

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, June 13, 2023

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the June 13, 2023, agenda
5. Action to approve the June 06, 2023, minutes of the Board of Codington County Commissioners
6. Monthly Reports
 - a. Auditor
 - b. Director of Equalization
 - c. Welfare Director
7. Action to approve the Auditor's Account w/Treasurer and note Register of Deeds fees
8. Action to accept quote(s) for County Hwy 6 Culvert Repairs and sign an agreement with the Contractor(s)
9. Discussion/possible action to authorize chair to sign a grant application for the R/ED Reception Center Grant
10. Action to authorize application of Health Improvement Innovation grant funds
11. Action to approve to extend consultant agreement between Codington County Welfare and Angela Hyde
12. Discussion/possible action to enact a burn ban resolution
13. Discussion/possible action to cancel vision plan with Avesis and change plan to VSP with Kranz Insurance
14. Discussion/possible action to set a date for a Tax Deed property auction, appoint property appraisers, and declare property surplus to be sold
15. Note Juneteenth Codington County office closures
16. Action to approve claims for payment
17. Action to approve automatic budget supplements
18. Action to approve personnel changes
19. Action to approve travel requests
20. Public Notices – a possible quorum of Commissioners could be in attendance at:
21. Old Business
22. New Business
23. Open
 - a. Public Comments

b. Commission Comments

24. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

25. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

June 06, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 06, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Gabel, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Schweer, to approve the June 06, 2023 agenda, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of May 23, 2023 as presented; all voted aye; motion carried.

MONTHLY REPORTS

4-H Youth Program Advisor, Jodi Loehrer, reported: 24 youth are attending 4-H camp at Camp Poinsett; 1 youth will be attending Performing Arts camp next week at NSU; next week is the 4-H Shake Wagon at Dacotah Bank, 4-H youth will be serving shakes June 13th-15th from 11:00 a.m.-7:00 p.m. each day, the cost will be \$4.00 ea. and the flavors are vanilla, strawberry and chocolate; Dog practice has begun on Wednesday evenings on the grass by the Extension Building, thank you to the volunteers that are helping to lead the dog practices; there are 2 more Consumer Decision Making/Horticulture Skillathons that will also include Youth Livestock Literacy for those that are showing livestock and still need it; new this year is 4-H Shotgun and will begin on Tuesdays, starting June 20th, the Horse Show will be held on June 26th, in Clark, with Clark and Codington together; Kid Kare babysitting clinic will be held on Tuesday, June 27th, and there is still openings for the babysitting clinic. **Veteran Service Office, Todd Rose**, updated the board: metrics for the month, 152 open claims (working claims) and 155 completed (YTD); in the month of May 2023, there was an increase in monthly compensation for veterans or their dependents by \$5,773.00, YTD total of \$60,208.00, retro-payments were \$78,577.00 for the month of May 2023, retro-payments for YTD are \$397,449.00; one DAV transport occurred in May and one currently scheduled for June 2023;

Geographic Distribution of VA Expenditures for Codington County (GDX) Report 2022

2020 Veteran Population 2139 -Total - \$16.5 million – C&P 6.8 million

2021 Veteran Population 2095 -Total - \$16.3 million – C&P 7.4 million

2022 Veteran Population 2051 -Total - \$19.4 million – C&P 9.8 million (The Compensation & Pension expenditures include dollars for the following programs: veteran's compensation for service-connected disabilities; dependency and indemnity compensation for service-connected deaths; veteran's pension for nonservice-connected disabilities; and burial and other benefits to veterans and survivors.); City Auditorium update: working to get the AC fixed in the new office, also waiting for parts to be installed for the new desks; the City has tried to fix the handicap chair access, something is still not right, and they

are continuing to trouble shoot, there is archery class downstairs and gymnastics in the gym, gymnastics has a lease for a year to use the gym; attended the "Coffee with Veterans", no veterans in the area attended, those in attendance were 4 veterans that help assist veterans and the gentleman that oversees the program for the state, good conversations about what each other does and what assistance we can provide veterans; Jay has completed 8 hour American Legion Basic VSO online training and have started the process for his On the Job Training Program, have completed and submitted his performance appraisal and he is doing a great job; future things coming up are: will be in the Radio shows on Thursday, June 8th, 2023 – KWAT @ 8:45 a.m. and KXLG @ 9:15 a.m., reminder that June 6th, 1944 was D day during WWII, Flag Day is June 14th, 2023 and also Army Birthday, December 13, 1636, National Guard Birthday, oldest Military Commission; Bridge dedication for Corpsman Second Class Charles T. Lagenfeld on July 1st, 2023 at 2:00 p.m. at the Redlin Art Center in Watertown, Bridge to be dedicated is at the Willow Creek Bridge on East Hwy. 212, this is the 3rd Bridge to be dedicated in Codington County since the program started 4 years ago; Veteran of the Year nominees from the organization, commanders will make the selections in August; overall busy in the office with plenty of walk-in traffic.

JUVENILE DIVERSION ALTERNATIVE INITIATIVE UPDATE

Louis Canfield, Director of Youth Diversion, Watertown Boys and Girls Club, and Liz Christianson, Executive Director, Watertown Boys and Girls Club, updated the Board regarding the JDAI program. Mr. Canfield provided the Board with information including, average daily population, average length of stay, alternatives to detention referrals, juvenile diversion referrals, juvenile diversion growth, diversion cases (success vs. fail), and juvenile tobacco citations.

LETTER OF SUPPORT AND SIGN GRANT APPLICATION FOR COURT RESOURCE HOME

Louis Canfield, Director of Youth Conversion, Boys and Girls Club, and Rich Ohm, Court Resource Family representative, presented the Board with information to apply for and request the County's support to apply for the 2nd year funding for the Court Resource Home Grant from the Department of Corrections in the amount of under \$22,000.00, this is a court approved program and there will not be any County match dollars and the funds will not run through the County. Motion by Johnson, second by Schweer, to approve the Chair to sign the Letter of Support and the Grant Application for the Court Resource Home; all voted aye; motion carried.

BURN BAN DISCUSSION

The Board held a brief discussion regarding dry conditions in the area. Cheri Howell, Assistant Emergency Manager reported that she had conversations with the Fire Chiefs in the County and they are not recommending a burn ban at this time. If you are going to burn, please notify the 911 center and number is 605-882-6210 to notify them of your controlled burn.

NOTICE TO BIDDERS FOR MICROSURFACING ROAD PROJECT

Motion by Johnson, second by VanDusen, to approve a notice to bidders for microsurfacing a road project on County Road 23 and 6A, north of Tinkertown; all voted aye; motion carried. Bids will be opened and publicly announced at the Board's meeting scheduled for June 27th, 2023.

ROAD REPAIR ENGINEERING SERVICES

Highway Supt., Rick Hartley, submitted to the Board a letter of contract, from Banner Associated, for engineering services, to repair 2, 72" RCP culverts located on County Road 6, due to the condition of the culverts this is deemed an emergency situation to get the repairs done. The proposed fee to complete the Engineering Scope of Services at an hourly rate including reimbursable expenses for an estimated fee of \$10,000.00 to \$15,000.00. Motion by VanDusen, second by Waterman, to accept the letter of contract from Banner Associates; all voted aye; motion carried.

CARPET FOR 2ND FLOOR COURTROOMS AND ADJACENT ROOMS

Motion by Johnson, second by Waterman, to approve the purchase of nylon carpet for the 2nd floor courtrooms and adjacent rooms from Floors & Moore, in the amount of \$16,494.29, as budgeted, Facility Manager, Steve Molengraaf presented to the Board with 2 quotes from Floors & Moore in the amount of \$16,494.29 for nylon carpet and Williams Carpet in the amount of \$19,444.40 for nylon carpet; all voted aye; motion carried.

NOTICE OF SEALED BIDS FOR LEASE OF COUNTY HAY LAND

Motion by VanDusen, second by Waterman, to approve a notice to accept sealed bids on the right to put up hay on County property; all voted aye; motion carried. Sealed bids will be opened and awarded during the Board's meeting scheduled for June 27th, 2023.

SALARY CLAIMS

Motion by Schweer, second by Johnson, to approve May salary claims; all voted aye; motion carried.

Commissioners: 11,294.21 total salaries. Auditor: 25,709.65 total salaries. Co. Treasurer: 37,380.95 total salaries. States Attorney: 48,695.43 total salaries. Gov. Buildings: 19,915.66 total salaries. Dir. Equalization: 52,677.41 total salaries. Reg. of Deeds: 28,086.72 total salaries. Veterans Service: 19,684.20 total salaries. Sheriff: 110,678.04 total salaries. Jail: 133,109.71 total salaries; Jared Getty \$23.86 PT new hire. Coroner: 3,875.40 total salaries. Welfare: 16,800.93 total salaries; Paige Welling \$3594.84 FT. County Nurse: 4,651.88 total salaries. CO. Park: 7,157.86 total salaries; Steve Deville \$19.62 PT Seasonal; Jeff Jenson \$16.37 PT Seasonal; Steve Rondell \$17.96 PT Seasonal. Ag. Bldg.: 11,230.38 total salaries. Co. Extension: 12,190.89 total salaries. Weed: 8,002.40 total salaries; John Engels \$22.23 PT Seasonal. Planning Board: 671.98 total salaries. Road & Bridge: 104,773.01 total salaries. Emergency Management: 13,757.03 total salaries. Crime Victim: 8,022.77 total salaries. W.I.C.: 5,507.43 total salaries. 24/7: 6,621.32 total salaries.

Total 690,495.26

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 64,177.22; S.D. Supplemental Retire. 4,505.00 suppl. retire.; Sanford 89,732.27; Reliance Standard Life Insurance 777.99 life ins.; Delta Dental 6,939.10 ins.; Avesis 852.96 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 403.20 employee union dues; AFLAC 3,624.41 ins.; John Hancock 10,920.00 suppl. retire.; AFLAC 824.43 ins.; Watertown United Way 5.00 employee contributions; Office of Child Support 1062.00 employee payments; Sioux Valley Credit Union 25,628.00 employee payments; John Hancock Roth 200.00 suppl. retire.; SDRS Supplemental Retirement 4,950.00 Roth retirement; Teamsters Local Union 120 467.00 employee union due; Codington County Deputy Sheriff's Association 90.00 employee union dues; ReliaBank Dakota 47,295.94 federal withholding; ReliaBank Dakota 63,809.18 social security; ReliaBank Dakota 14,923.08 Medicare.

PERSONNEL CHANGES

Motion by Johnson, second by Waterman, to approve the following personnel changes: Seasonal Memorial Park new hire, Trish Spartz, Park Custodian, Step AA #1, \$16.10 per hour, effective 5/30/2023, Seasonal Memorial Park new hire, Caleb Oppelt, Park Custodian, Step AA #1, \$16.10 per hour, effective 5/30/2023; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by VanDusen, second by Schweer, to approve the following travel requests: Sheriff's Office, 2 employees to attend a Sheriff's convention, Weed & Pest, to attend the Spring Weed ID Tour (preparation & tour), Maintenance, 3 employees, to attend the Custodial Seminar; all voted aye; motion carried.

OPEN – COMMISSION COMMENTS

Commissioner VanDusen announced that he has been asked to serve on the South Dakota Law Enforcement Officers Standards and Training Commission to represent Counties by the Attorney General, and asked to add this to the Commission Board Assignment List. Commissioner Gabel mentioned the Summer Studies that are taking place in relation to County funding/spending, with the focus on the Judicial area of spending, the UJS working group/task force is working on indigent representation.

EXECUTIVE SESSION

Motion by Schweer, second by VanDusen, to enter into executive session, per SDCL 1-25-2, (1) discussion of personnel issues, (2) consulting with legal counsel or reviewing communication from legal counsel regarding proposed or pending litigation or contractual matters; at 9:49 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:34 a.m., no action was taken. States Attorney, Rebecca Morlock-Reeves; Human Resource Associate, Larissa Swanson; Highway Superintendent, Rick Hartley; and Auditor, Brenda Hanten, were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Waterman, to adjourn at 10:35 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codyington County Auditor

Codyington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

FUND CASH BALANCES REPORT AS OF 06/01/2023
CODINGTON COUNTY

Fund	Description	BALANCE
101	GENERAL FUND	25,497,789.28
101	GENERAL RESTRICTED CASH	500,000.00
	TOTAL AT FUND GROUP:	25,997,789.28
204	ROAD & BRIDGE FUND	7,568,868.90
204	ROAD & BRIDGE RESTRICTED CASH	.00
207	E-911 FUND	49,056.42
226	EMERGENCY MANAGEMENT FUND	217,780.48
228	VICTIM CRIME SERVICE FUND	87,783.93
229	DOMESTIC ABUSE FUND	1,514.44
231	W.I.C. FUND	34,729.88
233	COURTHOUSE BUILDING FUND	.00
248	24/7 SOBRIETY FUND	145,669.93
250	MODERNIZATION/PRESERVATION	215,927.14
256	SEARCH & RESCUE FUND	98,654.34
290	AMERICAN RESCUE PLAN FUND	.00
295	RURAL ACCESS INFRASTRUCTURE	359,937.13
	TOTAL AT FUND GROUP:	8,779,922.59
706	SPECIAL HIGHWAY FUND	.00
721	SCHOOL DISTRICTS FUND	1,669,391.82
722	CIVIL TOWNSHIPS FUND	96,359.05
723	CITIES AND VILLAGES FUND	346,344.59
724	WATER DEVELOPMENT DIST. FUND	17,850.48
725	ADVANCE TAX COLLECTION FUND	.00
726	REGISTER OF DEEDS FUND	2,576.80
727	GAME, FISH & PARKS FUND	.00
728	CLERK OF COURT FUND	.00
729	TAX SALE REDEMPTION FUND	.00
733	SANITARY SEWER DIST. FUND	.00
734	DEPOSIT FUND	.00
735	TREASURER'S TRUST FUND	.00
736	MUNICIPALITIES (5%) FUND	.00
738	FINES TO SCHOOLS FUND	.00
741	911 TRUST AND AGENCY FUND	.00
742	STATE MOTOR VEHICLE FUND	767,157.28
746	AUTO EXCISE TAX FUND	.00
755	SALES TAX FUND	2,316.31
758	BOOKMOBILE FUND	3,684.60
766	LAW LIBRARY FUND	10,656.20
769	MODERN/PRESERATION RELIEF	2,170.00
770	FIRE DEPT. MONIES	.00
	TOTAL AT FUND GROUP:	2,918,507.13
	TOTAL:	37,696,219.00

**AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER
CODINGTON COUNTY
DATE: June 1, 2023**

CASH ON HAND IN TREASURER'S OFFICE

Silver and Pennies.....	\$135.09
Ones.....	\$223.00
Fives.....	\$495.00
Tens.....	\$500.00
Twenties.....	\$1,940.00
Fifties.....	\$550.00
Hundreds.....	\$2,200.00
Cash Items.....	\$425.00
Credit Card Charges.....	\$11,232.12
Checks.....	\$106,703.50
TOTAL CASH ON HAND	\$124,403.71

CHECKING ACCOUNT BALANCE:

<u>Reliabank (Memorial Park)</u>	\$1,000.00
<u>Reliabank Dakota</u>	\$569,528.96

INVESTMENTS:

<u>SD Public Funds Investment Trust</u>	\$37,000,000.00
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OTHER ACCOUNT BALANCES: **\$37,570,528.96**

GRAND TOTAL CASH AND BALANCES: **\$37,694,932.67**

GENERAL LEDGER CASH AND INVESTMENT BALANCES BY FUNDS:

General Fund	\$25,497,408.84	**
General Fund restricted cash	\$500,000.00	
Sp. Revenue Funds	\$8,779,922.59	
Sp. Revenue Funds restricted cash	\$0.00	
Custodial Funds	\$2,917,601.24	***

TOTAL GENERAL LEDGER CASH **\$37,694,932.67**

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in May 2023.

Cash on Hand		\$6,043.09
Checks in Treasurer' possession		\$106,703.50
less than 3 days		
Credit Card Charges		\$11,232.12
Cash Items		\$425.00
TOTAL CASH ASSETS ON HAND		\$124,403.71
RECONCILED CHECKING		
Reliabank (Memorial Park)		\$1,000.00
Reliabank Dakota		\$569,528.96
INVESTMENTS		
SD Public Funds Investment		\$37,000,000.00
TOTAL CASH ASSETS		\$37,694,932.67
GENERAL LEDGER CASH BALANCES:		
General		\$25,497,408.84 **
General restricted cash		\$500,000.00
Sp. Revenue		\$8,779,922.59
Sp. Revenue restricted cash		
Custodial		\$2,917,601.24 ***
Schools	\$	1,669,391.82
Townships	\$	96,359.05
City/Towns	\$	346,344.59
TOTAL GENERAL LEDGER CASH		\$37,694,932.67

Dated this 1st day of June 2023

County Auditor

OFFICIAL STATEMENT OF FEES COLLECTED
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH
OF MAY, 2023

The sum of **\$42,482.55** in fees has been collected by me as Register of Deeds for MAY, 2023

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of MAY, 2023

Ann Rasmussen

Register of Deeds

Subscribed and sworn to before me this

1st

day of

June

2023

Brenda Harten

CERTIFIED BIRTHS

State Children's Fund (\$2.00)	\$ 206.00
County General Fund (\$5.00)	\$ 515.00
State EVRSS Fund (\$5.00)	\$ 515.00
State General Fund (\$3.00)	\$ 309.00
TOTAL	\$ 1,545.00

CERTIFIED DEATHS

County General Fund (\$5.00)	\$ 840.00
State General Fund (\$4.00)	\$ 672.00
State EVRSS Fund (\$6.00)	\$ 1,008.00
TOTAL	\$ 2,520.00

FILED

JUN 01 2023

CODINGTON COUNTY AUDITOR

Receipt Totals

By Date: 5/1/2023 12:00:00 AM - 5/31/2023 11:59:59 PM; Departments: All; Cash based.

Codington County

Thursday, June 1, 2023 9:15 AM

Summary:**Receipt Item Totals**

	Paid	Charged	Debited	Total
Document:	\$34,395.00	\$1,280.00	\$0.00	\$35,675.00
Non Document:	\$4,844.25	\$1,966.80	\$0.00	\$6,811.05
Subtotal:	\$39,239.25	\$3,246.80	\$0.00	\$42,486.05

Payment on Account Totals

Applied:	\$3,243.30
Refunded:	\$0.00
Unposted:	\$0.00
Net Posted:	\$3,243.30

Payments & Refunds

ACH:	\$9,629.00
Cash:	\$2,903.25
Check (Refund):	-\$30.00
Check:	\$29,980.30
Total:	\$42,482.55

Revenue Account Activity

	Total Received	Paid on Receipt	Applied from POA	Adjusted
101-0-321.00 Marriage License 1	\$260.00	\$260.00	\$0.00	\$0.00
101-0-341.21 Reg. Deeds Filing/Recording 2	\$9,540.00	\$8,290.00	\$1,250.00	\$0.00
101-0-341.22 Reg. Deeds Transfer fees 3	\$24,455.00	\$24,455.00	\$0.00	\$0.00
229-0-321.00 Domestic Abuse Marriage Lic. 6	\$780.00	\$780.00	\$0.00	\$0.00
726-0-209.00 Reg. Deeds Fees - State 8	\$2,710.00	\$1,940.00	\$770.00	\$0.00
101-0-341.29 Reg. Deeds Other Fees 4	\$2,837.55	\$1,864.25	\$973.30	\$0.00
250-0-341.21 M&P Relief ROD Filing/Rec 7	\$1,140.00	\$990.00	\$150.00	\$0.00
769-0-209.00 M&P Relief ROD Allocation 9	\$760.00	\$660.00	\$100.00	\$0.00
Total:	\$42,482.55	\$39,239.25	\$3,243.30	\$0.00

FILED

JUN 01 2023

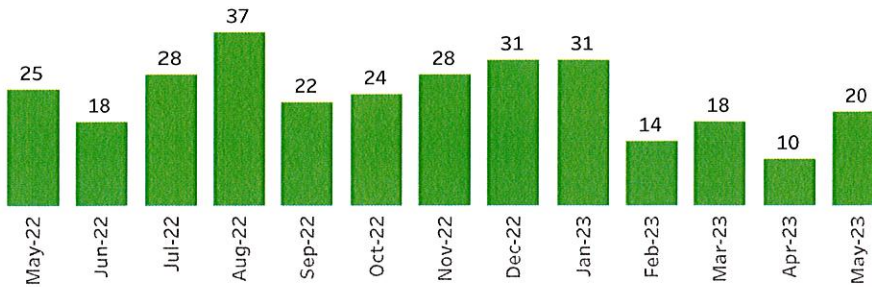
e-Codington 2023

CODINGTON COUNTY AUDITOR

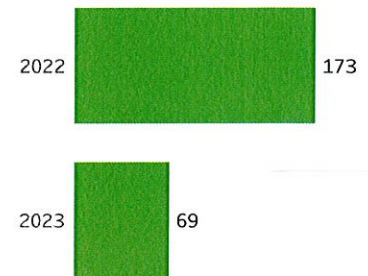


Monthly Report May 2023

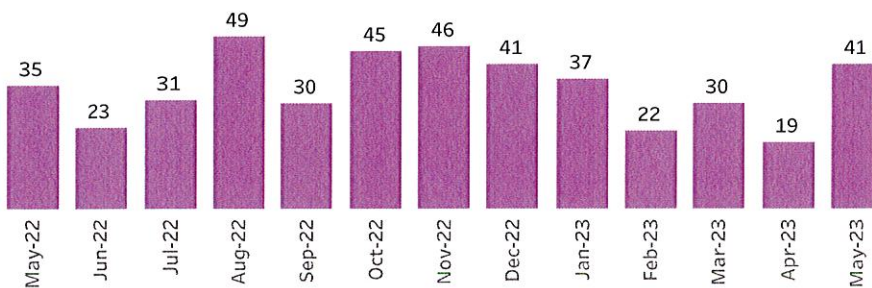
Unique Individuals Served by Month



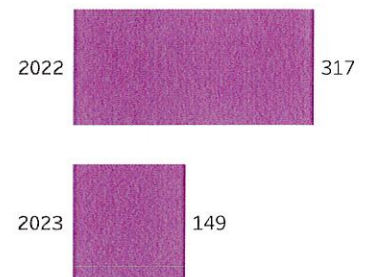
Unique Individuals Served by Year



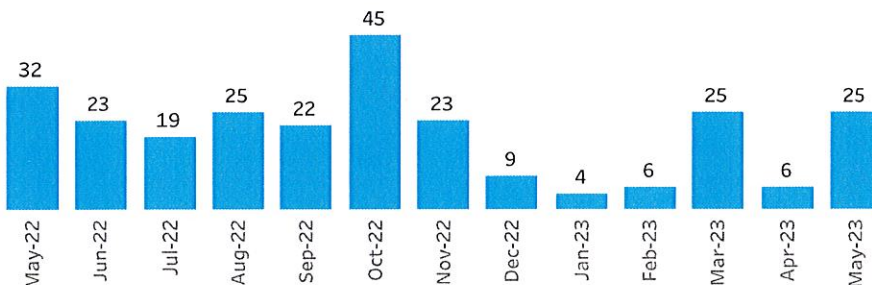
Services Recorded by Month



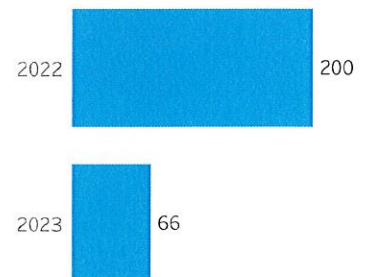
Services Recorded by Year



Total Client Contacts by Month



Total Client Contacts by Year



YTD Costs

Funeral Assistance	\$7,090
Rent Assistance	\$3,861
Mental Health Hold	\$2,990
Emergency Housing	\$437
Transportation	\$329
Medical Bills	\$198
Other	\$90
Utility Assistance	
SD Cares/ ERA	
Case Management	
Care Coordination	

YTD Time Spent on Services (hours)

Case Management	624.88
SD Cares/ ERA	362.00
Care Coordination	342.25
Transportation	311.83
Rent Assistance	44.50
Emergency Housing	18.75
Funeral Assistance	7.00
Medical Bills	6.50
Other	6.00
Mental Health Hold	4.00
Utility Assistance	0.50

Completed Services

	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23
Case Management	4	2	3	14	11	22	18	9	8	8	14	11	16
Transportation	1	3	1	1		4	2	2	2		6	3	10
Care Coordination	8	3	7	11	8	7	7	18	10	9	4	1	5
Rent Assistance	4	6	6	5	5	3	8	2	6	1		1	3
SD Cares/ERA	1	1	1	1	1	1	1	1	1	1	1	1	2
Medical Bills		1	1	1	1	1		1			1		2
Utility Assistance	4	3	4	6									1
Other												1	
Mental Health Hold				5	2		2		3			1	
Funeral Assistance	2	1	1	1	1	1	1	4	1	1			
Emergency Housing	4	3	5	4	1	6	7	4	5	2	3		

Completed Referrals

	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23
Salvation Army	6	4	7	7	3	3	6	6	5	1		2	6
CARES	3	4	5	9	4	5	7	1	1	1	1	2	3
Coordinated Entry System (CES)	1	1	3	3	2	6	3	5	2	2	4		3
Watertown Housing Authority	3			1	1			1	2				3
ICAP	4	7	9	15	4	6	7	8	3	3	4	1	2
DOL	4		1	5	1	3	5	3	3	2	1	1	1
DSS	2			3	3		2	2	2	1	1		1
Energy Assistance			3	2	1		1		2				1
Access Ministries	1			3		1	4	2					1
Beacon Center			4	2	1	1	1		3	1			
Other	1		1					2	2				
HSA	1					2	1		1				
Medical Provider	1					5		2					
WIC							1	1					
Veteran ESG		1	1			1	2						
Brothers & Sisters Behind Bars	1	1	2		1	1	2					1	
Transit						2							
Social Security			1	2	1	1			1				
Vocational Rehab				1		1			1				

CONSULTANT AGREEMENT

This agreement is made as of July 1, 2023 between Codington County Welfare Office and Angela Hyde, Independent Consultant, hereinafter referred to as "CONSULTANT".

WHEREAS, Codington County Welfare Office intends to contract with CONSULTANT for the performance of certain tasks, and;

WHEREAS, CONSULTANT'S principal place of business is located in (his/her) home and;

WHEREAS, CONSULTANT and Codington County Welfare Office desire to enter into an agreement for the performance of consulting services by CONSULTANT for Codington County Welfare Office in connection with the attached scope of work (Attachment A: Consultant Expectations) and in consideration of the promises and mutual covenants herein, Codington County Welfare Office and CONSULTANT agree as follows:

IN CONSIDERATION of the payments agreed upon herein and the covenants and agreements contained in this agreement, the parties mutually agree to the following:

- 1). Hourly Wage. Subject to the terms and conditions provided, Codington County Welfare Office engages CONSULTANT to perform consulting services for Codington County Welfare Office at the hourly rate of \$50 per hour to not exceed 5 hours per week or 20 hours per month.
- 2). Services to be performed. Codington County Welfare Office engages CONSULTANT to perform services in support of work specified in the attached scope of work described in Attachment A.
- 3). Agreement. CONSULTANT, while this agreement or any extension hereof is in force and effect, will adhere to written personnel policies of the Codington County Welfare Office related to interactions with clients and/or customers the Codington County Welfare Office serves.
- 4). Acceptance. CONSULTANT hereby accepts such engagement and agrees to render such services to the best of (his/her) ability.
- 5). Terms of payment. CONSULTANT will submit an invoice to the Codington County Welfare Director by the 5th of each month.
- 6). Instrumentalities. CONSULTANT shall supply all workspace, equipment, tools, materials, and supplies to accomplish the designated tasks except as may be specified in the attached scope of work in Attachment A.
- 7). Control. CONSULTANT retains the sole and exclusive right to control or direct the manner or means by which the work described herein is completed including the weekly work schedule. Codington County Welfare Office retains only the right to control the specification of the end product and the right to ensure the CONSULTANT follows company policy related to clients/customer interactions.

8). Payroll or employment taxes. No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to CONSULTANT. The payroll or employment taxes that are the subject of this paragraph include but are not limited to FICA, FUTA, federal income tax, state disability insurance tax, and state unemployment insurance tax.

9). Worker's compensation. No worker's compensation insurance has been or will be obtained by Codington County Welfare Office on account of CONSULTANT. CONSULTANT shall comply with the worker's compensation laws applicable to the CONSULTANT.

10). General relationship. The services of CONSULTANT are as an independent contractor and are on a professional basis.

11). Assignment. This Agreement may not be transferred or assigned by CONSULTANT.

12). Governing law. This Agreement shall be construed in accordance with and be governed by the laws of the State of South Dakota.

13). Termination. This Agreement shall end on December 31, 2023 unless otherwise extended with a written Agreement. As is Codington County Welfare Office's policy, independent consultation is on an at-will basis only, meaning that the CONSULTANT or the Codington County Welfare Office may terminate this agreement at any time and for any reason, with or without notice.

14). Provision for execution. CONSULTANT's acceptance of this Agreement will be indicated by the signature of two copies thereof this Agreement and returning one copy to Codington County Welfare Office at the earliest possible date.

Codington County Representative

Date

(NAME), Consultant

Date

Attachment A

Codington County Welfare Office Contract for July 1st, 2023, through December 31, 2023

Angela Hyde Deliverables

1. Make recommendations to leadership at Codington County Welfare Office for any policy changes related to the county's social services strategic planning.
2. Organize and facilitate meetings related to the county's social services strategic planning process.
3. Review the viability of the current social services programs and make recommendations for future staffing and program needs.

RESOLUTION #2023-

**A RESOLUTION DECLARING A FIRE DANGER EMERGENCY
IN CODINGTON COUNTY PROHIBITING ANY OPEN BURNING**

WHEREAS, due to drought conditions prevalent in Codington County and due to recent temperatures and high winds, a fire danger emergency now exists within Codington County, South Dakota,

NOW THEREFORE BE IT RESOLVED, by the Codington County Board of Commissioners that a Fire Danger Emergency is hereby declared and until this resolution be otherwise rescinded by the Codington County Board of Commissioners, all open burning as defined in Codington County Ordinance #13-A is hereby prohibited within the boundaries of Codington County, South Dakota, exclusive of any incorporated municipality within the County, and

BE IT FURTHER RESOLVED, that this Resolution is declared to be necessary for the immediate preservation of the public safety in accordance with the provisions of SDCL 7-18-A-8, effective immediately, and shall continue in force and affect until rescinded by the Codington County Board of Commissioners.

Dated this 6th day of June, 2023

Commission Chair

ATTEST:

Codington County Auditor



INSTRUMENT NO. 202301709 Pages: 5
BOOK: 425 TREASURERS TAX DEED
PAGE: 9330
TRANSFER FEE: 0.00 EXEMPT #: 6
6/6/2023 8:26:00 AM

This Instrument Prepared By:
Carol Maloney
Codington County Treasurer
14 1st Avenue SE
Watertown, SD 57201
(605) 882-6285

Ann Rasmussen
ANN RASMUSSEN, REGISTER OF DEEDS
CODINGTON COUNTY, SOUTH DAKOTA
Recording Fee: 0.00
Return To: CODINGTON COUNTY TREASURER

TREASURER'S TAX DEED TO COUNTY

I, Carol Maloney, treasurer of Codington County, South Dakota, do hereby certify that notice of the tax certificate sale was given and the sale was legally advertised, and I did on behalf of Codington County, South Dakota, on the 17th December, 2018, at a tax sale at the time and place prescribed by law in said county for the sale of real property for delinquent taxes, purchase the real property in this indenture for the sum of \$175.08 being the amount due thereon for non-payment of taxes, penalties, interest and costs for the year 2017, and did execute and deliver to Codington County, South Dakota, a certificate of tax sale for the real property described below, which remains the owner of such certificate, the total amount due for nonpayment of taxes, penalties, interest and costs at this time is \$2,031.85 See the attached breakdown.

And it appearing that such real property has not been redeemed; that notice of the right to redeem has been given as required by law; that sixty days have expired since the completed service of such notice; that such real property was charged on the tax list, and that the same was legally advertised.

NOW, THEREFORE, THIS INDENTURE made this 6TH day of June, 2023 by Carol Maloney, treasurer of said county, party of the first part, and the said Codington County, South Dakota, party of the second part,

Party of the first part, pursuant to the statute in such cases made and provided, has granted, bargained and sold and does by these presents grant, bargain and convey unto said party of the second, to-wit: Codington County, South Dakota, 14 First AVE SE, Watertown SD 57201 and its assigns forever, in as full an ample manner as the treasurer of said County of Codington is empowered by law to convey the same, the following described real property in the County of Codington, State of South Dakota:

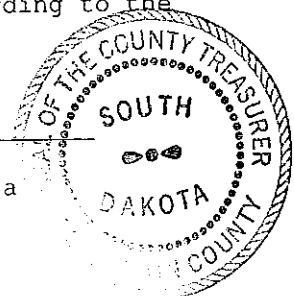
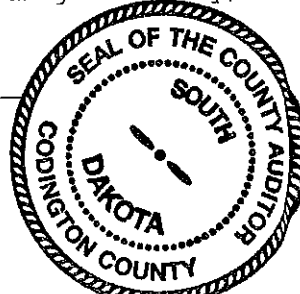
Lot 33 of Block 10 of Rice Brothers Addition to the City Of Watertown, Codington County, South Dakota, according to the recorded plat thereof.

EXEMPT FROM TRANSFER FEE BY SDCL 43-4-22(6)

Carol Maloney
Carol Maloney, Treasurer of
Codington County, South Dakota

ATTEST:

Brenda Hansen
Codington County Auditor



STATE OF SOUTH DAKOTA

SS

COUNTY OF CODINGTON

On this the 6th day of June, 2023, before me, the undersigned officer, personally appeared Carol Maloney, County Treasurer of Codington County, South Dakota, known to me to be the person who is described in and who executed the within instrument, and acknowledged that she executed the same in her capacity as such Treasurer, and being authorized so to do, for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Debbie Melville
Notary Public

State of South Dakota
My Commission Expires: 03/24/2029



**TAXPAYER STATEMENT OF TAXES OWING
CODINGTON CO. TREASURER**

14 FIRST AVENUE S.E.
WATERTOWN, SD 57201
(605) 882-6285

AS OF 06/06/2023

**EUGENE W STANISLAUS
4712 REYES ST
AUSTIN TX 78721**

Tax Year	Yr Due/Bill#	Taxpayer Name	Town / Township	Taxes	Interest	Adv/Crt	TOTAL
2017	2018-1-13725	EUGENE W STANISLAUS	WATERTOWN CITY	154.18	75.80	14.50	244.48
	REC# 15879 33	10 LOT 33	BLK10				
	Property Addr:		Note: 2018 CERT. #88				
2018	2019-1-13413	EUGENE W STANISLAUS	WATERTOWN CITY	163.58	64.07	.00	227.65
	REC# 15879 33	10 LOT 33	BLK10				
	Property Addr:		Note: PRIOR YEARTAXES ARE ALSO DUE & PAYABLE				
2019	2020-1-13338	EUGENE W STANISLAUS	WATERTOWN CITY	175.46	51.19	.00	226.65
	REC# 15879 33	10 LOT 33	BLK10				
	Property Addr:		Note: Prior Year Taxes Are Also Due & Payable				
2020	2021-1-13361	EUGENE W STANISLAUS	WATERTOWN CITY	200.40	38.41	.00	238.81
	REC# 15879 33	10 LOT 33	BLK10				
	Property Addr:		Note: PRIOR YEARTAXES ARE ALSO DUE & PAYABLE				
2021	2022-1-13397	EUGENE W STANISLAUS	WATERTOWN CITY	197.54	18.12	.00	215.66
	REC# 15879 33	10 LOT 33	BLK10				
	Property Addr:		Note: PRIOR YEARTAXES ARE ALSO DUE & PAYABLE				
2022	2023-1-13473	EUGENE W STANISLAUS	WATERTOWN CITY	229.22	1.90	.00	231.12
	REC# 15879 33	10 LOT 33	BLK10				
	Property Addr:		Note: PRIOR YEARTAXES ARE ALSO DUE & PAYABLE				
TOTAL TAXES OWING:				1,120.38	249.49	14.50	1,384.37

COSTS OF SERVING NOTICE OF TAKING TAX DEED	\$ 647.48
TOTAL TAXES AND COSTS AT TIME OF TAX DEED	\$2,031.85

AFFIDAVIT OF COSTS

I, Carol Maloney, duly elected treasurer of Codington County, depose and say as follows:

1. Codington County is the owner and holder of Codington County Tax Sale Certificate #88 that was sold on the third Monday in December, 2018. It is for the Eugene W. Stanislaus property identified as:
Lot 33 of Block 10 of Rice Brothers Addition to the City of Watertown, Codington County, South Dakota, according to the recorded plat thereof. Record 15879
2. I as Codington County Treasurer caused one of more Notice of Taking Tax Deed by County to be served on persons with an interest in the real property that is the subject of said Tax Sale Certificate.
3. Codington County has incurred the following costs in effectuating the service of said notices. The costs of serving such notice shall be added to the redemption money as provided for under SDCL 10-25-9.

Publication Costs	\$ 74.44	Watertown Public Opinion
	\$ 59.95	South Shore Gazette
Certified Mail Costs	\$ 8.09	
Personal Service Costs	\$ 85.00	Bexar Co TX Sheriff
	\$ 65.00	Dodge Co WI Sheriff
	\$ 79.00	King Co WA Sheriff
	\$ 80.00	Travis Co TX Constable
	\$ 65.00	Howard Co TX Sheriff
	\$ 55.00	Fond du Lac WI Co Sheriff
	\$ 38.00	St. Louis MO Co Sheriff (Michael)
	\$ 38.00	St. Louis MO Co Sheriff (Kent)
Total:	\$647.48	

Dated this 5th day of June 2023

Carol Maloney
Carol Maloney, Codington County Treasurer

Signed and sworn to before me this 5 day of June 2023

Janet Bevers
Notary Public



My commission expires on the 20 day of June, 2023

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Community Health

Name of traveling employee _____

Employee title _____ Employee status exempt _____ nonexempt X

Purpose of travel regional meeting

Method of transportation state car w/ nurses

Destination _____

Departure date and time _____ Destination arrival date and time _____

Return departure date and time _____ Return arrival date and time _____

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) _____

Lodging expense _____

Meals lunch payment Registration _____

Other costs _____

Overtime costs involved in the requested travel NA

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes _____ No _____ If no, why _____

Is this travel a budgeted item? Yes ___ No ___

County Commission

Travel request approved: yes _____ no _____ Comments _____

Commission Chairman, _____ Date _____

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Community Health

Name of traveling employee _____

Employee title _____ Employee status exempt _____ nonexempt ☒

Purpose of travel Regional meeting

Method of transportation state car with nurses

Destination _____

Departure date and time _____ Destination arrival date and time _____

Return departure date and time _____ Return arrival date and time _____

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) _____

Lodging expense _____

Meals lunch payment Registration _____

Other costs _____

Overtime costs involved in the requested travel N/A

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes _____ No _____ If no, why _____

Is this travel a budgeted item? Yes _____ No _____

County Commission

Travel request approved: yes _____ no _____ Comments _____

Commission Chairman, _____ Date _____

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Welfare

Name of traveling employee _____

Employee title _____ Employee status exempt _____ nonexempt X

Purpose of travel _____ Housing X Conference _____

Method of transportation Vehicle

Destination _____

Departure date and time _____ Destination arrival date and time _____

Return departure date and time _____ Return arrival date and time _____

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) \$380 mileage

Lodging expense \$125

Meals \$26.00 maximum Registration \$200

Other costs n/a

Overtime costs involved in the requested travel not anticipated

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs? _____

Yes X No _____ If no, why _____

Is this travel a budgeted item? Yes X No

County Commission

Travel request approved: yes _____ no _____ Comments _____

Commission Chairman, _____ Date _____

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Welfare

Name of traveling employee _____

Employee title _____ Employee status exempt _____ nonexempt X

Purpose of travel Training – Resilient Communities networking

Method of transportation Vehicle

Destination _____

Departure date and time _____ Destination arrival date and time : _____

Return departure date and time _____ Return arrival date and time : _____

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) \$135 mileage

Lodging expense \$0

Meals \$14.00 maximum Registration 0

Other costs n/a

Overtime costs involved in the requested travel not anticipated

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs? _____

Yes X No _____ If no, why _____

Is this travel a budgeted item? Yes X No

County Commission

Travel request approved: yes _____ no _____ Comments _____

Commission Chairman, _____ Date _____