

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, July 11, 2023

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the July 11, 2023, agenda
5. Action to approve the June 27, 2023, minutes of the Board of Codington County Commissioners
6. Tax deed property auction
7. Action to approve plat resolutions
 - a. Schuchard First Addition (Lake Township)
 - b. Schuchard Second Addition (Lake Township)
 - c. Peterson Addition (Fuller Township)
8. Action to approve a notice to bidders for Asphalt Mat Construction
9. Monthly Reports
 - a. Community Health Nurse
 - b. Veterans Service Officer
 - c. Extension
 - d. Welfare
 - e. Treasurer
 - f. Auditor
10. Review 2024 budget requests
11. Action to approve the Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees
12. Action to declare Codington County Search & Rescue 2008 F-350 pickup surplus to be traded in
13. Discussion/possible action to enact a burn ban resolution
14. Discussion/possible action to authorize Chair to sign a contract with successful sealed bidder of haying rights
15. Action to approve abatement applications
16. Action to approve claims for payment
17. Action to approve automatic budget supplements
18. Action to approve personnel changes
19. Action to approve travel requests
20. Public Notices – a possible quorum of Commissioners could be in attendance at:
21. Old Business
22. New Business

23. Open

- a. Public Comments
- b. Commission Comments

24. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

25. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

July 11, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 11, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Gabel, presiding. The pledge of allegiance was led by Commissioner Gabel.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Schweer, to approve the agenda for July 11, 2023, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of June 27, 2023; all voted aye; motion carried.

TAX DEED PROPERTY AUCTION

The Board held a public auction, as previously advertised, for one parcel of land taken by tax deed proceedings. Commissioner VanDusen conducted the live bid auction and the following bid was received:

<u>Parcel #</u>	<u>Bidder</u>	<u>Bid Amount</u>
15879	Purificacion Fe A. Stricherz	\$2040.21 plus \$30.00 recording fee and \$2.50 transfer fee

Purificacion Fe A. Stricherz, Watertown, SD, was determined to be the successful bidder for this parcel. The Board will take action to approve the sale and issue a quit claim deed to the successful bidder at their July 18, 2023, meeting.

PLAT RESOLUTIONS APPROVED

Zoning Officer, Luke Muller, reviewed and presented the Board with three plats for their approval. The Board took the following action:

RESOLUTION 2023-13

A Resolution to approve the platting of the Schuchard First Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Schuchard First Addition in the Northwest Quarter of Section 1, Township 117 North, Range 53 West of the 5th P.M., Codington County, South Dakota (Lake Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

Codington County, 11 July 2023

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner Schweer; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 11th day of July, 2023, at Watertown, Codington County, South Dakota

Donald L. Gabel
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2023-13, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 11th day of July, 2023, at Watertown, Codington County, South Dakota.

Brenda Hanten
County Auditor, Codington County, South Dakota

RESOLUTION 2023-14

A Resolution to approve the platting of the Schuchard Second Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Schuchard Second Addition in the South Half of the Southeast Quarter of Section 2, Township 117 North, Range 53 West of the 5th P.M., Codington County, South Dakota (Lake Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner VanDusen, and second by Commissioner Johnson; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 11th day of July, 2023, at Watertown, Codington County, South Dakota

Codington County, 11 July 2023

Donald L. Gabel
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2023-14, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 11th day of July, 2023, at Watertown, Codington County, South Dakota.

Brenda Hanten
County Auditor, Codington County, South Dakota

RESOLUTION 2023-15

A Resolution to approve the platting of the Peterson Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Peterson Addition in the Southeast Quarter of Section 32, Township 119 North, Range 52 West of the 5th P.M., in the Sisseton and Wahpeton Indian Reservation, Codington County, South Dakota (Fuller Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner Schweer; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 11th day of July, 2023, at Watertown, Codington County, South Dakota

Donald L. Gabel
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2023-15, adopted by the Board of County Commissioners of Codington County, South Dakota.

Codington County, 11 July 2023

Dated this 11th day of July, 2023, at Watertown, Codington County, South Dakota.

Brenda Hanten

County Auditor, Codington County, South Dakota

ASPHALT MAT CONSTRUCTION NOTICE TO BIDDERS

Motion by Johnson, second by Schweer, to approve a notice to bidders for asphalt mat construction on County Road 23-4; all voted aye; motion carried. The bids will be opened at the Board's meeting scheduled for Tuesday, July 25th, 2023.

MONTHLY REPORTS

Community Health Nurse, Codi Martin, reported the following to the Board: personnel/office activity, begun to complete services virtually through the Doxy.Me platform, staff training on human trafficking, immunizations are starting to increase, WIC caseload remains around 500 and formula waivers have expired so clients are able to purchase the formulas that they have been available through WIC, maternal health, child/adolescent services, contracted with 5 schools in Codington County, St. Martins, Great Plains Lutheran, Waverly/South Shore, Henry & Florence, which services will start in September, attended Kid Kamp babysitting class in June and educated youth on Nutrition for Youngsters, talked about my plate, food groups, knife safety, and choking hazards, staff will be partnering with Independent Living Choices in July to talk on nutrition and hygiene. **Veteran Service Office, Todd Rose**, updated the board: metrics for the month, 152 open claims (working claims) (80 pending action from VA) 155 completed (YTD), currently working for 27 veterans and have completed claims for 19 veterans from outside our county; \$16,095 for the month of June 2023, increase in monthly compensation for veterans or their dependents YTD monthly increase \$67,364; \$55,118 for the month of June 2023, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$451,567; 1 veteran DAV transport in June and 5 transports currently scheduled for July; City Auditorium update: still working to get the AC fixed in the new office and old office and the handicap chair access still is not working; submitted travel requests to attend State VSO training and certification; planning to get upgrade of software system for claims, probably in the next six months, VA has also been upgrading their software system; CDRs of the Codington County Veterans Organization have asked to establish a time capsule on the grounds of the courthouse. **4-H Youth Program Advisor, Jodi Loehrer**, provided the Board with a written report, wrapped up a busy end of June with the 4-H Horse Show in Clark, SD, Kid Kare babysitting clinic with 44 youth attending and the last Consumer Decision Making/Horticulture Skillathon; 4-H Achievement Days will be July 31 – August 3, 2023, with the 4-H Barbeque on August 2nd from 5-7 p.m., Achievement Day packets have been mailed to all the 4-H families and the youth have until July 20th to get all of their exhibits and youth in action entered; the 4-H Special Foods contest is on Tuesday, July 11th, with 12 youth participating; the 4-H Teen Leaders met in June and will meet again in July to make some things for Achievement Days; 4-H Cloverbud Space Camp will be held on July 21st with 25 youth registered; will be teaching nutrition and hand washing at Camp Chance on July 18th and July 25th; the State 4-H Horse Show will be held in Pierre, SD on July 24-26th, 2023. **Auditor, Brenda Hanten**, updated the Board: Continue to work on the 2024 Provisional Budget and the anticipated revenues and expenditures for 2024, entered the growth factors that the Director of Equalization office provided; participating in the Secretary of State webinars on voter list maintenance which is typically done on off election years; otherwise, business as usual. **Welfare Director, Sara Foust**, updated the Board: 27 unique individuals were served in June; CARES/ERA - \$4000 was received for administrative fees; ICAP Case Management – averaging around 10 hours per week; the IMPACT/ Community Health Worker – have received approval to start billing Medicaid, working on making sure they have the correct process and documentation to submit for reimbursement; the Watertown Cares Board – renovations are almost done, hoping SDHDA will allow us to start housing people within the next few weeks; attended ACEs training & Resilient Community networking SD Housing Annual Conference; Systems of Care/Strategic Planning, Codington Connects – Agency of the Month is the Department of Social Services; Interagency Meetings – decided not to have June & July meetings; Department of Health Improvement Innovation Grant Funds to be used to maintain Codington Connects for additional web site support and a Community Needs Assessment; Codington County, 11 July 2023

Housing Action Team met June 19th, 2023 via zoom to meet with representatives from Rapid City One Heart to learn about innovative housing assistance program and their Director of the Rapid City Community Foundation who leads the Collective Impact Program involved with leading a lot of their housing initiatives, decided to make a trip to Rapid City this fall to learn more about what they are doing there that is working; working on funding opportunities to raise awareness for Codington Connects.

2024 BUDGET REVIEW

The Board reviewed 2024 budget requests from the Community Health Nurse, Veteran's Service Officer, Extension Office, Welfare Director, Treasurer, and Auditor.

SURPLUS VEHICLE

Motion by VanDusen, second by Waterman, to declare the following vehicle from the Codington County Search and Rescue, that was purchased with Homeland Security Grant Funding and is registered to Codington County Search and Rescue, surplus to be traded: 2008 F-350 pickup, VIN #1FTWW31RX8EB35024; all voted aye; motion carried.

BURN BAN DISCUSSION

Emergency Management Director, Andrew Delgado, informed the board that he didn't think that it was necessary to enact a burn ban at this time.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Gabel, second by Waterman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of May, 2023, all present voted aye; motion carried.

Cash on hand	\$	9,482.56
Checks in Treasurers' possession		
less than 3 days	\$	75,893.11
Credit Card Charges	\$	15,671.00
Cash Items	\$	425.00
TOTAL CASH ASSETS ON HAND	\$	101,471.67
RECONCILED CHECKING		
Reliabank (Memorial Park)	\$	8,322.00
Reliabank Dakota	\$	502,880.54
INVESTMENTS		
SD Public Funds Investment	\$	35,000,000.00
TOTAL CASH ASSETS	\$	35,612,674.21
General Ledger Cash Balance by Funds		
General	\$	24,941,323.18
General restricted cash	\$	500,000.00
Sp. Revenue	\$	8,829,520.72
Custodial	\$	1,341,830.31
(Schools \$408,393.45, townships \$65,765.59; city/towns \$53,579.70)		
TOTAL GENERAL LEDGER CASH	\$	35,612,674.21

The Board noted Register of Deeds fees, in the amount of \$40,058.40 were collected in the month of June, 2023.

HAYING RIGHTS LEASE CONTRACT

Motion by Johnson, second by Schweer, to authorize the Chairman to sign a Hay Ground Lease contract with the successful bidder from the sealed bid from the June 27th, 2023 meeting, Tyler McElhany; all present voted aye; motion carried.

CLAIMS

Codington County, 11 July 2023

Motion by VanDusen, second by Waterman, to approve payment for the following list of claims; all voted aye; motion carried.

A-OX WELDING 207.71 SUPPLIES, ACCREDITATION, AUDIT AND 150.00 SVC, A&B BUSINESS SOLUTIONS 28.76 MAINT, ADVANCED CORRECTIONAL 37166.32 SVC, ANGELA HYDE 900.00 SVC, CAROLE ANDERSON 55.10 JURY, AUSTIN LAW OFFICES 11768.34 SVC, AUTO VALUE 26.63 SUP, AVERA MCKENNAN 1580.00 SVC, AVI SYSTEMS, INC 10937.67 EQUIP, AXON ENTERPRISE, INC 1429.20 REP, BATTERIES UNLIMITED 70.00 SUP, BEACON CENTER 1000.00 PMT, RHONDA BLAIS 53.06 JURY, BLUEPEAK 388.77 UTIL, BLUEPEAK 89.99 UTILITIES, BOYS & GIRLS CLUB 7896.00 PMT, BRATLAND LAW 15047.60 SVC, NICHOLAS BRIGGS 7.00 PMT, BRIGHTLY SOFTWARE, INC 2111.08 MAINT, BROWN CLINIC MAIN 947.00 SVC, BUTLER MACHINERY 336.50 REPAIRS/MAINT., CARTNEY BEARING & SUPPLY 184.34 REPAIRS/MAINT., JEFF CASE 25.00 CELL, CHRISTIANSON APARTMENTS 2416.00 RENT, COLE PAPERS, INC. 2221.65 SUP, COLE'S PETROLEUM 2847.08 SUPPLIES, COMPASS COUNSELING 2250.00 SVC, REBECCA CONGER 52.04 JURY, CONNECTING POINT COMPUTER CENT 9460.35 SVC, CONSOLIDATED CORRECTIONAL 12952.74 SUP, SHAWNA CONSTANT 100.00 TRAV, CORNELL APARTMENTS 890.00 RENT, C & R SUPPLY 40.00 SUP, CREDIT COLLECTIONS BUREAU 247.06 PMT, CREDIT COLLECTIONS BUREAU 268.58 PMT, C & S PEST CONTROL LLC 167.00 REP, CULLIGAN WATER CONDITIONING 229.50 SUP, MATTHEW DARGATZ 25.00 CELL, DECASTRO LAW OFFICE, PLLC 8851.02 SVC, DEERE & COMPANY 86232.36 EQUIPMENT, DEUTSCH EXCAVATING 561.23 REP, LORI DEUTSCH 284.94 TRAVEL & CONF., DIAMOND MOWERS, INC 33181.64 EQUIPMENT, JAMIE DOLEN 25.00 CELL, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ENGELSTAD ELECTRIC CO. 4201.19 REP, MARIA ESCAMILLA 140.00 PMT, RANDALL G. FALVEY 25.00 CELL, FAMILY DENTAL CENTER 1015.00 SVC, FISHER SAND & GRAVEL CO. 5853.76 SUPPLIES, ROBIN FLEMMING 66.32 JURY, TOWN OF FLORENCE 80.85 UTILITIES, ALLISON FORBUSH 140.00 PMT, SARA FOUST 286.28 TRAV, FOX LAW FIRM, PLLC 40.00 SVC, MICHELLE GAIKOWSKI 93.10 SVC, GAST SALES, INC 510.34 SUP, ADAM GENGLER 46.00 PMT, GIGFIRE 80.00 UTIL, BECKY GOENS 60.67 TRAV, GRAINGER 891.55 REP, GRANT COUNTY SHERIFF'S OFFICE 54.00 SVC, GREAT AMERICA FINANCIAL SVC 410.84 RENT, GREEN, ROBY, OVIATT, 15330.90 SVC, TRAVIS GUTZMER 174.00 TRAV, JUSTIN HALAJIAN 40.00 CELL, RICK HARTLEY 40.00 CELL, RON HARTLEY 25.00 CELL, HARTWIG HEATING 888.00 REP, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, HELSPER, MCCARTY & RASMUSSEN 22894.45 SVC, MICHAEL HENRICHS 77.54 JURY, HILLYARD/SIOUX FALLS 328.90 SUP, HOMETOWN BUILDING CENTER 75.72 SUPPLIES, HUMAN SERVICE AGENCY 22933.50 PMT, HYVEE #1871 ACCTS RECEIVABLE 365.45 SUP, I STATE TRUCK CENTER 1023.41 REPAIRS/MAINT., IHS PHARMACY 103.92 SUP, IMEG 4200.00 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 2856.78 SVC, J&B SCREEN PRINTING 648.00 UNIF, JD POWER 252.00 SUP, JOHN W HOCK COMPANY 86.81 SUP, JOHNSON CONTROLS, INC. 5614.34 MAINT, JURGENS PRINTING 73.00 SUP, MITCHELL KALLHOFF 25.00 CELL, JOHN DEERE FINANCIAL 1923.69 REP, KIESLER POLICE SUPPLY 1684.74 MISC, KJORNES HOMES, LLC 5468.87 RENT, RICHARD KOHN 25.00 CELL, ERIK KOSAK 25.00 CELL, K&R MANAGEMENT 750.00 RENT, KEVIN KRANZ 60.20 JURY, LACROIX LAW OFFICE 201.37 SVC, LAKE AREA DOOR 667.86 REPAIRS/MAINT., VAL LARSON 45.00 SVC, LEWNO LAW OFFICE 499.80 SVC, LINCOLN CO TREASURER 4868.05 SVC, LOAD KING, LLC 1597.96 REPAIRS/MAINT., DARCY LOCKWOOD 45.00 SVC, JODI LOEHRER 125.51 TRAV, CAPITOL ONE TRADE CREDIT 8.55 SUP, CHARLES MACK 54.08 JURY, CAROL MALONEY 221.10 PMT, MARK'S AUTO 588.25 REP, RELIABANK VISA 191.53 TRAVEL & CONF., MASTERS TELECOM LLC 270.15 UTIL, MCKESSON MEDICAL SURGICAL 299.83 SUP, MENARDS 837.47 SUP, MENARDS 348.91 SUPPLIES, MIDCONTINENT COMMUNICATIONS 364.32 UTIL, MIDLAND PLAZA, LLC 2400.00 RENT, MINNEHAHA COUNTY AUDITOR 358.68 SVC, MULTI BUSINESS SOLUTIONS INC 3520.00 SVC, MUNICIPAL UTILITIES 3045.80 UTIL, MUNICIPAL UTILITIES 15654.35 UTIL, MUNICIPAL UTILITIES 474.53 UTILITIES, NAPA CENTRAL 130.51 SUPPLIES, SHAWN NILLS 40.00 CELL, NORTHERN CON-AGG 4538.97 SUPPLIES, NORTHERN SAFETY TECHNOLOGY 8877.80 EQUIP, NORTHWESTERN ENERGY 172.99 UTILITIES, ODNEY Codington County, 11 July 2023

2008.72 SVC, OFFICE PEEPS, INC. 4059.68 SUP, OFFICE PEEPS 153.51 SUPPLIES, OTTERTAIL POWER CO, 46.54 UTILITIES, MICHELLE PEDERSON 140.00 PMT, PENNINGTON COUNTY JAIL 236.64 TRAV, PITNEY BOWES 210.00 RENT, PMB 0112 18.00 UTIL, PRAIRIE LAKES HEALTH CARE CENT 6082.02 SVC, QUICKCARE 35.00 SVC, RC FIRST AID 81.00 SUPPLIES, REBECCA MORLOCK REEVES 40.00 CELL, ROBYN RITER 25.00 CELL, RON'S SAW SHOP 43.43 SUP, MARK ROSE 222.98 WIT, HAROLD ROUNDS 25.00 CELL, DAWN RUSSELL 93.50 SVC, SANFORD HEALTH 22.00 SVC, DEAN SCHAEFER COURT REPORTING 198.00 SVC, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 4738.00 PMT, SD DEPARTMENT OF HEALTH 985.00 SVC, SOUTH DAKOTA DEPT. OF TRANSPOR 3075.14 REPAIRS/MAINT., SD STATE TREASURER 800139.38 JUNE REMITTANCE, SDACC 200.00 TRAV, SDACC 2186.00 PMT, SDACO 762.00 PMT, SDEMA 200.00 TRAV, SDEMA 25.00 CERT, SDN COMMUNICATIONS 1363.51 UTIL, SDVSOA 200.00 DUES, MELISSA SEARS 140.00 PMT, HEIDI SELCHERT 140.00 PMT, SERVICE PLUS 66.25 REP, SIOUX RURAL WATER SYSTEM 54.00 UTILITIES, SIOUX VALLEY COOP 5794.99 FUEL, SIOUX VALLEY COOP 6195.61 SUPPLIES, SOCIA LAW, PC 5525.78 SVC, LYNN SOLBERG 40.00 CELL, TOWN OF SOUTH SHORE 86.00 UTILITIES, SOUTH SHORE GAZETTE 1050.27 PUB, STEVE STAHLKE 25.00 CELL, STAN HOUSTON 117.75 SUP, STAN HOUSTON EQUIPMENT 823.75 SUPPLIES, STAR LAUNDRY 2850.22 SUP, STAR LAUNDRY 133.62 SUPPLIES, ALBIN STROMSETH 1600.00 RENT, MICHAEL STURM 61.22 JURY, SUPER 8 WATERTOWN 1074.00 RENT, SCOTT SWANSON 25.00 CELL, THOMSON REUTERS-WEST 642.61 SUP, THREE ACORNS 1036.00 RENT, THURMAN LAW OFFICE 294.60 SVC, DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TRAV'S OUTFITTER INC 727.90 UNIF, TRITECH SOFTWARE SYSTEMS 1080.00 REP, TWO WAY SOLUTIONS, INC 46.98 SUP, VAN DIEST SUPPLY COMPANY 8575.76 SUP, VERIZON WIRELESS 2619.04 UTIL, VERIZON WIRELESS 1161.71 UTIL, VERIZON 40.01 UTILITIES, RELIABANK VISA 86.24 PMT, RELIABANK VISA 1125.00 PMT, RELIABANK VISA 602.85 PMT, RELIABANK VISA 129.00 PMT, RELIABANK VISA 76.08 PMT, MARLONIE VOGELSANG 25.00 CELL, LYDIA WAGNER 20.00 JURY, GAIL WAHL 1600.00 PMT, SCOTT WAHL 1619.16 PMT, WALMART - CAPITAL ONE 454.27 SUP, WARNE PLUMBING 808.88 REP, WATERTOWN AMBULANCE 500.00 SVC, WATERTOWN CHAMBER OF COMMERCE 75.00 DUES, WATERTOWN FORD 469.36 REPAIRS/MAINT., WATERTOWN LAWN & GARDEN 195.00 SUP, WATERTOWN MHP, LLC 4298.21 RENT, WATERTOWN PUBLIC OPINION 676.50 PUB, WESTERN DETENTION 477.75 REP, WHEELCO 185.80 REPAIRS/MAINT., WINDOW PROS 17.00 MAINT, WATERTOWN LANDFILL 8.00 SVC, WYODAK PROPERTIES 2700.00 RENT, WW TIRE SERVICE INC 1123.64 REP, XEROX CORPORATION 116.80 SUPPLIES, YANKTON CO. SHERIFF 200.00 SVC, YANKTON CO TREASURER 135.00 SVC, LUKE YELLOW ROBE 3000.00 SVC, KARA ZAUG 63.26 JURY,

AUTOMATIC BUDGET SUPPLEMENT

Motion by Johnson, second by Schweer, to approve an automatic budget supplement, to the Emergency Management Budget in the amount of \$5,600.00 with Homeland Security Grant Funds; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by VanDusen, to approve the following annual step increase personnel changes; all voted aye; motion carried.

Employee	Position	Wage	Effective
Shawna Constant	Director of Equalization	38.98/6782.52	7/1/2023
Ann Rasmussen	Register of Deeds	40.95/7125.30	7/1/2023
Jan Steele	Victim Witness Coordinator	36.49/6349.26	7/1/2023
Dave Curtis	Court Security	25.70/4471.80	7/1/2023
Steven Lowry	Sheriff Deputy	31.47/5475.78	7/1/2023
Dakota Dodds	Sheriff Deputy	27.15/4724.10	7/1/2023
Travis Gutzmer	Sheriff Deputy	30.87/5371.38	7/1/2023

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Tristan Coyle	Correctional Officer	24.46/4256.04	7/1/2023
Steve Molengraaf	Director of Facilities	38.16/6639.84	7/1/2023
Bryan Bleeker	Facilities Tech II	23.46/4082.04	7/1/2023
Richard Kohn	Facilities Tech II	20.73/3607.02	7/1/2023
Justin Halajian	Senior Maintenance Tech	29.24/5087.76	7/1/2023
Steve Stahlke	Facilities Tech II	21.78/3789.72	7/1/2023
James Hedges	Facilities Tech I	21.78/3789.72	7/1/2023
Scott Swanson	Facilities Tech Lead	26.45/4602.30	7/1/2023
Ron Hartley	Facilities Tech II	21.25/3697.50	7/1/2023
Rebecca Reeves	State's Atty	60.46/10520.04	7/1/2023
Jamie Monson	Legal Records Spec.	27.67/4818.58	7/1/2023
Katie Moes	Admin. Spec.	22.79/3965.46	7/1/2023
Danielle Rang	Deputy State's Atty	38.03/6617.22	7/1/2023
Taylor Hageman	Admin. Spec.	22.79/3965.46	7/1/2023
Grant Wonder	Deputy State's Atty	38.03/6617.22	7/1/2023
Lindee Waba	2 nd Deputy Treasurer	25.79/4487.46	7/1/2023
Cecilia Johnson	Admin. Support	19.73/3433.02	7/1/2023
Carol Maloney	Treasurer	40.95/7125.30	7/1/2023
Ashley Lindner	2 nd Deputy Treasurer	23.94/4165.56	7/1/2023
Kristi Torstenson	Admin. Support	19.73/3433.02	7/1/2023
Janet Bevers	1 st Deputy Treasurer	31.48/5477.52	7/1/2023
Becky Goens	Sr. Admin. Spec.	28.36/4934.64	7/1/2023
Kim Johnson	Admin. Spec.	23.94/4165.56	7/1/2023

TRAVEL REQUESTS

Motion by Johnson, second by Schweer, to approve the following travel requests: 2 Veteran Service Office employees to attend the South Dakota Dept. of Veterans Affairs Certification and Benefits School; to Emergency Management staff attend a Board meeting; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Johnson, second by Waterman, to enter into executive session, per SDCL 1-25-2(1) discussion of personnel issues, at 10:11 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:42 a.m., no action was taken. Human Resource Associate, Natalie Remund; was present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 10:43 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

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