

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, June 25, 2024

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the June 25, 2024, agenda
5. Action to approve the June 18, 2024, minutes of the Board of Codington County Commissioners
6. Action to authorize Chair to sign application for BJA Comprehensive Opioid, Stimulant, and Substance Use Site-based Program Grant
7. Monthly Reports
 - a. Emergency Management Director
 - b. Sheriff
8. Discussion/possible action to approve Human Resources contract effective July 1, 2024
9. Discussion/possible action to authorize Chair to sign annual State Dept. of Health WIC contract
10. Note office closures for July 4th & 5th, Independence Day
11. Action to approve abatement applications
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests
16. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. CCJAC meeting, Tuesday, June 25, 2024, 5:30 p.m., new courtroom on the lower level of Courthouse
17. Old Business
18. New Business
19. Open
 - a. Public Comments
 - b. Commission Comments
20. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues

- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

21. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

June 25, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 25, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Auditor, Brenda Hanten.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the agenda for June 25, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of June 18, 2024; all voted aye; motion carried.

BJA COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE USE SITE-BASED PROGRAM GRANT

Motion by VanDusen, second by Johnson, to authorize Community Service Director, Sara Foust to apply for the BJA Comprehensive Opioid, Stimulant, and Substance Use Site-based Program Grant and to authorize chair to sign, funds are through US Bureau of Justice Assistance in the amount over a million dollars over a span of three years; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Deputy Director, Cheri Howell, updated the Board: it's been a busy May; hosted DR1 Class for Search and Rescue Team with 18 members attending, thanked Watertown Fire Rescue for allowing the use of the classroom at FD 2, allowing use of some medical equipment and sending an ambulance to support the dive operations at the lake; Andrew have all the Search and Rescue pickups serviced; monthly Zoom meeting with Randy, Region 2 coordinator; presented to approximately 40, 8-12 year olds on weather awareness at the Progressive Farm Safety Event; assisted LARK for their field day event; working on quarterly reports; watched severe weather systems. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of May 2024, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$9,436.01, and were retained by the County; Commissary items sold in the amount of \$3,052.59 with a commission fee to the County in the amount of \$2,905.67; 571 cases/calls for service; 10 accident reports were completed; 67 warrants served; 255 sets of civil papers served; 4,588 transport miles; average daily inmate population 46.71 (high ADP 53 and low ADP 41); 20 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 13 individuals using remote breathalyzers; 37 individuals testing twice daily PBT'S; 51 individuals reporting twice weekly for UA Drug testing; 2 individual wearing a sweat patch; 210 bookings; \$5,395.00 collected in fees for out of county prisoner contracts; \$800.00 collected in work release fees; \$8,683.75 collected in fees for the 24/7 program; and 3,626.00 collected in SCRAM fees. Sheriff Howell noted the Out of County contracts amount have come down due to the new rate per day price, most of that amount is with DOC for parolees that are being held here by the State is set rate set by legislature at \$95.00 per day; Alice training for the Courthouse staff and State staff on October 10th, 2024; still no AC so with the humidity and hot temps it is

Codington County, 25 June 2024

making it brutal for the inmates and staff; Department of Homeland Security did an outside source to do a security assessment of the Courthouse and the County on how we are doing in relation to security measures, should be getting the results back but did hear overwhelmingly is to send other counties to Codington County to look at what we are doing with Codington County being the model for what the State has set.

HUMAN RESOURCES CONTRACT RENEWAL

Motion by Gabel, second by Waterman, to renew a contract for Human Resource services with Multi Business solutions, Inc., in the amount of \$3,700.00 per month, beginning July 1st, 2024 for a one-year period; all voted aye; motion carried.

FY2025 WIC CONTRACT

Motion by Johnson, second by VanDusen, to approve the FY2025 WIC Contract, between the South Dakota Dept. of Health and Codington County, in an amount not to exceed \$59,527.00, for the time period October 1, 2024 through May 30, 2025, for the provision of intake and administrative services for WIC services in Codington County; all voted aye; motion carried.

INDEPENDENCE DAY OFFICE CLOSURES

The Board noted the Court House and all County offices will be closed on Thursday, July 4th, and Friday, July 5th, 2024, in observance of Independence Day.

JUNE SALARY CLAIMS

Motion by Johnson, second by Gabel, to approve for payment the following June salary claims; all voted aye; motion carried.

Commissioners: 11,754.33 total salaries. Auditor: 27,547.60 total salaries. Co. Treasurer: 40,061.21 total salaries. States Attorney: 54,796.21 total salaries. Gov. Buildings: 20,598.09 total salaries. Dir. Equalization: 48,471.12 total salaries. Reg. of Deeds: 29,379.53 total salaries. Veterans Service: 12,619.39 total salaries. Sheriff: 132,435.56 total salaries. Jail: 158,952.51 total salaries. Coroner: 7,427.85 total salaries. Welfare: 21,048.09 total salaries. CO. Nurse: 5,689.82 total salaries. Co. Park: 7,827.68; Trish Spartz seasonal 17.02 P/T; Brandon Jacobson seasonal 16.74 P/T. Ag. Bldg.: 11,834.71 total salaries. Co. Extension: 12,707.66 total salaries. Weed: 9,784.15 total salaries. Road & Bridge: 110,311.33 total salaries. Emergency Management: 13,305.20 total salaries. Crime Victim: 8,521.25 total salaries. W.I.C.: 5,295.21 total salaries. 24/7: 7,072.62 total salaries. Total 757,441.12

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 71,780.24; VSP 940.40 eye insurance; S.D. Supplemental Retire. 4,830.00 suppl. retire.; Sanford 95,127.33; Reliance Standard Life Insurance 819.24 life ins.; Delta Dental 7,459.88 ins.; Codington County 6,882.39 employee HSA contribution; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 504.00 employee union dues; AFLAC 3,843.66 ins.; VSP 383.50 eye insurance; John Hancock 5,825.00 suppl. retire.; AFLAC 1,133.10 ins.; Sioux Valley Credit Union 28,253.00 employee payments; John Hancock Roth 200.00 suppl. retire.; SDRS Supplemental Retirement 3,080.00 Roth retirement; Teamsters Local Union 120 528.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 51,300.97 federal withholding; ReliaBank Dakota 51,300.97 social security; ReliaBank Dakota 16,254.22 Medicare; Division of Child Support 1,032.00 employee payment; United Way 60.00 employee contributions; Health Equity 6,882.39 employee HSA contribution.

OLD BUSINESS

Auditor, Brenda Hanten, informed the Board, that the recount for the Codington County States Attorney race and State Senate Dist. 04 race has been conducted with no change to the results from the June 4, 2024 Primary Election.

EXECUTIVE SESSION

Motion by Johnson, second by Gabel, to enter into executive session, per SDCL 1-25-2(1) discussion of personnel issues at 9:27 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:49 a.m., no action was taken. Human Resource Representative, Natalie Remund, and Register of Deeds, Ann Rasmussen, were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 9:50 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

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Published once at the total approximate cost of \$_____