

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, May 28, 2024

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the May 28, 2024, agenda
5. Action to approve the May 21, 2024, minutes of the Board of Codington County Commissioners
6. Opening of bids for Codington County Extension Parking Lot project; and possible action to award bids
7. Monthly Reports
 - a. Emergency Management
 - b. Sheriff
8. Action to approve out of County inmate contract
9. Action to authorize chair to sign MOU with Hamlin County for Veteran Services
10. Action to approve plat resolution
 - a. Ben Schleusner Addition (Kranzburg (S) Township)
11. Action to authorize chair to sign Amended Contract for E-911 Service (2024)
12. Discussion/possible action to enact a burn ban resolution
13. Action to approve abatement applications
14. Action to approve claims for payment
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices – a possible quorum of Commissioners could be in attendance at:
19. Old Business
20. New Business
21. Open
 - a. Public Comments
 - b. Commission Comments

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

23. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

May 28, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 28, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Randall Schweer; and Troy VanDusen (via phone); Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Waterman, second by Gabel, to approve the agenda for May 28, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by VanDusen, second by Johnson, to approve the minutes of May 21, 2024; all voted aye; motion carried.

BID LETTING OF CODINGTON COUNTY EXTENSION BUILDING PARKING LOT PROJECT

This being the time and place set, as advertised, for the opening of bids for the Codington County Extension Building Parking Lot project, the following bids were opened and announced:

<u>BIDDER'S NAME AND ADDRESS</u>	<u>BASE BID</u>	<u>ALTERNATIVE 1</u>	<u>ALTERNATIVE 2</u>
LL & Sons Excavating, Inc., Hazel, SD	\$480,740.15	\$78,118.48	\$50,630.86
J & J Earthworks, Inc, Milbank, SD	\$457,584.10	\$61,656.55	\$50,363.95
Austreim Excavating, LLC, Brookings, SD	\$521,553.20	\$66,507.66	\$64,701.27
Duininck, Inc., Prinsburg, MN	\$465,612.45	\$49,802.35	\$72,508.10

All bidders provided a bid bond.

Bid award will take place at the Board's meeting on June 6th, 2024.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board: thanked Cheri for keeping things running while at drill weekends; seven individuals from Search and Rescue completed drone classes, two have passed to get remote pilot license; held two weather spotter classes with 44 participants; severe weather preparedness week this year was April 8-12, CPT Rehorst from the Police Dept. invited me to a couple of radio time slots to discuss weather, outdoor warning sirens, local shelter locations, in addition to the PD events that he promoted; met with people from a couple of local businesses to tour their facilities, providing input/discussion on shelter locations for severe weather, evacuation, transportation, what the EOC would be doing in an incident that may require evacuation of facilities for whatever reason, to help them develop their plans; the Red Cross and State Shelter trailers were inspected, so are set if the need for one arises; Cheri and myself did Salamander training, Cheri participated in a tabletop exercise, I attended a FSE along with other meetings, maintenance on the outdoor sirens, Motorola radios, getting the Search and Rescue team ready for the DR1.

Sheriff, Brad Howell, provided the Board with the following statistics, compiled from activity in the month of April 2024, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$15,445.03,

and were retained by the County; Commissary items sold in the amount of \$2,157.73 with a commission fee to the County in the amount of \$3,168.49; 521 cases/calls for service; 4 accident reports were completed; 43 warrants served; 293 sets of civil papers served; 2,920 transport miles; average daily inmate population 47.2 (high ADP 53 and low ADP 42); 18 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 13 individuals using remote breathalyzers; 39 individuals testing twice daily PBT'S; 62 individuals reporting twice weekly for UA Drug testing; 2 individual wearing a sweat patch; 221 bookings; \$4,380.00 collected in fees for out of county prisoner contracts; \$1,420.00 collected in work release fees; \$9,173.00 collected in fees for the 24/7 program; and 4,011.00 collected in SCRAM fees. Sheriff Howell noted that Dave at Security screened 458 individuals last month; annual training and qualifications are getting completed; follow-up meeting with the architect on space for the Sheriff's Office

OUT-OF-COUNTY INMATE CONTRACT

Motion by Johnson, second by Waterman, to approve a contract with Kingsbury County for the housing of inmates from Kingsbury County in the Codington County Detention Center; all voted aye; motion carried.

PLAT RESOLUTION APPROVED

Zoning Officer, Luke Muller, provided the Board with documentation for the plat of Ben Schleusner Addition for their approval. The Board took the following action:

RESOLUTION 2024-11

A Resolution to approve the platting of the Ben Schleusner Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Ben Schleusner Addition in the Northeast Quarter of Section 18, Township 116 North, Range 51 West of the 5th P.M., Codington County, South Dakota (Kranzburg (S) Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Gabel, and second by Commissioner Johnson; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 28th day of May, 2024, at Watertown, Codington County, South Dakota

Randall Schweer
 Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA
 §
 COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2024-11, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 28th day of May, 2024, at Watertown, Codington County, South Dakota.

Brenda Hanten

County Auditor, Codington County, South Dakota

AMENDED CONTRACT FOR E-911 SERVICE (2024)

Motion by Gabel, second by Johnson, to authorize the Chair to sign an Amended Contract for E-911 Service (2024), Commissioner VanDusen informed the Board that due to HB 1092 which increased the E-911 surcharge of the 100% collection from the County from \$1.25 to \$2.00 starting on July 1, 2024 to December 31, 2024, which will only amend that portion of the original E-911 Contract; Gabel, Johnson, Schweer and Waterman, voted aye; VanDusen was recused; motion carried.

BURN BAN

The Board decided there was no need to enact a burn ban at this time and by the advice of Emergency Manager, Andrew Delgado, to take it off as an agenda item.

MAY SALARY CLAIMS

Motion by VanDusen, second by Gabel, to approve for payment the following May salary claims; all voted aye; motion carried. Commissioners: 11,754.35 total salaries. Auditor: 24,361.15 total salaries. Co. Treasurer: 40,027.01 total salaries. States Attorney: 55,465.20 total salaries. Gov. Buildings: 20,939.06 total salaries. Dir. Equalization: 48,471.10 total salaries. Reg. of Deeds: 29,379.49 total salaries. Veterans Service: 12,619.37 total salaries. Sheriff: 126,835.73 total salaries. Jail: 151,863.46 total salaries; Konner Anderson 4316.04 F/T. Welfare: 20,889.89 total salaries. CO. Nurse: 5,689.82 total salaries. Co. Park: 8,118.03. Ag. Bldg.: 11,834.71 total salaries. Co. Extension: 12,707.65 total salaries. Weed: 7,981.54 total salaries; John Engels seasonal 23.70 P/T. Planning Board: 476.52 total salaries. Road & Bridge: 109,831.66 total salaries Jeff Riley seasonal 16.74 P/T. Emergency Management: 13,305.19 total salaries. Crime Victim: 8,521.26 total salaries. W.I.C.: 5,235.93 total salaries. 24/7: 7,059.19 total salaries. Total 733,367.31

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 70,271.46; VSP 940.40 eye insurance; S.D. Supplemental Retire. 4,790.00 suppl. retire.; Sanford 95,190.65; Reliance Standard Life Insurance 810.99 life ins.; Delta Dental 7,412.18 ins.; Codington County 6389.11 employee HSA contribution; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 504.00 employee union dues; AFLAC 3,908.79 ins.; VSP 383.50 eye insurance; John Hancock 5,825.00 suppl. retire.; AFLAC 1,133.10 ins.; Sioux Valley Credit Union 28,253.00 employee payments; John Hancock Roth 200.00 suppl. retire.; SDRS Supplemental Retirement 2980.00 Roth retirement; Teamsters Local Union 120 528.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 49,050.24 federal withholding; ReliaBank Dakota 66,876.04 social security; ReliaBank Dakota 15,640.26 Medicare; Division of Child Support 1,090.00 employee payment; United Way 60.00 employee contributions; Health Equity 6,389.00 employee HSA contribution.

CLAIMS

Motion by Johnson, second by Gabel, to approve the following claim: Johnson Controls, Inc., SVC Agreement, Government Buildings, \$5,782.89; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Gabel, to approve the following travel request: Codington County Public Health Office, to attend a regional meeting; all voted aye; motion carried

OLD BUSINESS

Commissioner Gabel noted that the Garnos draft jail consultant report can be found on the County website.

EXECUTIVE SESSION

Motion by Johnson, second by Waterman, to enter into executive session, per SDCL 1-25-2(1) discussion of personnel issues at 9:29 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:39 a.m., no action was taken.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Gabel, second by Waterman, to adjourn at 9:39 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

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