

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, May 23, 2023

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the May 23, 2023, agenda
5. Action to approve the May 16, 2023, minutes of the Board of Codington County Commissioners
6. Action to approve plat resolution K & V Peterson Addition (Kampeska Township)
7. Monthly Reports
 - a. Emergency Management Director
 - b. Sheriff
8. Action to declare 3 computers in Register of Deeds Office surplus to be destroyed
9. Discussion/possible action to authorize release of a copy of the estimate from Dakota Claims Service of Watertown, of Claim #Y00001382 to the contractor, The Roofers & Restoration
10. Note office closures for May 29th, Memorial Day
11. Action to approve abatement applications
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests
16. Public Notices – a possible quorum of Commissioners could be in attendance at:
17. Old Business
18. New Business
19. Open
 - a. Public Comments
 - b. Commission Comments
20. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
21. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

May 23, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 23, 2023, at the Codington County Court House. Commission members present were: Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; absent D. Lee Gabel; Vice Chair VanDusen, presiding. The pledge of allegiance was led by J.T. Fey.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Waterman, second by Schweer, to approve the May 23, 2023 agenda, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of May 16, 2023 as presented; all voted aye; motion carried.

PLAT RESOLUTION APPROVED

Zoning Officer, Luke Muller, reviewed and presented the Board with the plat of K & V Peterson Addition for their approval. The Board took the following action:

RESOLUTION #2023-10

A Resolution to approve the platting of the K & V Peterson Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

K & V Peterson Addition in Berg's Outlot of the Northeast Quarter of Section 11, Township 116 North, Range 54 West of the 5th P.M., Codington County, South Dakota (Kampeska Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner Waterman; all voted aye; whereupon the Vice Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 23rd day of May, 2023, at Watertown, Codington County, South Dakota

Troy VanDusen

Commission Vice Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of **Resolution 2023-10**, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 23rd day of May, 2023, at Watertown, Codington County, South Dakota.

Brenda Hanten

County Auditor, Codington County, South Dakota

Luke also noted that there is a request for a conditional use permit that allows for certain essential services, such a transmission lines, there are a couple requests for some line work that may require a special meeting.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board on recent events: The end of April the LEMPG quarterly report was submitted; May 2nd, he attended the Rapid Needs Assessment, which is the 2nd to last Advanced Professional Series requirement; May 11th, Cheri and Andrew attended the EM 103, its one of the newer classes that the OEM offers, it is a hire requirement to be completed within a 24 months and is part of the LEMPG Agreement, this is a practical class about day to day activities, one of the most useful classes taken; May 16th started preparing for the IMAT exercise with a full day on the 17th and a partial day on the 18th, there were 13 personnel, representation from Watertown Fire Rescue, Sheriff's Office, Police Department, Municipal Utilities and Emergency Management, with an additional 9 individuals from the State and 11 IMAT members; May 4th a local business requested assistance in identifying feasible shelter locations for severe weather incidents; helped another business install a weather radio, due to the construction of the building it prevented the signal from getting through to the radio, were able to get this accomplished by using an external antenna; May 1st attended a meeting with City and County personnel who were involved in flood response this year to wrap things up, after action review to improve future responses, determined there was a need for a more formalized flood response plan, will be working with the City to get this taken care of in the near future; Preliminary Damage Assessments were requested and delivered to the State on May 11th and were due on May 19th, so they were turned in prior to the due date, the total amount of damage that was assessed on our Preliminary Damage Assessments are \$658,318.86, the State wanted to validate this amount with actual photographs and documentation, invoices, etc., which they haven't done in the past but there was another State that had requested a disaster but there wasn't actually a Presidential Disaster Declared so they are making sure they have documentation to verify the actual damage that is being claimed, so far they have been able to verify from Codington County, \$502,593.00, the sites that weren't validated will be eligible for FEMA reimbursement as long as there is a disaster declared for the flooding that happened this spring. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of April 2023, for the Detention Center and Sheriff's Office: office fees were collected in the amount \$9,147.09, and were

retained by the County; Commissary items sold in the amount of \$2,891.20 with a commission fee to the County in the amount of \$1,040.15, plus Securus Technology commission fee in the amount of \$4,389.94; 539 cases/calls for service; 7 accident reports were completed; 54 warrants served; 174 sets of civil papers served; 3,060 transport miles; average daily inmate population 49.17 (high ADP 55 and low ADP 42); 28 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 8 individuals using remote breathalyzers; 40 individuals testing twice daily PBT's; 54 individuals reporting twice weekly for UA Drug testing; 1 individual wearing a sweat patch; 183 bookings; \$9,157.68 collected in fees for out of county prisoner contracts; \$2,520.00 collected in work release fees; \$6,423.00 collected in fees for the 24/7 program; and \$5,066.00 collected in SCRAM fees; updated the Board: the intercom project that started in 2022 is still ongoing; the 3 vehicles that were ordered last year (2022), there is no build date yet, with a few of the current vehicles getting high on mileage, have concerns about potential repair bills; Dakota Dodds will graduate on June 2nd from the Academy in Pierre; the GETAC body worn and in-vehicle camera staff are presently here installing all the car cameras and getting all the body cameras outfitted so they can start using them and will hopefully have this done in the next day or so.

SURPLUS EQUIPMENT

Motion by Johnson, second by Schweer, to declare the following equipment from the Register of Deeds Office, surplus to be destroyed: Proone 600 SN# MXL72527L5, GEN01647; Proone 600 SN# MXL72527L6, GEN01644; Proone 600 SN# MXL72527L7, GEN01646; all voted aye; motion carried.

MEMORIAL DAY OFFICE CLOSURES

The Board noted the Court House and all County Offices will be closed on Monday, May 29th, 2023, in observance of Memorial Day.

ABATEMENT APPLICATION

Motion by Johnson, second by Schweer, to approve the following abatement application; all voted aye; motion carried.

RECORD#

9391

AMOUNT ABATED

\$36,171.02 – TIF #10 - only

EXECUTIVE SESSION

Motion by Johnson, second by Waterman, to enter into executive session, per SDCL 1-25-2(1) discussion of personnel issues, and SDCL 1-25-2(2) consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters; at 9:23 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:44 a.m., Facility Manager, Steve Molengraaf, was present for executive session.

RELEASE COPY OF ESTIMATE TO CONTRACTOR

Motion by Waterman, second by Schweer, to authorize release of a copy of the estimate from Dakota Claims Service of Watertown, of Claim #Y00001382 to the contractor, The Roofers & Restoration; all voted aye; motion carried.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Schweer, second by Johnson, to adjourn at 9:45 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

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Published once at the total approximate cost of \$ _____