

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, May 16, 2023**

1. Pledge of Allegiance
  2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
  3. Conflict of interest items
  4. Action to approve the May 16, 2023, agenda
  5. Action to approve the May 09, 2023, minutes of the Board of Codington County Commissioners
  6. Monthly Reports
    - a. Facility Manager
    - b. Highway Supt.
    - c. Extension
  7. Action to advertise and hire a Highway Dept. Maintenance II to fill a vacancy
  8. Action to approve hiring a full-time correctional officer to fill a vacancy
  9. Action to approve annual Malt Beverage license application renewals
  10. Action to approve claims for payment
  11. Action to approve automatic budget supplements
  12. Action to approve personnel changes
  13. Action to approve travel requests
  14. Public Notices – a possible quorum of Commissioners could be in attendance at:
  15. Old Business
  16. New Business
  17. Open
    - a. Public Comments
    - b. Commission Comments
  18. Action to enter into Executive session per SDCL 1-25-2
    - (1) Discussion of personnel issues
    - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
    - (3) Preparing for contract negotiations with employees or employee's representatives
    - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
  19. Action to adjourn upon completion of agenda items
- Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

May 16, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 16, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Gabel, presiding. The pledge of allegiance was led by Commissioner Gabel.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Schweer, to approve the May 16, 2023 agenda, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Waterman, to approve the minutes of May 09, 2023 as presented; all voted aye; motion carried.

**MONTHLY REPORTS**

**Facility Manager, Steve Molengraaf**, provided the board with a written report, Ag. Building – meetings, auctions, minor events; Court House – Will be presenting quotes for the carpeting on second floor courtrooms and adjacent rooms in the next couple weeks; Detention Center – waiting for the lavatory and toilets to arrive for installation; Park – reservations for this year as of April 24<sup>th</sup>, 2023 is \$47,840.00, 531 reservations total since February 1<sup>st</sup>, 2023, the insurance company is reviewing the estimate charges for the park shop water damage; Weed – equipment is being prepared for the upcoming spraying season. **Highway Superintendent, Rick Hartley**, informed the Board that the guys have been busy pulling shoulders on the County gravel roads getting the roads back into shape, the County gravel roads are taking a beating right now and some of the frost boils are very bad, the guys have been busy with blow outs that have also occurred on the County asphalt roads, load limits are still on at this time and will remain on until the conditions are favorable to remove them, every low spot in the County road system that has water by it is extremely soft, the guys are still working on crack sealing the County asphalt roads; the paint strippers will be back to finish the fog lines on the chip seal roads from last year, they should be here at the end of this month or the first part of June, County Roads 3, 7, 9 and 20 are the roads that they will be painting and are all located east of State Highway 81 and south of Highway 212, the guys have been sweeping these roads to prepare them for the painters; Mark Junker will be starting the bridge inspection shortly, this summer he will be doing ½ of the bridges; the Highway Dept. will be working with the Emergency Management Office with the Disaster Declaration it appears there may be enough damage from the spring flooding, while the County received minimal damage in 6 locations which amounted to 9100 ton of gravel. **4-H Youth Program Advisor, Jodi Loehrer**, reported: they had the first consumer decision making and horticulture skillathon last week and will be having another one on Thursday, May 18<sup>th</sup>, 2023, this qualifies kids for the state contest, along with the Youth Quality Care of Animals for the livestock youth; held a shooting sports awards night and drew the raffle winners; this week is the Optimist Club, Extension Service and Police Department Bike Safety Inspections that is coordinated with the schools, started at Mellette School yesterday with 21 youth and today is McKinley, also received a donation of helmets

from Highway Safety that will be given away also; teaching Junior Achievement, Financial Literacy, to 3<sup>rd</sup> grade youth at McKinley School; had horse safety at Joy Ranch and held a dog meeting and will start dog classes in a few weeks, Special Foods workshop for youth at the end of the month; 4-H Camp dates this year are June 5,6 & 7, at the Lake Poinsette Methodist Camp with 24 campers going and Jodi's daughter will be a camp counselor for her second summer.

**HIGHWAY MAINTENANCE II POSITION VACANCY**

Motion by VanDusen, second by Waterman, to approve advertising and hiring of a Highway Maintenance II to fill a vacancy all voted aye; motion carried.

**VACANT CORRECTIONAL OFFICER POSITION**

Motion by Johnson, second by VanDusen, to approve advertising and hiring of a full-time Correctional Officer to fill a vacancy. Chief Correctional Officer, Matt Blackwelder, advised the Board that a vacancy has occurred due to the individual moving. The Chief Correctional Officer will advertise this position externally to fill this position; all voted aye; motion carried.

**2023-2024 MALT BEVERAGE LICENSE RENEWALS**

Motion by Johnson, second by Schweer, to approve the following 2023-2024, on/off sale, Malt Beverage license renewal applications as announced by the Auditor: David Bludorn, DBA – Rooster Bar; W.J. Schmitt Enterprise, Inc., DBA – Southfork Lounge; Sisseton-Wahpeton Sioux Tribe, DBA Dakota Sioux Casino and Joy C. Nelson, DBA – Joy Ranch of South Dakota; all voted aye; motion carried

**CLAIMS**

Motion by Schweer, second by Johnson, to approve a claim in the amount of \$24,180.32, payable to the City of Watertown for March 911 surcharge collections; Gabel, Johnson, Schweer and Waterman, voted aye; VanDusen was recused; motion carried. Motion by VanDusen, second by Waterman, to approve for payment the following claims: Borns Group - \$3,605.68, postage; SD Secretary of State - \$60.00, notary renewal; VISA Reliabank - \$601.78, travel/fuel/sup; all voted aye; motion carried.

**TRAVEL REQUEST**

Motion by Johnson, second by Schweer, to approve the following travel request; Highway employee, training; all voted aye; motion carried.

**OPEN**

Commissioner VanDusen mentioned that May is Mental Health Awareness Month and that this week is National Police Week, with May 15<sup>th</sup> being National Police Officers Memorial Day and noted a special remembrance of Katie Leising a former Pennington County Sheriff's Deputy who recently lost her life due to an on duty shooting, and to also remember all the other officers who have paid the ultimate price and lost their life in the line of duty, he thanked the Sheriff's Department, Police Department and South Dakota Highway Patrol for their service.

**EXECUTIVE SESSION**

Motion by Johnson, second by Waterman, to enter into executive session, per SDCL 1-25-2 (2) reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters and SDCL1-27-1.5(8) and 1-27-1.5(17) (safety or disaster); at 9:23 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:46 a.m., Coroner, Terry Sorensen, was present for executive session.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 9:47 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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