

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Thursday, June 6, 2024**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the June 6, 2024, agenda
5. Action to approve the May 28, 2024, minutes of the Board of Codington County Commissioners
6. Action to award bid for Codington County Extension Parking Lot project
7. Monthly Reports
  - a. Extension
  - b. Veterans Service Officer
8. Action to authorize chair to sign MOU with Hamlin County for Veteran Services
9. Canvass of the 2024 Primary Election and action to approve canvass
10. Draw 2024 Primary Election Post Election Audit Precincts and Races
11. Note 2024 Primary Election Post Election Audit will be Wednesday, June 12, 2024 @ 9:00 a.m.
12. Discussion/possible action to authorize application for DOC Court Resource Grant funding by Boys & Girls Club
13. Discussion/possible action to authorize application for DOC R/ED funding by Boys & Girls Club
14. Discussion/possible action to authorize chair to sign a CMAR contract with Beckenhauer Construction for possible jail construction
15. Action to approve purchase of computer equipment for Treasurer's Office, as budgeted
16. Action to approve abatement applications
17. Action to approve claims for payment
18. Action to approve automatic budget supplements
19. Action to approve personnel changes
20. Action to approve travel requests
21. Public Notices – a possible quorum of Commissioners could be in attendance at:
22. Old Business

**23. New Business**

**24. Open**

- a. Public Comments
- b. Commission Comments

**25. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

**26. Action to adjourn upon completion of agenda items**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

June 6, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Thursday, June 6, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner VanDusen.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the agenda for June 6, 2024, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Waterman, to approve the minutes of May 28, 2024; all voted aye; motion carried.

**AWARD BID OF CODINGTON COUNTY EXTENSION BUILDING PARKING LOT PROJECT**

The following bids were opened and announced during the Board’s meeting held on May 28, 2024 and certified as follows:

<b><u>BIDDER’S NAME AND ADDRESS</u></b>	<b><u>BASE BID</u></b>	<b><u>ALTERNATIVE 1</u></b>	<b><u>ALTERNATIVE 2</u></b>
LL & Sons Excavating, Inc., Hazel, SD	\$480,740.11	\$78,118.48	\$50,655.59
J & J Earthworks, Inc, Milbank, SD	\$457,584.10	\$61,656.55	\$50,363.95
Austreim Excavating, LLC, Brookings, SD	\$522,023.20	\$66,507.66	\$64,701.27
Duininck, Inc., Prinsburg, MN	\$465,612.45	\$49,802.35	\$72,508.10

All bidders provided a bid bond.

Facility Manager, Steve Molengraaf, informed the Board that after Banner reviewed all the bids and it being up to the Board to accept the construction bid with alternative 1 or alternative 2, alternative 1 is utilizing a cement stabilized subgrade and alternative 2 is utilizing a geotextile fabric and 6” gravel base, the bid from Duininck, Inc. was the lowest bid for alternative 1 in the amount of \$515,414.80 and the bid from J & J Earthworks, Inc. was the lowest bid for alternative 2 in the amount of \$507,948.05, the difference between the 2 bids is \$7,466.75; Facility Manager, Steve Molengraaf recommended going with alternative 1 with the cement sub-base; motion by Gabel and second by Waterman to accept the bid from Duininck, Inc. for alternative 1, in the amount of \$515,414.80; Schweer, Johnson, Gabel and Waterman voted aye, VanDusen voted no; motion carried.

**MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Loehrer**, submitted a written report for the Board: 4-H youth are attending 4-H Camp and the Performing Arts Camp this week and next week; next week is the 4-H Shake Wagon at Dacotah Bank on June 11-13, 2024, from 11:00 a.m. – 7:00 p.m. each day, the youth get excited to serve the public as June is Dairy Month; the Progressive Ag Farm Safety Day Camp will be on June 18 at the Extension Complex with pre-registration completed; Kid Kare babysitting clinic will be on June 25 at the Extension Complex with registration closing on June 7; Codington/Clark 4-H Horse Show will be held in Clark on July 1 with the State 4-H Horse Show in Huron, July 8-10. **Veterans Service Officer, Todd Rose**, updated the Board:

80 years ago today, D-Day started, take time to thank the Veterans that were there and remember the ones that aren't with us; metrics for the month, 188 open claims (working claims) 78 pending action from VA, 100 completed (YTD), Hamlin 11 open (working claims) 1 pending from VA – 1 completed (YTD), currently working for 21 veterans and have completed 13 claims for veterans from outside our county; \$10,985 for the month of May 2024, increase in monthly compensation for veterans or their dependents YTD monthly increase \$62,727, \$114,196 for the month of May, 2024, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$470,248; 3 veteran DAV transports in May; 3 transports currently scheduled for June, picked up 1 driver, the Veterans Transportation System(VTS) will be bringing a coordinator to the Watertown VA Clinic to coordinate the VTS program which a veteran needs to be 30% service connected or higher;

**VA Geographic Distribution of VA Expenditures (GDX) for Codington County**

FY-2023	FY-2022	FY-2021
<b>Veteran Population – 2024</b>	Veteran Population – 2051	Veteran Population – 2095
<b>VA Patients – 843</b>	VA Patients – 852	VA Patients - 862
<b>Total Expenditure – \$22,137,000</b>	Total Expenditure - \$19,431,000	Total Expenditure - \$16,303,000
<b>*Comp &amp; Pen – \$10,959,000</b>	*Comp & Pen - \$9,840,000	*Comp & Pen - \$7,492,000
<b>Educ &amp; Rehab - \$492,000</b>	Educ & Rehab - \$530,000	Educ & Rehab - \$656,000
<b>Medical Care - \$10,653,000</b>	Medical Care - \$9,049,000	Medical Care - \$8,021,000

Office participated in the Pact Act Awareness Open House at the Watertown VA Clinic on June 4, 2024 from 11:00 a.m. to 3:00 p.m., contacted 3 local radio stations to spread the word about this event, approx. 12 veterans stopped in, this event was to enroll veterans into VA HealthCare, get your toxic exposure screening, and file a claim; Hamlin County VSO service contract was signed by Hamlin County and has been reviewed again by the States Attorney and is ready for Codington County Commission to sign; was on KWAT at 7:30 a.m. on June 6, 2024 and Codington County Veterans on KXLG at 9:05 on June 6, 2024, the new day and time for KWAT will be the 1st Thursday after the 1<sup>st</sup> Tuesday every month; met with CDR's of the County Veteran's Organizations on June 4, 2024; June 14, 2024 – Flag Day marks the day that the design of the U.S. national flag – once named “Old Glory” was approved by congress in 1777.

**MEMORANDUM OF UNDERSTANDING WITH HAMLIN COUNTY FOR VETERAN SERVICES**

Motion by Johnson, second by VanDusen to authorize chair to sign Memorandum of Understanding with Hamlin County for Veteran Services, Veterans Service Officer, Todd Rose, informed the Board that this agreement will be effective June 1, 2024 through December 31, 2024, Hamlin County will supplement Codington County in the amount of \$13,000.00, prior to the next supplement due in January 2025 for the period January 1, 2025 through December 31 2025, the MOU and Operational Agreement will be reviewed and a new MOU and OA will be signed; all voted aye; motion carried.

**CONSTRUCTION MANAGER AGREEMENT WITH BECKENHAUER CONSTRUCTION**

Motion by Gabel, second by VanDusen to authorize chair to sign Construction Manager Agreement with Beckenhauer Construction, Dick Strassburg, Tegra, joined via teleconference, Commissioner Gabel, informed the Board, the County previously hired Beckenhauer Construction as the Construction Manager at risk in the process of the pre-design of a possible jail, along with the architect and Tegra, Beckenhauer is assisting in the pre-design process with their main goal is to give a good cost estimate on the concept that the architect comes up with for the possible jail, in the process the County hired Beckenhauer Construction to be the Construction Manager for the whole project if it passes; Dick Strassburg, mentioned that we are using the same contract that the Clay County Commission used for their jail project since it was heavily negotiated and is a good contract, Beckenhauer is doing a good job on the cost estimate; for the pre-design of this project the cost is \$5,000.00 then the cost negotiated, if it goes to construction is included in this agreement, Dick Strassburg added that Beckenhauer is paid a percentage fee once it is to the bid stage; all voted aye; motion carried.

**CANVASS OF 2024 PRIMARY ELECTION RESULTS**

The Board conducted the canvass of the 2024 Primary Election results. Motion by Gabel, second by Johnson, to approve the canvass and vote totals as announced; all voted aye; motion carried.

**DRAW FOR 2024 PRIMARY ELECTION POST ELECTION AUDIT PRECINCTS AND RACES**

Auditor, Brenda Hanten, provided the Board with the 15 Precincts and 7 Races to draw for the 2024 Primary election Post Election Audit, one of which needs to be a state race and then one other race and also there needs to be at least 100 ballots to count in the respective races; the only State race was the Democratic race for President, the Precincts that were drawn for this race is Kampeska/Richland with only 81 ballots cast so another precinct was drawn to get to 100 ballots cast which was Germantown/Rauville with 54 ballots cast; the other race that was drawn was the County Commission District II race, the Precinct that was drawn was C3, C4 & Pelican with a total of 237 ballots cast.

**NOTE 2024 PRIMARY ELECTION POST ELECTION AUDIT**

Auditor, Brenda Hanten, informed the Board that the Post Election Audit will be conducted on Wednesday, June 12, 2024 @ 9:00 a.m. If a recount petition is filed a Post Election Audit does not need to be conducted per SDCL 12-17B-24.

**DEPARTMENT OF CORRECTIONS COURT RESOURCE HOME GRANT**

Louis Canfield, Director of Youth Diversion Program, Boys and Girls Club, and Rich Ohm, Court Resource Home representative, presented the Board with information to apply for and request the County's support to apply for 3<sup>rd</sup> year funding for the Court Resource Home Grant from the Department of Corrections in the amount of \$21,860, this is a court approved program and there will not be any County match dollars and is only a pass through for the County; motion by Gabel, second by Waterman, to approve the Chair to sign the grant application for the Court Resource Home Grant; all voted aye; motion carried.

**DEPARTMENT OF CORRECTIONS R/ED Grant**

Louis Canfield, Director of Youth Diversion Program, Boys and Girls Club, presented the Board with information to apply for and request the County's support and authorize Chair to sign the Department of Corrections R/ED Grant in the amount of \$28,345, the grant dollars will be used to help youth of color/native ethnic individuals with needs in the criminal justice system; motion by Johnson, second by VanDusen, to approve the Chair to sign the grant application for the Department of Corrections R/ED Grant; all voted aye; motion carried.

**TREASURER'S COMPUTER EQUIPMENT**

Motion by VanDusen, second by Johnson, to approve the purchase of 3 computers for the Treasurer's Office, in the amount of \$5,175.00, from Connecting Point; all voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by Johnson, second by Waterman, to approve the following personnel changes: Seasonal Memorial Park new hire, Barndon Jacobson, Park Custodian, Step AA #1, \$16.74 per hour, effective 6/03/2024; Seasonal Memorial Park, Trish Spartz, Park Custodian, Step AA #2, \$17.02 per hour, effective 6/04/2023; all voted aye; motion carried.

**OLD BUSINESS**

Commissioner Gabel noted the pre-design process continues with the Sheriff and Chief Correctional Officer working on spaces to come up with a preliminary sketch and cost estimates for the possible jail, after this is completed the CCJAC will meet to decide and come with a recommendation to the Board; the goal is to get some ballot language to include a dollar amount sometime in July to have the ballot language submitted to the Secretary of State early August.

**OPEN**

Commission Comments – Commissioner Johnson attended the SD Retirement meeting and 50<sup>th</sup> Anniversary of the South Dakota Retirement System, Johnson also reported that the SD Retirement System is sound and 100% funded and July 1, 2024 is looking at an increase in COLA of 1.9% the year out COLA will probably be less, there are a number of individuals over 100 years of age still receiving retirement checks.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by VanDusen, second by Johnson, to adjourn at 9:56 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

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