

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, March 19, 2024**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the March 19, 2024, agenda
5. Action to approve the March 12, 2024, minutes of the Board of Codington County Commissioners
6. Action to approve plat resolutions
  - a. MK Miller Addition (South Kranzburg Township)
  - b. Moe Addition (Dexter Township)
7. Monthly Reports
  - a. Facility Manager
8. Action to approve 2024 rates for weed chemicals and hourly spraying rates
9. Action to accept Roundup Pro chemical bid
10. Discussion/possible action to accept quote with Renodry
11. Action to declare folding chairs at the Extension Building surplus to be destroyed
12. Discussion/possible action to enact a burn ban resolution
13. Action to approve Delta Dental Insurance renewal rates and County/Employee splits
14. Discussion/possible action to approve a bid for a Coroner's Office vehicle
15. Action to accept quote with Rinker Materials
16. Action to approve a contract with the State of South Dakota for Community Health Nurse Services
17. Action to approve abatement applications
18. Action to approve claims for payment
19. Action to approve automatic budget supplements
20. Action to approve personnel changes
21. Action to approve travel requests
22. Public Notices – a possible quorum of Commissioners could be in attendance at:

**23. Old Business**

**24. New Business**

**25. Open**

- a. Public Comments
- b. Commission Comments

**26. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

**27. Action to adjourn upon completion of agenda items**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

March 19, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 19, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Gabel.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the agenda for March 19, 2024, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Gabel, to approve the minutes of March 12, 2024; all voted aye; motion carried.

**PLAT RESOLUTIONS APPROVED**

Auditor, Brenda Hanten and Commissioner Johnson, reviewed and presented the Board with two plats for their approval. The Board took the following action:

**RESOLUTION 2024-06**

A Resolution to approve the platting of the MK Miller Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

MK Miller Addition in the Southwest Quarter of Section 5, Township 116 North, Range 51 West of the 5<sup>th</sup> P.M., Codington County, South Dakota (South Kranzburg Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner Waterman; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 19<sup>th</sup> day of March, 2024, at Watertown, Codington County, South Dakota

Codington County, 19 March 2024

Randall Schweer  
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA  
§  
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2024-06, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 19<sup>th</sup> day of March, 2024, at Watertown, Codington County, South Dakota.

Brenda Hanten  
County Auditor, Codington County, South Dakota

**RESOLUTION 2024-07**

A Resolution to approve the platting of the Moe Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Moe Addition in the Southwest Quarter of Section 17, Township 119 North, Range 54 West of the 5<sup>th</sup> P.M., Codington County, South Dakota (Dexter Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner VanDusen, and second by Commissioner Johnson; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 19<sup>th</sup> day of March, 2024, at Watertown, Codington County, South Dakota

Randall Schweer  
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA  
§  
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2024-07, adopted by the Board of County Commissioners of Codington County, South Dakota.

Codington County, 19 March 2024

Dated this 19<sup>th</sup> day of March, 2024, at Watertown, Codington County, South Dakota.

Brenda Hanten  
 County Auditor, Codington County, South Dakota

**MONTHLY REPORTS**

**Facility Manager, Steve Molengraaf**, updated the board: Ag. Building – most of the winter scheduled events will end by the middle of April, due to Studio 212 closing by the end of this month and many vendors already booked, there could be a potential opportunity to use the extension complexes for renting of some of those events, Commissioners Johnson, Waterman, Scott and myself met with Banner Engineering for the 50% design plans on the parking lot at the extension complex, picked up 700 chairs from Box Elder Federal Surplus which when picked up 900 of the 1600 chairs were already taken from various county and state entities, not all the chairs match that were picked up, there should be roughly 25-250 chairs matching in each color group, so most events there should be enough chairs with the same color; Court House – contractors are progressing very well on the cooling system of the HVAC project in the courthouse and detention center, the new chiller has a shipping start date as of today, with the potential removal of the old and the installation of the new within the next 10 days depending on the weather; Detention Center – Detention maintenance staff have been busy installing new LED bulbs throughout the detention center which has greatly increased the lighting; Park – the contractor has completed the three roofing projects, the park managers should be back shortly, with the park office opening April 1<sup>st</sup>, 2024; Weed – weed board member, Ron Moerhing and myself attended the Weed and Pest Conference; the annual Weed and Towns and Township meeting soup supper was held on Monday, March 4<sup>th</sup>, 2024 at the extension complex with 44 attendees; WNV – workshops are scheduled with calibration yet to be determined.

**WEED CHEMICAL/SPRAYING FEE SCHEDULE**

Motion by Gabel, second by Johnson, to approve the 2024 weed spraying rates/schedule of fees as provided by Facilities Manager, Steve Molengraaf; all voted aye; motion carried:

**2024 WEED SPRAYING RATES/SCHEDULE OF FEES**

<b>Township &amp; County</b>		<b>State, City &amp; Private</b>	
Equipment and Operator	\$45.00 hour	Truck	\$75.00 hour
		RTV	\$60.00
		Operator	\$55.00
2-4D Amine Aquatic	\$11.01 gallon	2-4D Amine Aquatic	\$35.00 gallon
Rodeo or Equivalent	\$24.00 gallon	Rodeo or Equivalent	\$55.00 gallon
Roundup Pro or Equivalent	\$15.25 gallon	Roundup Pro or Equivalent	\$42.00 gallon
Plateau or Equivalent BASF	\$120.45 gallon	Plateau or Equivalent BASF	\$135.00 gallon
		Alligare Panoramic	\$130.00 gallon
Tordon 22K or Equivalent	\$53.45 gallon	Tordon 22K or Equivalent	\$70.00 gallon
Nonionic Surfactant 90-10	\$11.30 gallon	Nonionic Surfactant	\$15.00 gallon
GrazonNext	\$55.00 gallon	GrazonNext	\$60.00 gallon
Milestone	\$300.00 gallon	Milestone	\$320.00 gallon
Transline	\$120.00 gallon	Transline	\$135.00 gallon
		Dicamba	\$90.00 gallon

1 (one) hour minimum hourly rates (for State, City, and Private), and \$.10 per gallon water charge with a 500-gallon minimum. Applicable Sales Tax will be added to all charges based on location of spraying for private companies/individuals.

**ROUNDUP PRO CHEMICAL BID**

Motion by Johnson, second by Waterman, to accept the Roundup Pro Chemical bid from VanDiest Chemical for \$22.25/gallon, as presented by Facilities Manager, Steve Molengraaf; all voted aye; motion carried.

**RENODRY QUOTE**

Facility Manager, Steve Molengraaf, presented to the Board a quote with RENODRY in the amount of \$27,315.55, this agenda item was before the Board a couple years ago and the recommendation at that time was to fix the grading/drainage problems around the Courthouse, which have been completed, RENODRY is to address rising damp in the basement of the Courthouse, after discussion between Board members a motion was made by Gabel, due to a lack of a second, the motion failed.

**SURPLUS FURNITURE**

Motion by VanDusen, second by Gabel, to declare 200 steel folding chairs from the Extension Center, surplus to be destroyed; all voted aye; motion carried.

**BURN BAN**

The Board discussed with the possible moisture that is predicted for the weekend not to enact a burn ban at this time, but leave it on the agenda.

**DELTA DENTAL INSURANCE PREMIUM RENEWAL**

The board noted correspondence regarding the County's renewal premiums for insurance with Delta Dental of South Dakota. The County's group claims experience and trends analysis suggests a 17.7% increase in rates. Delta Dental will limit the County's rate increase to 5%. Motion by Gabel, second by VanDusen, to approve the following rates and cost share for employee dental insurance coverage for the time period beginning June 1, 2024 through May 31, 2025, all voted aye; motion carried:

Single coverage premium: \$47.70 – paid by the County

Two party coverage premium: \$85.90 – County share \$42.95, Employee share \$42.95

Family coverage premium: \$125.04 – County share \$62.52, Employee share \$62.52

**VEHICLE FOR CORONER'S OFFICE**

Motion by VanDusen, second by Waterman, to approve a quote from Watertown Ford in the amount of \$54,166.00 and to use Commissioner Contingency to supplement the Coroner budget for this purchase due to the Coroner budget won't be able to support this purchase; Coroner, Terry Sorenson, informed the Board that this is not a budgeted item and he planned on putting it on his 2025 budget, he is currently using his personal vehicle and it is starting to have issues and most likely won't last until next year; all voted aye; motion carried.

**CONCRETE BARRIERS**

Motion by Gabel, second by VanDusen, to accept the quote with Rinker Materials in the amount of \$30,838.50; Highway Supt., Rick Hartley, provided a quote from Rinker Materials for 30 – 10' concrete median barriers and 30 median barrier connecting pins to be placed on 31<sup>st</sup> Street; all voted aye; motion carried.

**2024 COMMUNITY HEALTH NURSING SERVICES CONTRACT**

Motion by Johnson, second by VanDusen, to authorize Chair Schweer to sign the contract between Codington County and the South Dakota Dept. of Health, Community Health Services, for continued community health nursing services, beginning January 1, 2024 and ending December 31, 2024, in the amount of \$15,379.54; all voted aye; motion carried.

**CLAIMS**

Motion by Gabel, second by Waterman, to approve the following claims: FischerRounds & Associates \$366.00, tax repo property endorsement; States Attorney-TwoTrees Technologies \$20.00, cloud; Sheriff/Detention Center, Verizon Wireless \$1,663.83; Care of Poor-Reliabank Visa \$199.00; Commissioner/States Attorney-Watertown Public Opinion \$1232.85, publications; all voted aye; motion carried. Motion by Gabel, second by Johnson, to approve a claim in the amount of \$23,864.16, payable to the City of Watertown for January 911 surcharge collections; Gabel, Johnson, Schweer and Waterman, voted aye; VanDusen was recused; motion carried.

**PERSONNEL CHANGE**

Motion by Gabel, second by Waterman, to approve the following personnel change: Jerrod Olson, promoted to Sergeant, effective 3/15/2024, Grade 50/Step 5, \$35.12 per hour; all voted aye; motion carried

**OLD BUSINESS**

Commissioner Gabel informed the Board that there will be interviews of 2 firms for the Construction Manager at Risk, this will take place on March 27<sup>th</sup>, 2024. The CCJAC will meet on March 28<sup>th</sup>, 2024 at 7:30 to come up with a recommendation for the construction manager at risk to bring to the Commissioner Board.

**OPEN**

**Commission Comments:** Commissioner Waterman mentioned that with the walk around with Banner and there may be possible deterioration with one of the buildings at the Extension Complex and will be a separate issue than the parking lot, Commissioner Johnson mentioned that Banner said if we proceed with the parking lot project the earliest possible date for bid letting would be May with a start date in July.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 9:50 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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