

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, February 6, 2024**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the February 6, 2024, agenda
5. Action to approve the January 23, 2024, minutes of the Board of Codington County Commissioners
6. Monthly Reports
  - a. Extension
  - b. Veterans Service Officer
7. Note 4-H Shooting sports intent to hold a raffle
8. Action to approve a resolution to designate County officials for fire suppression assistance requests
9. Action to authorize Chair to sign Mack Trust Right of Way Easement for Bridge #15-216-220
10. Action to approve amended resolution 2024-1 Codington County Weight & Speed Limit Enforcement
11. Discussion/possible action to issue a request for proposals for Construction Manager at Risk Service for a potential jail
12. Action to set compensation for 2024 Election Judges
13. Action to approve abatement applications
14. Action to approve claims for payment
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices -- a possible quorum of Commissioners could be in attendance at:
  - a. Watertown Winter Farm Show, February 7 - 10
19. Old Business
20. New Business
21. Open
  - a. Public Comments
  - b. Commission Comments

**22. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**23. Action to adjourn upon completion of agenda items**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

February 6, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 6, 2024, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Charlie Waterman, Myron Johnson, Troy VanDusen and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner VanDusen.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by Waterman, second by VanDusen, to approve the agenda for February 6, 2024, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Gabel, to approve the minutes of January 23, 2024; all voted aye; motion carried.

**MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Loehrer and Sam Jacobson, Shooting Sports Coordinator,** updated the Board: the Farm Show prep is underway for the 4-H Leaders 3 lunch counters and Codington County 4-H youth will have their projects on display in the Fieldhouse, thank you to Foley & Foley Law Office, for sponsoring the booth, could still use a few more volunteers to help with the lunch counters, thank you to Patti Sperry, Karen & Becky Weber for chairing the lunch counters; 4-H youth are invited to join in the Youth Livestock Literacy Ag-Xpedition at the Watertown Winter Farm Show, from 10am-4pm daily; this is open to all youth who need to complete the Youth Livestock Literacy requirement to show in 4-H, youth will learn about livestock by visiting the booths, visiting with people in the industry and exploring the Farm Show, they can register by scanning the QR code at the Watertown Radio booth or stop by the Codington County Extension Office, maps will also be available at the Extension Office; the NE 4-H Calf Show will be held at the conclusion of the Farm Show on Saturday, February 10, at noon, it is open youth in NE SD, this includes the counties of Brookings, Clark, Codington, Day, Deuel, Grant, Hamlin, Kingsbury, Marshall, Roberts and Spink with 28 pre-registered so far; had a Food, Fun and 4-H around the world to learn recipes from other countries and cook at home with their family, there were 28 families sign up with 50 youth, so far have picked up recipes from Germany and then they will get Italy next; DASH + for teens and parents and leaders on March 23, 2024 at the Extension Complex; a virtual Kid Kare is being held on Mondays from March 18 – April 29, more information was in the 4-H newsletter is available on the Codington County 4-H Facebook page to register for both Kid Kare and DASH +; shooting sports is going strong with 13 youth in air pistol/rifle, with 30 in BB gun and 48 in archery; thanked the shooting sports volunteers and plan to have a spaghetti feed on Sunday, March 3 at the Extension Complex from 11am – 2pm to help raise funds for the shooting sports program; intent of holding a raffle; Sam reviewed the growing shooting sports program in Codington County, and the need for increased space for the program. **Veterans Service Officer, Todd Rose,** updated the Board: metrics for the month, 186 open claims (working claims) (102 pending action from VA) 13 completed (YTD), currently working for 22 veterans and have completed claims for 38 veterans from outside our county;

Codington County, 6 February 2024

\$4,992 for the month of January 2024, increase in monthly compensation for veterans or their dependents YTD monthly increase \$4,992; \$164,653 for the month of January 2024, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$164,653; 7 veteran DAV transport in January; 5 transports currently scheduled for February; the Va is overwhelmed from the standpoint that they are projected to be over 400,000 claims behind this next year; recently there have been some concerns among the Veteran community that there are people, companies, organizations that are trying to scam and take advantage of the Veteran population and their dependents that they can file claims for them and that they have possible benefits that they could obtain for a fee. Veterans or their dependents don't need to pay anyone to file a claim for them; driver training is scheduled for tomorrow, people from Sioux Falls will be doing some refresher training at the Watertown Readiness Center and are always looking for more drivers; the Sioux Falls VA is going to be at the Watertown Winter Farm Show like last year, will have cards available for Veterans if they have any questions on applying for benefits; the 2<sup>nd</sup> Battalion/147<sup>th</sup> Field Artillery will be having a 20 year reunion in Watertown, there will be some briefings that will be put on by the Sioux Falls VA, SD Dept. of Veterans Affairs, SD Army National Guard, and the SD Transitional Assistance Advisors on March 23, 2024 at the Watertown Readiness Center, will be geared toward the Gulf War and Post 911, some topics include VA Benefits, Claims, Honor the Pact Act, Retirement and Tricare to mention a few, the briefings will be held from 9:00 a.m. to 12:00 p.m. and also from 1:00 p.m. to 4:00 p.m., it is open to the public and if you are a Veteran from that timeframe and you want to come and listen they are welcome to do so; the Sioux Falls VA Medical Center is going to have a Women's Veteran event sometime in August/September 2024; will meet with the commanders; will be on the radio Thursday morning, KWAT at 8:40ish and KXLG 9:05ish.

**SHOOTING SPORTS RAFFLE**

**4-H/Youth Program Advisor, Jodi Loehrer**, provided the Board with the 4-H Leader's Association intent to hold a raffle for the 4-H Shooting Sports Program, beginning March 1<sup>st</sup> and ending May 5<sup>th</sup>, May 7<sup>th</sup>, 2024 is the date of the drawing. The proceeds from this raffle will be used to grow and support needs of the Shooting Sports program.

**RANGELAND FIRE ASSISTANCE RESOLUTION/FIRE PROTECTION AGREEMENT**

The Board received correspondence from the SD Dept. of Agriculture addressing a need for updated contact information regarding the County's designee for obligating funds in the event of a County request for fire suppression assistance. Motion by VanDusen, second by Johnson, to approve Resolution 2024-3; all present voted aye; motion carried.

**RESOLUTION 2024-3**

**"BE IT HEREBY RESOLVED**, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of Codington County as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the Codington County Board of Commissioners.

Effective Date: February 6, 2024

County Fire Assistance Authorization List:

Name	Position	Daytime Phone	Emergency or Cell Phone
Andrew Delgado	Emergency Management Director	605-882-6272	605-520-6272
Randall Schweer	County Commission	605-880-1528	605-880-1528

Codington County, 6 February 2024

Term ends 12/31/2026

Cheri Howell	Emergency Management Deputy	605-882-6272	605-956-0609
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**“BE IT HEREBY RESOLVED**, that Andrew Delgado, Codington County Emergency Management Director, is appointed County Rural Fire Coordinator for Codington County, South Dakota. The Codington County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of Codington County, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to Codington County. This authority shall continue in full force and effect until terminated or modified by resolution of the Codington County Commissioners.

Dated this 6<sup>th</sup> day of February, 2024

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Randall Schweer, Chair Codington County Commission

ATTEST:

\_\_\_\_\_  
Brenda Hanten, County Auditor

**RIGHT OF WAY EASEMENT**

Motion by Johnson, second by Waterman, to authorize the Chair to sign a Right of Way agreement with Mark & Mary Margaret Mack Trust, c/o Karen Jones, for Bridge #15-216-220 for the amount of \$3,440.00, as presented by Highway Supt., Rick Hartley; all voted aye; motion carried.

**RESOLUTION 2024-4 AS AMENDED COUNTY ROADS AND WEIGHT AND SPEED LIMITS**

**RESOLUTION 2024-4 AS AMENDED 2-6-2024**

**CODINGTON COUNTY WEIGHT & SPEED LIMIT ENFORCEMENT**

**WHEREAS**, the County of Codington, South Dakota, is responsible for the maintenance of certain highways under its jurisdiction, and

**WHEREAS**, the Codington County Board of Commissioners, desires to protect existing Codington County Highways, ultimately saving tax dollars, and

**WHEREAS**, said highways, by reason of seasonal climatic changes, will be seriously damaged or destroyed unless vehicle weight and speed restrictions are imposed.

**NOW THEREFORE BE IT RESOLVED**, the limits on Codington County roads shall be forty miles per hour, truck speed limit, and a maximum load limit shall be seven (7) tons per axle on all asphalt

Codington County, 6 February 2024

surfaced roads, during the Spring thaw period, effective from February 7<sup>th</sup>, 2024, to May 1<sup>st</sup>, 2024 inclusive, when limit signs are posted.

**BE IT FURTHER RESOLVED**, that the County of Codington requests and authorizes the South Dakota Highway Patrol to enforce weight limitations and speed restrictions, as established by this resolution, on Codington County roads.

**BE IT FURTHER RESOLVED**, that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

Moved for adoption by Commissioner Gabel, second by Commissioner VanDusen, all present voted aye; motion carried.

Dated this 6<sup>th</sup> day of February, 2024, at Watertown, Codington County, South Dakota.

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Randall Schweer  
Codington County Commission Chair

ATTEST:

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Brenda Hanten  
Codington County Auditor

**CONSTRUCTION MANAGER AT RISK SERVICE**

Motion by Gabel, second by VanDusen, to approve to issue a request for proposals for Construction Manager at Risk Services (to include cost estimating) for a potential jail, Commissioner Gabel informed the Board that this is from the advice of Tegra to not only hire an architect but also a Construction Manager at Risk Service, law requires this to go through the bidding process, there was a lengthy discussion among the Board; all voted aye; motion carried.

**COMPENSATION FOR JUDGES OF ELECTIONS**

Motion by Johnson, second by Gabel, to compensate 2024 Judges of elections at \$225.00 for election day, plus \$50.00 for attending election schools and training, as recommended by the Auditor, all voted aye; motion carried.

**PROPERTY TAX ABATEMENT**

Motion by VanDusen, second by Waterman, to approve the following property tax abatement application on the following property: Record #948 in the amount of \$325.26; all voted aye; motion carried.

**JANUARY SALARY CLAIMS**

Motion by Johnson, second by Gabel, to approve for payment the following January salary claims; all voted aye; motion carried. Commissioners: 11,747.88 total salaries; Myron Johnson 2144.02; Lee Gabel 2144.02; Troy VanDusen 2144.02; Charlie Waterman 2144.02; Randy Schweer 2144.02. Auditor: 20,894.55 total salaries; Brenda Hanten 6881.70; Jodi Pearson 5007.72; Cindy Feldmeyer 3833.22; Cindy Brugman part

time @ 40.00. Co. Treasurer: 39,875.07 total salaries; Carol Maloney 7410.66; Janet Bevers 5696.76; Lindee Waba 4666.68; Ashley Lindner 4332.60; CeCi Johnson; 3570.48; Kristi Torstenson 3570.48. States Attorney: 55,449.89 total salaries; Becky Morlock Reeves 10941.12; Jamie Monson 5007.72; Katie Moes 4123.80; Scott Polski 6712.92.; Kari Lieffort 3925.44; Grant Wunder 6881.70; Kristina Solum 3660.96. Gov. Buildings: 21,231.64 total salaries; Steve Molengraaf 6906.06; Bryan Bleeker 4245.60; Richard Kohn 3751.44. Dir. Equalization: 43,050.02 total salaries; Shawna Constant 7053.96; Diane Merchant 4783.26; Michelle Pederson 5695.02; Heidi Selchert 5291.34; Barb Martenson 4555.32; Melissa Sears 5291.34. Reg. of Deeds: 29,409.93 total salaries; Ann Rasmussen 7410.66; Mary Fransen 5150.40; Jill Schweitzer 4553.58; Jacki Manning 5423.58. Veterans Service: 12,619.38 salaries; Todd Rose 6107.40; Jay Roberts 4913.76. Sheriff: 132,835.04 total salaries; Adam Reeves 5900.34; Erin Lenzner 4555.32; Brad Howell 8851.38; Lonnie Greenfield part time @ 24.81; Megan Swanson 3928.92; Keith Olson part time @ 26.73; Rusty Mathews 5985.60; Dave Curtis 4651.02; Jerrod Olson 6098.70; Trevor Schimmel 5957.76; Vanna Engst 4765.86; Brent Solum 6737.28; Steven Lowry 5637.60; Tyler Varns part time @ 28.94; James Bakke part time @ 24.81; Shane Yost 5035.56; Chandler Flowers 4913.76; Dakota Dodds 4913.76; Travis Gutzmer 5620.20. Detention Center: 167,996.96 total salaries; Raistlan Tschetter 4536.18; Jordan Jensen 4536.18; Austin Hanson 4536.18; Lori Mills part time @ 28.08; David Winnett part time @ 24.81; Eric Lewis part time @ 24.81; Wyatt Anderson part time @ 24.81; Tristan Coyle 4426.56 Konner Anderson part time @ 24.81; Shawn Nills 5287.86; Dillon Solberg-Ellingson 4426.56; Brandon Anderson part time @ 25.44; Marcy Rossow 4129.02; Julie Gallisath 4536.18; Morgan Wermdal 3928.92; Shawna Carter 5260.02; Kayla Schomaker 4885.92; Charles Rossow part time @ 22.58; Jennifer Matejek 5260.02; Matt Blackwelder 6737.28; Wes Jennings 5007.72; Melissa Holtquist 5007.72; Justin Halajian 5291.34; Steve Stahlke 3941.10; Maria Escamilla 5590.62; Kelly Oelrich 5007.72. Coroner: 5,449.79 total salaries. Care of the Poor: 18,806.11 total salaries; Sara Foust 6107.40; Kari Kraayenbrink 4123.80; Paige Welling 3833.22. County Nurse: 5,687.07 total salaries; Sara Aman 4141.20. Ag. Bldg.: 12,959.35 total salaries; Scott Swanson 4786.74; Gordy Hedges 3941.10. Co. Extension: 12,702.61 total salaries; Becky Goens 5131.26; Kim Johnson 4332.60. Weed: 6,521.18 total salaries; Ron Hartley 3845.40. total salaries. Road & Bridge: 115,164.48 total salaries; Brad Schwinger 5392.26; Jeff Case 5526.24; Rick Hartley 8176.26; Dave Hedding 5392.26; Lori Deutsch 5131.26; Mitch Kallhoff 4228.20; Matt Dargatz 4905.06; Jamie Dolen 5007.72; Robyn Riter 4786.74; Lynn Solberg 6262.26; Doug Torstenson 5007.72; Randy Falvey 4555.32; Lonie Vogelsang 4555.32; Erik Kosak 3833.22; Harold Rounds 4426.56; Klayton Miller 3739.26. Emergency Management: 14,962.80 total salaries; Andrew Delgado 6411.90; Cheri Howell 5291.34. Crime Victim: 8,518.98 total salaries; Jan Steele 6603.30. W.I.C.: 5,233.17 total salaries; Angelica Leadabrand Anderson 3739.26. 24/7: 6,900.67 total salaries; Lindsey Stricherz 5260.02. Total: 748,016.57

Breakdown of withholding amounts which are included in the above: S.D. Retirement 68,387.82; VSP 928.37 ins; S.D. Supplemental Retire. 5,000.00 suppl. retire.; Sanford Health 89,671.62 ins.; Reliance Standard Life Insurance 777.99 life ins.; Delta Dental 6801.95 ins.; Codington County Treasurer 7751.75 HSA ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 453.60 employee union dues; AFLAC 3,677.78 ins.; VSP 335.86 ins.; John Hancock 5,520.00 suppl. retire.; AFLAC 1,035.47 ins.; Sioux Valley Credit Union 27,941.00 employee payments; John Hancock 200.00 roth retire.; SDRS Supplemental Retirement 2,670.00 Roth retire.; Teamsters Local Union 120 528.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 54,190.72 federal withholding; ReliaBank Dakota 69,244.44 social security; ReliaBank Dakota 16,194.40 Medicare; Watertown United Way 60.00 employee contributions; Health Equity 7,751.75 ins.

### PERSONNEL CHANGE

Motion by VanDusen, second by Gabel, to approve the following personnel changes: New hire, Jacob Whitaker, Deputy Sheriff, part-time effective 2/1/2024, Step 3, \$28.94 per hour; New hire, Gavin Wright, Deputy in Sheriff's Office, full-time effective 2/1/2024, Grade 40/Step 5, \$30.41 per hour; all voted aye; motion carried.

**TRAVEL REQUEST**

Motion by Johnson, second by Gabel, to approve the following travel requests: Highway Dept. to attend training; Sheriff's Office to attend training which will partially be paid through grant funds; all voted aye; motion carried.

**OLD BUSINESS**

Commissioner Gabel informed the Board that the Justice Advisory Committee met and Tegra is helping with the 6 proposals for the architectural predesign proposals and will narrow it down to 4, some of the CCJAC members will help to interview the 4 architects on February 28<sup>th</sup>, 2024 and the CCJAC will meet on Thursday, February 29<sup>th</sup>, 2024 at 5:30 p.m. to arrive at which architect they will recommend to the County Commission Board.

**EXECUTIVE SESSION**

Motion by Johnson, second by Waterman, to enter into executive session, per SDCL 1-25-2 (1) discussion of personnel issues and (2) consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters , at 9:53 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:23 a.m., no action was taken. States Attorney, Rebecca Morlock Reeves, Highway Supt., Rick Hartley, Auditor, Brenda Hanten and Welfare Director, Sara Foust, were present for executive session.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel to adjourn at 10:23 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten  
Codington County Auditor

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