

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 07, 2023

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 07, 2023, agenda
5. Action to approve the October 24, 2023, minutes of the Board of Codington County Commissioner
6. Monthly Reports
 - a. Extension
 - b. Veteran Service Officer
7. Action to declare copier purchased in 2012, at the Veteran Service Office, surplus to be destroyed
8. Note office closures, Friday, November 10th, Veterans Day
9. Action to approve abatement applications
10. Action to approve claims for payment
11. Action to approve automatic budget supplements
12. Action to approve personnel changes
13. Action to approve travel requests
14. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Sioux Valley Commissioners Association meeting, 11/08/2023, 12:00 noon, St. Paul's Lutheran Church, Clear Lake
 - b. Farm Business Banquet, November 30, 2023, 5:30 p.m., Studio 212 (former Shopko building)
15. Old Business
16. New Business
17. Open
 - a. Public Comments
 - b. Commission Comments
18. Action to enter into Executive session per SDCL 1-25-2
 1. Discussion of personnel issues
 2. Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 3. Preparing for contract negotiations with employees or employee's representatives
 4. Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
19. Action to adjourn upon completion of agenda item

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

October 24, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 24, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Gabel, presiding. The pledge of allegiance was led by Commissioner Waterman.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Schweer, to approve the October 24, 2023 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of October 17, 2023 as presented; all voted aye; motion carried.

QUIT CLAIM DEED SALE RESOLUTION

RESOLUTION 2023-35

APPROVING THE SALE OF COUNTY LAND ACQUIRED BY QUIT CLAIM DEED

WHEREAS, PURSUANT TO DIRECTION FROM the Board of County Commissioners of Codington County, South Dakota, the County Auditor did heretofore offer for sale, on the 17th day of October 2023, the hereinafter described real property belonging to said County, which was acquired by said Quit Claim deed, and

WHEREAS, it now appears from the said County Auditor's report of sale on file herein and from the proof of publication of Notice of Sale attached to said report and on file herein that all the proceedings necessary to a legal sale have been completed and the following have offered the following price for the following described real property to-wit.

Purchaser: Mark Edward Davis, P.O. Box 1302, Watertown, SD

Legal Description: Lot 10 of Block 7 of Davis Addition to the City of Watertown, Codington County, South Dakota, according to the recorded plat thereof.

Purchase Price: \$2000.00

Which full amount of the purchase price has been deposited with the County Treasurer;

NOW THEREFORE, be it and it hereby is resolved by the Board of County Commissioners of Codington County, South Dakota in regular session on the 24th day of October, 2023, that the sale of said premises to the above be and the same is hereby approved and the Chairman of the Board of County Commissioners of said

Codington County, 24 October 2023

Codington County, South Dakota is hereby authorized and directed to execute and the County Auditor to attest a Quit Claim Deed to said real property in the name of said County, and deliver said Quit Claim Deed to said purchaser conveying to said purchaser all of the right, title, and interest of said County therein.

Dated this 24th day of October, 2023

Motion by VanDusen, second by Johnson, to approve the above and foregoing resolution, all members present voted aye; motion carried.

Donald L. Gabel, Chair

ATTEST:

Brenda Hanten, Auditor

COUNTY PROPERTY AUCTION QUIT CLAIM DEED

Motion by Johnson, second by Schweer, to authorize the Auditor to issue a quit claim deed to Mark Edward Davis for the purchase of property record #6846 at a County property auction held on Tuesday, October 17th, 2023; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Manager, Andrew Delgado, reported to the Board: the last month has been mostly uneventful; the FEMA project for DR 4718 process is moving along, it is through the costing and scoping and environmental steps and has been answering questions that have come up and signing documents; Brad Richardson with Foundation for Medical Care contracted with the State DOH, came to do a POD inventory; the snowmobiles are ready for the winter and services are completed on the four wheelers; Johnathan Nesladek completed the State shelter trailer inspection/inventory; responded to a diesel spill.

TREASURER'S COMPUTER EQUIPMENT

Motion by VanDusen, second by Schweer, to approve the purchase of five computers for the Treasurer's Office, in the amount of \$5,505.00, from Connecting Point, all voted aye; motion carried.

CLERK OF COURTS WINDOW SHADES

Motion by Waterman, second by Schweer, to approve the purchase of Black-out window shades for the Clerk of Courts Office, in the amount of \$3,515.00, Facility Manager, Steve Molengraaf informed the Board that this is a budgeted item, all voted aye; motion carried.

WATERTOWN FIGURE SKATE CLUB RAFFLE

The Board noted the intent of the Watertown Figure Skate Club to conduct a raffle with the prizes to be awarded December 9th, 2023.

BURN BAN DISCUSSION

Emergency Management Director, Andrew Delgado, noted that there was no need at this time and recommended to remove it at this time, as an agenda item.

NOVEMBER OFFICE CLOSURES

The Board noted the upcoming closures of County offices, per previously adopted policy: Veterans' Day, Friday, November 10th; Thanksgiving Day, Thursday, November 23rd; and Friday November 24th. Also noted that Tuesday, December 26th, 2023 will be granted as an administrative leave day. These office closures mirror the closure of State offices.

AUTOMATIC BUDGET SUPPLEMENT

Motion by VanDusen, second by Schweer, to approve an automatic budget supplement, to the Commissioner Budget in the amount of \$1,000.00 with LACT Funds; all voted aye; motion carried.

PERSONNEL CHANGE

Motion by Johnson, second by Waterman, to approve the following personnel change: new hire, Angelica Leadabrand-Anderson, WIC Public Health Assistant, step 1/\$20.66 per hour, effective 11/01/2023; all voted aye; motion carried.

TRAVEL REQUEST

Motion by Johnson, second by VanDusen, to approve the following travel request: Welfare Office staff to attend a meeting; all voted aye; motion carried.

OPEN

Public comments – Rita Brownlee and Stacy Sinner appeared before the Board to share with them information related to the CO2 Pipeline.

EXECUTIVE SESSION

Motion by Johnson, second by Schweer, to enter into executive session, per SDCL 1-25-2 (3) preparing for contract negotiations; at 9:27 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:56 a.m., no action was taken. Human Resource Representative, Natalie Remund, was present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 9:57 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

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Published once at the total approximate cost of \$ _____

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS		
EMPLOYEE NAME : Name Dillon Solberg-Ellingson		DATE: 10/12/2023
EFFECTIVE DATE: 11-15-23	POSITION TITLE: Corrections Officer	DEPARTMENT: Jail
CURRENT STEP:	NEW STEP: Step 2 grade 30	
CURRENT PAY RATE:	NEW PAY RATE: \$24.46 / \$4256.04	
REASONS FOR CHANGE: New hire Fulltime		

EMPLOYEE SIGNATURE *Dillon Solberg-Ellingson*

DEPARTMENT HEAD SIGNATURE *[Signature]*

DATE 11-2-23

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

NOV 02 2023

CODINGTON COUNTY AUDITOR