

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, February 27, 2024

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the February 27, 2024, agenda
5. Action to approve the February 20, 2024, minutes of the Board of Codington County Commissioners
6. Action to approve a request from Watertown Home Builders Assoc., to serve alcohol to vendors at a private social event at the Extension Center Complex following the close of the Home Show event
7. Monthly Reports
 - a. Emergency Management
 - b. Sheriff
8. Action to approve purchase of a evidence locker for the Sheriff's Dept., as budgeted
9. Note annual local Weed Board, Towns and Townships, soup supper and meeting March 4th, 2024, 6:00 p.m., at the Extension Center Complex Expo Building
10. Action to approve abatement applications
11. Action to approve claims for payment
12. Action to approve automatic budget supplements
13. Action to approve personnel changes
14. Action to approve travel requests
15. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. SD Pipeline Assn. meeting, February 28th, 2024, 5:30 p.m.
 - b. CCJAC meeting, February 29th, 2024, 5:30 p.m., at Codington County Courthouse
 - c. Weed/Towns & Townships Annual meeting, March 4th, 2024, 6:00 p.m., Extension Center Complex
 - d. Sioux Valley Commissioners Association meeting, Wednesday, March 13, 2024, 12:00 p.m., Huron, SD
16. Old Business
17. New Business
18. Open
 - a. Public Comments
 - b. Commission Comments
19. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues

- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

20. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

February 27, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 27, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Schweer.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the agenda for February 27, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by VanDusen, to approve the minutes of February 20, 2024; all voted aye; motion carried.

HOME BUILDERS' ASSOCIATION REQUEST TO SERVE ALCOHOL AT A PRIVATE VENDOR EVENT AT THE EXTENSION CENTER COMPLEX

Julie Kneeland, Executive Officer with the Watertown Area Home Builder's Association, provided the Board with a letter to request authorization to serve alcohol to vendors at a private social event following the close of the Home Show on March 9, 2024. Motion by Johnson, second by Waterman, to allow the written request submitted by Ms. Kneeland; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board: started some preliminary talks for a drill with a community partner; have scheduled several training events, THIRA/SPR (Threat & Hazard Identifications & Risk Assessment Stakeholder Preparedness Review) and hosting the following classes: TIMS class for emergency responders is scheduled for March 20, 2024 at 6 p.m. which includes, TIM fundamentals & terminology, communication and command, safe vehicle positioning, scene safety, command responsibilities, traffic management, special circumstances and clearance and termination; Weather spotter training, at the extension center on March 27th, 2024 from 6-8 p.m. and March 28th, 2024 from 1:30-3:30 p.m.; Search and Rescue scheduled a Dive Rescue International Class which includes these topics, public safety diving accidents, drowning, team organization and management, search patterns, scene evaluation, victim retrieval, service to family, media and other agencies, several members have gone through this training and the certification lasts 3 years, it is designed for both divers and shore support personnel. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of January 2024, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$8,897.26, and were retained by the County; Commissary items sold in the amount of \$2,872.57 with a commission fee to the County in the amount of \$2,679.09; 521 cases/calls for service; 18 accident reports were completed; 70 warrants served; 304 sets of civil papers served; 3,743 transport miles; average daily inmate population 53.23 (high ADP 64 and low ADP 44); 14 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 10 individuals using remote

breathalyzers; 36 individuals testing twice daily PBT'S; 48 individuals reporting twice weekly for UA Drug testing; 0 individuals wearing a sweat patch; 209 bookings; \$11,872.43 collected in fees for out of county prisoner contracts; \$1,330.00 collected in work release fees; \$7,107.56 collected in fees for the 24/7 program; and 2,903.00 collected in SCRAM fees. Sheriff Howell noted that the Deputy Sheriff accepted into the DRE (Drug recognition expert) program is back and has only one more week of training

SHERIFF'S DEPT. EVIDENCE LOCKER

Motion by VanDusen, second by Gabel, to approve a budgeted purchase of a steel evidence locker for the Sheriff's Dept., from Pivotal Health Solutions, in the amount of \$5,250.00 plus shipping costs, as presented by Sheriff Howell; all voted aye; motion carried.

NOTE ANNUAL MEETING OF THE WEED BOARD AND TOWNSHIPS

The annual meeting of the Codington County Weed Board and Codington County Townships and soup supper will be held on Monday, March 4th, 2024 at 6 p.m. at the Extension Center Complex Expo Building.

PROPERTY TAX ABATEMENT

Motion by Gabel, second by VanDusen, to approve the following property tax abatement application on the following property: Record #18324 in the amount of \$7,095.12; all voted aye; motion carried.

FEBRUARY SALARY CLAIMS

Motion by Johnson, second by Gabel, to approve for payment the following February salary claims; all voted aye; motion carried. Commissioners: 11,747.90 total salaries. Auditor: 23,204.00 total salaries. Co. Treasurer: 40,014.44 total salaries. States Attorney: 55,449.85 total salaries. Gov. Buildings: 20,789.69 total salaries. Dir. Equalization: 48,269.14 total salaries Gayleen Rothenberger 3928.92 new hire. Reg. of Deeds: 29,329.91 total salaries. Veterans Service: 12,619.37 total salaries. Sheriff: 135,123.35 total salaries Gavin Wright 5291.34 new hire; Jacob Whitaker 28.94 PT new hire. Jail: 153,082.27 total salaries. Welfare: 18,806.11 total salaries. CO. Nurse: 5,687.07 total salaries. Ag. Bldg.: 11,830.54 total salaries. Co. Extension: 12,702.63 total salaries. Weed: 5,095.61 total salaries. Road & Bridge: 110,423.36 total salaries. Emergency Management: 14,639.86 total salaries. Crime Victim: 8,518.97 total salaries. W.I.C.: 5,233.18 total salaries. 24/7: 7,064.65 total salaries. Total 729,631.90
Breakdown of withholding amounts which are included in the above:
S.D. Retirement 71,164.06; VSP 928.37 eye insurance; S.D. Supplemental Retire. 4,935.00 suppl. retire.; Sanford 93,302.35; Reliance Standard Life Insurance 794.49 life ins.; Delta Dental 6,966.44 ins.; Codington County 7,425.67 employee HSA contribution; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 504.00 employee union dues; AFLAC 3,677.78 ins.; VSP 359.68 eye insurance; John Hancock 5,520.00 suppl. retire.; AFLAC 1,035.47 ins.; Sioux Valley Credit Union 28,391.00 employee payments; John Hancock Roth 200.00 suppl. retire.; SDRS Supplemental Retirement 2,750.00 Roth retirement; Teamsters Local Union 120 528.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 50,671.16 federal withholding; ReliaBank Dakota 66,625.40 social security; ReliaBank Dakota 15,581.66 Medicare; Health Equity 7425.67 employee HSA contribution.

TRAVEL REQUESTS

Motion by Johnson, second by Gabel, to approve the following travel requests: Emergency Management to attend Threat & Hazard Identification Risk Assess & Stakeholder Preparedness Review; Extension to attend 4-H on-line fair entry training; Community Services to attend a meeting; all voted aye; motion carried.

OLD BUSINESS

Commissioner Gabel informed the Board that the CCJAC sub-committee to interview the pre-design architects, will be interviewing 4 firms; the CCJAC will then recommend to the Board one of the 4 firms that is chosen.

NEW BUSINESS

Auditor, Brenda Hanten informed the Board that Codington County has received another allocation from the Opioid Settlement in the amount of \$13,468.83 bringing the total amount received from the Opioid Settlement fund to \$24,424.96.

OPEN

Commission Comments: Commissioner Gabel met with States Attorney, Rebecca Morlock-Reeves and some folks from the Boys and Girls Club that deal with the juvenile diversion program in relation to allocating the funds that Codington County has received for FY 2023 submissions in the sum of over \$80,000.00, from the State Dept. of Corrections, counties are paid \$250.00/per successful completer, this item will be on the March 12, 2024 agenda, also mentioned SB 201 which deals with Carbon Capture Pipelines, which the SDACC isn't taking a position on this bill since there are varying positions across the state amongst county commissioners; Commissioner VanDusen gave an update about HB 1092 which is the 911 funding bill.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel to adjourn at 9:31 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____