

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, December 05, 2023

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the December 05, 2023, agenda
5. Action to approve the November 28, 2023, minutes of the Board of Codington County Commissioners
6. Monthly Reports
 - a. Extension
 - b. Veteran Service Officer
7. Action to approve the purchase of 2 motor graders for the Highway Dept. as budgeted in 2024
8. Action to accept South Dakota Community Foundation for the Beyond Idea Grant
9. Action to approve Welfare Director to be a member of the Cross-Sector team for the Bureau of Justice Assistance, Reaching Rural: Advancing Collaborative Solutions grant application
10. Discussion/possible action to approve a revised job description for Welfare Office Administrative Assistant
11. Action to advertise and hire full-time Equalization Office Administrative Assistant to fill a vacancy
12. Review/possible action to approve and sign union contracts
13. Action to approve a funding agreement with USGS for flood monitoring services as budgeted
14. Action to approve abatement applications
15. Action to approve claims for payment
16. Action to approve automatic budget supplements
17. Action to approve Commissioner Contingency transfer
18. Action to approve personnel changes
19. Action to approve travel requests
20. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a.
 - b.
21. Old Business
22. New Business
23. Open
 - a. Public Comments
 - b. Commission Comments

24. Action to enter into Executive session per SDCL 1-25-2

- 1. Discussion of personnel issues**
- 2. Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- 3. Preparing for contract negotiations with employees or employee's representatives**
- 4. Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

25. Action to adjourn upon completion of agenda item

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

November 28, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 28, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Gabel, presiding. The pledge of allegiance was led by Commissioner VanDusen.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Schweer, to approve the agenda for November 28, 2023, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of November 21, 2023; all voted aye; motion carried.

DISCUSSION TO ADD STOP SIGNS ON COUNTY ROAD 23

Mitch Reed, Superintendent of Florence School, and Highway Supt., Rick Hartley, met with the Board to discuss adding stop signs on County Road 23, which is the roadway between the existing and new school buildings for Florence School, the reason for adding the stop signs is to take measures to slow traffic down, this will be in place a month prior to the new school building across the street from the existing school building to be opened, the cost to install the stop signs is roughly \$650.00, since the cost is below the \$2,000.00 Board approval requirement the Highway Supt. will install the stop signs, Mr. Reed noted that if the stop signs aren't effective and other measures need to be taken such as adding flashing lights above the stop signs then Florence School will be responsible to pay for the costs to add the needed measures.

MONTHLY REPORTS

Emergency Manager, Andrew Delgado, reported to the Board: had a meeting with Sheriff, Brad Howell, and with local DOT supervisors to discuss coordination between them and the county for the upcoming winter season; had a phone meeting with FEMA which was the Recovery Transition meeting to go over the final administrative details, and transitioned the county to the state for final payment and closeout of the project; received the award letter for the Hazard Mitigation Emergency Preparedness Grant, Chad Stahl and the instructors for the covered HAZMAT class, set dates for the blocks of instructions; Cheri attended the Salvation Army Kettle Kickoff meeting, she has been on the board for the past year, which serves both the Emergency Management Office and the Salvation Army, to establish and maintain relationships; hosted the quarterly Local Emergency Preparedness Committee meeting at the Codington County Extension Center, held the annual elections which the Board remained the same. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of October 2023, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$91,923.41, and were retained by the County; Commissary items sold in the amount of \$2,824.57 with a commission fee to the County in the amount of \$1,107.72; 566 cases/calls for service; 17 accident reports were completed; 63 warrants served; 211 sets of civil papers served; 5,212 transport miles; average daily inmate population 60.81 (high ADP 66 Codington County, 28 November 2023

and low ADP 56); 9 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 11 individuals using remote breathalyzers; 25 individuals testing twice daily PBT's; 36 individuals reporting twice weekly for UA Drug testing; 0 individual wearing a sweat patch; 212 bookings; \$20,527.18 collected in fees for out of county prisoner contracts; \$2,690.00 collected in work release fees; \$6,730.00 collected in fees for the 24/7 program; and \$2,887.00 collected in SCRAM fees; applied for 24/7 Grant from the State in the amount of \$10,000.00 to be used toward funding for staffing to assist with the 24/7 program; recently did the coat drive with 120 people who came and out of 120 people, they were shopping for 3-5 people who were other family members and friends, did receive funds from the local FOP in the amount of \$1,000 which was used to purchase kids jackets and boots and also received another \$3,300.00 from anonymous donors to help supplement other purchases; been working with the DOT along with Emergency Management to get the County roads added to the DOT 511 mapping, the agreement is in place and there is training that has been scheduled and once that is completed they will be able to update the 511 mapping with the County roads that are closed or not passable, currently the 511 mapping is only for State highways and this will now open it up to add the County roads, the Sheriff's Office and Emergency Management Office will have the capability to update the data to the 511 mapping system; for the School Resource Officer for the schools outside the city limits of Watertown have met with the schools and have drafted a MOU contract between the County and the rural schools and have shared it with the schools, plan to meet with the school boards and superintendents in December to get their input, once this is completed will bring it back to the Board for approval for a School Resource Officer, the goal is to get the position open the beginning of the year and get someone hired into the position, if someone from within would be hired then another deputy to fill that spot would be needed before the SRO position could be filled, this is in the 2024 budget with a cost match with the schools, the schools would pay ½ of the wages and benefits and the County ½ of the wages and benefits; truancy numbers are up in the schools.

SURPLUS SHERIFF OFFICE EQUIPMENT

Motion by Johnson, second by VanDusen, to declare the following equipment, located in the Sheriff's Office, surplus to be destroyed: 1-452 Fujitsu Tablet S/N: R6101265, and 1-453 Fujitsu Tablet S/N: R6101264 and 2-082 Intercom System Airphone S/N: 2835142 NEM-40A, per request of Sheriff, Brad Howell; all voted aye; motion carried.

WING WALL REPAIR ON BRIDGE #15-218-210

Motion by VanDusen, second by Johnson, to approve the quote from Hollaway Bridge and Culvert, Inc., for the estimated total of \$54,081.73, Highway Supt., Rick Hartley, informed the Board that this bridge is on a township road on 175th Street, 3 miles south of State Highway 212, west of 458th Ave., the wing wall on the northeast corner of the bridge needs to be repaired, this repair won't be done until next summer but would like to purchase the material so they have it, the County will furnish the rip rap and Hollaway will place it. Upon vote of the Board all present voted aye; motion carried.

SURPLUS OFFICE EQUIPMENT IN TREASURERS' OFFICE

Motion by Johnson, second by Waterman, to declare 4 – HP Pro One 400 computers, MXL80618C4, MXL80618CP, MXL80618CM and MXL80618C9, surplus to be destroyed, per request of Treasurer, Carol Maloney; all voted aye; motion carried.

SDSU 4-H YOUTH ADVISOR M.O.U.

Motion by Johnson, second by Schweer, to authorize the Chair to sign the Memorandum of Agreement between the SDSU Extension and Codington County for partial salary support of the 4-H Youth Advisor position, suitable office space suitable to all parties of the Memorandum, qualified office administrative support, 4-H Advisor travel expenses, office supplies, and equipment, postage, demonstration and educational supplies, telephone/internet and related charges, and up-to-date computer/related equipment, subject to the county's budgetary authority; The County agrees to reimburse the 4-H Advisor for official use of their personal vehicle, meals, and lodging on official business away from their County office headquarters at rates and policies equal to or above those established by the State Board of Finance. The amount the Codington County, 28 November 2023

County will pay SDSU is \$22,400.00 for the calendar year 2024. Upon vote of the Board; all voted aye; motion carried.

RENTAL AGREEMENT FOR CORONER SPACE

Motion by VanDusen, second by Johnson, to approve a rental agreement for Coroner space with COKO Properties, rent will be \$250.00 per month starting on December 1, 2023 and will continue monthly until December 2024; all voted aye; motion carried.

CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE MEMBERS

Motion by Johnson, second by Schweer, to appoint a new Codington County Justice Advisory Committee Member, Chair Gabel, informed the Board that 2 members have decided to step down leaving 2 positions open on the committee. Ryan Keller, has agreed to fill one of the positions leaving 1 position still open; the two members that have decided to step down are Larry Wasland and Matt Kranz, Jr. The Board thanked these 2 individuals for their service to the CCJAC Board; all voted aye; motion carried.

CLAIMS

Motion by VanDusen, second by Waterman, to approve the November salary claims; all voted aye; motion carried.

Commissioners: 11,291.39 total salaries. Auditor: 25,176.23 total salaries. Co. Treasurer: 38,063.82 total salaries. States Attorney: 47,925.43 total salaries; Scott Polski 6455.40 new hire. Gov. Buildings: 19,709.24 total salaries. Dir. Equalization: 47,145.04 total salaries. Reg. of Deeds: 28,552.34 total salaries. Veterans Service: 14,012.18 total salaries. Sheriff: 115,626.37 total salaries. Jail: 140,114.53 total salaries; Dillon Solberg-Ellingson 4256.04 new hire. Coroner: 4,864.65 total salaries. Welfare: 18,322.20 total salaries. CO. Nurse: 5,061.09 total salaries; Angelica Leadabrand-Anderson 3594.84 new hire. CO. Park: 999.76 total salaries. Ag. Bldg.: 11,464.44 total salaries. Co. Extension: 12,305.49 total salaries. Weed: 6,840.00 total salaries. Road & Bridge: 105,641.80 total salaries. Emergency Management: 14,063.85 total salaries. Crime Victim: 8,198.79 total salaries. W.I.C.: 5,478.67 total salaries. 24/7: 6,651.59 total salaries. Total 687,508.90

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 65,841.12; VSP 870.60 eye insurance; S.D. Supplemental Retire. 4,820.00 suppl. retire.; Sanford 88,835.21; Reliance Standard Life Insurance 777.99 life ins.; Delta Dental 6,930.06 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 453.60 employee union dues; AFLAC 3,839.27 ins.; VSP 346.58 eye insurance; John Hancock 5,360.00 suppl. retire.; AFLAC 1,086.69 ins.; Watertown United Way 5.00 employee contributions; Office of Child Support 400.00 employee payments; Sioux Valley Credit Union 28,667.00 employee payments; John Hancock Roth 200.00 suppl. retire.; SDRS Supplemental Retirement 2,785.00 Roth retirement; Teamsters Local Union 120 467.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 48,103.59 federal withholding; ReliaBank Dakota 63,424.10 social security; ReliaBank Dakota 14,833.18 Medicare.

NEW BUSINESS

Auditor, Brenda Hanten, informed the Board that the County has received another payment for the National Opioid Settlement Funds in the amount of \$933.45 bringing the total amount of funds received to \$10,956.13., also in order to pay any claims that need to be paid with the 2023 Budget to move the Board meeting from December 26th, 2023 to December 28th, 2023.

EXECUTIVE SESSION

Motion by VanDusen, second by Johnson, to enter into executive session, per SDCL 1-25-2 (3) preparing for contract negotiations; at 9:37 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:49 a.m., no action was taken. Auditor, Brenda Hanten, State's Attorney, Rebecca Morlock-Reeves, and Vince Foley, were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by VanDusen, to adjourn at 9:49 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____



United States Department of the Interior
U.S. GEOLOGICAL SURVEY
Dakota Water Science Center

ND Programs Office
821 E. Interstate Avenue
Bismarck, ND 58503

SD Programs Office
1608 Mountain View Road
Rapid City, SD 57702

November 17, 2023

Ms. Brenda Hanten
County Auditor
Codington County
14 First Avenue SE
Watertown, South Dakota 57201

Dear Ms. Hanten:

Attached is our standard joint-funding agreement (24NTJFA0047) for the Dakota Water Science Center Water Resources Investigations project, operation and maintenance of one stream flow gage (Big Sioux River nr Florence), two real-time flood monitoring stations (Mud Creek and South Branch Mud Creek nr Rauville), and two real-time precipitation gages (Waverly and South Shore), during the period January 1, 2024 through December 31, 2024 in the amount of \$11,320 from your agency. U.S. Geological Survey contributions for this agreement are \$7,495 for a combined total of \$18,815. Please sign and return one fully-executed original to Misty Daniels at gs-w-dsc_agreements@usgs.gov and retain a copy for your records.

Federal law requires that we have a signed agreement before we start or continue work. Please return the signed agreement by **January 1, 2024**. If, for any reason, the agreement cannot be signed and returned by the date shown above, please contact Steven Fuller by phone number (605) 394-3223 or email smfuller@usgs.gov to make alternative arrangements.

This is a fixed cost agreement to be billed annually via Down Payment Request (automated Form DI-1040). Please allow 30-days from the end of the billing period for issuance of the bill. If you experience any problems with your invoice(s), please contact Misty Daniels at phone number (605) 394-3246 or email at mdaniels@usgs.gov.

The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey. We look forward to continuing this and future cooperative efforts in these mutually beneficial water resources studies.

Sincerely,

ERIC
VOLKMAN

Eric T. Volkman
Director

Digitally signed by ERIC
VOLKMAN
Date: 2023.11.21
11:13:02 -07'00'

Attached
24NTJFA0047 (2)

FILED

NOV 27 2023

CODINGTON COUNTY AUDITOR

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000000456
Agreement #: 24NTJFA0047
Project #: NT00GT1, 0100, YD
TIN #: 46-6000516

Fixed Cost Agreement YES[X] NO[]

THIS AGREEMENT is entered into as of the January 1, 2024, by the U.S. GEOLOGICAL SURVEY, Dakota Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Codington County party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation, investigations project for operation and maintenance of one stream flow gage (Big Sioux River nr Florence), two real-time flood monitoring stations (Mud Creek and South Branch Mud Creek nr Rauville), and two real-time precipitation gages (Waverly and South Shore), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00.

- (a) \$7,495 by the party of the first part during the period
January 1, 2024 to December 31, 2024
- (b) \$11,320 by the party of the second part during the period
January 1, 2024 to December 31, 2024
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0.00.

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www2.usgs.gov/fsp/>).

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR

Customer #: 6000000456
Agreement #: 24NTJFA0047
Project #: NT00GT1, 0100, YD
TIN #: 46-6000516

Water Resource Investigations

9. Billing for this agreement will be rendered **annually**. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

USGS Technical Point of Contact

Name: Steven Fuller
Supervisory Hydrologist
Address: 1608 Mountain View Road
Rapid City, SD 57702
Telephone: (605) 394-3223
Fax:
Email: smfuller@usgs.gov

Customer Technical Point of Contact

Name: Brenda Hanten
County Auditor
Address: 14 1st Ave SE
Watertown, SD 57201
Telephone: (605) 882-6297
Fax: (605) 882-6288
Email: bhanten@codington.org

USGS Billing Point of Contact

Name: Misty Daniels
Budget Analyst
Address: 1608 Mountain View Rd
Rapid City, SD 57702
Telephone: (605) 394-3246
Fax: (605) 355-4523
Email: mdaniels@usgs.gov

Customer Billing Point of Contact

Name: Brenda Hanten
County Auditor
Address: 14 1st Ave SE
Watertown, SD 57201
Telephone: (605) 882-6297
Fax: (605) 882-6288
Email: bhanten@codington.org

U.S. Geological Survey
United States
Department of Interior

Codington County

Signature

ERIC
By **VOLKMAN** Digitally signed by
ERIC VOLKMAN
Date: 2023.11.21
11:13:24 -07'00' Date: **11/17/2023**
Name: Eric T. Volkman
Title: Director

Signatures

By _____ Date: _____

Name:
Title:

By _____ Date: _____

Name:
Title:

By _____ Date: _____

Name:
Title:

Codington County
Attachment for 24NTJFA0047
2024-01-01 to 2024-12-31

SURFACE WATER

SITE	Collection Description	FUNDS		
		USGS	COOP	TOTAL
06479215	BIG SIOUX RIVER NEAR FLORENCE,SD Full Range Streamflow Station	\$3,385	\$4,675	\$8,060
06479490	MUD CREEK NEAR RAUVILLE, SD Stage, Seasonal Cont.	\$590	\$835	\$1,425
06479498	SOUTH BRANCH TRIB MUD CREEK NR RAUVILLE, SD Stage, Seasonal Cont.	\$1,180	\$2,800	\$3,980
Total:		\$5,155	\$8,310	\$13,465

CLIMATE

SITE	Collection Description	FUNDS		
		USGS	COOP	TOTAL
445959096582600	PRECIP AT WAVERLY, SD			
	Precipitation, Continuous	\$1,170	\$1,505	\$2,675
450628097060800	PRECIP NEAR SOUTH SHORE, SD			
	Precipitation, Continuous	\$1,170	\$1,505	\$2,675
Total:		\$2,340	\$3,010	\$5,350
GRAND TOTAL:				\$18,815