

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, February 27, 2024

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the February 27, 2024, agenda
5. Action to approve the February 20, 2024, minutes of the Board of Codington County Commissioners
6. Action to approve a request from Watertown Home Builders Assoc., to serve alcohol to vendors at a private social event at the Extension Center Complex following the close of the Home Show event
7. Monthly Reports
 - a. Emergency Management
 - b. Sheriff
8. Action to approve purchase of a evidence locker for the Sheriff's Dept., as budgeted
9. Note annual local Weed Board, Towns and Townships, soup supper and meeting March 4th, 2024, 6:00 p.m., at the Extension Center Complex Expo Building
10. Action to approve abatement applications
11. Action to approve claims for payment
12. Action to approve automatic budget supplements
13. Action to approve personnel changes
14. Action to approve travel requests
15. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. SD Pipeline Assn. meeting, February 28th, 2024, 5:30 p.m.
 - b. CCJAC meeting, February 29th, 2024, 5:30 p.m., at Codington County Courthouse
 - c. Weed/Towns & Townships Annual meeting, March 4th, 2024, 6:00 p.m., Extension Center Complex
 - d. Sioux Valley Commissioners Association meeting, Wednesday, March 13, 2024, 12:00 p.m., Huron, SD
16. Old Business
17. New Business
18. Open
 - a. Public Comments
 - b. Commission Comments
19. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues

- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

20. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

February 20, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 20, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Auditor, Brenda Hanten.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by Waterman, to approve the February 20, 2024 agenda, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by VanDusen, second by Gabel, to approve the minutes of February 13, 2024 as presented; all voted aye; motion carried.

REQUEST TO SELL ALCOHOL AT EXTENSION COMPLEX /BOYS & GIRLS CLUB EVENT

Kelly Jaderborg, Director of Resource Development, with the Watertown Boys and Girls Club, met with the Board to request authorization to sell alcohol during the Blue Door Derby Camel Races event, scheduled for April 26th, 2024 at the Codington County Extension Center Complex. A liquor license will be transferred from Dempsey's for this event. Motion by Johnson, second by Gabel, to approve this request; all voted aye; motion carried.

MONTHLY REPORTS

Highway Superintendent, Rick Hartley, updated the Board: all the sander trucks had to go out Sunday, February 18th, 2024 due to icy condition from the strong winds on Saturday, February 17th, 2024; the guys have been busy cutting trees when they could around the fog events; the motor graders have been busy with the soft roads getting those shaped up, been doing a nice job shaping up the gravel roads; had MSHA (Mind, Safety & Health Administration) training February 1st, 2024, have to do every year and is put on by Safety Benefits for the counties, cities and private companies; guys have been busy in the shop working on things that are needed for snow removal and getting things ready for this summer; they have also been working in the parts room getting things more organized to make it easier to keep records of the parts that are used; with the nice weather hopefully will be able to get out and begin crack sealing, but there still is water coming up through the cracks in the roads so glad that the road limits were put on.

AWARD OF BIDS FOR WEED CHEMICALS AND HIGHWAY SUPPLIES

The following bids were opened and announced during the Board's meeting held on February 13, 2024.

METAL PIPE CULVERTS BID

Corrugated Metal Pipe

True North Steel, Huron, SD

- a. 2 2/3' x 1/2" corrugation pipe

- 18"x16 ga. \$24.75 plf
- 24"x16 ga. \$31.35 plf
- 30"x14 ga. \$39.60 plf
- 36"x14 ga. \$47.65 plf
- b. 5"x1" corrugation
 - 60"x14 ga. \$102.66 plf
 - 72"x12 ga. \$168.78 plf
 - 96"x12 ga. \$226.20 plf
 - 108"x12 ga. \$254.04 plf
- c. 5"x1" corrugation arch
 - 60" class 66"x51" 12 ga. \$155.52 plf
 - 72" class 81"x59" 12 ga. \$186.24 plf
 - 108" class 128"x83" 12 ga. \$280.32 plf

Bridge Lumber

True North Steel, Huron, SD

- a. Plank 3"x12" x 20' \$267.40

Motion by Johnson, second by Gabel, to purchase corrugated metal pipe and bridge lumber from the Beadle County bid award dated 1/9/2024, and as recommended by the Highway Supt.; all voted aye; motion carried. Beadle County's bid documents have been received and will be filed with the annual bid documents in the office of the County Auditor.

Highway Supplies

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts

Rinker Materials, Rapid City, SD

- a. Concrete Pipe: 24" \$53.72 plf; 36" \$98.35 plf; 60" \$273.84 plf
- b. Pre-Stressed Concrete Bridge Deck: 40'x 23" \$7,175.00 each; 50'x 30" \$10,128.00 each
- c. Concrete Box Culverts: 8'x8' \$743.00 plf; 10'x10' \$919.00 plf

Cemcast Pipe & Precast, Hartford, SD

- a. Concrete Pipe: 24" \$54.07 plf; 36" \$105.77 plf; 60" \$295.35 plf
- b. Pre-Stressed Concrete Bridge Deck: no bid
- c. Concrete Box Culverts: no bid

Motion by Gabel, second by VanDusen, to accept the bids for concrete pipe, pre-stressed bridge deck and concrete box culverts from Rinker Materials as recommended by the Highway Supt., all voted aye; motion carried.

Diesel Fuel and Gasohol

Coles Petroleum, Madison, SD

Watertown Shop

- a. Diesel Fuel #2, \$2.8945 per gal, Schaeffers
- b. Diesel Fuel #1, \$2.9745 per gal, Schaeffers
- c. E-10 \$2.5845 per gal

Out Shops

- a. Diesel Fuel #2, \$3.0445 per gal, Schaeffers
- b. Diesel Fuel #1, \$3.1945 per gal, Schaeffers

Sioux Valley Coop, Watertown, SD

Watertown Shop

- a. Diesel Fuel #2, Ruby Fieldmaster, \$2.88 per gal

- b. Diesel Fuel #2, Dyed premium, \$2.83 per gal
- c. Diesel Fuel #1, Dyed premium, \$3.26 per gal
- d. E-10 \$2.69 per gal
- e. E-30 \$2.44 per gal
- f. E-85 \$2.30 per gal

Out Shops

- a. Diesel Fuel #2, Ruby Fieldmaster, \$3.04 per gal
- b. Diesel Fuel #2, Dyed premium, \$2.98 per gal
- c. Diesel Fuel #1, Dyed premium, \$3.38 per gal

Motion by VanDusen, second by Johnson, to accept the diesel #2 Fieldmaster bid from Sioux Valley Coop., and the gasohol bid from Cole's Petroleum, a substitute motion by Gabel, second by VanDusen to accept the bid for diesel #2 for the Out Shops and diesel #1 for Watertown and diesel #1 for the Out Shops from Sioux Valley Coop., all voted aye; motion carried.

Liquid Asphalt

Flint Hills Resources, Marshall, MN

- a. ALL AE 150 thru 200, 150S \$635.00 per ton; CSS-1H \$600.00 per ton; CSS-1HD30 \$435.00 per ton; CSS-1HD50 \$325.00 per ton

Jebro Inc., Sioux City, IA

- a. MC70 \$1,141.39 per ton; ALL AE 150 thru 200, \$714.01 per ton; MC 3000 \$891.39 per ton; CSS-1H \$694.01 per ton

Motion by Johnson, second by VanDusen, to accept the bid from Jebro Inc. for MC70, MC3000, and to accept the bid from Flint Hills for AE 150, CSS-1H, CSS-1HD30, CSS-1HD50; as recommended by the Highway Supt., all voted aye; motion carried.

Pea Gravel

Northern Con-Agg., Plymouth, MN

- a. \$7.05 per ton

Duininck, Inc., Prinsburg, MN

- a. \$17.00 per ton

Motion by VanDusen, second by Waterman, to accept the bid for pea gravel from Northern Con-Agg as recommended by the Highway Supt., all voted aye; motion carried.

Gravel Crushing (crushing only)

Brownlee Construction, Inc., Watertown, SD

- a. 1/2" \$3.58 per ton; 5/8" \$3.44 per ton; 3/4" \$3.04 per ton

Motion by Johnson, second by Gabel to accept the bid for gravel crushing from Brownlee Construction, the only bid received; as recommended by the Highway Supt., all voted aye; motion carried.

ASPHALT PATCHING MATERIAL

Duininck, Inc., Prinsburg, MN

- a. Cold Mix \$180.00 per ton
- b. Hot Mix: 3/4" \$78.50 per ton, 1/2" \$83.00 per ton, 1/2" mixed with virgin material \$99.00 per ton

Motion by Gabel, second by VanDusen, to accept the bids for asphalt patching material from Duininck Inc., the only bids received; as recommended by the Highway Supt., all voted aye; motion carried.

Weed Chemicals

Hefty Seed Co., Watertown, SD

Aq. Glyphosate \$33.04 per gal

Glyphosate \$15.25 per gal
Plateau \$148.75 per gal
2-4D Amine \$11.01 per gal
Tordon 22K \$63.50 per gal
Non-Ionic Surfactant \$12.74 (90/10)

VanDiest Supply Co.

Granite Falls, MN

Aq. Glyphosate \$24.00 per gal
Glyphosate \$22.25 per gal
Plateau Basf \$120.45 per gal, generic \$107.56 per gal
2-4D Amine \$12.05 per gal
Tordon 22K \$53.45 per gal
Non-Ionic Surfactant \$11.30 (90-10); \$23.43 (Premier 90)

Opterra Solutions, Inc.

South Carolina

Aq. Glyphosate \$24.25 per gal
Glyphosate \$20.00 per gal
Plateau \$109.50 per gal
2-4D Amine \$14.05 per gal
Tordon 22K \$83.75 per gal
Non-Ionic Surfactant (90-10) \$14.00

Motion by Johnson, second by Waterman to accept the bids from VanDiest Chemical for Aq. Glyphosate, Plateau, Panoramic, Tordon 22K and Surfactant; and to accept the bids from Hefty Seed Company for Glyphosate and 2-4D Amine, as recommended by Facility Manager, Steve Molengraaf; all voted aye; motion carried.

BRIDGE INSPECTION PROGRAM RESOLUTION

Motion by Johnson, second by VanDusen, to approve Resolution 2024-05, which complies with required bridge inspections and appoints a Consulting Engineer; all voted aye; motion carried:

**RESOLUTION 2024-05
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, 23 CRF 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Date this 20th day of February, 2024, at Watertown, South Dakota.

Codington County Board of Commissioners
Randall Schweer, Chair

ATTEST:

Brenda Hanten, County Auditor

SURPLUS HIGHWAY SUPPLIES

Motion by Gabel, second by VanDusen, to authorize the sale of used culverts, bridge lumber, bridge supplies, tires, etc. at 50% of inventory cost or 50% of replacement cost, whichever is higher; and scrap metal at the current daily scrap prices in Watertown, SD; per the recommendation of Highway Supt., Rick Hartley; all voted aye; motion carried.

OUT-OF-COUNTY INMATE CONTRACTS

Motion by Gabel, second by Johnson, to approve contracts with Clark, Moody, Hamlin and Grant counties for the housing of inmates from those counties in the Codington County Detention Center; all voted aye; motion carried.

CLAIMS

Motion by Johnson, second by Gabel, to approve a claim in the amount of \$24,215.55, payable to the City of Watertown for December 911 surcharge collections; Gabel, Waterman, Johnson and Schweer voted aye; VanDusen was recused; motion carried. Motion by Gabel, second by VanDusen, to approve claims: Governors Inn \$231.00, travel; Jodi Loehrer \$67.67, January mileage; Mark & Mary Margret Mack Trust %Karen Jones \$3,440.00, easement; Pelican Powersports LLC \$294.72, 2018 Hover stream inspection; Watertown Public Opinion \$738.41, publications; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Johnson, second by Gabel, to enter into executive session, per SDCL 1-25-2 (1) discussion of personnel issues and (2) consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters, at 9:33 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:03 a.m., no action was taken. Human Resource Representative, Natalie Remund, States Attorney, Rebecca Morlock-Reeves and Highway Supt., Rick Hartley; were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Waterman, to adjourn at 10:04 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

Codington County, 20 February 2024



3003 9th Ave SW
Watertown, SD 57201
Phone: 800-743-7738
Fax: 605-882-8398

QUOTE

Quote #	3
Quote Date	2/1/2024

PHS Contact	Ryan Walsh
Office Phone	605-753-4813
Cell Phone	
Email Address	ryanw@pivotalhealthsolutions.com

Brands of Pivotal Health Solutions



PHSChiropractic
by Pivotal Health Solutions



PHSMedical
by Pivotal Health Solutions

BILLING INFORMATION

Name: Trever Schimmel
Company Name: Codington County Sheerrif Office
Address: 14 1st Ave SE
City: Watertown State: SD Zip: 57201
Phone: 605-882-6280
email: tschimmel@codington.org
Project Name: Evidence Locker

SHIPPING INFORMATION

Name:
Company Name:
Address:
City: State: Zip:
Phone:
email:
 Shipping Information Is the same as Billing Information

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	CUSTOMSTEEL	Custom Steel Evidence Locker	\$5,150.00	\$5,150.00
		34"W x 24"D x 92"H		
		13 Storage Compartments		
		Flush Mounted Door Panels		
		All Doors with Standard hasp		
		Black Textured Powder Coat Finish		
	SHIPPING NOTE	FREIGHT WILL BE REQUOTED AT TIME OF SHIPPING		
		TAXES/BONDING NOT INCLUDED. SUBJECT TO CHANGE PENDING CONTRACT		
	SHIPPING	PHS To Deliver		
	PAYMENT	Payment Terms: 60% Deposit; 40% after delivery /install		
	Estimated Production Time	8-10 Week Lead times subject to Material Availability		
	Shipping Type (Freight quotes valid for 7 days.)	Freight FOB Owners Dock (Owner Unload)	SUBTOTAL	\$5,150.00
By signing this quote, I agree to all the terms listed. I agree to purchase the items listed and have agreed to all options, colors and other details as indicated. All orders are considered custom orders due to specific options and colors. Custom orders are non-returnable.			SHIPPING	\$100.00
			TAX	\$0.00
Customer Signature Sales Rep Signature Date			TOTAL	\$5,250.00

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Emergency Management

Name of traveling employee _____

Employee title _____ Employee status exempt ___ nonexempt X

Purpose of travel Threat & Hazard Identification & Risk Assess & Stakeholder Preparedness Review / LS-MGT310-1491

Method of transportation EM Vehicle

Destination _____

Departure date and time: _____ Destination arrival date and time: _____

Return departure date and time: (_____ / Return arrival date and time: _____

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) County Vehicle

Lodging expense: State rate

Meals Per diem Registration: Waived

Other costs N/A

Overtime costs involved in the requested travel Any overtime hours will be flexed/comp

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes XX No _____ If no, why _____

Is this travel a budgeted item? Yes X No _____

County Commission

Travel request approved: yes _____ no _____ Comments _____

Commission Chairman, _____ Date _____

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Extension

Name of traveling employee _____

Employee title, _____ Employee status exempt ___ nonexempt ___

Purpose of travel 4-H Online & Fair Entry training

Method of transportation private vehicle

Destination _____

Departure date and time _____ Destination arrival date and time _____

Return departure date and time _____ Return arrival date and time _____

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.)
vehicle mileage

Lodging expense none

Meals included Registration none

Other costs 0

Overtime costs involved in the requested travel 1.25 hours

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs? yes

Yes No _____ If no, why _____

Is this travel a budgeted item? Yes _____ No _____

County Commission

Travel request approved: yes _____ no _____ Comments _____

Commission Chairman, _____ Date _____