSANDRA MCCLOSKEY 20.00 REF, LES MCELHANEY PROPERTIES 7800.00 RENT,  
 MCKESSON MEDICAL SURGICAL 137.79 SUP, MEDICAL WASTE TRANSPORT, INC 144.50  
 SUP, MENARDS 1244.59 SUP, MENARDS 314.00 SUPPLIES, MIDCONTINENT  
 COMMUNICATIONS 313.29, MIDCONTINENT COMMUNICATIONS 204.59 UTIL, KLAYTON  
 MILLER 25.00 CELL, MOE OIL COMPANY 4047.45 SUPPLIES, MULTI BUSINESS SOLUTIONS  
 INC 3700.00 SVC, MUNICIPAL UTILITIES 14776.34 UTIL, MUNICIPAL UTILITIES 4986.22  
 UTIL, MUNICIPAL UTILITIES 375.29 UTILITIES, MUTH ELECTRIC 516.00 REP, NAPA  
 CENTRAL 542.62 SUPPLIES, NELSON & ERICSSON LAW OFFICE, 2966.58 SVC, LAW OFFICE  
 OF JENNIFER NELSON 1874.50 SVC, CHRISTINE NESS 52.62 JURY, NEWMAN TRAFFIC  
 SIGNS 3555.23 SUPPLIES, SHAWN NILLS 40.00 CELL, NORTHEAST PROPERT  
 MANAGEMENT 3225.00 RENT, NORTHERN CON-AGG LLP 34.85 SUP, NORTHERN CON-AGG  
 30392.45 SUPPLIES, NORTHERN TRUCK 78246.72 EQUIPMENT, NORTHWESTERN ENERGY  
 169.95 UTILITIES, ODNEY 300.00 SVC, OFFICE PEEPS, INC. 3039.78 SUP, OFFICE PEEPS, INC.  
 60.50 SUP, OFFICE PEEPS 168.40 SUPPLIES, OTTERTAIL POWER CO, 35.75 UTILITIES,  
 OVERHEAD DOOR CO 268.88 MAINT, THOMAS PAULI 60.00 CELL, MICHELLE PEDERSON  
 40.00 CELL, PELICAN POWERSPORTS LLC 95.00 REP, PENNINGTON COUNTY JAIL 409.10  
 TRAV, PERFORMANCE TOWING 297.50 REP, PINNACLE PROPERTY SOLUTIONS 9190.00  
 RENT, POMP'S TIRE SERVICE, INC. 1905.12 SUPPLIES, POPHAM CONSTRUCTION LLC  
 1736.00 REPAIRS/MAINT., PRAIRIE LAKES HEALTH CARE CENT 11354.98 SVC, PRINT 'EM  
 NOW 215.00 SUP, PRO HYDRO-TESTING 1183.95 REP, PROSOURCE SPECIALTIES LLC 594.93  
 SUP, BROOKE RAHM 153.93 JURY, TODD RANDALL 157.86 JURY, PATRICIA RAUEN 19.17  
 JURY, RC FIRST AID 125.00 SUPPLIES, REDWOOD TOXICOLOGY LABORATORY 1970.28  
 SUP, NATAHAN REICHLING 20.48 JURY, REILLY REPAIR INC 567.34 REP, PAYTON

REYNOLDS 161.79 JURY, ROBYN RITER 25.00 CELL, RON'S SAW SHOP 719.56 SUP, HAROLD ROUNDS 25.00 CELL, RICHARD RUCKDASCHEL 51.31 JURY, JANET RUDEBUSCH 3000.00 RENT, RUNNINGS 18.67 SUP, SAGE PROJECT CONSULTANTS 13400.33 SVC, GABE SANDAL 6600.00 RENT, SANFORD HEALTH 5115.00 SVC, BRETT SCHERBENSKE 153.93 JURY, AARON SCHLEUSENER 51.31 JURY, BRENDA SCHMIDT 16.55 JURY, TRAJAN SCHMIDT 23.10 JURY, RICHARD SCHIOENEFFELD 12.62 JURY, SCHUMACHER ELEVATOR COMPANY 862.02 REP, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 5350.00 PMT, SD DEPARTMENT OF HEALTH 6915.00 SVC, S.D. FEDERAL PROPERTY 135.00 SUP, SD STATE TREASURER 738985.94 JULY REMITTANCE, SDACC 200.00 TRAV, SDACO 712.00 PMT, SDEMA 150.00 TRAV, SDN COMMUNICATIONS 1363.51 UTIL, SDWA BAY MHP, LLC 1332.03 RENT, MELISSA SEARS 40.00 CELL, HEIDI SELCHERT 40.00 CELL, SHARP AUTOMOTIVE 2708.73 REPAIRS/MAINT., AMANDA SHAY 396.00 SVC, SHERWIN WILLIAMS 310.45 SUP, SIOUX RURAL WATER SYSTEM 57.50 UTILITIES, SIOUX VALLEY COOP 7675.54 SUP, SIOUX VALLEY COOP 18551.25 SUPPLIES, SOCIA LAW, PC 13000.80 SVC, LYNN SOLBERG 40.00 CELL, TOWN OF SOUTH SHORE 212.00 UTILITIES, SOUTH SHORE FIRE DEPT 5923.46 PMT, SOUTH SHORE GAZETTE 874.02 PUB, ADAM SPIES 12.62 JURY, STEVE STAHLKE 25.00 CELL, STAR LAUNDRY 3103.48 SUP, STAR LAUNDRY 198.66 SUPPLIES, STATE 4-H OFFICE- FAIR PASSES 85.00 TRAV, STATE INDUSTRIAL PRODUCTS 314.69 SUP, REED STORLEY 19.17 JURY, KATHLEEN STRICKER 102.62 JURY, SUBWAY 114.47 SUP, SCOTT SWANSON 25.00 CELL, STEVEN TAECKER 13.93 JURY, TEGRA GROUP, INC 2208.00 SVC, TEXAS REFINERY CORP 590.00 SUPPLIES, THOMSON REUTERS-WEST 1294.61 SVC, DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TOWN PLAYERS COMMUNITY THEATRE 50.00 PMT, TRANSOURCE 587.03 REPAIRS/MAINT., SCOTT TRIVELY 13.93 JURY, MERLE TSCHAKERT 10150.00 RENT, TWO WAY SOLUTIONS, INC 15.99 REPAIRS/MAINT., TWOTREES TECHNOLOGIES 15335.75 MISC, TWO TREES 320.00 UTILITIES, VAN DIEST SUPPLY COMPANY 21655.36 SUP, VERIZON WIRELESS 689.28 UTIL, VERIZON WIRELESS 1259.92 UTIL, VERIZON 40.01 UTILITIES, RELIABANK VISA 163.55 PMT, RELIABANK VISA 34.87 PMT, RELIABANK VISA 2975.87 PMT, RELIABANK VISA 368.95 PMT, RELIABANK VISA 173.51 PMT, RELIABANK VISA 79.99 PMT, RELIABANK VISA 165.00 PMT, RELIABANK VISA 1,302.94 PMT, RELIABANK VISA 369.78 SUPPLIES, MARLONIE VOGELSANG 25.00 CELL, TIFFANY VOHLKEN 11.31 JURY, ANDREA VOSBERG 13.93 JURY, GAIL WAHL 1600.00 PMT, SCOTT WAHL 1600.00 PMT, WALLACE FIRE DEPT 2276.14 PMT, WALMART - CAPITAL ONE 355.49 PMT, WARNE PLUMBING 642.45 REP, WATERTOWN CITY FINANCE OFFICE 164096.74 PMT, WATERTOWN FORD 5085.85 REPAIRS/MAINT., WATERTOWN HOUSING AUTHORITY 1075.00 RENT, WATERTOWN LAWN & GARDEN 305.00 REP, WATERTOWN PUBLIC OPINION 82.64 PUB, WATERTOWN REGIONAL LANDFILL 3.25 MISC, WATERTOWN SCHOOL DISTRICT 2438.10 SUP, WEST CENTRAL COMMUNICATIONS 3637.29 SUP, COLTON WIENTJES 13.93 JURY, WILKESHIRE LLP 3841.22 RENT, DANIEL WITTRICK 13.93 JURY, WW FIRE SERVICE INC 453.75 REP, XEROX CORPORATION 117.63 SUPPLIES, YANKTON CO. SHERIFF 50.00 SVC, YANKTON CO TREASURER 324.50 SVC, YWH, LLC 2600.00 RENT, ADAM ZEMLICKA 36.20 JURY, JARED ZIMPRICH 181.44 JURY,

### TRAVEL REQUESTS

Motion by Johnson, second by VanDusen, to approve the following travel request: West Nile Virus, 3 staff to attend conference; Weed and Pest, Weed Commission meeting and tour; staff in State's Attorney Office to attend training with all expenses paid by DOC grant; all voted aye, motion carried.

### EXECUTIVE SESSION

Motion by VanDusen, second by Waterman, to enter into executive session, per SDCL 1-25-2 (3) preparing for contract negotiations with employees or employee's representative at 10:19 a.m.; all voted aye; motion carried.

The Board returned to regular session at 10:46 a.m., no action was taken. Commissioner Gabel was excused at 10:19 a.m. and Commissioner Waterman was excused at 10:40 a.m. Human Resource Representative, Natalie Remund, was present for executive session.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by VanDusen, to adjourn at 10:46 a.m., all voted aye; motion carried.

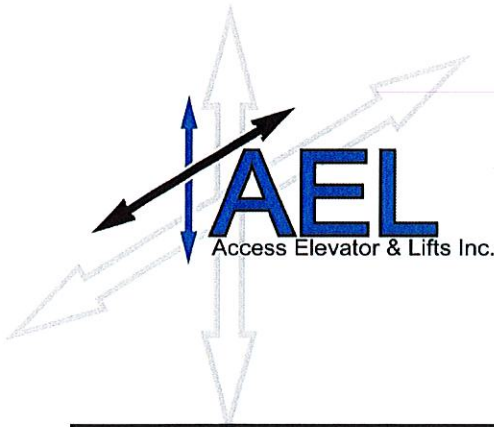
ATTEST:

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Brenda Hanten  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_





Omaha 402-553-7000  
 Sioux Falls 605-368-2885  
 Kansas City 816-822-2192  
 Oklahoma City 405-381-9009  
 Des Moines 515-243-8000

Omaha Fax 402-553-7611

# BID

[www.accessselevatorinc.com](http://www.accessselevatorinc.com)

<b>PROJECT: Codington County Courthouse Vertical Platform Lift-South Entrance</b>	
<b>SUBMITTED TO: Steve Molengraaf</b>	<b>FAX NUMBER:</b>
<b>ATTENTION:</b>	<b>BID DATE: 7/3/2024</b>

<b>BIDDING FIRM:</b> AEL, Inc. 27142 470 <sup>th</sup> Ave Tea SD 57064 605-368-2885 605-368-2875 FAX	<table style="width: 100%;"> <tr> <td style="width: 50%;"><b>FOB JOBSITE:</b></td> <td style="width: 10%;"><input checked="" type="checkbox"/></td> <td style="width: 10%;"><input type="checkbox"/></td> <td style="width: 10%;"><input type="checkbox"/></td> <td style="width: 10%;"><b>YES</b></td> <td style="width: 10%;"><b>NO</b></td> <td style="width: 10%;"><b>N/A</b></td> </tr> <tr> <td><b>INSTALLED:</b></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>BOND INCLUDED:</b></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>ADDENDA:</b></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> </table>	<b>FOB JOBSITE:</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>INSTALLED:</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				<b>BOND INCLUDED:</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				<b>ADDENDA:</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
<b>FOB JOBSITE:</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>YES</b>	<b>NO</b>	<b>N/A</b>																							
<b>INSTALLED:</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																										
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<b>ADDENDA:</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>																										

**CONTACT:** JJ Hofts

SPECIFICATIONS SECTION	DESCRIPTION	BID AMOUNT
<b>Updated</b>	Furnish and Install one (1) Garaventa OPAL-42 Hydraulic VPL lift, standard size platform, pass-thru configuration. 750lb capacity. Floor-mounted with Auto-ramp at lower level. Power Gate Operators. Constant pressure elevator style buttons. Standard silver moon color. Wired for Phone by others. ***will re-use the existing upper bridge and side entrance panels*** **Price includes tear out and removal/disposal of existing unit.**	<b>\$27,910.00</b>
PER PLANS & SPECS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
SPECIFIC QUALIFICATIONS OR EXCLUSIONS: Does not include electric or disconnects to unit. does not include any gate supports that may be needed at upper landing. Does not include any safety railings.		
NOT INCLUDED IN BID: All Applicable Taxes		

**JJ Hofts**  
 \_\_\_\_\_  
 AEL, Inc. Representative

THIS BID IS NOT BINDING ON AEL, INC. UNLESS AND UNTIL AEL, INC. AND THE CUSTOMER HAVE SIGNED AEL, INC.'S STANDARD FORM OF CUSTOMER CONTRACT.

**RESOLUTION 2024-22**

**WHEREAS**, the Board of County Commissioners of Codington County, South Dakota, is required by the provision of SDCL 12-14-1 to provide for election precincts throughout the County and shall designate polling places within such precincts, and

**WHEREAS**, a General Election is to be held on November 5, 2024, and where the Board of County Commissioners may change the boundaries of election precincts already established and where it has been determined it would be in the best interest of County taxpayers to combine several current precincts for said election.

**THEREFORE, BE IT RESOLVED**, that the following precincts will be combined for the County-wide 2024 General Election to be held on November 5, 2024.

Precincts A3 & A4  
Precincts B1, B4, & E5  
Precincts B3 & C1  
Precincts C2 & D4, & Elmira Township  
Precincts C3, C4 & Pelican Township  
Precincts E1, E4 & Lake Township  
Precincts E2 & E3  
Precincts Germantown & Rauville  
Precincts Kampeska & Richland

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Gabel; all voted aye; motion carried.

Dated this 20<sup>th</sup> day of August, 2024

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Randall Schweer, Chair

ATTEST:

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Brenda Hanten, Auditor

FILED

AUG 15 2024

**CODINGTON COUNTY**

**INDIVIDUAL EMPLOYEE TRAVEL REQUEST**

CODINGTON COUNTY AUDITOR

Department: Emergency Management

Name of traveling employee: \_\_\_\_\_

Employee title: \_\_\_\_\_ Employee status: exempt \_\_\_ nonexempt X

Purpose of travel: Conference and 1 day Pre-conference training G0365

Method of transportation: County Vehicle

Destination: \_\_\_\_\_

Departure date and time: ( \_\_\_\_\_ ) Destination arrival date and time: \_\_\_\_\_

Return departure date and time: \_\_\_\_\_ Return arrival date and time: \_\_\_\_\_

**Costs of travel**

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) County Vehicle

Lodging expense: Government Rate Hotel Room

Meals: Per-diem (when not provided) Registration: None

Other costs: N/A

Overtime costs involved in the requested travel: Hours outside of business hours will be flexed/comp

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes X No \_\_\_\_\_ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes X No \_\_\_\_\_

**County Commission**

Travel request approved: Yes \_\_\_\_\_ No \_\_\_\_\_

Comments: \_\_\_\_\_

Commission Chair: \_\_\_\_\_

Date: \_\_\_\_\_

FILED

AUG 15 2024

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

CODINGTON COUNTY AUDITOR

Department: Emergency Management

Name of traveling employee: \_\_\_\_\_

Employee title: \_\_\_\_\_ Employee status: exempt \_\_\_ nonexempt X

Purpose of travel: Conference and 1 day Pre-conference training (EM 102)

Method of transportation: County Vehicle

Destination: \_\_\_\_\_

Departure date and time: \_\_\_\_\_ Destination arrival date and time: \_\_\_\_\_

Return departure date and time: \_\_\_\_\_ Return arrival date and time: \_\_\_\_\_

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) County Vehicle

Lodging expense: Government Rate Hotel Room

Meals: Per-diem (when not provided) Registration: None

Other costs: N/A

Overtime costs involved in the requested travel: Hours outside of business hours will be flexed/comp

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes X No \_\_\_\_\_ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes X No \_\_\_\_\_

County Commission

Travel request approved: Yes \_\_\_\_\_ No \_\_\_\_\_

Comments: \_\_\_\_\_

Commission Chair: \_\_\_\_\_

Date: \_\_\_\_\_