

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 24, 2023

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the October 24, 2023, agenda
5. Action to approve the October 17, 2023, minutes of the Board of Codington County Commissioner
6. Action to approve a resolution for the sale of tax deed property
7. Action to authorize the Auditor to issue a quit claim deed for tax deed property sold on 10/17/2023
8. Monthly Reports
 - a. Emergency Management
9. Action to approve computer equipment purchases for Treasurer's office
10. Discussion/possible action to approve Estimate from Floors & More for window shades in Clerk of Courts
11. Note the Watertown Figure Skate Club will be conducting a raffle with the prizes to be awarded Dec. 9, 2023
12. Note November office closures
13. Discussion/possible action to enact a burn ban resolution
14. Action to approve abatement applications
15. Action to approve claims for payment
16. Action to approve automatic budget supplements
17. Action to approve personnel changes
18. Action to approve travel requests
19. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Sioux Valley Commissioners Association meeting, 11/08/2023, 12:00 noon, St. Paul's Lutheran Church, Clear Lake
 - b. Farm Business Banquet, November 30, 2023, 5:30 p.m., Studio 212 (former Shopko building)
20. Old Business
21. New Business
22. Open
 - a. Public Comments
 - b. Commission Comments
23. Action to enter into Executive session per SDCL 1-25-2
 1. Discussion of personnel issues

2. Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
3. Preparing for contract negotiations with employees or employee's representatives
4. Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

24. Action to adjourn upon completion of agenda item

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

October 17, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 17, 2023, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Vice-Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner Schweer.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Vice-Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Schweer, second by Waterman, to approve the agenda for October 17, 2023, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of October 10, 2023; all voted aye; motion carried.

TAX DEED PROPERTY AUCTION

The Board held a public auction, as previously advertised, for one parcel of land acquired by Quit Claim Deed. Commissioner VanDusen conducted the live bid auction and the following bid was received:

<u>Parcel #</u>	<u>Bidder</u>	<u>Bid Amount</u>
6846	Mark Edward Davis	\$2000.00 plus \$30.00 recording fee

Mark Edward Davis, Watertown, SD, was determined to be the successful bidder for this parcel. The Board will take action to approve the sale and issue a quit claim deed to the successful bidder at their October 24, 2023, meeting.

MONTHLY REPORTS

Highway Superintendent, Rick Hartley, informed the Board: with the rainfall that we received the last week of September and last week is helping with blading the County gravel roads to get them shaped for winter; fall mowing is still ongoing at this point, every County road will be close to having two cuts done on them by the end of this week, will be trying to cut what is higher than the County roads that they can reach due to the wet conditions; last week they built up two spots, one on County Road 4-1, 439th Ave. and are currently working on a spot on 25A south of State Highway 20, both spots were soft this spring and the water in this area has risen due to the rainfall; will be hauling gravel to cover dark spots on the gravel roads; the micro seal project with striping was completed on County Roads 6A and 23-4, tis project worked well to smooth this section of road; the bridge aprons on County Road 6, one mile west of Dakota Sioux Casino will be finished today barring equipment breakdowns, this section of road had to be closed on Monday the 16th, for the repair work to be done; paving on County Road 23, 442nd Ave should take place next week, depending on the weather; had a ZOOM meeting with the DOT about information regarding bike trails along County roads, the meeting had to do with helping to prevent pedestrian vehicle accidents and asked if there would be places that would be helpful for the County; Jim Czech is building a new dairy one mile south of the Codington/Hamlin County line, most of the material is going to come from Codington County and they will be using 9 miles of Codington County asphalt roads, looking into getting a road haul agreement for the Codington County, 17 October 2023

roads they are using are 9A, 459th Ave, 7-5, 7-6, 460th Ave, and 2-5, 176th St.; Tom and Mavis Reichling would like to visit with the Board about concerns they have with drainage on the Big Sioux River; have had signs stolen in the Grover area, Hamlin County has also had signs stolen. **Welfare Director, Sara Foust**, updated the Board: 23 unique individuals were served in August; CARES/ERA - \$4000 was received for administrative fees; ICAP – 41 hours in September with the contract ending on October 31st; the IMPACT (Individuals Making Positive Actions Can Thrive)/ Community Health Worker – reimbursed in September - \$6,133.48 from the grant, currently have 13 clients enrolled; attended the State SDACWO meeting in Pierre and will take over as President of the SDACWO Assn. next year; attended the Early Learner Conference; presented at State Center for the Prevention of Childhood Maltreatment regarding Resilient Community Codington County; starting the Leading On Purpose Course through NACO; exploring changing the name of the office to better reflect the work that is being done; Watertown Cares Board – 612 Flats is now open and currently hosting 20 people and there is a waiting list of around 40; Systems of Care/Strategic Planning, Interagency Meetings – networking meeting in September was at the Salvation Army, there were around 20 people that attended and discussed holiday programs; Codington Connects - Agency of the Month is the Beacon Center, Individual is Denise Ragels – from the Beacon Center; Community Transformation – increasing awareness of Codington Connects, creating media campaign for Codington Connects – received WACF grant; Housing – working on a Housing Summit & Strategic plan; Childcare Grant – partnering with Watertown Development Corporation, LATC, and the monastery to apply for funding to address childcare needs in the community; **Facility Manager, Steve Molengraaf**, updated the board: Ag. Building – events such as wedding, auctions, meetings and traveling cornhole tournament for the past month; Court House – painting the flagpole NW of the courthouse should be completed this week and going to replace the rope, searching for a good light to shine on the flag, will be attending the Safety & Loss Conference; Detention Center – the roofing project is scheduled for this fall, waiting until the air conditioners won't need to be functioning anymore this fall; Park – reservations for this year that were made and this also includes the reservations that were made for next year is 2034, for a revenue of \$183,487.00, and a POS amount of \$4038.00 with a grand total of \$187,525; plan on attending the Park and Rec conference in October; had to close down the boat ramp down in September due to some repairs that needed to be done and discovered that the slabs were never linked together so this will need to get this repaired sometime; Weed – fall spraying is nearly complete, should be wrapping up next week, finishing a township and some state roads and will continue until completed or it freezes; preparing billings and state reports; will be attending District meetings; West Nile Virus – there are 87 West Nile Virus human cases with 2 deaths, 11 were human viremic blood donors as of October 11, 2023 for the whole state of South Dakota.

JOINT POWERS AGREEMENT

Highway Supt., Rick Hartley, submitted to the Board a joint powers agreement, between the State of South Dakota DOT and Codington County, the County sustained damage to the County's Federal Aid Highway System due to a natural disaster due to flooding on April 9th, 2023, this damage was related to culverts that needed to be repaired on 164th Street between 462nd and 463rd Ave., in the amount of \$80,000.00. Motion by Johnson, second by Schweer to approve the Vice-Chair to sign the Joint Powers Agreement with the South Dakota DOT; all voted aye; motion carried.

WATERTOWN COMMUNITY FOUNDATION GRANT

Motion by Johnson, second by Schweer, to accept the grant funds from the Watertown Area Community Foundation in the amount of \$5500.00, for the purpose of marketing Codington Connects; all voted aye; motion carried.

SIoux VALLEY COOP FUEL CARD

Motion by Johnson, second by Gabel, to authorize the Welfare Director, Sara Foust, to apply for a Sioux Valley Coop fuel card and the Vice-Chair to sign the application; all voted aye; motion carried.

PROJECT DEVELOPMENT AGREEMENT WITH JOHNSON CONTROLS

Motion by Gabel, second by Waterman, to authorize the Vice-Chair to sign a Project Development Agreement Proposal with Johnson Controls for HVAC Equipment, Products and Services for Courthouse Generator & Extension Building Generator & Fire Protection Installation, Facility Manager, Steve Molengraaf & Johnson Control Representative, Jon Paul, explained to the Board the 2 proposals with Johnson Controls, that were submitted for the above mentioned projects, one proposal included the Courthouse Building Generator, Extension Building Generator and Fire Protection Installation in the amount of \$1,220,000.00 and the 2nd proposal included the Courthouse Building Generator and the Extension Building Fire Protection Installation in the amount of \$775,000.00, after discussion the Board decided to accept the proposal with Johnson Controls for the Courthouse Building Generator, Extension Building Generator and Fire Protection Installation, in the amount of \$1,220,000.00; all voted aye; motion carried.

ANNUAL WEED GRANT APPLICATION

Motion by Johnson, second by Waterman, to authorize Weed Supervisor, Steve Molengraaf, to apply for the FY25 Contractual Weed Grant funds through the SD Dept. of Ag. And Natural Resources; all voted aye; motion carried.

NOTE OFFICE CLOSURE

Due to previously adopted policy the Board will not meet Tuesday, October 31st, 2023.

BURN BAN DISCUSSION

The board had a brief discussion and decided it wasn't necessary to enact a burn ban at this time.

CLAIMS

Motion by Gabel, second by Johnson, to approve a claim in the amount of \$61,060.12, payable to Basin Construction & Drintile, for Culvert repair on County Road 6; all voted aye; motion carried. Motion by Gabel, second by Schweer, to approve a claim in the amount of \$23,837.93, payable to the City of Watertown for August 2023, 911 surcharge collections; Gabel, Waterman, Johnson and Schweer voted aye; VanDusen was recused; motion carried.

TRAVEL REQUEST

Motion by Johnson, second by Schweer, to approve the following travel requests: State's Attorney Office staff to attend a conference, 3 - Weed & Pest Dept. staff to attend district meetings; all voted aye; motion carried.

OPEN

Scott O'Konek, Project Manager, Summit Carbon Solutions, explained to the Board information about a grant that they have available for emergency services. Doug Comes, requested the Board to transfer 10' of the County right of way to him, this would allow him to sell his property.

EXECUTIVE SESSION

Motion by Johnson, second by Schweer, to enter into executive session, per SDCL 1-25-2 (1) personnel issues and (3) preparing for contract negotiations; at 10:13 a.m.; all voted aye; motion carried. Commissioner Waterman was excused at 10:40 a.m. The Board returned to regular session at 10:49 a.m., no action was taken. Human Resource Representative, Natalie Remund was present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 10:49 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

RESOLUTION 2023-35

APPROVING THE SALE OF COUNTY LAND ACQUIRED BY TAX PROCEEDINGS

WHEREAS, PURSUANT TO DIRECTION FROM the Board of County Commissioners of Codington County, South Dakota, the County Auditor did heretofore offer for sale, on the 17th day of October 2023, the hereinafter described real property belonging to said County, which was acquired by said County by tax deed, and

WHEREAS, it now appears from the said County Auditor's report of sale on file herein and from the proof of publication of Notice of Sale attached to said report and on file herein that all the proceedings necessary to a legal sale have been completed and the following have offered the following price for the following described real property to-wit.

Purchaser: Mark Edward Davis, P.O. Box 1302, Watertown, SD

Legal Description: Lot 10 of Block 7 of Davis Addition to the City of Watertown, Codington County, South Dakota, according to the recorded plat thereof.

Purchase Price: \$2000.00

Which full amount of the purchase price has been deposited with the County Treasurer;

NOW THEREFORE, be it and it hereby is resolved by the Board of County Commissioners of Codington County, South Dakota in regular session on the 24th day of October, 2023, that the sale of said premises to the above be and the same is hereby approved and the Chairman of the Board of County Commissioners of said Codington County, South Dakota is hereby authorized and directed to execute and the County Auditor to attest a Quit Claim Deed to said real property in the name of said County, and deliver said Quit Claim Deeds to said purchaser conveying to said purchaser all of the right, title, and interest of said County therein.

Dated this 24th day of October, 2023

Motion by , second by , to approve the above and foregoing resolution, all members present voted aye; motion carried.

Donald L. Gabel, Chair

ATTEST:

Brenda Hanten, Auditor



504 Jenson Ave SE 3710 S Kiwanis Ave. 1680 East Capitol Ave Suite B 114 Main St. N. Ste. 202F 801 S 42nd Street, Suite G1
 Watertown, SD 57201 Sioux Falls, SD 57105 Bismarck, ND 58501 Hutchinson, MN 55350 Grand Forks 58201
 P: 605.882.1555 P: 605.361.8881 P: 701.258.6689 P: 320.582.0234

Codington County Treasurer - Front Counter AIO PC's

October 11, 2023

Bill To:
 Codington County Treasurer
 Carol Maloney
 14 1st. Ave. S.E.
 Watertown, SD 57201

Phone:
 (605) 882-6285

Ship To:
 Codington County Treasurer
 Carol Maloney
 14 1st. Ave. S.E.
 Watertown, SD 57201

Email: treasurer@codington.org

Salesperson: Greg Richter

	Description	Price Each	Qty	Ext Price
Items				\$5,505.00
1	<p>HP PROONE 440 G9 AIO COMPUTER HP INC HP ProOne 440 G9 All-in-One Computer - Intel Core i5 12th Gen i5 -12500 Hexa-core (6 Core) 3 GHz - 8 GB RAM DDR4 SDRAM - 256 GB M.2 PCI Express NVMe SSD - 23.8" Full HD 1920 x 1080 - Desktop - Intel Q670 Chip - Windows 11 Pro - Intel UHD Graphics 770 DDR4 SDRAM - English Keyboard - IEEE 802.11ax - 150 W</p> <p><i>Pricing good through 10/27/2023. Will need to reprice if after this date.</i></p>	\$1,069.00	5	\$5,345.00 ✕
2	<p>KINGSTON 8GB DDR4 SDRAM MEM Kingston 8GB DDR4 SDRAM Memory Module - 8 GB - DDR4-3200/PC4-25600 DDR4 SDRAM - 3200 MHz - CL22 - 1.20 V - Non-ECC - Unbuffered - 260-pin - SODIMM - Lifetime Warranty SODIMM</p> <p><i>Additional 8gb of ram for total of recommended 16gb with Windows 11 and apps.</i></p>	\$32.00	5	\$160.00 ✕
3	<p>ONSITE SETUP OF PC Unbox and run initial setup of 5 HP ProOne 440, this includes the installing of the latest Microsoft updates, installation of Codington Trend Micro Monthly antivirus and installation of Microsoft Office Apps for Business for Kristi, Cecial, & Ashley. 2 remaining PC's do not need Office apps.</p> <p>On site setup at customer site connecting to the customer's existing Domain network and the moving user profile data off existing HP AIO PC's. Install State Motor V software. Also includes installing of printer drivers for existing local and network printers and running test prints.</p> <p>Installation of all other software applications and transfer of data other than user profile data is not included and will be billed for actual time involved at our regular hourly rates plus applicable travel charges. Clean up work area, dispose of boxes, confirm with customer that the work area is acceptable following the replacement of PC(s).</p> <p><i>Covered under Codington Co ConnectCare MSP a \$1975.00 value</i></p>	\$0.00	1	\$0.00 ✕
4	<p>SUPPORT WORK Use one of the existing HP ProOne 400 PC's to replace a older EliteDesk 800 PC used as a look up screen for Ultra Software per Carol</p> <p><i>Covered under Codington Co ConnectCare a \$200.00 value</i></p>	\$0.00	1	\$0.00 ✕

Description	Price Each	Qty	Ext Price	
Payment Terms: Payment terms are established at the time of the order. We accept cash or check along with credit card, but our company policy is to limit credit card payment acceptance to \$4,000.00 or less per account per month. We also offer leasing and other options to manage your purchase. Account setup time can take 1-2 business days to review and approve.			Subtotal	\$5,505.00
Return Policy: Unopened items can be returned 15 days from date of delivery without restock fees. Items that have been opened will have a 15% restock fee and can be returned up to 30 days from date of purchase. There are no returns for SPECIAL ORDER, CUSTOM CONFIGURATIONS or Items that are older than 30 days from date of purchase.			Tax	\$0.00
Shipping Disclaimer: Connecting Point is not responsible for any damages that occur during shipping. As the recipient, you are responsible for reporting damaged shipments and to inspect all boxes prior to signing for deliveries. You also have an option of refusing the shipment of any damaged goods. If not refused, take pictures of any damage and have the delivery driver sign off on shipping documentation. Any damage done from shipping must be brought to our attention immediately at time of receiving the product. Delayed reporting of any damages or missing parts may result in rejection of your claim. Hold all damaged goods and all original packing materials for inspection. Shipping insurance is available at an additional cost.			Total	\$5,505.00

_____ By initialing here you are agreeing to accept these shipping terms.

Quoted by: _____

Accepted by: _____

Estimate



811 Oakwood Road
Watertown, SD 57201
605-882-4100
carmensfloorsmore@gmail.com

Customer Name: Codington County Court House

Address: _____

City, State, Zip: _____

Job Address: _____

Phone: 605 262 255 Salesperson: _____
Steve 881 9396

Job Description: ~~Clerk~~ Clerk of Courts - Studies

Date: 10-12-23

Item	Description and Color	Quantity	Price	Amount	
	Arboretum Blk out w/ Cass. Val. SS. Chains installed	4	695	2780	
				735	
				SUB-TOTAL	3515
				SALES TAX	
				TOTAL	3515
				DEPOSIT	
				BALANCE DUE	

REMARKS

Will need maintenance to remove ceiling tiles
& cover & provide Tall ladder