

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, June 18, 2024**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the June 18, 2024, agenda
5. Action to approve the June 11, 2024, minutes of the Board of Codington County Commissioners
6. Action to authorize to advertise a notice to bidders for County Road 20 project
7. Monthly Reports
  - a. Highway Superintendent
  - b. Facilities Manager
8. Action to approve abatement applications
9. Action to approve claims for payment
10. Action to approve automatic budget supplements
11. Action to approve personnel changes
12. Action to approve travel requests
13. Public Notices – a possible quorum of Commissioners could be in attendance at:
14. Old Business
15. New Business
16. Open
  - a. Public Comments
  - b. Commission Comments
17. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee's representatives
  - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
18. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

June 18, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 18, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Waterman.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the agenda for June 18, 2024, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Waterman, to approve the minutes of June 11, 2024; all voted aye; motion carried.

**COUNTY ROAD 20 RECONSTRUCTION NOTICE TO BIDDERS**

Motion by Johnson, second by Gabel, to approve a notice to bidders for County Road 20 Reconstruction project, Highway Superintendent, Rick Hartley and Waylon Blasius, Banner Associates, updated the Board with the project details; all voted aye; motion carried. The bids will be opened at the Board's meeting scheduled for Tuesday, July 9<sup>th</sup>, 2024.

**MONTHLY REPORTS**

**Highway Superintendent, Rick Hartley**, updated the Board: started the summer chip seal project in the west end of the County, County Road 27, 437<sup>th</sup> Ave., slow progress due to the rain and wind; the guys are hauling and stock piling pea rock to get material closer to the project area; paving on County Road 23 should start today; the blade guys were able to use the moisture to help get the gravel roads into shape; Mark Junker is starting the bridge inspections; started top cut mowing on the asphalt roads to prepare them for the chip sealing; working with the Townships to get their minimum maintenance road culverts added for the RAIF program, these are culverts that are sixty inches and larger, this needs to be completed by the end of June. **Facility Manager, Steve Molengraaf**, updated the board: Ag. Building – met with Johnson Controls and contractor on the installation of the fire suppression system, some preliminary work will occur prior to the total construction phase beginning the first part of October; Court House & Detention Center – contractors are progressing very well on the cooling system of the HVAC project in the courthouse and detention center, they are estimating the start of cooling in the detention center portion of the building at the end of the week or beginning of next week; a crane is scheduled to be on site tomorrow while the County and State offices are closed due to the Juneteenth holiday, to install the fans in the little building on the detention center; Park – planted 17 deciduous trees at the park and 3 at the courthouse which were donated by Terex and from the NRCS; 887 online and 117 off-line reservations, for a total of 994 have been made with \$85,533 reservation sales and \$708 POS sales as of June 17<sup>th</sup>, 2024, the firewood is too wet at the park due to where it is piled so going to have some dry wood brought in; Weed – weed spraying is progressing okay besides all the windy and rainy days, the annual spring “The good, the bad and the similar weed identification tour” was held near the Estelline area on June 12<sup>th</sup> with around 25 individuals attending which is a lower number than usual, Leafy spurge beetle collection will possibly be occurring next week, depending on weather; WNV –

will be doing some mosquito fogging next week prior to some pre-Fourth of July activities occurring in a couple of the communities.

**CLAIMS**

Motion by VanDusen, second by Gabel, to approve the following claims: Banner Assoc., Inc., \$2,561.21, Extension Center parking lot project, Ag Building budget; Clubhouse Hotel & Suites, \$390.64, SDACO deputy workshop, Treasurer’s budget; Culligan Water Conditioning, \$317.41, Government Building budget; Lewis & Clark Behavioral Health Center, \$213.00, Board of Mental Illness budget; SD Dept. of Legislative Audit, \$13,350.00, Commissioner’s budget; Sioux Valley Coop, \$6,775.91, May fuel; Kristi Torstenson, \$26.00, SDACO Deputy workshop, Treasurer’s budget; Verizon Wireless, \$3,254.76, May charges; Lindee Waba, \$26.00, SDACO Deputy workshop, Treasurer’s budget; Watertown Motor, \$32,660.00, Sheriff’s budget; Watertown Public Opinion, \$291.85, Planning Board budget; Election workers, \$675.00, Election budget; all voted aye; motion carried. Motion by Johnson, second by Waterman, to approve a claim in the amount of \$23,702.58, payable to the City of Watertown for April 911 surcharge collections; Gabel, Johnson, Schweer and Waterman, voted aye; VanDusen was recused; motion carried.

**PERSONNEL CHANGES**

Motion by Johnson, second by Waterman, to approve the following annual step increase personnel changes; all voted aye; motion carried:

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Andrew Delgado	Emg. Mgmt. Director	37.77/6571.98	7/1/2024
Cheri Howell	Emg. Mgmt. Deputy Dir	31.17/5423.58	7/1/2024

**NEW BUSINESS**

Auditor, Brenda Hanten, informed the Board, that the recount for the Codington County Commissioner Dist. 11 race was conducted with no change to the results from the June 4, 2024 Primary Election. The recount for the State’s Attorney race will be conducted Friday, June 21, 2024 at 9:00 a.m.

**OPEN**

Commission Comments – Commissioner Gabel, updated the Board, the floor space programing has been finalized for the proposed future jail project, will be coming up with ballot language for the proposed future jail project, there will be a CCJAC meeting, Tuesday, June 25<sup>th</sup>, 2024 at 5:30 p.m. in the new courtroom at the Courthouse, there will be a meeting on the Reaching Rural Federal Grant funding which encourages incarceration alternatives.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by VanDusen, to adjourn at 9:36 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten  
Codington County Auditor

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Published once at the total approximate cost of \$ \_\_\_\_\_