

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, March 12, 2024

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the March 12, 2024, agenda
5. Action to approve the March 5, 2024, minutes of the Board of Codington County Commissioners
6. Action to authorize Chair to sign a Good Neighbor Agreement with Codington-Clark Electric Coop.
7. Monthly Reports
 - a. Auditor
 - b. Director of Equalization
 - c. Welfare Director
8. Action to approve an intern to help with marketing Codington Connects
9. Action to authorize Chair to sign Tom & Mavis Reichling Right of Way Easement for Bridge #15-216-220
10. Action to declare 2 Sheriff's Office vehicles surplus to be traded
11. Action to allocate Juvenile Justice Reinvestment Initiative funds to the Watertown Boys and Girls Club
12. Action to approve the Auditor's acct. w/Treasurer and note monthly Register of Deeds fees
13. Note Easter office closures
14. Action to approve abatement applications
15. Action to approve claims for payment
16. Action to approve automatic budget supplements
17. Action to approve personnel changes
18. Action to approve travel requests
19. Public Notices – a possible quorum of Commissioners could be in attendance at:
20. Old Business
21. New Business
22. Open
 - a. Public Comments

b. Commission Comments

23. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

24. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

March 5, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 5, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Waterman, second by Gabel, to approve the agenda for March 5, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by VanDusen, second by Johnson, to approve the minutes of February 27, 2024; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board: held the 4-H shooting sports spaghetti feed on Sunday, a big thank you to all who attended and supported this first-time event, shooting sports will continue on Tuesday and Thursday nights, the State 4-H Shoot is April 26-28 in Ft. Pierre; a virtual Kid Kare will be held on Mondays from March 18-April 29, information was in the 4-H newsletter and is available on our Codington County 4-H Facebook to register for the virtual Kid Kare and DASH+, the Kid Kare deadline is this Thursday, March 7, 2024 to allow time to prepare materials for the youth; DASH+ will be held on March 23, 2024 for both teens and adult leaders at the Codington County Extension Complex; will be assisting with the Women In Science next Monday, March 11, 2024 at Lake Area Technical College where over 100, 8th Grade youth will learn about Science Careers; next week March 12-14 is the Spring 4-H Association Conference. **Veterans Service Officer, Todd Rose**, updated the Board: metrics for the month, 182 open claims (working claims) (87 pending action from VA) 32 completed (YTD), currently working for 22 veterans and have completed claims for 37 veterans from outside our county; \$14,413 for the month of February 2024, increase in monthly compensation for veterans or their dependents YTD monthly increase \$19,405; \$67,757 for the month of February 2024, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$232,410; 5 veteran DAV transport in February; 2 transports currently scheduled for March; HB 1068 – an act to allow disabled veterans to obtain a standard issue county motor vehicle or motorcycle plate (if they are eligible for Disabled Veterans plate), has been signed by the Governor; HB 1082 – an act to change the eligibility requirements, and the exempt value of property tax relief program for Disabled veterans and surviving spouses (exempt value went from 150K to 200K); HB 1007 – an act to amend the requirement to employ a county veterans' service officer, 33A-1-22, the board of county commissioners of each county in this state shall employ a county veterans' service officer, join with another county or counties in employing a county veterans' service officer, or contract with the Department of Veterans Affairs; public announcement: if you are looking for a way to give back to a veteran and the community, we are always looking for volunteer drivers to give veterans rides to approved VA medical appointments, looking into

Codington County, 5 March 2024

establishing some basic guidelines for an understanding of assisting veterans with transportation to approved VA rides; there is going to be some informational briefings, open to the public at the Watertown Event Center on March 23, 2024 from 9:00-12:00 and the same information will be given from 1:00-4:00 and will be geared toward Gulf War and Post 911 veterans this is conjunction with the 2/147th Field Artillery 20-year reunion of their deployment in 2004, the Sioux Falls VA, SD Dept. of Veterans Affairs, SD Army National Guard, and the SD Transitional Assistance Advisors to present briefings covering VA benefits, claims, Honor the Pact Act, Retirement and Tricare, anyone is welcome to attend; there may be something coming down from the VA, to make veterans immediately eligible rather than phasing them in as of March 5, 2024, for any veteran that may have been exposed to toxins even if they weren't deployed over there.

QUOTE FOR STRIPING OF COUNTY ROADS

Motion by Gabel, second by Waterman, to approve a quote with Dakota Traffic Services for the striping of approximately 40 miles of County roads at an estimated cost to the County in the amount of \$54,476.42; all voted aye; motion carried.

COMMUNITY SERVICES OFFICE LATC CHW SHADOW STUDENT

Motion by Johnson, second by VanDusen, to approve an on-the-job training agreement between Codington County and LATC, to allow LATC student Erin Haufschild, to "job shadow" staff in the Codington County Community Services Office during the month of April; all voted aye; motion carried.

ALLOCATION FROM COMMUNITY SERVICES RENT ASSISTANCE BUDGET

Motion by VanDusen, second by Johnson, to approve the allocation of \$10,000.00 from the Community Services rent assistance to Watertown Cares; all voted aye; motion carried.

JAIL PRE-DESIGN ARCHITECTURAL SERVICES

Motion by Gabel, second by VanDusen, to accept a proposal with Architect Inc, working with HDR for jail pre-design architectural services, in the amount of \$40,000.00; all voted aye; motion carried.

EMINENT DOMAIN OF BRIDGE #15-216-220

Motion by Johnson, second by Gabel, to talk with a lawyer because there are some issues obtaining the right-of-way for Bridge #15-216-220 which is load limited and is located on 176th Street/County Road 20, the grant has been approved by the state to replace the bridge and need to obtain the right-of-way, there is ¼ acre that will be a permanent easement and 1.1 acres that will be a temporary easement, still in negotiation with the landowner and this is in case the County needs to go to the next step, the state wants to bid this project late this summer to be replaced next year; all voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Johnson, second by VanDusen, to approve an automatic budget supplement in the amount of \$3,000.00 to the Emergency Management Budget for the HMEP Grant; all voted aye; motion carried.

PERSONNEL CHANGE

Motion by Gabel, second by VanDusen, to approve the following personnel change: Randy Falvey, Highway Dept., Maintenance II, effective 2/01/2024, Grade 25/Step 10, \$26.83 per hour; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Waterman, to approve the following travel requests: Government Buildings, to haul merchandise purchased from SD Federal Surplus; Community Services to shadow with Human Services Alliance Program; all voted aye; motion carried.

OLD BUSINESS

Commissioner Gabel informed the Board that there have been 5 proposals received in response to the construction manager at risk RFP.

OPEN

Commission Comments: Commissioner VanDusen gave an update about HB1092 which is the 911 funding bill which has been assigned to a conference committee.

EXECUTIVE SESSION

Motion by Johnson, second by Gabel, to enter into executive session, per SDCL 1-25-2 (3) preparing for contract negotiations with employees or employee's representatives discussion of personnel issues at 9:35 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:18 a.m., no action was taken. States Attorney, Rebecca Morlock Reeves, Highway Supt., Rick Hartley, Veteran Service Officer, Todd Rose, were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Waterman to adjourn at 10:18 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

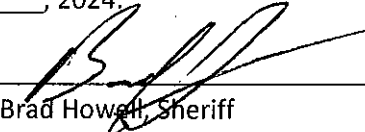
Published once at the total approximate cost of \$_____

REQUEST FOR SURPLUS PROPERTY DECLARATION

I, Brad Howell, Sheriff of Codington County, South Dakota, hereby request the property listed below be declared as surplus property:

1. 1-389 2013 Ford Explorer VIN: 1FM5K8AR6DGC63663
2. 1-394 2013 Dodge Ram Truck VIN: 1C6RR7KT8DS653190

Dated this 4 day of March, 2024.



Brad Howell, Sheriff

DECLARATION OF SURPLUS PROPERTY

The property listed above has been declared surplus this _____ day of _____, 2024. The property is to be surplussed.

CODINGTON COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman

STATE OF SOUTH DAKOTA



Kristi Noem
Governor

Kellie Wasko
DOC Secretary

Department of Corrections

Administration Office

Kellie Wasko, Secretary

3200 East Highway 34

Pierre, SD 57501

605-773-3478

Kellie.Wasko@state.sd.us

October 11, 2023

Becky Reeves
Codington County State's Attorney
14 1st Ave SE
Watertown, SD 57201

Dear **Becky Reeves**,

Thank you for your participation in the Diversion Fiscal Incentive Program through the Juvenile Justice Reinvestment Initiative. Diversion programs are a vital part of sustaining our juvenile justice system. These programs keep our youth in their communities and assist in providing life skills and services to help youth grow.

Since FY2016 when the program began incentivizing counties to utilize diversion opportunities, the successful completion of youth offenders in diversion programs has doubled. I am pleased to say that the number of successful completers has increased from 970 during the first year of the program to 1,823 this past year.

This increase shows the commitment from counties to better serve our youth and reduce dependence on the juvenile justice system. Consequently, the number of successful completers once again surpassed the state's ability to pay counties the maximum rate of \$250/successful completer. For FY2023 submissions, counties will be paid \$250.00/successful completer. This rate resulted in the enclosed payment of **\$82,750.00** for **Codington County**.

The Diversion Fiscal Incentive Program is a result of the strong relationships between state and local governments and community providers. Thank you for all your hard work!

Sincerely,

Brittni Skipper
Director of Finance and Administration
Department of Corrections

FILED

OCT 13 2023

CODINGTON COUNTY AUDITOR

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in February 2024.

Cash on Hand	\$8,329.16
Checks in Treasurer' possession less than 3 days	\$119,944.87
Credit Card Charges	\$6,756.92
Cash Items	\$351.70
TOTAL CASH ASSETS ON HAND	\$135,382.65

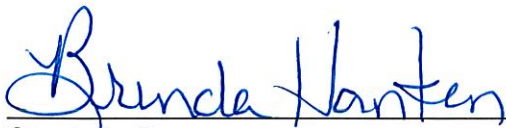
RECONCILED CHECKING	
Reliabank (Memorial Park)	\$1,463.90
Reliabank Dakota	\$32,621,295.78
INVESTMENTS	
SD Public Funds Investment	\$1,000.00
TOTAL CASH ASSETS	\$32,759,142.33

GENERAL LEDGER CASH BALANCES:

General	\$20,850,458.05
General restricted cash	\$500,000.00
Sp. Revenue	\$9,486,474.75
Sp. Revenue restricted cash	
Custodial	\$1,922,209.53
Schools	\$ 987,174.93
Townships	\$ 72,318.32
City/Towns	\$ 198,815.77

TOTAL GENERAL LEDGER CASH	\$32,759,142.33
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Dated this 1st day of March 2024



County Auditor

**AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER
CODINGTON COUNTY
DATE: March 1, 2024**

CASH ON HAND IN TREASURER'S OFFICE

Silver and Pennies.....	\$107.16
Ones.....	\$302.00
Fives.....	\$610.00
Tens.....	\$510.00
Twenties.....	\$2,200.00
Fifties.....	\$300.00
Hundreds.....	\$4,300.00
Cash Items.....	\$351.70
Credit Card Charges.....	\$6,756.92
Checks.....	\$119,944.87
TOTAL CASH ON HAND	\$135,382.65

CHECKING ACCOUNT BALANCE:

<u>Reliabank (Memorial Park)</u>	\$1,463.90
<u>Reliabank Dakota</u>	\$32,621,295.78

INVESTMENTS:

<u>SD Public Funds Investment Trust</u>	\$1,000.00
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OTHER ACCOUNT BALANCES: \$32,623,759.68

GRAND TOTAL CASH AND BALANCES: \$32,759,142.33

GENERAL LEDGER CASH AND INVESTMENT BALANCES BY FUNDS:

General Fund	\$20,850,458.05
General Fund restricted cash	\$500,000.00
Sp. Revenue Funds	\$9,486,474.75
Sp. Revenue Funds restricted cash	\$0.00
Custodial Funds	\$1,922,209.53

TOTAL GENERAL LEDGER CASH \$32,759,142.33

OFFICIAL STATEMENT OF FEES COLLECTED
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH
OF FEBRUARY, 2024

The sum of **\$24,631.70** in fees has been collected by me as Register of Deeds for FEBRUARY, 2024

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of FEBRUARY, 2024

Ann Rasmussen

Register of Deeds

Subscribed and sworn to before me this 1st day of March 2024

Brunde Hanten

CERTIFIED BIRTHS

State Children's Fund (\$2.00)	\$ 224.00
County General Fund (\$5.00)	\$ 560.00
State EVRSS Fund (\$5.00)	\$ 560.00
State General Fund (\$3.00)	\$ 336.00
TOTAL	\$ 1,680.00

CERTIFIED DEATHS

County General Fund (\$5.00)	\$ 785.00
State General Fund (\$4.00)	\$ 628.00
State EVRSS Fund (\$6.00)	\$ 942.00
TOTAL	\$ 2,355.00

FILED

MAR 01 2024

CODINGTON COUNTY AUDITOR

Receipt Totals

By Date: 2/1/2024 12:00:00 AM - 2/29/2024 11:59:59 PM; Departments: All; Cash based.

Codington County
Friday, March 1, 2024 7:59 AM

Summary:

Receipt Item Totals

	Paid	Charged	Debited	Total
Document:	\$21,278.00	\$450.00	\$0.00	\$21,728.00
Non Document:	\$4,406.50	\$1,527.30	\$0.00	\$5,933.80
Subtotal:	\$25,684.50	\$1,977.30	\$0.00	\$27,661.80

Payment on Account Totals

Applied:	\$1,947.20
Refunded:	\$0.00
Unposted:	\$0.00
Net Posted:	\$1,947.20

Payments & Refunds

ACH:	\$14,201.50
Cash:	\$2,370.50
Check:	\$11,044.70
Money Order:	\$15.00
Total:	\$27,631.70

Revenue Account Activity

	Total Received	Paid on Receipt	Applied from POA	Adjusted
101-0-321.00 Marriage License 1	\$60.00	\$60.00	\$0.00	\$0.00
101-0-341.21 Reg. Deeds Filing/Recording 2	\$6,180.00	\$5,725.00	\$455.00	\$0.00
101-0-341.22 Reg. Deeds Transfer fees 3	\$14,398.00	\$14,398.00	\$0.00	\$0.00
229-0-321.00 Domestic Abuse Marriage Lic. 6	\$180.00	\$180.00	\$0.00	\$0.00
726-0-209.00 Reg. Deeds Fees - State 8	\$2,690.00	\$2,130.00	\$560.00	\$0.00
101-0-341.29 Reg. Deeds Other Fees 4	\$2,933.70	\$2,086.50	\$847.20	\$0.00
250-0-341.21 M&P Relief ROD Filing/Rec 7	\$714.00	\$663.00	\$51.00	\$0.00
769-0-209.00 M&P Relief ROD Allocation 9	\$476.00	\$442.00	\$34.00	\$0.00
Total:	\$27,631.70	\$25,684.50	\$1,947.20	\$0.00

FILED

MAR 01 2024

CODINGTON COUNTY

CODINGTON COUNTY AUDITOR