

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, June 06, 2023

- 1. Pledge of Allegiance**
- 2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
- 3. Conflict of interest items**
- 4. Action to approve the June 06, 2023, agenda**
- 5. Action to approve the May 23, 2023, minutes of the Board of Codington County Commissioners**
- 6. Monthly Reports**
 - a. Extension**
 - b. Veteran Service Officer**
- 7. Update by Louis Canfield, Director of Youth Diversion, Watertown Boys and Girls Club, on JDAI and Diversion Programs**
- 8. Discussion/possible action to authorize chair to sign letter of support and the grant application for the Court Resource Home**
- 9. Discussion/possible action to enact a burn ban resolution**
- 10. Action to approve a notice to bidders for Micro surfacing a road project on approx. 8.5 miles on County Roads 6A and 23**
- 11. Discussion/possible action to declare an emergency and authorize to hire Banner for Engineering Services for road repairs on County Road 6**
- 12. Action to accept a quote for carpet for the 2nd floor courtrooms and adjacent rooms**
- 13. Action to approve a notice of public auction/sealed bids for lease of County hay land**
- 14. Action to approve claims for payment**
- 15. Action to approve automatic budget supplements**
- 16. Action to approve personnel changes**
- 17. Action to approve travel requests**
- 18. Public Notices – a possible quorum of Commissioners could be in attendance at:**
- 19. Old Business**
- 20. New Business**
- 21. Open**
 - a. Public Comments**
 - b. Commission Comments**

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

23. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

June 06, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 06, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Gabel, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Schweer, to approve the June 06, 2023 agenda, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of May 23, 2023 as presented; all voted aye; motion carried.

MONTHLY REPORTS

4-H Youth Program Advisor, Jodi Loehrer, reported: 24 youth are attending 4-H camp at Camp Poinsett; 1 youth will be attending Performing Arts camp next week at NSU; next week is the 4-H Shake Wagon at Dacotah Bank, 4-H youth will be serving shakes June 13th-15th from 11:00 a.m.-7:00 p.m. each day, the cost will be \$4.00 ea. and the flavors are vanilla, strawberry and chocolate; Dog practice has begun on Wednesday evenings on the grass by the Extension Building, thank you to the volunteers that are helping to lead the dog practices; there are 2 more Consumer Decision Making/Horticulture Skillathons that will also include Youth Livestock Literacy for those that are showing livestock and still need it; new this year is 4-H Shotgun and will begin on Tuesdays, starting June 20th, the Horse Show will be held on June 26th, in Clark, with Clark and Codington together; Kid Kare babysitting clinic will be held on Tuesday, June 27th, and there is still openings for the babysitting clinic. **Veteran Service Office, Todd Rose**, updated the board: metrics for the month, 152 open claims (working claims) and 155 completed (YTD); in the month of May 2023, there was an increase in monthly compensation for veterans or their dependents by \$5,773.00, YTD total of \$60,208.00, retro-payments were \$78,577.00 for the month of May 2023, retro-payments for YTD are \$397,449.00; one DAV transport occurred in May and one currently scheduled for June 2023;

Geographic Distribution of VA Expenditures for Codington County (GDX) Report 2022

2020 Veteran Population 2139 -Total - \$16.5 million – C&P 6.8 million

2021 Veteran Population 2095 -Total - \$16.3 million – C&P 7.4 million

2022 Veteran Population 2051 -Total - \$19.4 million – C&P 9.8 million (The Compensation & Pension expenditures include dollars for the following programs: veteran's compensation for service-connected disabilities; dependency and indemnity compensation for service-connected deaths; veteran's pension for nonservice-connected disabilities; and burial and other benefits to veterans and survivors.); City Auditorium update: working to get the AC fixed in the new office, also waiting for parts to be installed for the new desks; the City has tried to fix the handicap chair access, something is still not right, and they

are continuing to trouble shoot, there is archery class downstairs and gymnastics in the gym, gymnastics has a lease for a year to use the gym; attended the "Coffee with Veterans", no veterans in the area attended, those in attendance were 4 veterans that help assist veterans and the gentleman that oversees the program for the state, good conversations about what each other does and what assistance we can provide veterans; Jay has completed 8 hour American Legion Basic VSO online training and have started the process for his On the Job Training Program, have completed and submitted his performance appraisal and he is doing a great job; future things coming up are: will be in the Radio shows on Thursday, June 8th, 2023 – KWAT @ 8:45 a.m. and KXLG @ 9:15 a.m., reminder that June 6th, 1944 was D day during WWII, Flag Day is June 14th, 2023 and also Army Birthday, December 13, 1636, National Guard Birthday, oldest Military Commission; Bridge dedication for Corpsman Second Class Charles T. Lagenfeld on July 1st, 2023 at 2:00 p.m. at the Redlin Art Center in Watertown, Bridge to be dedicated is at the Willow Creek Bridge on East Hwy. 212, this is the 3rd Bridge to be dedicated in Codington County since the program started 4 years ago; Veteran of the Year nominees from the organization, commanders will make the selections in August; overall busy in the office with plenty of walk-in traffic.

JUVENILE DIVERSION ALTERNATIVE INITIATIVE UPDATE

Louis Canfield, Director of Youth Diversion, Watertown Boys and Girls Club, and Liz Christianson, Executive Director, Watertown Boys and Girls Club, updated the Board regarding the JDAI program. Mr. Canfield provided the Board with information including, average daily population, average length of stay, alternatives to detention referrals, juvenile diversion referrals, juvenile diversion growth, diversion cases (success vs. fail), and juvenile tobacco citations.

LETTER OF SUPPORT AND SIGN GRANT APPLICATION FOR COURT RESOUCHE HOME

Louis Canfield, Director of Youth Conversion, Boys and Girls Club, and Rich Ohm, Court Resource Family representative, presented the Board with information to apply for and request the County's support to apply for the 2nd year funding for the Court Resource Home Grant from the Department of Corrections in the amount of under \$22,000.00, this is a court approved program and there will not be any County match dollars and the funds will not run through the County. Motion by Johnson, second by Schweer, to approve the Chair to sign the Letter of Support and the Grant Application for the Court Resource Home; all voted aye; motion carried.

BURN BAN DISCUSSION

The Board held a brief discussion regarding dry conditions in the area. Cheri Howell, Assistant Emergency Manager reported that she had conversations with the Fire Chiefs in the County and they are not recommending a burn ban at this time. If you are going to burn, please notify the 911 center and number is 605-882-6210 to notify them of your controlled burn.

NOTICE TO BIDDERS FOR MICROSURFACING ROAD PROJECT

Motion by Johnson, second by VanDusen, to approve a notice to bidders for microsurfacing a road project on County Road 23 and 6A, north of Tinkertown; all voted aye; motion carried. Bids will be opened and publicly announced at the Board's meeting scheduled for June 27th, 2023.

ROAD REPAIR ENGINEERING SERVICES

Highway Supt., Rick Hartley, submitted to the Board a letter of contract, from Banner Associated, for engineering services, to repair 2, 72" RCP culverts located on County Road 6, due to the condition of the culverts this is deemed an emergency situation to get the repairs done. The proposed fee to complete the Engineering Scope of Services at an hourly rate including reimbursable expenses for an estimated fee of \$10,000.00 to \$15,000.00. Motion by VanDusen, second by Waterman, to accept the letter of contract from Banner Associates; all voted aye; motion carried.

CARPET FOR 2ND FLOOR COURTROOMS AND ADJACENT ROOMS

Motion by Johnson, second by Waterman, to approve the purchase of nylon carpet for the 2nd floor courtrooms and adjacent rooms from Floors & Moore, in the amount of \$16,494.29, as budgeted, Facility Manager, Steve Molengraaf presented to the Board with 2 quotes from Floors & Moore in the amount of \$16,494.29 for nylon carpet and Williams Carpet in the amount of \$19,444.40 for nylon carpet; all voted aye; motion carried.

NOTICE OF SEALED BIDS FOR LEASE OF COUNTY HAY LAND

Motion by VanDusen, second by Waterman, to approve a notice to accept sealed bids on the right to put up hay on County property; all voted aye; motion carried. Sealed bids will be opened and awarded during the Board's meeting scheduled for June 27th, 2023.

SALARY CLAIMS

Motion by Schweer, second by Johnson, to approve May salary claims; all voted aye; motion carried.
Commissioners: 11,294.21 total salaries. Auditor: 25,709.65 total salaries. Co. Treasurer: 37,380.95 total salaries. States Attorney: 48,695.43 total salaries. Gov. Buildings: 19,915.66 total salaries. Dir. Equalization: 52,677.41 total salaries. Reg. of Deeds: 28,086.72 total salaries. Veterans Service: 19,684.20 total salaries. Sheriff: 110,678.04 total salaries. Jail: 133,109.71 total salaries; Jared Getty \$23.86 PT new hire. Coroner: 3,875.40 total salaries. Welfare: 16,800.93 total salaries; Paige Welling \$3594.84 FT. County Nurse: 4,651.88 total salaries. CO. Park: 7,157.86 total salaries; Steve Deville \$19.62 PT Seasonal; Jeff Jenson \$16.37 PT Seasonal; Steve Rondell \$17.96 PT Seasonal. Ag. Bldg.: 11,230.38 total salaries. Co. Extension: 12,190.89 total salaries. Weed: 8,002.40 total salaries; John Engels \$22.23 PT Seasonal. Planning Board: 671.98 total salaries. Road & Bridge: 104,773.01 total salaries. Emergency Management: 13,757.03 total salaries. Crime Victim: 8,022.77 total salaries. W.I.C.: 5,507.43 total salaries. 24/7: 6,621.32 total salaries.

Total 690,495.26

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 64,177.22; S.D. Supplemental Retire. 4,505.00 suppl. retire.; Sanford 89,732.27; Reliance Standard Life Insurance 777.99 life ins.; Delta Dental 6,939.10 ins.; Avesis 852.96 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 403.20 employee union dues; AFLAC 3,624.41 ins.; John Hancock 10,920.00 suppl. retire.; AFLAC 824.43 ins.; Watertown United Way 5.00 employee contributions; Office of Child Support 1062.00 employee payments; Sioux Valley Credit Union 25,628.00 employee payments; John Hancock Roth 200.00 suppl. retire.; SDRS Supplemental Retirement 4,950.00 Roth retirement; Teamsters Local Union 120 467.00 employee union due; Codington County Deputy Sheriff's Association 90.00 employee union dues; ReliaBank Dakota 47,295.94 federal withholding; ReliaBank Dakota 63,809.18 social security; ReliaBank Dakota 14,923.08 Medicare.

PERSONNEL CHANGES

Motion by Johnson, second by Waterman, to approve the following personnel changes: Seasonal Memorial Park new hire, Trish Spartz, Park Custodian, Step AA #1, \$16.10 per hour, effective 5/30/2023, Seasonal Memorial Park new hire, Caleb Oppelt, Park Custodian, Step AA #1, \$16.10 per hour, effective 5/30/2023; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by VanDusen, second by Schweer, to approve the following travel requests: Sheriff's Office, 2 employees to attend a Sheriff's convention, Weed & Pest, to attend the Spring Weed ID Tour (preparation & tour), Maintenance, 3 employees, to attend the Custodial Seminar; all voted aye; motion carried.

OPEN – COMMISSION COMMENTS

Commissioner VanDusen announced that he has been asked to serve on the South Dakota Law Enforcement Officers Standards and Training Commission to represent Counties by the Attorney General, and asked to add this to the Commission Board Assignment List. Commissioner Gabel mentioned the Summer Studies that are taking place in relation to County funding/spending, with the focus on the Judicial area of spending, the UJS working group/task force is working on indigent representation.

EXECUTIVE SESSION

Motion by Schweer, second by VanDusen, to enter into executive session, per SDCL 1-25-2, (1) discussion of personnel issues, (2) consulting with legal counsel or reviewing communication from legal counsel regarding proposed or pending litigation or contractual matters; at 9:49 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:34 a.m., no action was taken. States Attorney, Rebecca Morlock-Reeves; Human Resource Associate, Larissa Swanson; Highway Superintendent, Rick Hartley; and Auditor, Brenda Hanten, were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Waterman, to adjourn at 10:35 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codyington County Auditor

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