

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 10, 2023

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the October 10, 2023, agenda
5. Action to approve the October 03, 2023, minutes of the Board of Codington County Commissioner
6. Monthly Reports
 - a. Auditor
 - b. Director of Equalization
7. Action to approve Auditor's Acct. w/Treasurer and monthly Register of Deeds fees
8. Action to declare law enforcement vehicle surplus to be traded
9. Discussion/possible action to approve allocating LACTF funds to NACO
10. Discussion/possible action to enact a burn ban resolution
11. Action to approve abatement applications
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests
16. Public Notices – a possible quorum of Commissioners could be in attendance at:
17. Old Business
18. New Business
19. Open
 - a. Public Comments
 - b. Commission Comments
20. Action to enter into Executive session per SDCL 1-25-2
 - a. Discussion of personnel issues
 - b. Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - c. Preparing for contract negotiations with employees or employee's representatives
 - d. Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
21. Action to adjourn upon completion of agenda item
Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

October 10, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 10, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Randall Schweer; Chair Gabel, presiding. The pledge of allegiance was led by Auditor, Brenda Hanten.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Schweer, to approve the October 10th, 2023 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of October 3rd, 2023; all voted aye; motion carried.

MONTHLY REPORTS

Auditor, Brenda Hanten, updated the Board: working on property tax values, for taxes payable in 2024; Dept. or Revenue sent out the school values last week and working on them; will be attending an election school to learn all the new rules that have been adopted by the rules committee and the Secretary of State Office. **Director of Equalization, Shawna Constant**, updated the Board: Nearing the November 1 assessment deadline, continue to take applications for the assessment programs which also the deadline for these is November 1st, the appraisers are finishing up their fieldwork for the summer reappraisal; starting the commercial building permits in the city limits of Watertown, to get some of the bigger new buildings measured before it gets cold, then will start the residential building permits by the end of the month, which will take a couple months to complete.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by VanDusen, second by Schweer, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of September, 2023, all present voted aye; motion carried.

Cash on hand	\$ 6,390.39
Checks in Treasurers' possession	
less than 3 days	\$ 149,955.88
Credit Card Charges	\$ 9,390.24
Cash Items	\$ 441.50
TOTAL CASH ASSETS ON HAND	\$ 166,178.01
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,000.00
Reliabank Dakota	\$ 702,581.62
INVESTMENTS	
SD Public Funds Investment	\$30,875,000.00

Codington County, 10 October 2023

TOTAL CASH ASSETS	\$31,744,759.63
General Ledger Cash Balance by Funds	
General	\$21,435,252.00
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 8,480,922.13
Custodial	\$ 1,328,585.50
(schools \$468,132.61, townships \$63,322.24; city/towns \$112,836.98)	
TOTAL GENERAL LEDGER CASH	\$31,744,759.63

The Board noted Register of Deeds fees, in the amount of \$32,189.85 were collected in the month of September, 2023.

SURPLUS LAW ENFORCEMENT VEHICLE

Motion by VanDusen, second by Schweer, to declare GEN01639 – 2017 Ford Explorer, VIN6928; surplus, to be traded for a new law enforcement vehicle; per the request of Sheriff Howell; all voted aye; motion carried.

LACTF FUNDS

Motion by Johnson, second by Schweer, to approve allocating a one-time payment from the Local Assistance and Tribal Consistency Funds in the amount of \$1,000.00 which is 1% of the total amount received of \$100,000.00 to the South Dakota Assn. of County Commissioners on behalf of NACO (National Assn. of Counties) for the purpose to support the National Center for Public Land Counties; all voted aye; motion carried.

BURN BAN DISCUSSION

The Board decided there was no need to at this time.

CLAIMS

Motion by VanDusen, second by Schweer, to approve for payment the following list of claims; all voted aye; motion carried. A-OX WELDING 21.76 SUPPLIES, ACCREDITATION, AUDIT AND 150.00 SVC, A&B BUSINESS SOLUTIONS 28.76 REP, ADVANCED CORRECTIONAL 18583.16 SVC, ADVANTAGE GRAPHICS 1080.00 SUP, ANGELA HYDE 750.00 SVC, AIRGAS USA, LLC 30.15 SUP, ALCOHOL MONITORING SYSTEMS 916.70 SVC, AMG RADIOLOGY ABERDEEN 51.00 SVC, AP AUTO PROS 385.00 EQUIP, AUSTIN LAW OFFICES 5985.70 SVC, AUTO VALUE 7.99 SUP, AVERA MCKENNAN HOSPITAL 1121.98 SVC, AVERA ST LUKES HOSPITAL 280.81 SVC, AXON ENTERPRISE, INC 1895.00 SUP, BANNER ASSOCIATES, INC 609.00 REPAIRS/MAINT., BOB BARKER CO. 1546.20 SUP, BATTERIES UNLIMITED 32.00 SUP, BATTERIES UNLIMITED 19.99 REPAIRS/MAINT., BAUER LAW OFFICE PC 5561.60 SVC, BEACON CENTER 1000.00 PMT, JOHN BEASLEY 53.06 JURY, SHANNON BERG 4900.00 RENT, BLUEPEAK 484.87 UTIL, BLUEPEAK 79.99 UTILITIES, BORNS GROUP 2627.58 POST, BOYS & GIRLS CLUB 7896.00 PMT, DOUGLAS BRANDRIET 53.06 JURY, BRATLAND LAW 7671.70 SVC, BUTLER MACHINERY 17598.70 SUPPLIES, JEFF CASE 25.00 CELL, CHRISTIANSON APARTMENTS 3228.00 RENT, CITIWIDE PROPERTY MANAGMENT 350.00 RENT, RICK CLARK 51.02 JURY, CODINGTON CLARK ELECTRIC 199.78 ASST, CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, CODINGTON TREASURER PETTY CASH 16.50 EQUIP, COLE PAPERS, INC. 2075.97 SUP, COLE'S PETROLEUM 7335.41 SUPPLIES, CONNECTING POINT COMPUTER CENT 14855.00 SUP, CONNECTING POINT 1830.50 SUPPLIES, CONSOLIDATED CORRECTIONAL 14786.16 SUP, SHAWNA CONSTANT 296.90 TRAV, CORNELL II APARTMENTS 2504.00 RENT, CR LAURENCE CO, INC 7036.37 EQUIP, C & R SUPPLY 280.35 SUP, CREDIT COLLECTIONS BUREAU 900.40 PMT, CREDIT COLLECTIONS BUREAU 351.51 PMT, CRESCENT ELECTRIC SUPPLY COMPA 87.71 REPAIRS/MAINT., CULLIGAN WATER CONDITIONING 170.50 SUP,

DAKOTA SUPPLY GROUP 325.86 REP, MATTHEW DARGATZ 25.00 CELL, DELANEY NIELSEN SANNES PC 20337.00 SVC, ANDREW DELGADO 134.00 TRAV, DIAMOND DRUGS, INC 1664.90 SVC, DIAMOND MOWERS, INC 431.76 SUPPLIES, JAMIE DOLEN 25.00 CELL, DOUG'S ANCHOR MARINE 751.33 REP, DANA DRACY 50.00 SVC, DUININCK INCORPORATED 10000.00 REPAIRS/MAINT., CAROL DUNN 55.10 JURY, JOSEPH DUPONT 52.04 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELITE DRAIN & SEWER CLEANING 175.00 REP, MARIA ESCAMILLA 140.00 PMT, FALL RIVER COUNTY SHERIFF'S 220.00 SVC, RANDALL G. FALVEY 25.00 CELL, FARMERS IMPLEMENT & IRRIGATION 544.53 REPAIRS/MAINT., DANIEL FAWCETT 211.00 REF, FIRST DISTRICT ASSN OF LCL GOV 100.00 SUP, ALLISON FORBUSH 220.00 PMT, FOX LAW FIRM, PLLC 285.76 SVC, WENDY FRENCH 51.02 JURY, D LEE GABEL 158.12 PMT, MICHELLE GAIKOWSKI 756.50 SVC, GAST SALES, INC 315.95 SUP, GH2.0 320.00 RENT, GIGFIRE 80.00 UTIL, GRAINGER 149.24 SUP, GREAT AMERICA FINANCIAL SVC 283.70 RENT, GREEN, ROBY, OVIATT, 6425.50 SVC, TRAVIS GUTZMER 154.00 TRAV, JUSTIN HALAJIAN 40.00 CELL, ADAM HANSON 104.08 JURY, BRENDA HANTEN 109.76 TRAV, RICK HARTLEY 40.00 CELL, RON HARTLEY 25.00 CELL, HARTWIG HEATING 51591.55 REP, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, HEFTY SEED COMPANY 5354.10 SUP, WADE HEISER 2550.00 RENT, HELSPER, MCCARTY & RASMUSSEN 19616.95 SVC, HILLYARD/SIOUX FALLS 546.64 SUP, HOLIDAY INN EXPRESS 200.00 TRAV, CHERI HOWELL 134.00 TRAV, TROY HOYLES 565.00 SVC, HUMAN SERVICE AGENCY 23233.50 SVC, HYVEE #1871 ACCTS RECEIVABLE 267.88 SUP, INTERLAKES COMMUNITY ACTION 2282.43 PMT, JEFFERSON PARTNERS LP 220.48 TRAV, JEFF'S VACUUM CENTER 22.99 REP, DOUGLAS JERKE 104.08 JURY, JOHNSON CONTROLS, INC. 5614.34 MAINT, MYRON JOHNSON 132.20 TRAV, JOURNAL TECHNOLOGIES, INC 5.27 SUP, JURGENS PRINTING 49.00 SUP, MITCHELL KALLHOFF 25.00 CELL, MARK KATTERHAGEN 33.00 SVC, AARON KELLER 1640.00 RENT, DEBRA KELLER 76.52 JURY, KENNEDY PIER LOFTUS & REYNOLDS 866.70 SVC, JOHN DEERE FINANCIAL 291.72 SUPPLIES, RICHARD KOHN 25.00 CELL, CHAD KOISTINEN 52.04 JURY, ERIK KOSAK 25.00 CELL, DARLENE KRUSE 55.10 JURY, VAL LARSON 33.00 SVC, LEWIS & CLARK BHS 639.00 SVC, LINCOLN CO TREASURER 1493.25 SVC, LOAD KING, LLC 158.21 REPAIRS/MAINT., THE LODGE @ DEADWOOD 480.00 TRAV, DAVID LOWE 57.14 JURY, MAAG PROPERTIES, LLC 1375.00 RENT, CAPITOL ONE TRADE CREDIT 95.21 SUP, CAPITOL ONE TRADE CREDIT 190.69 SUPPLIES, MACKSTEEL WAREHOUSE, INC. 37.65 SUP, MACKSTEEL WAREHOUSE, INC. 50.75 SUPPLIES, MARSHALL & SWIFT/BOECKH, LLC 2120.30 MAINT, FIRST INTERSTATE BANK 473.90 PMT, MASTERS TELECOM LLC 270.52 UTIL, LES MCELHANEY PROPERTIES 4950.00 RENT, MCKESSON MEDICAL SURGICAL 162.16 SUP, MCKINLEY COURT - RIVERSIDE MHP 2133.28 RENT, MENARDS 1685.14 SUP, MENARDS 46.45 SUPPLIES, MICK'S SCUBA 325.00 SVC, MIDCONTINENT COMMUNICATIONS 364.35 UTIL, MIDWEST AUTOMOTIVE INC 189.99 SUP, KLAYTON MILLER 25.00 CELL, KATIE MOES 80.00 REIMB, MULTI BUSINESS SOLUTIONS INC 3520.00 SVC, MUNICIPAL UTILITIES 13616.96 UTIL, MUNICIPAL UTILITIES 4292.94 ASST, MUNICIPAL UTILITIES 131.08 UTIL, MUNICIPAL UTILITIES 407.75 UTILITIES, MUTH ELECTRIC 578.08 REP, NAPA CENTRAL 264.62 SUPPLIES, BARBARA NELSON 2200.00 RENT, LAW OFFICE OF JENNIFER NELSON 363.80 SVC, NEWMAN TRAFFIC SIGNS 1351.91 SUPPLIES, ERIC NIELSEN 26.00 REF, SHAWN NILLS 40.00 CELL, NORTHERN SAFETY TECHNOLOGY 5107.58 REP, NORTHWESTERN ENERGY 171.42 ASST, NORTHWESTERN ENERGY 169.42 UTILITIES, ODNEY 600.00 SVC, OFFICE PEEPS, INC. 3110.35 SUP, OFFICE PEEPS 130.20 SUPPLIES, OTTERTAIL POWER CO, 45.35 UTILITIES, SUSAN PATRICK 2300.00 RENT, MICHELLE PEDERSON 240.00 PMT, PELICAN TOWNSHIP 44586.32 PMT, PENNINGTON COUNTY JAIL 738.28 TRAV, PITNEY BOWES 210.00 RENT, POMP'S TIRE SERVICE, INC 28.75 REP, POMP'S TIRE SERVICE, INC. 528.29 SUPPLIES, PRAIRIE LAKES HEALTH CARE CENT 8093.86 SVC, PRECISION KIOSK TECHNOLOGIES 16200.00 RENT, PRINT 'EM NOW 308.00 SUP, PRO MAINTENANCE 1700.00 REP, PROSOURCE

SPECIALTIES LLC 745.29 SUP, T&L QUICKCARE, LLC 170.00 SVC, BEST WESTERN PLUS RAMKOTA 1010.00 TRAV, ANJALI A RANADIVE 7350.00 SVC, ANN RASMUSSEN 122.00 TRAV, REDWOOD TOXICOLOGY LABORATORY 1959.48 SUP, REBECCA MORLOCK REEVES 40.00 CELL, ROBYN RITER 25.00 CELL, JAY ROBERTS 197.00 TRAV, RON'S SAW SHOP 349.00 REPAIRS/MAINT., TODD ROSE 40.00 TRAV, HAROLD ROUNDS 25.00 CELL, RUNNINGS 92.93 SUP, DAWN RUSSELL 176.85 SVC, SANFORD HEALTH 2374.00 SVC, FRED SAUER 106.12 JURY, DEAN SCHAEFER COURT REPORTING 300.00 SVC, TREVER SCHIMMEL 134.00 TRAV, RANDY SCHWEER 112.20 TRAV, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 4212.00 PMT, SD DEPARTMENT OF HEALTH 7689.77 PMT, SD DEPARTMENT OF HEALTH 3245.00 SVC, SD DEPARTMENT OF PUBLIC SAFETY 2700.00 REP, SOUTH DAKOTA DEPT. OF TRANSPOR 1116.91 REPAIRS/MAINT., S.D. FEDERAL PROPERTY 50.58 SUP, SD SHERIFFS ASSOCIATION 1609.75 DUES, SD STATE TREASURER 669854.22 SEPTEMBER REMITTANCE, SDACC 20.00 TRAV, SDACO 640.00 PMT, SDN COMMUNICATIONS 1363.51 UTIL, SDWA BAY MHP, LLC 2537.53 RENT, MELISSA SEARS 240.00 PMT, HEIDI SELCHERT 240.00 PMT, SHERATON SIOUX FALLS 225.00 TRAV, SHERWIN WILLIAMS 434.24 SUP, SIGN SOLUTIONS 62.81 SUPPLIES, SIOUX RURAL WATER SYSTEM 55.00 UTILITIES, SIOUX VALLEY COOP 6609.27 SUP, KAREN SKINNER 104.08 JURY, SNAP-ON 51.25 SUPPLIES, SOCIA LAW, PC 12319.62 SVC, LYNN SOLBERG 40.00 CELL, BRENT SOLUM 40.00 TRAV, TOWN OF SOUTH SHORE 86.00 UTILITIES, SOUTH SHORE GAZETTE 453.56 PUB, STEVE STAHLKE 25.00 CELL, STAR LAUNDRY 3228.94 SUP, STAR LAUNDRY 133.62 SUPPLIES, STATE INDUSTRIAL PRODUCTS 76.25 SUP, STEVE'S WORLD 1009.14 REPAIRS/MAINT., KATHLEEN STRICKER 51.02 JURY, SCOTT SWANSON 25.00 CELL, THOMSON REUTERS-WEST 652.42 SVC, THREE ACORNS 1036.00 RENT, DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TRAV'S OUTFITTER INC 716.88 UNIF, TRITECH SOFTWARE SYSTEMS 565.44 REP, TRUE TRAVEL UNLIMITED 525.60 TRAV, TWO WAY SOLUTIONS, INC 175.00 SUPPLIES, ULINE 1538.82 EQUIP, DUSTIN VANCLEVE 14.00 REF, JENNIFER VAN DER LINDEN 104.08 JURY, VAN DIEST SUPPLY COMPANY 12408.00 SUP, VERIZON WIRELESS 2213.80 UTIL, VERIZON WIRELESS 1168.54 UTIL, VERIZON 40.01 UTILITIES, RELIABANK VISA 372.43 PMT, RELIABANK VISA 1940.74 PMT, RELIABANK VISA 20.00 PMT, RELIABANK VISA 920.20 PMT, RELIABANK VISA 138.29 PMT, RELIABANK VISA 206.94 PMT, RELIABANK VISA 1561.62 PMT, RELIABANK VISA 157.52 PMT, RELIABANK VISA 60.74 PMT, MARLONIE VOGELSANG 25.00 CELL, ERIC WALDNER 74.48 JURY, WALMART - CAPITAL ONE 254.07 SUP, WATERTOWN AMBULANCE 500.00 SVC, WATERTOWN FORD 649.42 REP, WATERTOWN FORD 386.30 REPAIRS/MAINT., WATERTOWN LAWN & GARDEN 105.00 SUP, WATERTOWN MHP, LLC 1781.64 RENT, WATERTOWN MOTOR COMPANY 70823.00 EQUIP, WATERTOWN PUBLIC OPINION 2142.37 PUB, WIGHT & COMES FUNERAL CHAPEL 3952.00 SVC, WINDOW PROS 17.00 REP, KRISTIN WOODALL 421.40 SVC, WATERTOWN LANDFILL 33.62 SVC, WW TIRE SERVICE INC 774.66 REP, WYODAK PROPERTIES, LLC 1550.00 RENT, XEROX CORPORATION 116.31 SUPPLIES, YANKTON CO. SHERIFF 100.00 SVC, YANKTON CO TREASURER 372.90 SVC, LUKE YELLOW ROBE 1500.00 SVC, YOUNGBERG LAW 203.30 SVC, YWH, LLC 4925.00 RENT,

PERSONNEL CHANGE

Motion by Johnson, second by Waterman, to approve the following personnel changes: new hire, Morgan Brandenburg (Wermedal), Public Safety Support Tech, Jail, step 3/\$21.71 per hour, effective 10-15-2023; new hire, David Winnett, part-time Corrections Officer, step 1/\$23.86 per hour, effective 10-10-2023; all voted aye; motion carried.

TRAVEL REQUEST

Motion by VanDusen, second by Schweer, to approve the following travel requests: Director of Equalization Office staff to attend a workshop, Weed & Pest Dept. staff to attend district meetings,

Highway Dept. staff to attend a conference, and Auditor Office staff to attend training; all voted aye; motion carried.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 9:19 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____