

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, October 10, 2023**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the October 10, 2023, agenda
5. Action to approve the October 03, 2023, minutes of the Board of Codington County Commissioner
6. Monthly Reports
  - a. Auditor
  - b. Director of Equalization
7. Action to approve Auditor's Acct. w/Treasurer and monthly Register of Deeds fees
8. Action to declare law enforcement vehicle surplus to be traded
9. Discussion/possible action to approve allocating LACTF funds to NACO
10. Discussion/possible action to enact a burn ban resolution
11. Action to approve abatement applications
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests
16. Public Notices – a possible quorum of Commissioners could be in attendance at:
17. Old Business
18. New Business
19. Open
  - a. Public Comments
  - b. Commission Comments
20. Action to enter into Executive session per SDCL 1-25-2
  - a. Discussion of personnel issues
  - b. Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - c. Preparing for contract negotiations with employees or employee's representatives
  - d. Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
21. Action to adjourn upon completion of agenda item  
Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

October 03, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 03, 2023, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Vice-Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner Waterman.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Vice-Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by Schweer, second by Gabel, to approve the agenda for October 03, 2023, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Waterman, to approve the minutes of September 26, 2023; all voted aye; motion carried.

**RESOLUTION 2023-34 FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN**

Motion by Gabel, second by Waterman, to approve Resolution 2023-34 and to authorize the Chair to sign the certification form for the Five-Year Codington County Highway and Bridge Improvement Plan; all voted aye; motion carried.

**RESOLUTION 2023-34**

**A RESOLUTION ADOPTING THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND  
BRIDGE IMPROVEMENT PLAN**

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan; and

WHEREAS, Codington County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Codington County held a public meeting on September 19th, 2023 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CODINGTON COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR CODINGTON COUNTY.

Dated at Codington, South Dakota this 3<sup>rd</sup> Day of October, 2023.

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Troy VanDusen, Commission Vice-Chair

ATTEST:

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Brenda Hanten, Auditor

#### **QUOTE TO REPAIR THE APRONS ON THE BRIDGE ON COUNTY ROAD 6**

Motion by Gabel, second by Waterman, to approve a quote from Duininck to repair the aprons on the bridge on County Road 6, in the amount of \$16,650.00, not a budgeted item; Highway Supt., Rick Hartley, presented to the Board a quote from Duininck to do the repair work on the rough aprons on the bridge on County Road 6, he had previously informed the Board at his monthly report that he was waiting for a quote to get this repair work done, he also mentioned that even though this wasn't a budgeted item he has enough in his budget to get this repair work done; all voted aye; motion carried.

#### **MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Lochrer**, updated the Board: it is National 4-H Week this week and they have 4-H Spirit week on the Codington County 4-H Facebook page and have received a lot of comments on there; last week attended the SDSU Extension Conference in Pierre; kids are working on their 4-H record books and award applications that are due in the office on Friday, October 6, and will be judged by the 4-H Leaders this month; 4-H Recognition Event is Sunday, October 29<sup>th</sup>, 2023 at 2:00 p.m., the new 4-H year began on October 1<sup>st</sup>, 2023 and youth are re-enrolling already, call the office if you are interested in joining 4-H, will be attending the National 4-H Conference with some colleagues, they will receive a regional Northcentral Region Award along with a few colleagues receiving awards, will be helping Progressive Ag Safety with their presentation and have 2 colleagues giving a workforce development presentation; 4-H Cloverbuds will begin in November after they know how many youth they have, last year in 2022-2023 there were 50 Cloverbuds, with 21 of them turning 8 so they will now be joining "BIG 4-H" this year. **Veterans Services Office, Todd Rose**, updated the board: metrics for the month, 159 open claims (working claims) (77 pending action from VA) 200 completed (YTD), currently working for 56 veterans and have completed claims for 25 veterans from outside our county; \$13,517 for the month of September 2023, increase in monthly compensation for veterans or their dependents YTD monthly increase \$96,652; \$122,466

Codington County, 03 October 2023

for the month of September 2023, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$1,102,860.; 1 veteran DAV transports in September and 1 transports currently scheduled for October; lettering on front door is complete, the outside sign is being made and should be up in the next week or so, continue to get a lot of nice comments about the new office, Work Study starts tomorrow, October 4, 2023; meeting with the Commanders of the County Veterans Organizations; will be on the Veterans radio program Thursday morning, KWAT at 8:40 a.m. and KXLG at 9:00 a.m.; Veterans Day Ceremony will be at the County Extension Building on Friday, November 10<sup>th</sup>, 2023 at 10:00 a.m. with South Dakota Department of Veterans Affairs Secretary, Greg Whitlock, will be the guest speaker.

**Community Health Nurse, Codi Martin**, reported the following to the Board: Personnel/office activity: currently have a position for a WIC Public Health Assistant opening, that closed on September 22<sup>nd</sup>, 2023 with interviews will be completed shortly, this position will be filling the role that was opened when Karen Jensen retired in August; Staff training: nurses and clerical were trained on new temperature monitoring devices for the fridge and freezers that currently store the vaccines, are upgrading to help streamline temperature monitoring and able to alert staff if temperatures are out of range which will be helpful when no one is at the office, also waiting on check-in training for a new system that will be used for the state employees during the flu shot clinics; Immunizations: school immunization audits have started for all schools in Codington County, many schools have sent their rosters of the children and the nurses have been busy with auditing the students' immunizations and been contacting the schools, flu vaccines have arrived in the office, people will be able to come in and get those, have scheduled 3 different clinics for state employees' and are working with the schools that they contract with that are interested to provide school-based flue shot clinics also; WIC: the numbers have continued to stay steady in WIC, the division between WIC and Public Health Nursing was completed September 1<sup>st</sup>, 2023 and continue to work within the office and completing referrals to each side to fully serve the clients, August was Breastfeeding Awareness Month, were able to gift 4 of the breastfeeding baskets to mothers that were breastfeeding fully and were breastfeeding partially, with a cooler and breastfeeding support accessories by using State and County funds for this and all the mothers were very excited with the gift; Maternal Health: they continue to order car seats which is done twice a year and need to increase the order because they continue to run low on them, set to get the next shipment in October, continue to screen families for both a safe place for an infant to sleep and car seats; Child/adolescent services: 4 out of the 5 school services are completed will complete them toward the end of October; Community Involvement: continue to attend the Interagency Meetings and the Advisory Council meeting with the County that the Welfare Office holds.

#### **REVISED PUBLIC HEALTH ASSISTANT JOB DESCRIPTION IN THE COUNTY HEALTH NURSE OFFICE**

Motion by Johnson, second by Schweer, to approve the revised Public Health Assistant job description, Human Resource Representative, Natalie Remund and Community Health Nurse, Codi Martin, informed the Board that the Public Health Assistant job description needed to be revised to add that this position may require travel to assist with services and may be asked to work evenings and Saturdays to accommodate participants' needs, due to the Federal requirements for the WIC position; all voted aye; motion carried.

#### **FY2024 WIC CONTRACT**

Motion by Johnson, second by Waterman, to approve the FY2024 WIC Contract, between the South Dakota Dept. of Health and Codington County, in an amount not to exceed \$46,759.00, for the time period June 1, 2023 through May 31, 2024, for the provision of WIC clerical services; all voted aye; motion carried.

#### **PURCHASE OF TREES FOR MEMORIAL PARK**

Motion by Gabel, second by Schweer, to purchase 10- 6-7' Black Hills Spruce trees from Sioux Valley Nursery at a cost of \$355.00 per tree including transplanting costs and 10-12'+ Black Hills Spruce trees from Dennis Molengraaf at a cost of \$752.00 per tree including transplanting costs; Facility Manager, Steve Molengraaf, informed the Board of the 4 different quotes that he had received to purchase 20 Black Hills

Codington County, 03 October 2023

Spruce trees to replace the damaged trees from a storm that occurred last summer at Memorial Park and was estimated from insurance approx. \$1,000.00 per tree; the 4 quotes were from; Tree Farm for 6-7' Black Hills Spruce Trees including transplanting \$355.00, Sioux Valley Nursery for 10' Black Hills Spruce Trees including transplanting \$650.00 and won't be able to transplant them until next Spring, Keith Block for 12' Black Hills Spruce Trees including transplanting \$1,115.00 and Dennis Molengraaf for 12' plus Black Hills Spruce Trees including transplanting \$752.00; Commissioner Gabel made a substitute motion, second by Schweer, to purchase all 20 of the 12'/plus Black Hills Spruce trees from Dennis Molengraaf for \$400.00 per tree; all voted aye; motion carried.

**APPROVE TRANSPLANTING TREES FOR MEMORIAL PARK**

Motion by Waterman, second by Johnson, to approve the quote from Keith Block to move and transplant the trees for Memorial Park for \$352.00 per tree; all voted aye; motion carried.

**NOTE NATIVE AMERICAN DAY CODINGTON COUNTY OFFICE CLOSURES**

Note that the Court House and all County Offices will be closed on Monday, October 9<sup>th</sup>, 2023 in observance of Native American Day.

**BURN BAN DISCUSSION**

The board had a brief discussion and decided it wasn't necessary to enact a burn ban at this time.

**NEW BUSINESS**

Auditor, Brenda Hanten, noted that individuals can pay their taxes on the County website under the Treasurer's tab, the County received a payment from Dakota Sioux Casino in the amount of \$56,250.00 to be distributed to: Rauville Township - \$3,949.83, City of Watertown - \$18,750.00 and Codington County Road and Bridge - \$33,550.17, also as a reminder FEMA will be conducting a test of IPAWS tomorrow, October 4<sup>th</sup>, 2023 at 1:20 p.m., the test will reach millions of mobile phones via Wireless Emergency Alerts, radio and television via the Emergency Alert System and other communication pathways.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 9:38 a.m., all voted aye; motion carried.

ATTEST:

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Brenda Hanten

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_

## AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in September 2023.

Cash on Hand	\$6,390.39
Checks in Treasurer' possession less than 3 days	\$149,955.88
Credit Card Charges	\$9,390.24
Cash Items	\$441.50
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$166,178.01</b>

RECONCILED CHECKING	
Reliabank (Memorial Park)	\$1,000.00
Reliabank Dakota	\$702,581.62
INVESTMENTS	
SD Public Funds Investment	\$30,875,000.00


<b>TOTAL CASH ASSETS</b>	<b>\$31,744,759.63</b>
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### GENERAL LEDGER CASH BALANCES:

General		\$21,435,252.00
General restricted cash		\$500,000.00
Sp. Revenue		\$8,480,922.13
Sp. Revenue restricted cash		
Custodial		\$1,328,585.50
Schools	\$	468,132.61
Townships	\$	63,322.24
City/Towns	\$	112,836.98

<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$31,744,759.63</b>
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Dated this 2nd day of October 2023

  
\_\_\_\_\_  
County Auditor

FUND CASH BALANCES REPORT AS OF 10/05/2023  
CODINGTON COUNTY

Fund	Description	BALANCE
101	GENERAL FUND	21,435,252.00
101	GENERAL RESTRICTED CASH	500,000.00
	<b>TOTAL AT FUND GROUP:</b>	<b>21,935,252.00</b>
204	ROAD & BRIDGE FUND	7,045,021.44
204	ROAD & BRIDGE RESTRICTED CASH	.00
207	E-911 FUND	48,828.80
226	EMERGENCY MANAGEMENT FUND	337,582.25
228	VICTIM CRIME SERVICE FUND	56,511.78
229	DOMESTIC ABUSE FUND	2,712.13
231	W.I.C. FUND	20,155.06
233	COURTHOUSE BUILDING FUND	.00
248	24/7 SOBRIETY FUND	135,140.50
250	MODERNIZATION/PRESERVATION	142,374.35
256	SEARCH & RESCUE FUND	101,519.86
290	AMERICAN RESCUE PLAN FUND	.00
295	RURAL ACCESS INFRASTRUCTURE	591,075.96
	<b>TOTAL AT FUND GROUP:</b>	<b>8,480,922.13</b>
706	SPECIAL HIGHWAY FUND	.00
721	SCHOOL DISTRICTS FUND	468,132.61
722	CIVIL TOWNSHIPS FUND	63,322.24
723	CITIES AND VILLAGES FUND	112,836.98
724	WATER DEVELOPMENT DIST. FUND	5,254.27
725	ADVANCE TAX COLLECTION FUND	.00
726	REGISTER OF DEEDS FUND	2,496.80
727	GAME, FISH & PARKS FUND	.00
728	CLERK OF COURT FUND	.00
729	TAX SALE REDEMPTION FUND	.00
733	SANITARY SEWER DIST. FUND	.00
734	DEPOSIT FUND	.00
735	TREASURER'S TRUST FUND	.00
736	MUNICIPALITIES (5%) FUND	.00
738	FINES TO SCHOOLS FUND	.00
741	911 TRUST AND AGENCY FUND	.00
742	STATE MOTOR VEHICLE FUND	660,913.27
746	AUTO EXCISE TAX FUND	.00
755	SALES TAX FUND	1,667.73
758	BOOKMOBILE FUND	1,033.84
766	LAW LIBRARY FUND	10,765.76
769	MODERN/PRESERATION RELIEF	2,162.00
770	FIRE DEPT. MONIES	.00
	<b>TOTAL AT FUND GROUP:</b>	<b>1,328,585.50</b>
	<b>TOTAL:</b>	<b>31,744,759.63</b>

OFFICIAL STATEMENT OF FEES COLLECTED  
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH  
OF SEPTEMBER, 2023

The sum of **\$32,189.85** in fees has been collected by me as Register of Deeds for SEPTEMBER, 2023

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of SEPTEMBER, 2023

*Ann Rasmussen*

Register of Deeds

Subscribed and sworn to before me this 2<sup>nd</sup> day of October 2023

*Brenda Hanten*

**CERTIFIED BIRTHS**

State Children's Fund (\$2.00)	\$ 242.00
County General Fund (\$5.00)	\$ 605.00
State EVRSS Fund (\$5.00)	\$ 605.00
State General Fund (\$3.00)	\$ 363.00
<b>TOTAL</b>	<b>\$ 1,815.00</b>

**CERTIFIED DEATHS**

County General Fund (\$5.00)	\$ 375.00
State General Fund (\$4.00)	\$ 300.00
State EVRSS Fund (\$6.00)	\$ 450.00
<b>TOTAL</b>	<b>\$ 1,125.00</b>

**FILED**

OCT 02 2023

CODINGTON COUNTY AUDITOR



# Receipt Totals

By Date: 9/1/2023 12:00:00 AM - 9/29/2023 11:59:59 PM; Departments: All; Cash based.

## Summary:

Codington County  
Monday, October 2, 2023 7:57 AM

### Receipt Item Totals

	Paid	Charged	Debited	Total
Document:	\$25,394.00	\$1,230.00	\$0.00	\$26,624.00
Non Document:	\$4,976.00	\$1,350.00	\$0.00	\$6,326.00
<b>Subtotal:</b>	<b>\$30,370.00</b>	<b>\$2,580.00</b>	<b>\$0.00</b>	<b>\$32,950.00</b>

### Payment on Account Totals

Applied:	\$1,819.85
Refunded:	\$0.00
Unposted:	\$0.00
<b>Net Posted:</b>	<b>\$1,819.85</b>

### Payments & Refunds

ACH:	\$14,794.50
Cash:	\$3,338.00
Check:	\$14,027.35
Money Order:	\$30.00
<b>Total:</b>	<b>\$32,189.85</b>

### Revenue Account Activity

	Total Received	Paid on Receipt	Applied from POA	Adjusted
101-0-321.00 Marriage License 1	\$250.00	\$250.00	\$0.00	\$0.00
101-0-341.21 Reg. Deeds Filing/Recording 2	\$8,376.00	\$7,571.00	\$805.00	\$0.00
101-0-341.22 Reg. Deeds Transfer fees 3	\$16,358.00	\$16,358.00	\$0.00	\$0.00
229-0-321.00 Domestic Abuse Marriage Lic. 6	\$750.00	\$750.00	\$0.00	\$0.00
726-0-209.00 Reg. Deeds Fees - State 8	\$1,960.00	\$1,790.00	\$170.00	\$0.00
101-0-341.29 Reg. Deeds Other Fees 4	\$2,895.85	\$2,196.00	\$699.85	\$0.00
250-0-341.21 M&P Relief ROD Filing/Rec 7	\$960.00	\$873.00	\$87.00	\$0.00
769-0-209.00 M&P Relief ROD Allocation 9	\$640.00	\$582.00	\$58.00	\$0.00
<b>Total:</b>	<b>\$32,189.85</b>	<b>\$30,370.00</b>	<b>\$1,819.85</b>	<b>\$0.00</b>

FILED

OCT 02 2023

2023 OCT 02 11:59:59 AM

CODINGTON COUNTY AUDITOR

REQUEST FOR SURPLUS PROPERTY DECLARATION

I, Brad Howell, Sheriff of Codington County, South Dakota, hereby request that the property listed below be declared as surplus property:

1. 1-470 2017 Ford Explorer VIN: 1FM5K8AR8HGC56928

Dated this 4th day of October, 2023.

  
\_\_\_\_\_  
Brad Howell, Sheriff

DECLARATION OF SURPLUS PROPERTY

The property listed above has been declared surplus this \_\_\_\_\_ day of \_\_\_\_\_, 2023. The property is to be traded.

CODINGTON COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chairman

## WATERTOWN MOTOR COMPANY

DEALER

1600 9TH AVENUE SE

STREET ADDRESS

WATERTOWN, SD 57201

CITY

STATE

ZIP CODE

HOUSE

SALES REPRESENTATIVE

(605) 886-5844

DEALER PHONE

## CODINGTON COUNTY SHERIFFS OFFICE

BUYER'S NAME

14 1ST AVENUE SE

STREET ADDRESS

WATERTOWN, SD 57201

CITY

STATE

ZIP CODE

(605) 520-0427

BUYER'S PHONE

BUSINESS EMAIL

## EQUIPMENT AVAILABLE

- ☒ NEW ☐ LEASE ☐ AS DEMONSTRATED  
☐ USED ☒ TRADE-IN ☐ OTHER EQUIPMENT  
☐ N/A

This is a cash sale. No credit is being extended to the Purchaser unless accompanied by a signed finance contract or lease agreement. This Order includes all the terms and conditions of such cash purchase and supersedes any prior agreement including oral agreements, and is the complete and exclusive statement of all terms and conditions. If this Order is for a used vehicle as defined in 16 C.F.R. 455, the following applies:

THE INFORMATION YOU SEE ON THE "BUYER'S GUIDE" FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE "BUYER'S GUIDE" OVERSIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

YEAR

2023

MAKE

DODGE

MODEL

CHARGER PO

TYPE

SEDAN

COLOR

SILVER

FINANCING

13

VIN: 2C3CDXKG8PH636633

TRUCK # R3201

SIGNED DATE 10/3/2023

VEHICLE PRICE	\$ 36,624.00
ACCESSORIES (ACCESSORIES \$1,335)	\$ 1,335.00
PREPARED FOR DELIVERY	N/A
AD	N/A
DELIVERY	N/A
DOCUMENTS	N/A
DOCUMENTATION (Documentation \$199)	\$ 199.00
TAX	N/A
TOTAL CASH DELIVERED PRICE	\$ 38,158.00
DOWN PAYMENT	\$ 5,000.00
FINANCING FEE	\$ (N/A)
FINANCING INTEREST	\$ 5,000.00
SALES TAX	\$ N/A
REGISTRATION	\$ N/A
TOTAL DOWN PAYMENT	\$ 5,000.00
NET PRICE	\$ 33,158.00
TOTAL PRICE DELIVERED	\$ 33,158.00

VEHICLE IDENTIFICATION #1		TRUCK #
YEAR	MAKE	MODEL
2017	Ford	Police Interceptor L
TRUCK #	COLOR	PRICE
R3201A	WHITE	184,997
VIN: 1FM5K8AR6HGC56928		
DATE SIGNED		

VEHICLE IDENTIFICATION #2		TRUCK #
YEAR	MAKE	MODEL
TRUCK #	COLOR	PRICE
VIN:		
DATE SIGNED		

## DISCLAIMER OF WARRANTY

The dealer expressly disclaims all warranties, either express or implied, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. The dealer may provide the purchaser with a separate writing in which the dealer expressly agrees to assume certain obligations which obligations shall not be expanded beyond the terms of such separate writing. The dealer is not a party to any manufacturer's warranty and neither assumes nor authorizes any other person to assume for the dealer any liability in connection with the sale of this vehicle. Purchaser shall not be entitled to recover from the dealer any consequential damages, damages to property, damages for loss of use, loss of time, loss of profits or income, or any other incidental damages. Purchaser acknowledges being so informed in writing prior to sale.

Signature of Buyer
X
Signature of Seller
X N/A

## NOTICE TO THE PURCHASER:

Do not sign this order before you have read a full and complete copy of the terms and conditions of the order you sign. THE BUYER ACKNOWLEDGES he/she has read and received a complete copy of this order and, if applicable, the "Buyer's Guide" form. PURCHASER CERTIFIES he/she is of majority age and no credit has been extended unless accompanied by a signed retail contract or lease agreement.

THIS ORDER IS NOT VALID UNLESS SIGNED AS ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE

BUYER'S NAME	HOUSE	PURCHASER'S SIGNATURE	DATE SIGNED	COPIES	N/A
DEALER'S NAME	WATERTOWN MOTOR COMPANY	DEALER'S SIGNATURE	DATE SIGNED	COPIES	N/A

Dear County Commissioners and Auditors,

On behalf of the SDACC Board of Directors, we are writing to urge your support for the National Association of Counties (NACo) and their initiative to establish the National Center for Public Land Counties. As stewards of your county's interests, it is crucial that we recognize the significant role NACo plays on behalf of counties at the national level and the potential benefits of this new center.

NACo has been a steadfast advocate for counties across the United States, working tirelessly to address the unique challenges and opportunities faced by county governments. With a long history of promoting effective and efficient county governance, NACo has proven itself to be an invaluable resource for counties in South Dakota and nationwide.

The establishment of the National Center for Public Land Counties represents an exciting development that holds immense promise for counties like yours. Here are some of the key reasons why contributing to this initiative is of paramount importance:

- **A Unified Voice:** NACo serves as the unified voice of county governments at the national level. By supporting the National Center for Public Land Counties, we strengthen our collective voice and increase our ability to influence federal policies and legislation that directly impact our counties.
- **Resource Hub:** The center will serve as a central hub for information, research, and resources related to public lands, natural resource management, and conservation. This will be an invaluable asset for our county as we navigate the complexities of land use and environmental policies.
- **Policy Advocacy:** NACo has a proven track record of advocating for policies that benefit counties, including funding for essential programs and initiatives. Contributing to the National Center for Public Land Counties ensures that our county's interests are represented and advocated for effectively.
- **Networking and Collaboration:** The center will facilitate collaboration and knowledge-sharing among counties facing similar challenges related to public lands and natural resources. This collaborative environment can lead to innovative solutions and best practices that benefit us all.
- **Economic Opportunities:** Public lands play a significant role in our county's economy, whether through tourism, outdoor recreation, or resource extraction. The center can help us maximize the economic potential of these lands while ensuring responsible stewardship.
- **Environmental Conservation:** As caretakers of our natural resources, it is crucial that we actively engage in efforts to protect and conserve our public lands. The center will provide valuable resources and expertise in this regard.

By supporting the National Center for Public Land Counties, we not only enhance our counties' ability to navigate the complexities of public land management but also contribute to the broader well-being of counties across the nation. Our participation will help shape the policies and initiatives that impact us directly, ensuring that your county's unique needs are considered in the decision-making process.

We strongly encourage you to consider your support for the National Center for Public Land Counties. This one-time investment in our future will pay dividends for years to come by safeguarding our interests, promoting responsible land management, and fostering collaboration among counties nationwide.

This one-time payment represents only 1% of the total LACTF dollars your county received. Thanks to NACo's unwavering efforts at the national level, these funds were sent directly to counties, instead of the state, allowing you to maintain local control and assure their effective use.

Thank you for your attention to this matter, and we look forward to your positive response. If you have any questions or need further information, please do not hesitate to contact the office.

Codington County, South Dakota

TO: South Dakota Association of County Commissioners  
211 E Prospect Ave  
Pierre, SD 57501

National Center for Public Lands Counties (The Center) Request

FORMULA: Total LACTF Dollars received = \$100,000.00

TOTAL x .01 = \$ 1,000.00

**TOTAL NATIONAL CENTER FOR PUBLIC LANDS contribution = \$ 1,000.00**

=====

To: South Dakota Association of County Commissioners

From: Codington County

Amount of Claim - - \$ \_\_1,000.00\_\_\_\_\_

Audited and Allowed \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_, Chairperson

State of South Dakota )

ss.

County of Codington

The South Dakota Association of County Commissioners (SDACC) certifies this to be a just and true claim for payment which conforms to authority granted by law.

**TOTAL CONTRIBUTION: \$1,000.00**

**Total Dues Submitted: \_\_\_\_\_**

**This office will submit your payment to NACo on your behalf.**

<b>PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS</b>		
<b>EMPLOYEE NAME :</b> Name Morgan Brandenburg (Wermedal)		<b>DATE:</b> 10/3/2023
<b>EFFECTIVE DATE:</b>	<b>POSITION TITLE:</b> Public Safety Support Tech	<b>DEPARTMENT:</b> Jail
<b>CURRENT STEP:</b>	<b>NEW STEP:</b> Step 3	
<b>CURRENT PAY RATE:</b>	<b>NEW PAY RATE:</b> \$21.71	
<b>REASONS FOR CHANGE:</b>  New hire		

EMPLOYEE SIGNATURE Morgan Brandenburg

DEPARTMENT HEAD SIGNATURE [Signature]

DATE 10-4-23

COUNTY COMMISSIONERS \_\_\_\_\_

DATE \_\_\_\_\_

**PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.**

**FILED**  
OCT 04 2023  
CODINGTON COUNTY AUDITOR

**CODINGTON COUNTY**

**INDIVIDUAL EMPLOYEE TRAVEL REQUEST**

Department Director of Equalization Office

Name of traveling employee \_\_\_\_\_

Employee title Director Employee status exempt X nonexempt   

Purpose of travel Workshop

Method of transportation County Vehicle

Destination   

Departure date and time    Destination arrival date and time   

Return departure date and time    Return arrival date and time   

**Costs of travel**

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) \_\_\_\_\_

Lodging expense \_\_\_\_\_

Meals \$56 Registration \$48

Other costs \_\_\_\_\_

Overtime costs involved in the requested travel \_\_\_\_\_

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes \_\_\_\_\_ No \_\_\_\_\_ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes X No   

**County Commission**

Travel request approved: yes \_\_\_\_\_ no \_\_\_\_\_ Comments \_\_\_\_\_

Commission Chairman, \_\_\_\_\_ Date \_\_\_\_\_



**CODINGTON COUNTY**

**INDIVIDUAL EMPLOYEE TRAVEL REQUEST**

Department Weed & Pest

Name of traveling employee \_\_\_\_\_

Employee title \_\_\_\_\_ Employee status exempt X nonexempt \_\_\_\_\_

Purpose of travel District Meetings

Method of transportation County vehicle

Destination \_\_\_\_\_

Departure date and time \_\_\_\_\_ Destination arrival date and time \_\_\_\_\_

Return departure date and time \_\_\_\_\_ Return arrival date and time \_\_\_\_\_

**Costs of travel**

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) fuel

Lodging expense \$250

Meals \$32 Registration \$35

Other costs \_\_\_\_\_

Overtime costs involved in the requested travel \_\_\_\_\_

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes X No \_\_\_\_\_ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes X No \_\_\_\_\_

**County Commission**

Travel request approved: yes \_\_\_\_\_ no \_\_\_\_\_ Comments \_\_\_\_\_

Commission Chairman, \_\_\_\_\_ Date \_\_\_\_\_

**-CODINGTON COUNTY**

**INDIVIDUAL EMPLOYEE TRAVEL REQUEST**

Department Highway

Name of traveling employee \_\_\_\_\_

Employee title \_\_\_\_\_ Employee status exempt X nonexempt \_\_\_\_\_

Purpose of travel \_\_\_\_\_ ; Conference \_\_\_\_\_

Method of transportation County vehicle

Destination \_\_\_\_\_

Departure date and time \_\_\_\_\_ Destination arrival date and time \_\_\_\_\_

Return departure date and time \_\_\_\_\_ Return arrival date and time \_\_\_\_\_

**Costs of travel**

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) \$50.00

Lodging expense 0

Meals 0 Registration 0

Other costs \$125.00

Overtime costs involved in the requested travel \_\_\_\_\_

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes, X No \_\_\_\_\_ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes, X No \_\_\_\_\_

**County Commission**

Travel requests approved: yes \_\_\_\_\_ no \_\_\_\_\_ Comments \_\_\_\_\_

Commission Chairman, \_\_\_\_\_ Date \_\_\_\_\_