

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 21, 2023

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 21, 2023, agenda
5. Action to approve the November 14, 2023, minutes of the Board of Codington County Commissioners
6. Discussion with Kranz Insurance regarding employee health insurance renewal rates
7. Monthly Reports
 - a. Highway
 - b. Facility Manager
8. Action to approve a Source Well bid for a dump body for a truck at the Highway Dept. as budgeted in 2023
9. Action to approve a resolution authorizing an application for BIG (Bridge Improvement Grant) funds for bridge ID# 15-157-025
10. Action to approve a resolution authorizing an application for BIG (Bridge Improvement Grant) funds for bridge ID# 15-159-100
11. Action to approve a resolution authorizing an application for BIG (Bridge Improvement Grant) funds for bridge ID# 15-268-139
12. Action to approve job shadowing for a LATC HST student at the Welfare Office
13. Action to approve MOU between SDSU and Codington County for the provision of items relating to 4-H in Codington County
14. Action to renew employee health insurance coverage with Sanford Health Plan
15. Action to determine health insurance premium employee/employer payment split
16. Discussion/possible action to appoint new members to the Codington County Justice Advisory Committee
17. Action to approve abatement applications
18. Action to approve claims for payment
19. Action to approve automatic budget supplements
20. Action to approve personnel changes
21. Action to approve travel requests
22. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Farm Business Banquet, November 30, 2023, 5:30 p.m., Studio 212 (former Shopko building)
 - b. Justice Advisory Committee, December 04, 2023, 5:30 p.m., new courtroom on the lower level of the Court House

23. Old Business

24. New Business

25. Open

- a. **Public Comments**
- b. **Commission Comments**

26. Action to enter into Executive session per SDCL 1-25-2

1. **Discussion of personnel issues**
2. **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
3. **Preparing for contract negotiations with employees or employee's representatives**
4. **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

27. Action to adjourn upon completion of agenda item

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

November 21, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 21, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer (joined meeting at 9:07); Chair Gabel, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Johnson, to approve the agenda for November 21, 2023, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of November 14, 2023; all voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE PLAN REVIEW

Kranz Insurance representative, Jamie Riley, met with the Board to review the County's employee health insurance plan and renewable premium rates for 2024 coverage.

MONTHLY REPORTS

Highway Superintendent, Rick Hartley, informed the Board: fall mowing was completed the last week in October; the graveling projects continue, the dark areas are finished, now working on the places where rocks are showing in the road; were able to get rock on the shoulders on the spot that was built up on County Road 4-1, still have gravel to haul in those area; still have more rip rap to place on several roads; the paving project on 23-4 , 442 Ave., which is 6 miles north of Hwy 20, did not get done this fall due to rain and cold weather conditions, the contractor will honor their price for 2024 and get the County on the list to have it paved next year; depending on the weather we have trees in the right of way that will need to be cut, also the County trims trees in the small towns that the motor graders are in to help eliminate breaking off mirrors and windows on the County equipment for snow removal; discussion with Florence school and the Mayor of Florence to add 4 stop signs by the Florence School on County Road 23.

Facility Manager, Steve Molengraaf, updated the board: Ag. Building – events such as grade school turkey bingo, auctions, meetings and Codington County Sheriff's coat give away for the past month, the Jordan Mack Calf Show is this coming Saturday, will be putting barricades up for the ice arena; Court House – met with Johnson Controls and their engineers for a walk through for the generators and fire sprinkler system so they can get plans put together, dark shades were installed in the Clerk of Courts office; Detention Center – staff have been working on several incidents of shredded linens stuffed into the toilets and feces spread on the cell walls, have cut holes into the walls for the intercoms which were to have been installed last year, the electrician has been here a couple times working on the door in the medium cells, installed new doors but didn't replace the old wiring in the hall which is having issues now; Park – installed another 9-hole baskets of disc golf in the back NE section of the park, the park gates are open until December 4th to give people an opportunity to play the courses, the Sheriff's Office is aware that the Park is still open;
Codington County, 21 November 2023

Weed – spraying report for this year 2023 is: 573 hours, 4300 miles, 840 gallons of 2-4D, 530 gallons of Tordon, 20 gallons of Aquatic glyphosate with a bare ground treatment on riprap, highway shop storage area and county shooting range, attended district meetings throughout the state, attending the VanDiest Chemical year end meeting; West Nile Virus – nothing to report due to Mosquito season is done; setting up an AED defibrillator training for a morning and afternoon session on December 14th 2023 at the Watertown Fire Station, hopefully a couple people from each department will be able to attend, Commissioner VanDusen mentioned that the 911 dispatch center uses Pulse Point AED, which lets dispatch know where AED’s are located throughout the community.

HIGHWAY DEPT. TRUCK DUMP BODY PURCHASE

Motion by VanDusen, second by Schweer, to approve the purchase of a Crysteel Select Dump Body for a truck, as budgeted in 2023 for the Highway Dept. Highway Supt., Rick Hartley, provided the Board with a Sourcewell bid in the amount of \$77,815.00. Upon vote of the Board all present voted aye; motion carried.

BRIDGE IMPROVEMENT GRANT APPLICATIONS

Highway Supt. Rick Hartley, presented the Board with 3 BIG Program Resolutions for their approval. The Highway Supt. advised the Board that Bridge ID# 15-157-025 submitted for replacement is located on Cottonwood Street (Hwy 2), 0.8 miles east of 451 Ave., Motion by Johnson, second by Waterman, to approve Resolution 2023-36 to apply for BIG funds; all voted aye; motion carried.

RESOLUTION 2023-36

**BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

WHEREAS, Codington County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER AND LOCATION:

Str. No. 15-157-025
164 St. (Hwy 6), at 452 Ave. intersection

AND WHEREAS, Codington certifies that the project is listed in the county’s Five-Year County Highway and Bridge Improvement Plan, and

AND WHEREAS, Codington County agrees to pay the 20% match on the Bridge Improvement Grant funds; and/or 0.0% match on the Local Federal Bridge funds;

AND WHEREAS, Codington County hereby authorizes the Bridge Improvement Grant and Local Federal Bridge application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application and/or Local Federal Bridge application.

Vote of Commissioners: Yes 5 No

Dated at Watertown, SD, this 21st day of November, 2023

Codington County, 21 November 2023

Donald L. Gabel II
County Commission Chair

ATTEST:

Brenda Hanten
Codington County Auditor

BRIDGE IMPROVEMENT GRANT APPLICATION

Highway Supt., Rick Harley, presented the Board with a BIG Resolution for their approval. The Highway Supt. advised the Board the bridge submitted for is Bridge ID# 15-159-100, located on 164th St. (Hwy 6), at 452nd Ave. intersection, for rip rap under the bridge. Motion by VanDusen, second by Johnson, to approve Resolution 2023-37 to apply for BIG funds; all voted aye; motion carried.

RESOLUTION 2023-37

**BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

WHEREAS, Codington County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER AND LOCATION:

Str. No. 15-159-100
164 St. (Hwy 6), at 452 Ave. intersection

AND WHEREAS, Codington County certifies that the project is listed in the county's Five-Year County Highway and Bridge Improvement Plan, and

AND WHEREAS, Codington County agrees to pay the 20% match on the Bridge Improvement Grant funds; and/or 0.0% match on the Local Federal Bridge funds;

AND WHEREAS, Codington County hereby authorizes the Bridge Improvement Grant and Local Federal Bridge application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

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Dated at Watertown, SD, this 21st day of November, 2023

Codington County, 21 November 2023

Donald L. Gabel II
County Commission Chair

ATTEST:

Brenda Hanten
Codington County Auditor

BRIDGE IMPROVEMENT GRANT APPLICATION

Highway Supt., Rick Hartley, presented the Board with a BIG Program Resolution for their approval. The Highway Supt. advised the Board that the bridge submitted is Bridge ID#15-268-139 located on 463 Ave. (Hwy 3), 0.1 miles north of 168th St., for rip rap under the bridge. Motion by Johnson, second by Schweer, to approve Resolution 2023-38 to apply for BIG funds; all voted aye; motion carried.

RESOLUTION 2023-38

**BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

WHEREAS, Codington County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER AND LOCATION:

Str. No. 15-268-139
463 Ave. (Hwy 3), 0.1 miles north of 168 St.

AND WHEREAS, Codington County certifies that the project is listed in the county’s Five-Year County Highway and Bridge Improvement Plan, and

AND WHEREAS, Codington County agrees to pay the 20% match on the Bridge Improvement Grant funds; and/or 0.0% match on the Local Federal Bridge funds;

AND WHEREAS, Codington County hereby authorizes the Bridge Improvement Grant and Local Federal Bridge application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

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Vote of Commissioners: Yes 5 No _____

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Codington County, 21 November 2023

Donald L. Gabel II
 County Commission Chair

ATTEST:

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 Codington County Auditor

WELFARE OFFICE LATC JOB SHADOW STUDENT

Motion by Johnson, second by Schweer, to approve an on-the-job training agreement between Codington County and LATC, to allow LATC student, Lily Pressler, to “job shadow” staff in the Codington County Welfare Office; all voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE RENEWAL

Motion by Schweer, second by Waterman, to approve employee health insurance premium renewal costs for 2024 with the Sanford Health Plan; all voted aye; motion carried.

<u>PLAN</u>	<u>TOTAL PREMIUM</u>
Single – option 1	\$944.15
Single – option 2	\$855.25
Single – option 3 – with HSA	\$671.64
Family – option 1	\$2,360.38
Family – option 2	\$2,138.12
Family – option 3 – with HSA	\$1,679.11

Motion by VanDusen, second by Schweer, to approve the 2024 employee health insurance premium employer/employee payment costs; all voted aye; motion carried.

<u>PLAN</u>	<u>COUNTY COST</u>	<u>EMPLOYEE COST</u>
Single – option 1	\$925.00	\$19.15
Single – option 2	\$855.00	\$0.00
Single – option 3 – with HSA	\$671.64 for premium, \$253.36 for HSA	\$0.00
Family – option 1	\$1,600.00	\$760.38
Family – option 2	\$1,600.00	\$538.12
Family – option 3 – with HSA	\$1,600.00	\$79.11

The county will also make a one-time contribution of \$1,000.00 to each HSA account

Motion by VanDusen, second by Schweer, to declare an emergency motion to approve a contract for management of the HSA account with Further and to pay the management fee up to \$3.00/per individual; all voted aye; motion carried.

CLAIMS

Motion by Johnson, second by Schweer, to approve a claim in the amount of \$24,405.77, payable to the City of Watertown for September 2023, 911 surcharge collections; Gabel, Waterman, Johnson and Schweer voted aye; VanDusen was recused; motion carried.

BUDGET SUPPLEMENTS

Codington County, 21 November 2023

Motion by VanDusen, second by Waterman, to approve the following automatic budget supplements: to the County Park Budget, in the amount of \$28,792.04 with insurance proceeds; and to the Welfare Budget, in the amount of \$39,170.25 with ERA -2 grant funds; all voted aye; motion carried.

TRAVEL REQUEST

Motion by Johnson, second by Schweer, to approve the following travel request: Weed & Pest Dept. staff to attend VanDiest Year-end meeting; all voted aye; motion carried.

NEW BUSINESS

Commissioner VanDusen mentioned the tragic vehicle accident that took the life of Tom Burns a long-time attorney in Watertown, condolences and prayers to the family and also prayers for Tom's wife, Carolyn who remains hospitalized.

EXECUTIVE SESSION

Motion by Johnson, second by Schweer, to enter into executive session, per SDCL 1-25-2 (3) preparing for contract negotiations and (4) discussing information listed in SDCL 1-27-.5(8) and 1-27-1.5(17) (safety or disaster); at 10:01 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:41 a.m., no action was taken. Coroner, Terry Sorensen and Human Resource Representative, Natalie Remund were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 10:41 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

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