

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, April 2, 2024

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the April 2, 2024, agenda
5. Action to approve the March 26, 2024, minutes of the Board of Codington County Commissioners
6. Action on a request to sell alcohol at a wedding event at the Extension Center
7. Monthly Reports
 - a. Extension
 - b. Veteran Service Office
8. Discussion/possible action to enact a burn ban resolution
9. Action to authorize the Chair to sign letting authorization for project #BRF-B 6510(05) PCN 08MM
10. Action to approve a resolution to combine voting precincts for the 2024 June Primary election
11. Discussion/possible action to engage the services of a Construction Manager at Risk for the jail project
12. Discussion/possible action to authorize chair to sign contract with Architecture Incorporated for jail design services
13. Note the Board will meet as a County Board of Equalization at 1:00 PM, April 9, at the Court House
14. Note the Board will meet as a Consolidated Board of Equalization at 6:30 PM, April 9 in the chambers of the Watertown City Council
15. Action to approve abatement applications
16. Action to approve claims for payment
17. Action to approve automatic budget supplements
18. Action to approve personnel changes
19. Action to approve travel requests
20. Public Notices – a possible quorum of Commissioners could be in attendance a
21. Old Business
22. New Business

23. Open

- a. Public Comments
- b. Commission Comments

24. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

25. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

April 2, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 2, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Auditor, Brenda Hanten.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the agenda for April 2, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of March 26, 2024; all voted aye; motion carried.

APPROVAL TO SELL ALCOHOL AT EXTENSION FOR A WEDDING EVENT

Tad Holt; met with the Board to request authorization for alcohol sales at the Holt/Dailey wedding scheduled for September 28, 2024 at the Codington County Extension Center Complex. The liquor license held by Cloud 9 will be transferred for this event. Tom Boldt with Cloud 9 will be regulating all alcohol sales, security, and minor control. Motion by VanDusen, second by Gabel, to approve the request for alcohol sales September 28, 2024, at the Extension Center Complex, as requested; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board: shooting sports continues on Tuesday and Thursday nights; the State 4-H Shoot is April 26-28 in Ft. Pierre; 4-H shooting sports has a raffle that tickets can be purchased from the shooting sports families or at the office with the drawing to be held in May; a virtual Kid Kare will be held on Mondays from March 18-April 29, will be holding an in-person Kid Kare on June 25, 2024 with registration materials to be ready soon; 30 youth participated in a paint workshop on April 1, 2024 and 50 youth are cooking with their family in the Food, Fun, 4-H program and learning about food from Germany, Italy, Greece, Japan and Mexico, they are learning a lot and having a wonderful meal with their family; the next teen DASH will be held on May 31, 2024 at the Codington County Extension Complex; will be wrapping up the 4-H Cloverbud afterschool meetings in April with a Cloverbud Camp on July 17, 2024; are planning to have a Farm Safety Day Camp in June with registration to be coming out soon to the schools, had a leaders meeting to plan achievement days;

Veterans Service Officer, Todd Rose, updated the Board: metrics for the month, 188 open claims (working claims) (92 pending action from VA) 44 completed (YTD), currently working for 23 veterans and have completed claims for 9 veterans from outside our county; \$17,758 for the month of March 2024, increase in monthly compensation for veterans or their dependents YTD monthly increase \$37,163 for the month of March 2024, \$XX,XXX for the month of March, 2024, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$201,013 (updated 2024 retro payment); 3 veteran DAV

transports in March; 2 transports currently scheduled for April; made some adjustments to the spread sheet that we should have done at the beginning of the year, that is why the monthly retro shows X's, the year-to-date number is still correct, also don't track phone calls or walk ins; new window signage to identify the office location with the address; the office continues to maintain a steady flow of veterans and dependents looking for assistance; helped a family with submitting the documents to get a bridge dedicated; March 5, 2024 the President opened eligibility for VA Health Care to veterans that were exposed to or might have been exposed to toxins while serving in the military, veterans can apply by calling, mailing, or online, there is a new form 1010EZR as of March 20, 2024 that needs to be used if they are going to be claiming eligibility due to toxic exposure, more information coming out about it so please contact your local VSO if they have questions; Community Transit has become a vendor with the VA, they are eligible to give Veterans rides if they work through the VA veteran transport system out of Sioux Falls, they need to call them which will then coordinate with Community Transit and will need a 3 day notice; always looking for volunteer drivers to give veterans rides to approved VA medical appointments; American Legion will be handling the Memorial Day Ceremony in Watertown, details to follow the first part of May.

BURN BAN

The Board decided there was no need to enact a burn ban at this time and to leave it on as an agenda item.

AUTHORIZE CHAIR TO SIGN LETTING AUTHORIZATION WITH SDDOT

Motion by Johnson, second by VanDusen to authorize the Chair to sign letting authorization with SDDOT for Bridge project #BRF-B 6510(05) PCN 08MM, highway supt., Rick Hartley, informed the Board that this bridge is located on County Road 20/176th Street, the bid letting will not take place until this fall and the bid letting will be by SDDOT, the State's estimated total project cost is \$3,686,000.00 with the County's share will be 5.34%.

RESOLUTION TO COMBINE PRIMARY ELECTION PRECINCTS

Auditor, Brenda Hanten, presented the Board with a resolution to combine voting precincts for the 2024 June 4, Primary Election in Codington County. The Board approved the following resolution:

RESOLUTION 2024-08

WHEREAS, the Board of County Commissioners of Codington County, South Dakota, is required by the provision of SDCL 12-14-1 to provide for election precincts throughout the County and shall designate polling places within such precincts, and

WHEREAS, a Primary Election is to be held on June 4, 2024, and where the Board of County Commissioners may change the boundaries of election precincts already established and where it has been determined it would be in the best interest of County taxpayers to combine some of the current precincts for said election.

THEREFORE, BE IT RESOLVED, that the following precincts are established for the 2024 Primary Election to be held on June 4, 2024

- Precinct A1, A2, A3, A4 & D1
- Precinct B1, B2, B3, B4, C1, & E5
- Precinct C2, D2, D3, & D4 & Elmira Township
- Precinct, C3, C4 & Pelican Township
- Precinct E1, E2, E3, E4, & Lake Township

Dexter Township
Eden & Phipps Townships & Wallace Village
Fuller Township & Florence Village
Germantown and Rauville Townships
Graceland & Henry Townships & Henry Village
Kampeska & Richland Townships
Kranzburg Township & Village
Leola Township & South Shore Village
Sheridan Township
Waverly Township

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Waterman all voted aye; motion carried.

Dated this 2nd day of April, 2024

Randall Schweer
County Commission Chair

ATTEST:

Brenda Hanten
Auditor

CONSTRUCTION MANAGER AT RISK FOR THE JAIL PROJECT

Commissioner Gabel, informed the Board that the Codington County Justice Advisory Committee interviewed 2 Construction Management firms and then on Thursday, March 28, 2024 the CCJAC decided to recommend Beckenhauer Construction as the Construction Manager at Risk, Tegra assisted with this process; motion by Gabel, second by VanDusen, to engage the services of Beckenhauer Construction located in Norfolk, Nebraska, and allow Tegra to negotiate a contract with them; all voted aye; motion carried.

MARCH SALARY CLAIMS

Motion by VanDusen, second by Gabel, to approve for payment the following March salary claims; all voted aye; motion carried. Commissioners: 11,747.85 total salaries. Auditor: 21,449.29 total salaries. Co. Treasurer: 39,945.88 total salaries. States Attorney: 55,888.12 total salaries. Gov. Buildings: 20,931.74 total salaries. Dir. Equalization: 48,535.42 total salaries. Reg. of Deeds: 29,369.94 total salaries. Veterans Service: 12,619.38 total salaries. Sheriff: 127,553.21 total salaries; Jerrod Olson 6110.88 promotion. Jail: 152,709.79 total salaries. Welfare: 18,962.72 total salaries. CO. Nurse: 5,687.07 total salaries. Ag. Bldg.: 11,830.54 total salaries. Co. Extension: 12,702.61 total salaries. Weed: 5,532.62 total salaries. Planning Board: 398.00 total salaries. Road & Bridge: 109,821.80 total salaries. Emergency Management: 14,639.85 total salaries. Crime Victim: 8,518.98 total salaries. W.I.C.: 5,233.16 total salaries. 24/7: 7,030.94 total salaries. Total 721,108.91

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 69,662.12; VSP 928.37 eye insurance; S.D. Supplemental Retire. 5,125.00 suppl. retire.; Sanford 93,302.35; Reliance Standard Life Insurance 794.49 life ins.; Delta Dental 6,966.44 ins.; Codington County 6,385.35 employee HSA contribution; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 504.00 employee union dues; AFLAC 3,908.79 ins.; VSP 359.68 eye insurance; John Hancock 5,640.00 suppl. retire.; AFLAC 1,133.10 ins.; Sioux Valley Credit Union 28,195.00

Codington County, 2 April 2024

employee payments; John Hancock Roth 200.00 suppl. retire.; SDRS Supplemental Retirement 2980.00 Roth retirement; Teamsters Local Union 120 528.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 49,792.39 federal withholding; ReliaBank Dakota 65,750.56 social security; ReliaBank Dakota 15,377.18 Medicare; United Way 60.00 employee contributions; Health Equity 6,385.35 employee HSA contribution.

PERSONNEL CHANGE

Motion by Gabel, second by Waterman, to approve the following personnel change: Keith DeCoteau, new hire, full-time Corrections Officer/Jail, step 3/Grade 35, \$26.07 per hour; all voted aye; motion carried.

PUBLIC NOTICES

Commissioner Gabel, informed the Board that there will be a kick-off meeting on Friday, April 5, 2024 at 9:30 a.m., that will start with a tour of the jail and also include site locations for a possible jail, for more information contact Commissioner Gabel.

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session, per SDCL 1-25-2(1) discussion of personnel issues at 9:28 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:48 a.m., no action was taken. Human Resource Representative, Natalie Remund, Auditor, Brenda Hanten, and Community Service Director, Sara Foust; were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 9:49 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____