

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 21, 2023

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 21, 2023, agenda
5. Action to approve the November 14, 2023, minutes of the Board of Codington County Commissioners
6. Discussion with Kranz Insurance regarding employee health insurance renewal rates
7. Monthly Reports
 - a. Highway
 - b. Facility Manager
8. Action to approve a Source Well bid for a dump body for a truck at the Highway Dept. as budgeted in 2023
9. Action to approve a resolution authorizing an application for BIG (Bridge Improvement Grant) funds for bridge ID# 15-157-025
10. Action to approve a resolution authorizing an application for BIG (Bridge Improvement Grant) funds for bridge ID# 15-159-100
11. Action to approve a resolution authorizing an application for BIG (Bridge Improvement Grant) funds for bridge ID# 15-268-139
12. Action to approve job shadowing for a LATC HST student at the Welfare Office
13. Action to approve MOU between SDSU and Codington County for the provision of items relating to 4-H in Codington County
14. Action to renew employee health insurance coverage with Sanford Health Plan
15. Action to determine health insurance premium employee/employer payment split
16. Discussion/possible action to appoint new members to the Codington County Justice Advisory Committee
17. Action to approve abatement applications
18. Action to approve claims for payment
19. Action to approve automatic budget supplements
20. Action to approve personnel changes
21. Action to approve travel requests
22. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Farm Business Banquet, November 30, 2023, 5:30 p.m., Studio 212 (former Shopko building)
 - b. Justice Advisory Committee, December 04, 2023, 5:30 p.m., new courtroom on the lower level of the Court House

23. Old Business

24. New Business

25. Open

- a. Public Comments**
- b. Commission Comments**

26. Action to enter into Executive session per SDCL 1-25-2

- 1. Discussion of personnel issues**
- 2. Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- 3. Preparing for contract negotiations with employees or employee's representatives**
- 4. Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

27. Action to adjourn upon completion of agenda item

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

November 14, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 14, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, and Randall Schweer; absent Troy VanDusen; Chair Gabel, presiding. The pledge of allegiance was led by Commissioner Gabel.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Johnson, second by Schweer, to approve the November 14th, 2023 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Schweer, second by Johnson, to approve the minutes of November 7th, 2023; all voted aye; motion carried.

JUVENILE DIVERSION ALTERNATIVE INITIATIVE UPDATE

Louis Canfield, Director of Youth Diversion, Watertown Boys and Girls Club, and Liz Christianson, Executive Director, Watertown Boys and Girls Club, updated the Board regarding the JDAI program. Mr. Canfield provided the Board with information including average daily population, average length of stay, youth diversion growth, top FY23' juvenile referrals, diversion resources/items for youth; areas of focus FY24 are simple assaults and truancy; highlights – tobacco referrals are trending down from last year.

MONTHLY REPORTS

Auditor, Brenda Hanten, updated the Board: Levy calculations, for taxes payable in 2024 have been submitted to the SD Dept. of Revenue; the Auditor and staff attended the 2023 Election School presented by the SD Secretary of State; year-end budget balances are being monitored for compliance. **Director of Equalization, Shawna Constant**, updated the Board: Currently getting all the October sales worked through their system, after completing them they will be uploaded to the SD Dept. of Revenue, and then after they have all of the sales from November 01, 2022 to October 31, 2023 they will schedule a sales audit to make sure the sales ratios are accurate; the appraisers are working on building permits in the County and the City; the Director of Equalization is working on the 2024 assessments payable in 2025, the adjustments and the annual assessment intentions which are due by January 1, 2024 to the SD Dept. of Revenue to make sure the ratios are compliant; the ratios are looking better this year so we won't be looking at as large of increases but there still will be some. **Welfare Director, Sara Foust**, updated the Board: 21 unique individuals were served in October; CARES/ERA - \$4000 was received for administrative fees; ICAP – the contract ended on October 31st; the IMPACT (Individuals Making Positive Actions Can Thrive)/ Community Health Worker – reimbursed in October - \$6,953.70 from the grant, currently have 16; continue to work on Medicaid reimbursement, there was an issue with the Medicaid system that hadn't been updated since the 1980's and the issue is with their system, so we should be able to submit and be reimbursed now; Kari is doing job shadowing hours at the Detention

Center with the plan to start connecting with inmates when she completes her schooling; will be attending the CHW regional meeting with Paige being one of the leaders for the meeting; Welfare Office – proposed changing the name for the office to better reflect the work that is being done; partnered with Economic Development, LATC, and Mother of God Monastery on a grant to the Governor's office of Economic Development to address child care, through the child care action team; continue to work on the Leading On Purpose Leadership Course through NACO that goes through December; a student from the Human Service Technician program at LATC would like to job shadow in the Welfare Office, Nov. 27th – Dec. 1st, 2023; Systems of Care/Strategic Planning, Interagency Meeting was held with 20-25 people attending and Medical Foundations presented; presented at the school in-service regarding Codington Connects and the work that is being done; Codington Connects - Agency of the Month is the Salvation Army, Individual is Darcy Woertink – from the Prairie Lakes Healthcare System; Community Transformation – continues creating a media campaign for Codington Connects – will have a booth at the Goss Nonprofit Happy Hour, the end of November; Housing – still working on a Housing Summit & Strategic plan, Economic Development will be funding this but we will be partnering to put it together; Childcare Grant – partnering with Watertown Development Corporation, LATC, and the monastery to apply for funding to address childcare needs in the community, help community meeting last week. Commissioner Gabel congratulated Sara on her Distinguished Service award from the City through the Mayor's Council for Disabilities.

WELFARE OFFICE NAME CHANGE

Welfare Director, Sara Foust, proposed a possible name change to Codington County Community Services to better reflect the work that her office is doing, she provided a chart to explain what the office has evolved into, after discussion amongst the Board, Chair Gabel called for a motion, Chair Gabel then made a motion to change the of the Welfare Office to Codington County Community Services but his motion died due to a lack of a second.

EARLY LEARNER COMMUNITY MOU

Motion by Johnson, second by Waterman, to approve the Chair to sign the MOU to become an Early Learner Community, Welfare Director, Sara Foust, informed the Board that this MOU is to support the work that the Childcare Action Team is doing, there will be 3 different partners, which the City will also be a partner and there is no financial obligation for the County, all present voted aye; motion carried.

ROAD REGRADING PROJECT ENGINEERING SERVICES

Highway Supt., Rick Hartley, and Noah Zacher, Banner Associates Transportation Dept. representative, submitted to the Board a letter of a proposal, from Banner Associates, for engineering services, to reconstruct 2 miles on Codington County Road 20, in the amount not to exceed \$87,000.00, all present voted aye; motion carried.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Johnson, second by Schweer, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of October, 2023, all present voted aye; motion carried.

Cash on hand	\$ 4,901.22
Checks in Treasurers' possession	
less than 3 days	\$ 1,361,467.55
Credit Card Charges	\$ 34,288.66
Cash Items	\$ 417.75
TOTAL CASH ASSETS ON HAND	\$ 1,401,075.18
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,642.15
Reliabank Dakota	\$ 6,625,846.66

INVESTMENTS

SD Public Funds Investment	\$38,000,000.00
TOTAL CASH ASSETS	\$46,028,563.99
General Ledger Cash Balance by Funds	
General	\$24,152,731.37
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 8,659,611.48
Custodial	\$12,716,221.14
(schools \$9,663,397.00, townships \$152,464.88; city/towns \$2,227,301.12)	
TOTAL GENERAL LEDGER CASH	\$46,028,563.99

The Board noted Register of Deeds fees, in the amount of \$35,070.60 were collected in the month of October, 2023.

2024 LIQUOR LICENSES

The Board reviewed the 2024 applications for renewal of Codington County held liquor licenses. Motion by Johnson, second by Schweer, to approve the renewal of the following County liquor licenses for the year beginning January 1, 2024; all voted aye; motion carried:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality:

Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; Robert & Brenda Boettcher d.b.a. Country Road Bard LLC; David Bludorn, d.b.a. The Rooster Bar; and W.J. Schmitt Enterprise, d.b.a. Southfork Lounge. On-off sale wine and cider: Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino and Joy Ranch of South Dakota.

NOTE THANKSGIVING DAY CODINGTON COUNTY OFFICE CLOSURE

Note that the Court House and all County Offices will be closed on Thursday, November 23rd, 2023 and Friday, November 24th, 2023 in observance of Thanksgiving Day.

CLAIMS

Motion by Waterman, second by Johnson, to approve for payment the following list of claims; all voted aye; motion carried. A-OX WELDING 21.25 SUPPLIES, ACCREDITATION, AUDIT AND 150.00 SVC, A&B BUSINESS SOLUTIONS 75.88 MAINT, ADVANCED CORRECTIONAL 18765.14 SVC, ANGELA HYDE 1200.00 SVC, AIRGAS USA, LLC 37.24 RENT, ALCOHOL MONITORING SYSTEMS 820.80 SVC, AP AUTO PROS 385.00 REP, ASTECH CORP 533416.00 OTHER EXP., AUSTIN LAW OFFICES 18763.05 SVC, AUTOMATIC BUILDING CONTROLS 240.00 MAINT, AUTO VALUE 83.24 SUPPLIES, AVERA OCCUPATIONAL MEDICINE - 575.00 REPAIRS/MAINT., AVERA MCKENNAN 830.00 SVC, AXON ENTERPRISE, INC 3514.05 SUP, BATTERIES UNLIMITED 245.00 REP, BAUER LAW OFFICE PC 7660.20 SVC, BEACON CENTER 3645.00 PMT, JOHN BEASLEY 53.06 JURY, KEITH L BLOCK 7910.00 REP, BLUEPEAK 388.27 UTIL, BLUEPEAK 79.99 SUPPLIES, BORNS GROUP 8.53 POST, BORNS GROUP 4081.98 POST, BOYS & GIRLS CLUB 1625.00 PMT, BRATLAND LAW 13276.80 SVC, BRIAN'S GLASS & DOOR INC. 370.00 REPAIRS/MAINT., BROTHERS & SISTERS BEHIND BARS 700.00 RENT, BROWN CLINIC 148.00 SVC, BUTLER MACHINERY 4417.76 SUPPLIES, COLLIN BYER 29.00 REF, CARROT-TOP INDUSTRIES, INC 160.12 SUP, CARTNEY BEARING & SUPPLY 118.88 REPAIRS/MAINT., JEFF CASE 25.00 CELL, CHARTER COMMUNICATIONS 50.00 SVC, CITIWIDE PROPERTY MANAGEMENT 5745.00 RENT, RICK CLARK 51.02 JURY, CODINGTON-CLARK ELECTRIC COOPE 35.53 UTILITIES, CODINGTON TREASURER PETTY CASH 136.90 REIMB, COLE PAPERS, INC. 3653.22 SUP, COLE'S PETROLEUM 24344.78 SUPPLIES, CONNECTING POINT COMPUTER CENT 10272.66 MAINT, CONNECTING POINT 541.95 UTILITIES, CONSOLIDATED CORRECTIONAL 15209.42 SUP, CREATIVE REWARDS 200.00 SUP, CREATIVE VISIONS 175.00 REP, CREDIT COLLECTIONS BUREAU 627.67 PMT, CREDIT

COLLECTIONS BUREAU 850.41 PMT, CULLIGAN WATER CONDITIONING 188.00 SUP, CUT RATE TREE SERVICE 3570.00 SVC, DAKOTA DATA SHRED 279.89 SVC, DAKOTA GROUP 2200.00 SVC, DAKOTA SUPPLY GROUP 11.55 REP, MATTHEW DARGATZ 25.00 CELL, DETCO 989.76 SUP, DIAMOND DRUGS, INC 577.01 SUP, D K DIESEL INJECTION 3408.59 SUPPLIES, JAMIE DOLEN 25.00 CELL, DUININCK INCORPORATED 21867.66 SUPPLIES, CAROL DUNN 55.10 JURY, EASTSIDE EQUIPMENT 23840.94 EQUIP, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELECTRIC MOTORS & MOORE INC 198.55 REP, MARIA ESCAMILLA 240.00 SVC, RANDALL G. FALVEY 25.00 CELL, FARMERS IMPLEMENT & IRRIGATION 69.20 SUP, FEDEX 13.13 SVC, CINDY FELDMAYER 20.00 TRAV, FIRST DISTRICT ASSN OF LCL GOV 58091.16 SVC, FISHER SAND & GRAVEL CO. 4796.22 SUPPLIES, TOWN OF FLORENCE 165.95 UTILITIES, SARA FOUST 537.52 TRAV, FOX LAW FIRM, PLLC 162.88 SVC, WENDY FRENCH 51.02 JURY, D LEE GABEL 52.04 JURY, MICHELLE GAIKOWSKI 269.70 SVC, GENOA HEALTHCARE 52.18 SUP, GH2.0 2160.00 RENT, GRAINGER 238.77 SUP, GREAT AMERICA FINANCIAL SVC 241.95 RENT, GREEN, ROBY, OVIATT, 6719.60 SVC, GUARDIAN FLEET SAFETY 11611.37 EQUIP, ALICIA HAICH 51.02 JURY, JUSTIN HALAJIAN 40.00 CELL, ADAM HANSON 52.04 JURY, BRENDA HANTEN 20.00 TRAV, RICK HARTLEY 44.00 PMT, RON HARTLEY 25.00 CELL, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, HELSPER, MCCARTY & RASMUSSEN 19875.15 SVC, HENRY MANOR 2470.00 RENT, TOWN OF HENRY 169.31 UTILITIES, ZAYNE HILL 95.00 REF, HILLYARD/SIOUX FALLS 1279.40 SUP, HUMAN SERVICE AGENCY 300.00 SVC, HYVEE #1871 ACCTS RECEIVABLE 238.14 SUP, IHS PHARMACY 141.01 SUP, IMEG 12000.00 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 4032.55 SVC, INTOXIMETERS 2485.75 SUP, JEFFERSON COURT LIMITED PARTN 1300.00 RENT, JEFFERSON PARTNERS LP 248.30 TRAV, JEFF'S VACUUM CENTER 67.42 REP, DOUGLAS JERKE 52.04 JURY, J&K RENTALS 3700.00 RENT, JOURNAL TECHNOLOGIES, INC 5.10 SVC, JURGENS PRINTING 232.00 SUP, MITCHELL KALLHOFF 25.00 CELL, MARK KATTERHAGEN 33.00 SVC, DEBRA KELLER 76.52 JURY, JOHN DEERE FINANCIAL 1672.16 SUPPLIES, KIESLER POLICE SUPPLY 5779.48 EQUIP, RICHARD KOHN 25.00 CELL, CHAD KOISTINEN 52.04 JURY, ERIK KOSAK 25.00 CELL, DARLENE KRUSE 55.10 JURY, LAKE AREA TECHNICAL COLLEGE 4442.00 DUES, LAKE AREA DOOR 176.53 REPAIRS/MAINT., VAL LARSON 33.00 SVC, LEADS ONLINE 818.00 MAINT, LEWIS & CLARK BHS 852.00 SVC, LEWNO LAW OFFICE 176.63 SVC, LINCOLN CO TREASURER 1399.83 SVC, JODI LOEHRER 182.47 TRAV, DAVID LOWE 57.14 JURY, MAAG PROPERTIES, LLC 1375.00 RENT, CAPITOL ONE TRADE CREDIT 105.15 SUP, CAPITOL ONE TRADE CREDIT 206.92 SUPPLIES, MACKSTEEL WAREHOUSE, INC. 37.65 SUP, MANATRON, INC 16418.00 MAINT, MARK'S AUTO 76.46 REP, MARSHALL COUNTY AUDITOR 163.50 SVC, MASTERS TELECOM LLC 273.83 UTIL, MAXWELL FOOD EQUIPMENT 554.84 SUP, MENARDS 372.10 SUP, MENARDS 278.76 SUPPLIES, MIDCONTINENT COMMUNICATIONS 364.93 UTIL, KLAYTON MILLER 25.00 CELL, MOE OIL COMPANY 2585.88 SUPPLIES, DENNIS MOLENGRAAF 8000.00 REP, MR TIKKA CONSTRUCTION 28642.95 REP, MULTI BUSINESS SOLUTIONS INC 3520.00 SVC, MUNICIPAL UTILITIES 11326.01 UTIL, MUNICIPAL UTILITIES 2506.14 ASST, MUNICIPAL UTILITIES 391.67 UTILITIES, MUTH ELECTRIC 9352.00 EQUIP, NAPA CENTRAL 1117.01 SUPPLIES, LAW OFFICE OF JENNIFER NELSON 2739.20 SVC, NEWMAN TRAFFIC SIGNS 180.64 SUPPLIES, SHAWN NILLS 40.00 CELL, NORTHERN CON-AGG 8440.46 SUPPLIES, NORTHERN SAFETY TECHNOLOGY 181.95 EQUIP, NORTHWESTERN ENERGY 316.11 ASST, NORTHWESTERN ENERGY 154.95 UTILITIES, ODNEY 600.00 SVC, OFFICE OF ATTORNEY GENERAL 26.75 SVC, OFFICE PEEPS, INC. 3751.47 SUP, OREILLY AUTO PARTS 144.36 REP, OTTERTAIL POWER CO, 35.18 UTILITIES, MICHELLE PEDERSON 40.00 CELL, PELICAN POWERSPORTS LLC 473.50 REP, PENNINGTON COUNTY JAIL 754.02 TRAV, PITNEY BOWES 1000.00 SUP, POMP'S TIRE SERVICE, INC. 1563.79 SUPPLIES, PRAIRIE LAKES HEALTH CARE CENT 13063.18 SVC, PRINT 'EM NOW 171.00 SUP, PRODIGY SOLUTIONS INC 500.00 SUP, QUOIN FINANCIAL BANK 109.39 SVC, RANDALL RAKNESS 3900.00 RENT, REDLINGER

BROS. 337.50 SUP, REDWOOD TOXICOLOGY LABORATORY 20.00 SUP, REBECCA MORLOCK REEVES 40.00 CELL, RISK STRATEGIES COMPANY 200.00 REP, ROBYN RITER 25.00 CELL, HAROLD ROUNDS 25.00 CELL, RUNNINGS 191.60 SUP, RUNNING SUPPLY INC. 95.98 REPAIRS/MAINT., DAWN RUSSELL 306.00 SVC, FRED SAUER 53.06 JURY, SCHUMACHER ELEVATOR COMPANY 836.91 REP, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 3346.00 PMT, SD CLE INC 700.00 SVC, SD DEPARTMENT OF HEALTH 2620.00 SVC, SOUTH DAKOTA DEPT. OF TRANSPOR 411.08 REPAIRS/MAINT., SD STATE TREASURER 550597.03 OCTOBER REMITTANCE, SDACC 1000.00 NACO, SDACC 4372.00 SVC, SDACO 2546.41 DUES, SDACO 646.00 PMT, SDML WORKERS COMPENSATION FUND 41122.60 PMT, SDML WORKERS COMPENSATION FUND 63559.40 PMT, SDN COMMUNICATIONS 1363.51 UTIL, SDPAA 308.96 INS, MELISSA SEARS 40.00 CELL, HEIDI SELCHERT 40.00 CELL, SERVICE PLUS 78.25 REP, SIGNPRO 1875.00 SUP, SIOUX RURAL WATER SYSTEM 55.00 UTILITIES, SIOUX VALLEY COOP 7039.05 SUP, SIOUX VALLEY COOP 167.13 SUPPLIES, KAREN SKINNER 52.04 JURY, KENNETH SMITH 7.00 REF, SOCIA LAW, PC 5345.15 SVC, KAY SOLBERG 1535.00 RENT, LYNN SOLBERG 40.00 CELL, TOWN OF SOUTH SHORE 86.00 UTILITIES, SOUTH SHORE GAZETTE 949.76 PUB, STEVE STAHLKE 25.00 CELL, STAN HOUSTON 900.00 RENT, STAN HOUSTON EQUIPMENT 1540.00 SUPPLIES, STAR LAUNDRY 2497.75 SUP, STAR LAUNDRY 200.43 SUPPLIES, STATE 4H OFFICE 20.00 DUES, STATE BAR OF SOUTH DAKOTA 540.00 DUES, CHRISTOPHER STEIN 2140.00 RENT, KATHLEEN STRICKER 51.02 JURY, CHRISTOPHER STURM 5.00 REF, SCOTT SWANSON 25.00 CELL, TEXAS REFINERY CORP 572.50 SUPPLIES, THOMSON REUTERS-WEST 652.42 SVC, THREE ACORNS 1036.00 RENT, THREE OAKS II 1168.00 RENT, CNH INDUSTRIAL ACCOUNTS 24.86 SUPPLIES, DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TRANSOURCE 585.16 REPAIRS/MAINT., TRUGREEN 350.00 MAINT, TSCHETTER & ADAMS LAW OFFICE 399.20 SVC, TWO WAY SOLUTIONS, INC 4461.87 SUP, JENNIFER VAN DER LINDEN 52.04 JURY, VERIZON WIRELESS 2303.45 UTIL, VERIZON WIRELESS 1174.09 UTIL, VERIZON 40.01 UTILITIES, RELIABANK VISA 50.75 PMT, RELIABANK VISA 498.08 PMT, RELIABANK VISA 215.97 PMT, RELIABANK VISA 220.31 PMT, RELIABANK VISA 3490.51 PMT, RELIABANK VISA 3025.00 PMT, RELIABANK VISA 49.80 PMT, RELIABANK VISA 26.47 PMT, RELIABANK VISA 250.00 TRAVEL & CONF., MARLONIE VOGELSANG 25.00 CELL, ERIC WALDNER 74.48 JURY, WALFORD PROPERTIES, LLC 4170.00 RENT, WALMART - CAPITAL ONE 42.28 SUP, WARNE PLUMBING 2608.93 REP, WATERTOWN FORD 768.49 REP, WATERTOWN LAWN & GARDEN 292.50 REP, WATERTOWN MOTOR COMPANY 33158.00 EQUIP, WATERTOWN PUBLIC OPINION 693.82 PUB, WELD IT ALL %MARK STROHFUS 1480.00 REPAIRS/MAINT., WHEELCO 136.02 SUPPLIES, WINDOW PROS 17.00 MAINT, WW TIRE SERVICE INC 265.35 REP, WYODAK PROPERTIES 5260.00 RENT, XEROX CORPORATION 118.69 SUPPLIES, YANKTON CO. SHERIFF 50.00 SVC, YANKTON CO TREASURER 415.70 SVC, YOUNGBERG LAW 428.00 SVC, YWH, LLC 2800.00 RENT, ALSO INCLUDED IN THE MOTION WAS A CLAIM TO INTEGRATED TECH & SECURITY 13089.29

COMMISSION COMMENTS

Commissioner Gabel mentioned that the SDACC Board met and a couple of topics that were discussed was court appointed attorney costs and county funding. Commissioner Johnson also reported that at the recent Sioux Valley Commission meeting the topic of court appointed attorney costs was discussed.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 9:56 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Coddington County Auditor

Coddington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.



2024 APPLICATION FOR BRIDGE IMPROVEMENT GRANT (BIG) FUNDS PRESERVATION OR REHAB/REPLACEMENT

SUBMIT APPLICATION TO: DOT.LOCGOVASSISTOFFICE@state.sd.us

All other items must be uploaded to the LGA SFTP Site via a Consultant

Must be postmarked by January 2, 2024

Identification	Bridge ID # <u>15-157-025</u>	Location: <u>Cottonwood St. (Hwy 2), 0.8 miles east of 451 Ave.</u>
	Owner: <u>Codington County</u>	Over: <u>Big Sioux River</u>
	Anticipated Year of Letting: <u>2025</u>	Road/Street/Avenue Name: <u>Cottonwood St. (Hwy 2)</u>
	Preservation Score: <u>NA</u> OR BIG Score (Rehab/Repl): <u>41.600</u> Exhibit C Preliminary Engineering: <input type="checkbox"/> Paid by Local OR <input checked="" type="checkbox"/> Paid by BIG Grant PCN <u>08TC</u> (DO NOT REUSE THIS NUMBER WITHIN THE APPLICATION)	
Grant	Total Project Cost Breakdown Current SDDOT Construction Price Index <u>2.5%</u> \$ <u>188,000</u> Design Cost (include subsurface investigation if not done by SDDOT) + \$ <u>2,400,000</u> Construction Cost + \$ <u>388,200</u> 15% Overall Project Contingency (Design + Constr. ONLY) + \$ <u>15,000</u> Subsurface Invest. (80% BIG / 20% State if done by SDDOT) + \$ <u>12,000</u> Ineligible Costs (100% local funds) + \$ <u>187,000</u> CE Cost (80% BIG / 20% Local – in addition to grant cap)	
	Proposed Grant \$ <u>2,976,200</u> Total (Design, subsurface invest. if not done by SDDOT, Construction) Grant Funds \$ <u>2,380,960</u> (80% max. or other <u>NA</u> %) Local Match \$ <u>595,240</u> (20% min. or other <u>NA</u> %)	
	<input type="checkbox"/> Preservation BIG (\$37,500 min. = \$30,000 + \$7,500 Local Match of 20% min.) <input checked="" type="checkbox"/> Major Rehab/Replacement BIG (\$125,000 min. = \$100,000 + \$25,000 Local Match of 20% min.)	
	Select if Applicable: <u>NA</u> <input type="checkbox"/> Project involves Right of Way on Tribal Lands <input type="checkbox"/> Bid Ready Plans Packet (Required items: final plans, final hydraulics, load rating, design calculations and check design, certifications, permits, engineer's estimate, bid proposal, bid specifications, & construction management plan.)	
Eligibility	County Applicant: Amount of County Wheel Tax per wheel for >6000 lb classification: <u>\$2.00</u> <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Is the structure listed in the Approved County 5-Year Plan	
	All Projects: (Attach separate sheet with explanation if any of the following are False) <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Structure serves multiple residences, farms, ranches or a multi-lot development? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Structure is located on a Full Maintenance Road? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Has general maintenance been performed on the structure? (Maintenance records must be attached.) Exhibit D	
	Note: If a deviation from duties, as listed in section VII of the BIG Procedures, has been obtained/approved by the Secretary of Transportation, please check here and attach documentation. <input type="checkbox"/> <u>NA</u>	
	Preservation Appl. Requirements: CHECKLIST, description of requested work; design and CE cost proposals in DOT format, shown separately; engineer's estimate for construction with eligible and non-eligible items shown separately (lump sum contingency NOT ELIGIBLE and cannot be shown on estimate), photos of existing conditions to be addressed, delamination survey for low slump overlay and 2 coat polymer seals. Exhibit B Major Rehab/Replacement Appl. Requirements: CHECKLIST, Type, Size, & Location (TS&L) report; design and CE cost proposals in DOT format, shown separately; engineer's estimate for construction with eligible and non-eligible items shown separately (lump sum contingency NOT ELIGIBLE and cannot be shown on estimate.)	
Work Description	<u>Remove existing bridge in poor condition, posted at 20 tons single unit and 32 tons combinations.</u> <u>Install new cast-in-place concrete slab bridge at legal loads.</u>	
	LPA Authorization <u>Rick Hartley, Hwy Supt.</u> LPA Contact (print) Contact email and phone number: <u>cchighway@codington.org</u> <u>605-882-6271 office</u> - Attach resolution from Commission/Council authorizing application for grant - Exhibit A	

**BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

WHEREAS, Codington County wishes to submit an application(s)
for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S): 15-157-025
Cottonwood St. (Hwy 2), 0.8 miles east of 451 Ave.

and WHEREAS, Codington County certifies that the project(s) are listed in
the county's Five-Year County Highway and Bridge Improvement Plan*;

and WHEREAS, Codington County agrees to pay the 20 % match on the
Bridge Improvement Grant funds;

and WHEREAS, Codington County hereby authorizes the Bridge
Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the
attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

County Auditor/City Finance Officer

Chairman/Mayor

*NOTE – not applicable for cities applying for the grant – simply mark 'NA'
Minimum required is 20%; must match percent shown on application.



2024 APPLICATION FOR BRIDGE IMPROVEMENT GRANT (BIG) FUNDS PRESERVATION OR REHAB/REPLACEMENT

SUBMIT APPLICATION TO: DOT.LOCGOVASSISTOFFICE@state.sd.us

All other items must be uploaded to the LGA SFTP Site via a Consultant

Must be postmarked by January 2, 2024

Identification	Bridge ID # <u>15-159-100</u>	Location: <u>164 St. (Hwy 6), at 452 Ave. intersection</u>
	Owner: <u>Codington County</u>	Over: <u>Big Sioux River</u>
	Anticipated Year of Letting: <u>2025</u>	Road/Street/Avenue Name: <u>164 St. (Hwy 6)</u>
	Preservation Score: <u>62.204</u> <small>Exhibit C</small> OR BIG Score (Rehab/Repl): <u>NA</u> Preliminary Engineering: <input type="checkbox"/> Paid by Local OR <input type="checkbox"/> Paid by BIG Grant PCN <u>NA</u> (DO NOT REUSE THIS NUMBER WITHIN THE APPLICATION)	
Grant	Total Project Cost Breakdown Current SDDOT Construction Price Index <u>2.5%</u> \$ <u>32,500</u> Design Cost (include subsurface investigation if not done by SDDOT) + \$ <u>401,800</u> Construction Cost + \$ <u>65,145</u> 15% Overall Project Contingency (Design + Constr. ONLY) + \$ <u>0</u> Subsurface Invest. (80% BIG / 20% State if done by SDDOT) + \$ <u>0</u> Ineligible Costs (100% local funds) + \$ <u>28,100</u> CE Cost (80% BIG / 20% Local – in addition to grant cap)	
	Proposed Grant \$ <u>499,445</u> Total (Design, subsurface invest. if not done by SDDOT, Construction) Grant Funds \$ <u>399,556</u> (80% max. or other <u>NA</u> %) Local Match \$ <u>99,889</u> (20% min. or other <u>NA</u> %)	
	<input checked="" type="checkbox"/> Preservation BIG (\$37,500 min. = \$30,000 + \$7,500 Local Match of 20% min.) <input type="checkbox"/> Major Rehab/Replacement BIG (\$125,000 min. = \$100,000 + \$25,000 Local Match of 20% min.)	
	Select if Applicable: <u>NA</u> <input type="checkbox"/> Project involves Right of Way on Tribal Lands <input type="checkbox"/> Bid Ready Plans Packet (Required items: final plans, final hydraulics, load rating, design calculations and check design, certifications, permits, engineer's estimate, bid proposal, bid specifications, & construction management plan.)	
Eligibility	County Applicant: Amount of County Wheel Tax per wheel for >6000 lb classification: <u>\$2.00</u> <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Is the structure listed in the Approved County 5-Year Plan All Projects: (Attach separate sheet with explanation if any of the following are False) <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Structure serves multiple residences, farms, ranches or a multi-lot development? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Structure is located on a Full Maintenance Road? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Has general maintenance been performed on the structure? (Maintenance records must be attached.) <small>Exhibit D</small> Note: If a deviation from duties, as listed in section VII of the BIG Procedures, has been obtained/approved by the Secretary of Transportation, please check here <small>Exhibit B</small> <input type="checkbox"/> <u>NA</u> Preservation Appl. Requirements: CHECKLIST, description of requested work; design and CE cost proposals in DOT format, shown separately; engineer's estimate for construction with eligible and non-eligible items shown separately (lump sum contingency NOT ELIGIBLE and cannot be shown on estimate), photos of existing conditions to be addressed, delamination survey for low slump overlay and 2 coat polymer seals. Major Rehab/Replacement Appl. Requirements: CHECKLIST, Type, Size, & Location (TS&L) report; design and CE cost proposals in DOT format, shown separately; engineer's estimate for construction with eligible and non-eligible items shown separately (lump sum contingency NOT ELIGIBLE and cannot be shown on estimate.)	
Work Description	<u>Install riprap on bridge berms.</u> *** This project will be bundled and bid with the other proposed riprap projects in Codington and Deuel counties ***	
LPA Authorization	<u>Rick Hartley, Hwy Supt.</u> LPA Contact (print) Contact email and phone number: <u>cchighway@codington.org</u> <u>605-882-6271 office</u> - Attach resolution from Commission/Council authorizing application for grant - <small>Exhibit A</small>	

**BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

WHEREAS, Codington County wishes to submit an application(s)
for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S): 15-159-100
164 St. (Hwy 6), at 452 Ave. intersection

and WHEREAS, Codington County certifies that the project(s) are listed in
the county's Five-Year County Highway and Bridge Improvement Plan*;

and WHEREAS, Codington County agrees to pay the 20 % match on the
Bridge Improvement Grant funds;

and WHEREAS, Codington County hereby authorizes the Bridge
Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the
attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

County Auditor/City Finance Officer

Chairman/Mayor

*NOTE – not applicable for cities applying for the grant – simply mark 'NA'
Minimum required is 20%; must match percent shown on application.



2024 APPLICATION FOR BRIDGE IMPROVEMENT GRANT (BIG) FUNDS PRESERVATION OR REHAB/REPLACEMENT

SUBMIT APPLICATION TO: DOT.LOCGOVASSISTOFFICE@state.sd.us
All other items must be uploaded to the LGA SFTP Site via a Consultant

Must be postmarked by January 2, 2024

Identification	Bridge ID # <u>15-268-139</u>	Location: <u>463 Ave. (Hwy 3), 0.1 miles north of 168 St.</u>
	Owner: <u>Codington County</u>	Over: <u>Willow Creek</u>
	Anticipated Year of Letting: <u>2025</u>	Road/Street/Avenue Name: <u>463 Ave. (Hwy 3)</u>
	Preservation Score: <u>61.429</u> <small>Exhibit C</small> OR BIG Score (Rehab/Repl): <u>NA</u> Preliminary Engineering: <input type="checkbox"/> Paid by Local OR <input type="checkbox"/> Paid by BIG Grant PCN <u>NA</u> (DO NOT REUSE THIS NUMBER WITHIN THE APPLICATION)	
Grant	Total Project Cost Breakdown Current SDDOT Construction Price Index <u>2.5%</u> \$ <u>32,500</u> Design Cost (include subsurface investigation if not done by SDDOT) + \$ <u>170,900</u> Construction Cost + \$ <u>30,510</u> 15% Overall Project Contingency (Design + Constr. ONLY) + \$ <u>0</u> Subsurface Invest. (80% BIG / 20% State if done by SDDOT) + \$ <u>0</u> Ineligible Costs (100% local funds) + \$ <u>28,100</u> CE Cost (80% BIG / 20% Local – in addition to grant cap)	
	Proposed Grant \$ <u>233,910</u> Total (Design, subsurface invest. if not done by SDDOT, Construction) Grant Funds \$ <u>187,128</u> (80% max. or other <u>NA</u> %) Local Match \$ <u>46,782</u> (20% min. or other <u>NA</u> %)	
	<input checked="" type="checkbox"/> Preservation BIG (\$37,500 min. = \$30,000 + \$7,500 Local Match of 20% min.) <input type="checkbox"/> Major Rehab/Replacement BIG (\$125,000 min. = \$100,000 + \$25,000 Local Match of 20% min.)	
	Select if Applicable: <u>NA</u> <input type="checkbox"/> Project involves Right of Way on Tribal Lands <input type="checkbox"/> Bid Ready Plans Packet (Required items: final plans, final hydraulics, load rating, design calculations and check design, certifications, permits, engineer's estimate, bid proposal, bid specifications, & construction management plan.)	
Eligibility	County Applicant: Amount of County Wheel Tax per wheel for >6000 lb classification: <u>\$2.00</u> <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Is the structure listed in the Approved County 5-Year Plan All Projects: (Attach separate sheet with explanation if any of the following are False) <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Structure serves multiple residences, farms, ranches or a multi-lot development? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Structure is located on a Full Maintenance Road? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements? <input checked="" type="checkbox"/> True <input type="checkbox"/> False - Has general maintenance been performed on the structure? (Maintenance records must be attached.) <small>Exhibit D</small> Note: If a deviation from duties, as listed in section VII of the BIG Procedures, has been obtained/approved by the Secretary of Transportation, please check here <small>Exhibit E</small> <input type="checkbox"/> <u>NA</u> Preservation Appl. Requirements: CHECKLIST, description of requested work; design and CE cost proposals in DOT format, shown separately; engineer's estimate for construction with eligible and non-eligible items shown separately (lump sum contingency NOT ELIGIBLE and cannot be shown on estimate), photos of existing conditions to be addressed, delamination survey for low slump overlay and 2 coat polymer seals. Major Rehab/Replacement Appl. Requirements: CHECKLIST, Type, Size, & Location (TS&L) report; design and CE cost proposals in DOT format, shown separately; engineer's estimate for construction with eligible and non-eligible items shown separately (lump sum contingency NOT ELIGIBLE and cannot be shown on estimate.)	
Work Description	<u>Install riprap on bridge berms and channel bottom.</u> *** This project will be bundled and bid with the other proposed riprap projects in Codington and Deuel counties ***	
LPA Authorization	<u>Rick Hartley, Hwy Supt.</u> LPA Contact (print) Contact email and phone number: <u>cchighway@codington.org</u> <u>605-882-6271 office</u> - Attach resolution from Commission/Council authorizing application for grant - <small>Exhibit A</small>	

**BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

WHEREAS, Codington County wishes to submit an application(s)
for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S): 15-268-139
463 Ave. (Hwy 3), 0.1 miles north of 168 St.

and WHEREAS, Codington County certifies that the project(s) are listed in
the county's Five-Year County Highway and Bridge Improvement Plan*;

and WHEREAS, Codington County agrees to pay the 20 % match on the
Bridge Improvement Grant funds;

and WHEREAS, Codington County hereby authorizes the Bridge
Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the
attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

County Auditor/City Finance Officer

Chairman/Mayor

*NOTE – not applicable for cities applying for the grant – simply mark 'NA'
Minimum required is 20%; must match percent shown on application.



Human Services Technician On the Job Training Agreement

Name of student: Lily Pressler

Name of OJT site/Department/Staff Name: Cod. Co. Welfare Office

The above-named parties agree that the purpose of this assignment is to allow the above-named student to job shadow Codington County Welfare Staff. It is expected that this student will gain insight into what are some routine daily tasks associated and how they are executed by seasoned staff.

PARAMETERS OF THE ASSIGNMENT:

It is understood by both parties that job shadowing does not constitute formal training and cannot be applied towards work experience. It is also understood that the participant is not to physically perform tasks in order to avoid any claims or contentions that the participant has been worked out of class.

TASKS TO BE OBSERVED:

The following tasks should be observed during the job shadowing assignment:

- Awareness of facility/center/service that one provides to the community and surrounding area.
- Educating patients/clients on available eligible resources, referral processes and documentation.

LENGTH OF THE ASSESSMENT:

If facility needs permit, the job shadowing assignment is scheduled to occur Monday through Fridays from 9am-4pm for 1 week. Otherwise, meetings can be arranged as both schedules permit. If facility needs warrant, this assignment can be terminated by either party at any time.

Contact Information:

Lake Area Technical College

HST Program Director

Jackie Abel

abelj@lakeareatech.edu

(O) 605.882.5284 ext. 430 (C) 605.868.4833

Student's Signature: Lily Pressler

HST Program Instructor: Jackie Abel

Shadowed Staff Signature: _____

Site Contact Information:

Site: _____

Title: _____

Name: _____

Email: _____

Phone: _____

Date 11/13/2023

Date 11/13/2023

Date _____

To the extent not otherwise inconsistent with state law, each party shall save, indemnify and hold the other parties to this Agreement harmless from all liability, loss, costs and expenses (including reasonable attorney's fees) incurred directly or indirectly from any acts, errors or omissions by a party to this Agreement, or its respective agents, employees or invitees or from any cause arising from a party's material breach of their respective representations and obligations under the Agreement.



MEMORANDUM OF UNDERSTANDING

between

SDSU and Codington County of South Dakota

2024

*In accordance with SDCL Chapter 13054, as amended, and in furtherance of Extension educational programs in Agriculture and Natural Resources, Family and Consumer Sciences, Community Development and 4-H Positive Youth Development with the complete understanding of all parties concerned. **South Dakota State University** on behalf of SDSU Extension ("SDSU"), and the Board of County Commissioners of **Codington County** (the "County") enter in the following:*

1. COOPERATIVE EDUCATIONAL PROGRAM DEVELOPMENT

SDSU agrees to give guidance and active assistance to the 4-H Youth Program Advisor in determining and carrying out South Dakota 4-H (SD 4-H) and Youth Development educational programs that will be of greatest benefit to the people in the county. SDSU agrees to assist the 4-H Youth Program Advisor in the conduct of their work by providing program planning and development, leadership, training, supervision, and subject matter support through Extension specialists, field specialists, publications, and technology information services.

2. PERSONNEL AND FINANCIAL RESPONSIBILITY OF COOPERATING COUNTY

The County agrees to furnish an office suitable to all parties of the Memorandum. The County further agrees to provide sufficient funds for qualified office administrative support, 4-H Youth Program Advisor travel expenses, office supplies, and equipment, postage, demonstration and educational supplies, telephone/internet and related charges and up-to-date computer/related equipment, subject to the county's budgetary authority.

The County agrees to pay annually to SDSU for partial salary support of the 4-H Youth Program Advisor position. Payments must be made by the 31st day of March in the 2024 calendar year. For the calendar year 2024, this is in the amount of \$22,400.00 which reflects the 4-H Youth Program Advisor's 1.00 FTE appointment in Codington County. Should the position become vacant during the 2024 calendar year, or portions thereof, the county shall be reimbursed on a pro-rata basis for such period(s) of vacancy at the close of the calendar year.

The County agrees to reimburse the 4-H Youth Program Advisor for official use of their personal vehicle, meals, and lodging on official business away from their county office headquarters at rates and policies (e.g., IRS, GSA) equal to or above those established by the State Board of Finance. The 4-H Youth Program Advisor will submit itemized vouchers for official travel expenses to the County Auditor (or appropriate designee) for presentation to the County for payment.

The 4-H Youth Program Advisor will travel within the county to serve clientele and conduct educational programming. Furthermore, the 4-H Youth Program Advisor will participate in some out-of-county activities that are related to their duties for the county (e.g., State Fair) for which the County agrees to reimburse travel expenses. The County further agrees to allow the 4-H Youth Program Advisor to participate in some training and special events outside of the county which are related to their duties and continued professional development. For these specific mandated professional development events, SDSU will provide travel reimbursement to the 4-H Youth Program Advisor.





3. ACCESS TO CONFIDENTIAL DATA

Access to SDSU data and communications, whether it resides on county-owned or SDSU-owned equipment, shall be restricted to SDSU personnel or their respective designees. As stated in the South Dakota Board of Regents Acceptable Use Policy, information resources and technology should be used to support the operations and missions of the South Dakota Regental System. Accordingly, the SDSU Office of Technology and Security will investigate any and all allegations of misuse of technology by SDSU personnel. Allegations of misuse of technology on county-owned equipment by SDSU personnel will be investigated jointly by the SDSU Office of Technology and Security and the appropriate county personnel. SDSU will work with individual counties as requested to establish a standard Third Party Agreement to address network access concerns.

4. COOPERATIVE PERSONNEL EMPLOYMENT POLICY

It shall be the responsibility of SDSU to screen and certify the qualifications of applicants for a vacant position. The County will be represented in interviewing candidate(s) for the open position and participate in recommending approval or rejection of the candidate's employment by SDSU. Salary will be determined by SDSU with approval the South Dakota Board of Regents.

If the performance of a 4-H Youth Program Advisor becomes unsatisfactory, his/her employment may be terminated in accordance with SDSU and Board of Regents Personnel policies. In addition, SDSU may need to remove a 4-H Youth Program Advisor when either appropriated State or Federal funds or the County funds are not adequate to satisfactorily carry on effective 4-H Positive Youth Development Extension educational programs in the county.

The employment policies of SDSU and parties to this cooperative agreement are required to conform to provisions of the Civil Rights Act of 1964 and related amendments thereto prohibiting discrimination.

5. CONDITIONS FOR ACCESS AND USE OF COUNTY FACILITIES

The County and SDSU recognize the positive impacts SD 4-H Programs have on the youth in the County and the local Community in general. By providing opportunities for educational and personal growth among the County's Youth, the County benefits from maintaining and strengthening the social bonds of the Community as a whole. Therefore, the County agrees to allow SDSU to host SD 4-H Youth Program events at appropriate facilities owned by the County or operated by a third party for the benefit of the County. At the County's request, SDSU will require SD 4-H Youth Program participants to sign waivers of liability and hold harmless as a condition to participate in an event.

6. LIABILITY COVERAGE

SDSU is subject to the limitations of liability set forth in SDCL Chs. 3-21 and 3-22 and the PEPL fund agreement thereto. Currently, the PEPL Agreement specifically excludes liability coverage for volunteers of the SD 4-H Programs among other exclusions. Specified coverage is provided for covered negligence of SDSU employees, including 4-H Youth Program Advisors. As a State entity, SDSU cannot contract for coverage beyond the statutory and PEPL liability coverage limitations because that would be considered an unauthorized waiver of sovereign immunity.

SD 4-H Program Volunteers are covered by an Excess Volunteer Liability Policy.

SDSU will inform the County in the event of any material change in the above-referenced liability coverages.

7. ENTIRE AGREEMENT

The parties acknowledge that the terms of this Agreement constitute the full and final agreement of the parties hereto, superseding all prior negotiations and all prior or subsequent oral agreements. No statement, promises or inducements made by the parties, or their employees, agents or assigns which are not contained in this Agreement shall be valid or binding. This Agreement may be amended only by written agreement and executed by each of the parties hereto.





8. GOVERNING LAW

The parties agree and acknowledge that this Agreement shall be construed in accordance with the laws of the State of South Dakota. Venue shall be in a court of competent jurisdiction in South Dakota.

9. ASSIGNMENT

This Agreement shall not be assigned by either party without the prior written consent of the parties hereto and executed by each of the parties.

10. NONAPPROPRIATION OF FUNDS

In the event funds to fulfill the terms of this Agreement are not budgeted or appropriated for any fiscal year, then in that event there shall be no obligation on non-budgeted or appropriated Party to fulfill such appropriation or budget and this Agreement shall become null and void except as to terms for which an appropriation or budget has been made, and no right of action or damage shall accrue to the benefit of any person or entity, their agents, successors or assigns for any further payments or other performance under this Agreement.

11. APPROVAL AND/OR MODIFICATION OF MEMORANDUM

This memorandum will be in effect upon when both the County and SDSU approve by authorized signature. It supersedes all previously signed agreements and shall remain in effect until it is expressly terminated in writing by one or more of the parties concerned. This agreement should be reviewed at the first meeting of the County Commission each year for purposes of informing new members and reacquainting experienced members with its provisions.

[intentionally left blank]





12. SIGNATURES AND APPROVALS

For County:

By: _____

[Print Name Above]

Title: Chairperson, County Commission

Date: _____

For SDSU:

By: _____

Karla Trautman

Title: Director, SDSU Extension

Date: _____

County Attest (when applicable):

By: _____

[Print Name Above]

Title: _____
[Print Title Above]

Date: _____

Additional Signature (when applicable):

By: _____

[Print Name Above]

Title: _____

Date: _____



CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Weed & Pest

Name of traveling employee _____

Employee title _____ Employee status exempt X nonexempt _____

Purpose of travel VanDiest Year-end

Method of transportation County vehicle

Destination _____

Departure date and time _____ Destination arrival date and time _____

Return departure date and time _____ Return arrival date and time _____

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) fuel

Lodging expense _____

Meals \$0 Registration \$0

Other costs _____

Overtime costs involved in the requested travel _____

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes X No _____ If no, why _____

Is this travel a budgeted item? Yes X No _____

County Commission

Travel request approved: yes _____ no _____ Comments _____

Commission Chairman, _____ Date _____