

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, February 7, 2023

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the February 7, 2023, agenda
5. Action to approve the January 24, 2023, minutes of the Board of Codington County Commissioners
6. Action to approve a request to serve alcohol at Watertown Home Builders social event at the Extension Center, (Julie Kneeland, representative)
7. Monthly Reports
 - a. Extension
 - b. Veterans Service Officer
8. Action to approve ARPA January salary costs
9. Action to appoint Michelle Kakacek to the Codington County at large position on the First District Association of Local Governments Governing Board
10. Action to approve a resolution to designate County officials for fire suppression assistance requests
11. Action to approve a resolution adopting the Codington County Pre-Disaster Mitigation Plan 2023-2028
12. Action to authorize application of HMEP Grant
13. Discussion/ action to update Codington County Personnel Policies and Procedures Manual
14. Action to approve claims for payment
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices – a possible quorum of Commissioners could be in attendance at:
19. Old Business
20. New Business

21. Open

- a. Public Comments**
- b. Commission Comments**

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

23. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

January 24, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 24, 2023, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Charlie Waterman, Myron Johnson, Troy VanDusen and Randall Schweer; Vice-Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Vice-Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by Schweer, to approve the agenda for January 24, 2023, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of January 17, 2023; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board: the FEMA sub recipient agreement for DR-4656, 2022 Derecho event, has been received and the final recovery transition meeting will be held on 1/26/2023; the County's PDM plan is pending approval and the Emergency Management Director has received an invitation to serve on the planning team in Clark County; a Community Partner meeting was held on 1/13/2023 with the latest influenza data a major topic; the LEMPG quarterly report is complete; HAZMAT classes have been held; HAZMAT and CPR classes are scheduled for Search and Rescue and local volunteer Fire Departments; a Planning P (incident planning) workshop is being rescheduled; the drought monitor is currently at D0-D1 and is expected to be lifted. The following Search and Rescue team members were recognized for years of service at the recently held annual banquet: Ken Nigg – 25 years, DJ York – 20 years, Dr. Clark Likness – 20 years, R. Wally Walford – 10 years, Tim Waite – 5 years, and John Lunzman – 5 years. Team member, Greg McDonald, was recognized for the Espirit De Corps award. **Sheriff Brad Howell**, who could not be present at this meeting, due to a previous community commitment, submitted a written report to the Board with the following data from December 2022: 638 cases/calls for service; 25 accident reports were completed; 33 warrants served; 147 sets of civil papers served; 1,761 transport miles; average daily inmate population 52.68 (high ADP 64 and low ADP 37); 26 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 8 individuals using remote breathalyzers; 33 individuals testing twice daily PBT'S; 32 individuals reporting twice weekly for UA Drug testing; 1 individual wearing a sweat patch; 145 bookings; \$17,617.36 collected in fees for out of county prisoner contracts; \$3,130.00 collected in work release fees; \$6,360.00 collected in fees for the 24/7 program; and \$4,347.00 collected in SCRAM fees.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS ANNUAL REVIEW

Todd Kays, Executive Director with the First District Association of Local Governments, appeared before the Board to give an update on staff activities and economic development activities of the First District in 2022. Mr. Kays outlined who the First District is and services provided; Planning District work areas;

Codington County, 24 January 2023

member counties; governing board members; FY2022 District funding; staffing levels and years of experience; District funding results and Codington County funding results (grants and business loans); FY2022 grants awarded; and FY2022 return on investment data. In Codington County, First District assists with a number activities, including, but not limited to: 911 GIS database management; E-911 addressing; GIS data set and website maintenance; GIS parcel data; zoning services and development of zoning ordinance amendments; development of the County's SD DOT Bridge and Highway Plan, and development of the PDM plan. The Board expressed thanks for the continuing partnership between Codington County and First District.

VOLUNTEER ROSTERS

Motion by Johnson, second by Waterman, to approve the following volunteer rosters for the purposes of workers compensation insurance coverage: Codington County Search and Rescue Team, Codington County Weather Spotters, and Emergency Management on-call/back-up staff; all voted aye; motion carried. The volunteer rosters will be kept on file in the Auditor's Office and updated as needed throughout the year.

CODINGTON COUNTY LEPC ROSTER

Motion by Gabel, second by Waterman, to approve the Codington County LEPC Roster as submitted by the Codington County Emergency Management Office; all voted aye; motion carried. This list will be kept on file in the office of the County Auditor.

PERSONNEL POLICIES AND PROCEDURES MANUAL

Human Resource representative, Natalie Remund, reviewed a number of updates to the County's Personnel Policies and Procedures Manual. The Board requested additional time to review the printed copy of the manual before taking action to approve the updates. Action to approve said changes will be placed on the Board's agenda for the February 7th scheduled meeting.

2023 WAGE SCALE

Motion by Johnson, second by Schweer, to approve the 2023 Wage Scale as prepared with a 5.5% COLA added to each grade and step, paid in 2022, within the scale; all voted aye; motion carried.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	New Pay Grade	Title	Dept./Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
2	AA	Seasonal Weed Sprayer	Weed Control		\$16.10	\$16.37	\$16.64	\$16.91	\$17.18	\$17.44						
3	AA	Seasonal Memorial Park - Custodian	County Park													
4	AA	Seasonal	Weed/Park													
5																
6																
7	BB	Seasonal Memorial Park - Technician	County Park		\$17.85	\$18.14	\$18.40	\$18.66	\$18.94	\$19.20						
8																
9																
10	CC	Matron			\$19.89	\$20.15	\$20.41	\$20.69	\$20.95	\$21.23						
11																
12																
13	DD	Seasonal Assistant Weed Supervisor	Weed Control		\$21.69	\$22.23	\$22.79	\$23.36	\$23.94	\$24.54						
14																
15	New Pay Grade	Title	Dept./Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
16	16.10				16.50	16.92	17.34	17.77	18.22	18.67	19.14	19.62	20.11	20.61	21.13	
17																
18	10	Custodian	Maintenance		\$2,801.40	\$2,871.00	\$2,944.08	\$3,017.16	\$3,091.98	\$3,170.28	\$3,248.58	\$3,330.36	\$3,413.68	\$3,499.14	\$3,586.14	\$3,676.62
19																
20	New Pay Grade	Title	Dept./Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
21					\$17.39	\$17.82	\$18.27	\$18.73	\$19.20	\$19.68	\$20.17	\$20.67	\$21.19	\$21.72	\$22.26	\$22.82
22																
23	15	Cook	Sheriff/Corrections		\$3,025.86	\$3,100.68	\$3,178.98	\$3,259.02	\$3,340.80	\$3,424.32	\$3,509.58	\$3,596.58	\$3,687.06	\$3,779.28	\$3,873.24	\$3,970.68
24	15	Facilities Technician I	Maintenance													
25	15	Highway Maintenance Tech I	Highway													
26																
27	New Pay Grade	Title	Dept./Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
28					\$18.78	\$19.25	\$19.73	\$20.23	\$20.73	\$21.25	\$21.78	\$22.33	\$22.88	\$23.46	\$24.04	\$24.64
29																
30	20	Administrative Support	States Attorney		\$3,267.72	\$3,349.50	\$3,433.02	\$3,520.02	\$3,607.02	\$3,697.50	\$3,789.72	\$3,885.42	\$3,981.12	\$4,082.04	\$4,182.96	\$4,287.36
31	20	Administrative Support	Treasurer													
32	20	Facilities Technician II	Maintenance													
33	20	Health Administrative Tech	Health													
34	20	W.I.C. Administrative Tech	W.I.C.													
35																
36	New Pay Grade	Title	Dept./Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
37					\$20.66	\$21.18	\$21.71	\$22.25	\$22.80	\$23.37	\$23.96	\$24.56	\$25.17	\$25.80	\$26.45	\$27.11
38																
39	25	Administrative Assistant	Equalization		\$3,594.84	\$3,685.32	\$3,777.54	\$3,871.50	\$3,967.20	\$4,066.38	\$4,169.04	\$4,273.44	\$4,379.58	\$4,489.20	\$4,602.30	\$4,717.14
40	25	Facilities Technician - Lead	Maintenance													
41	25	Financial Assistant	Auditor													
42	25	Highway Maintenance Tech II	Highway													
43	25	Public Safety Support Tech	Sheriff/Corrections													
44	25	Administrative Support	Auditor													
45																
46	New Pay Grade	Title	Dept./Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
47					\$21.69	\$22.23	\$22.79	\$23.36	\$23.94	\$24.54	\$25.16	\$25.79	\$26.43	\$27.09	\$27.77	\$28.46
48																
49	30	Administrative Specialist - Emergency Mgmt	Emergency Mgmt		\$3,774.06	\$3,868.02	\$3,965.46	\$4,064.64	\$4,165.56	\$4,269.96	\$4,377.84	\$4,487.46	\$4,599.82	\$4,713.66	\$4,831.98	\$4,952.04
50	30	Administrative Specialist - Equalization	Equalization													
51	30	Administrative Specialist - Extension	Extension													
52	30	Administrative Specialist - ROD	Register of Deeds													
53	30	Administrative Specialist - SA	States Attorney													
54	30	Administrative Specialist - Veterans	Veterans													
55	30	Administrative Specialist - Welfare	Welfare													
56	30	Appraiser I	Equalization													
57	30	Mechanic	Highway													
58	30	Second Deputy - Treasurer	Treasurer													
59																
60	New Pay Grade	Title	Dept./Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
61					\$23.86	\$24.46	\$25.07	\$25.70	\$26.34	\$27.00	\$27.67	\$28.36	\$29.07	\$29.80	\$30.54	\$31.31
62																
63	35	Correctional Officer	Sheriff/Corrections		\$4,151.64	\$4,256.04	\$4,362.18	\$4,471.80	\$4,583.16	\$4,698.00	\$4,814.58	\$4,934.64	\$5,058.18	\$5,185.20	\$5,313.96	\$5,447.94
64	35	Correctional Officer (PT)	Sheriff/Corrections													
65	35	Court Security	Sheriff													
66	35	Deputy Transport	Sheriff													
67	35	Highway Maintenance Tech II	Highway													
68	35	Legal Records Specialist	States Attorney													
69	35	Payroll Specialist	Auditor													
70	35	Records Administrator	Sheriff													
71	35	Sr Administrative Specialist	Extension													
72	35	Sr Administrative Specialist	Highway													
73																
74	New Pay Grade	Title	Dept./Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
75					\$26.49	\$27.15	\$27.83	\$28.52	\$29.24	\$29.97	\$30.72	\$31.48	\$32.27	\$33.08	\$33.90	\$34.75
76																
77	40	Appraiser II	Equalization		\$4,609.26	\$4,724.10	\$4,842.42	\$4,962.48	\$5,087.76	\$5,214.78	\$5,345.28	\$5,477.52	\$5,614.98	\$5,755.92	\$5,898.60	\$6,046.50
78	40	Deputy Sheriff	Sheriff													
79	40	First Deputy Register of Deeds	Register of Deeds													
80	40	First Deputy Treasurer	Treasurer													
81	40	Shop Foreman Mechanic	Highway													
82	40	Sr Maintenance Tech	Maintenance/Jail													
83	40	Deputy Veteran Service Officer	Veterans													
84	40	Emergency Mgmt Deputy Director	Emergency Mgmt													
85																

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
New Pay Grade	Title	Dept/Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
87				\$27.81	\$28.51	\$29.22	\$29.95	\$30.70	\$31.47	\$32.25	\$33.06	\$33.88	\$34.73	\$35.60	\$36.49
88															
89															
90	45	Equalization Data Base Coord	Equalization	\$4,838.94	\$4,960.74	\$5,084.28	\$5,211.30	\$5,341.80	\$5,475.78	\$5,611.50	\$5,752.44	\$5,895.12	\$6,043.02	\$6,194.40	\$6,349.26
91	45	Correctional Sergeant	Sheriff/Corrections												
92	45	Victim Witness Services Coordinator	States Attorney												
93															
New Pay Grade	Title	Dept/Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
94				\$30.59	\$31.36	\$32.14	\$32.94	\$33.77	\$34.61	\$35.48	\$36.36	\$37.27	\$38.20	\$39.16	\$40.14
95															
96															
97	50	Assistant Highway Superintendent	Highway	\$5,322.66	\$5,456.64	\$5,592.36	\$5,731.56	\$5,875.98	\$6,022.14	\$6,173.52	\$6,326.64	\$6,484.98	\$6,646.80	\$6,813.84	\$6,984.36
98	50	Sergeant - Sheriff	Sheriff												
99															
New Pay Grade	Title	Dept/Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
100				\$32.12	\$32.92	\$33.75	\$34.59	\$35.46	\$36.34	\$37.25	\$38.18	\$39.14	\$40.12	\$41.12	\$42.15
101															
102															
103	55	Veterans Services Director	Veterans	\$5,988.88	\$5,728.08	\$5,872.50	\$6,018.66	\$6,170.04	\$6,323.16	\$6,481.50	\$6,643.32	\$6,810.36	\$6,980.88	\$7,154.88	\$7,334.10
104	55	Welfare Director	Welfare												
105															
New Pay Grade	Title	Dept/Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
106				\$33.73	\$34.57	\$35.43	\$36.32	\$37.23	\$38.16	\$39.11	\$40.09	\$41.09	\$42.12	\$43.17	\$44.25
107															
108	60	Chief Deputy	Sheriff	\$5,869.02	\$6,015.18	\$6,164.82	\$6,319.68	\$6,478.02	\$6,639.84	\$6,805.14	\$6,975.66	\$7,149.66	\$7,328.88	\$7,511.58	\$7,699.50
109	60	Chief of Corrections	Sheriff/Corrections												
110	60	Director of Facilities	Maintenance												
111	60	Director of Emergency Management	Emergency Mgmt												
112															
New Pay Grade	Title	Dept/Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
113				\$37.10	\$38.03	\$38.98	\$39.95	\$40.95	\$41.98	\$43.02	\$44.10	\$45.20	\$46.33	\$47.49	\$48.68
114	65E	County Auditor	Auditor	\$6,455.40	\$6,617.21	\$6,782.52	\$6,951.30	\$7,125.30	\$7,304.52	\$7,485.48	\$7,673.40	\$7,864.80	\$8,061.42	\$8,263.26	\$8,470.32
115	65E	County Treasurer	Treasurer												
116	65	Deputy States Attorney	States Attorney												
117	65	Director of Equalization	Equalization												
118	65E	Register of Deeds	Register of Deeds												
119															
New Pay Grade	Title	Dept/Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
120				\$38.96	\$39.93	\$40.93	\$41.95	\$43.00	\$44.07	\$45.18	\$46.31	\$47.46	\$48.65	\$49.87	\$51.11
121															
122															
123															
124	70	Highway Superintendent	Highway	\$6,779.04	\$6,947.82	\$7,121.82	\$7,299.30	\$7,481.00	\$7,668.18	\$7,861.32	\$8,057.94	\$8,258.04	\$8,465.10	\$8,677.38	\$8,893.14
125															
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
New Pay Grade	Title	Dept/Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
126				\$46.55	\$47.72	\$48.91	\$50.13	\$51.38	\$52.67	\$53.99	\$55.34	\$56.72	\$58.14	\$59.59	\$61.08
127															
128															
129															
130	75E	Sheriff	Sheriff	\$8,099.70	\$8,303.28	\$8,510.34	\$8,722.62	\$8,940.12	\$9,164.58	\$9,394.26	\$9,629.16	\$9,869.28	\$10,116.36	\$10,368.66	\$10,627.92
131															
132															
New Pay Grade	Title	Dept/Div.		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
133				\$52.14	\$53.44	\$54.78	\$56.15	\$57.55	\$58.99	\$60.46	\$61.98	\$63.52	\$65.11	\$66.74	\$68.41
134															
135															
136	80E	States Attorney	States Attorney	\$9,072.36	\$9,298.56	\$9,531.72	\$9,770.10	\$10,013.70	\$10,264.26	\$10,520.04	\$10,784.52	\$11,052.48	\$11,329.14	\$11,612.76	\$11,903.34
137															

CLAIMS APPROVED

Motion by Johnson, second by Waterman, to approve for payment a claim in the amount of \$23452.58 to the City of Watertown for November 911 surcharge collections; Gabel, Waterman, Johnson and Schweer voted aye; VanDusen was recused; motion carried. Motion by Gabel, second by Schweer to approve for payment the following list of claims: First Interstate Bank Mastercard 489.90 sup/trav; First Interstate Bank Mastercard 134.00 sup/renewals; MobiMedical 11207.02 roll-in cooler; all voted aye; motion carried.

PERSONNEL CHANGE

Motion by Johnson, second by Waterman, to approve the following personnel changes: New hire, Paige Welling, Welfare Office Community Care Coordinator, part-time effective 2/1/2023, Grade 25/Step 1, \$20.66 per hour; New hire, Konner Anderson, Correctional Officer, part-time effective 1/17/2023, Grade 35/Step 1, 23.86 per hour; New hire, Eric Kosak, Highway Maintenance Tech. II, effective 2/1/2023, Grade 25/Step 1, 20.66 per hour; all voted aye motion carried.

TRAVEL REQUEST

Motion by Johnson, second by Waterman, to approve the following travel requests: Facility Manager, Maintenance Tech. II and Weed Board member, State Weed and Pest Control Conference; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Johnson, second by Gabel, to enter into executive session, per SDCL 1-25-2 (4) discussion of information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17)safety or disaster issues, at 9:47 a.m.; all voted

aye; motion carried. The Board returned to regular session at 10:01 a.m., no action was taken. Human Resource Representative, Natalie Remund; was present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Waterman to adjourn at 10:01 a.m., all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

01/30/2023
Opt #17

PAYROLL POSTING LIST FOR PERIOD: 1

Page 1
01/30/2023@04:14:27 PM

Fund	Act	G/L #	Account Title	Debit	Credit
101	0	101.00	GENERAL FUND	.00	573,499.39
Fund / Act Totals:				.00	573,499.39
101	111	411.00	COMMISSIONERS WAGE & SALARY	10,307.80	.00
101	111	412.00	COMMISS. EMPLOYER OASI	784.85	.00
101	111	413.10	COMMISSIONERS SUPPLEMENTAL RET	70.00	.00
101	111	415.20	COMMISS. EMPLOYER DENTAL INS.	125.47	.00
Fund / Act Totals:				11,288.12	.00
101	141	411.00	AUDITORS WAGE & SALARY	19,691.58	.00
101	141	412.00	AUDITORS EMPLOYER OASI	1,474.29	.00
101	141	413.00	AUDITORS EMPLOYER RETIREMENT	1,181.50	.00
101	141	413.10	AUDITORS SUPPLEMENTAL RETIRE	135.00	.00
101	141	415.00	AUDITORS EMPLOYER HEALTH INS	2,691.18	.00
101	141	415.20	AUDITORS EMPLOYER DENTAL INS	177.86	.00
101	141	415.30	AUDITORS EMPLOYER OTHER INS.	33.00	.00
Fund / Act Totals:				25,384.41	.00
101	142	411.00	TREASURER WAGE & SALARY	27,455.09	.00
101	142	412.00	TREASURER EMPLOYER OASI	1,889.35	.00
101	142	413.00	TREASURER EMPLOYER RETIREMENT	1,647.31	.00
101	142	413.10	TREASURER SUPPLEMENTAL RETIRE	195.00	.00
101	142	415.00	TREASURER EMPLOYER HEALTH INS.	5,830.90	.00
101	142	415.20	TREASURER EMPLOYER DENTAL INS.	255.76	.00
101	142	415.30	TREASURER EMPLOYER OTHER INS.	49.50	.00
Fund / Act Totals:				37,322.91	.00
101	151	411.00	ST. ATTY. WAGE & SALARY	36,657.26	.00
101	151	412.00	ST. ATTY. EMPLOYER OASI	2,692.15	.00
101	151	413.00	ST. ATTY. EMPLOYER RETIREMENT	2,136.54	.00
101	151	413.10	ST. ATTY. SUPPLEMENTAL RETIRE	100.00	.00
101	151	415.00	ST. ATTY. EMPLOYER HEALTH INS	5,830.89	.00
101	151	415.20	ST. ATTY. EMPLOYER DENTAL INS	243.18	.00
101	151	415.30	ST. ATTY. EMPLOYER OTHER INS	49.50	.00
Fund / Act Totals:				47,709.52	.00
101	161	411.00	GOVT BLDG WAGE & SALARY	14,319.16	.00
101	161	412.00	GOVT BLDG EMPLOYER OASI	1,085.97	.00
101	161	412.10	GOVT BLDG OASI	55.32	.00
101	161	412.20	GOVT BLDG MEDICARE	12.94	.00
101	161	413.00	GOVT BLDG EMPLOYER RETIRE	859.15	.00
101	161	413.10	GOVT BLDG SUPPLEMENTAL RETIRE	60.00	.00
101	161	415.00	GOVT BLDG EMPLOYER HEALTH INS	2,691.18	.00
101	161	415.20	GOVT BLDG EMPLOYER DENTAL INS	143.22	.00
101	161	415.30	GOVT BLDG EMPLOYER OTHER INS	24.75	.00
101	161	426.20	GOVT. BUILDING UNIFORMS	900.00	.00
Fund / Act Totals:				20,151.69	.00
101	162	411.00	DIR. EQUAL. WAGE & SALARY	38,627.20	.00
101	162	412.00	DIR. EQUAL. EMPLOYER OASI	2,895.79	.00
101	162	413.00	DIR. EQUAL. EMPLOYER RETIRE	2,317.64	.00
101	162	413.10	DIR EQUAL SUPPLEMENTAL RETIRE	240.00	.00
101	162	415.00	DIR. EQUAL EMPLOYER HEALTH INS	7,176.48	.00
101	162	415.20	DIR. EQUAL EMPLOYER DENTAL INS	368.65	.00
101	162	415.30	DIR. EQUAL EMPLOYER OTHER INS	63.12	.00

567,945.54

01/30/2023
Opt #17

PAYROLL POSTING LIST FOR PERIOD: 1

Page 2
01/30/2023@04:14:28 PM

Fund	Act	G/L #	Account Title	Debit	Credit
Fund / Act Totals:				51,688.88	.00
101	163	411.00	REGISTER DEEDS WAGE & SALARY	21,261.06	.00
101	163	412.00	REGISTER DEEDS EMPLOYER OASI	1,603.20	.00
101	163	413.00	REG DEEDS EMPLOYER RETIREMENT	1,275.67	.00
101	163	413.10	REG DEEDS SUPPLEMENTAL RETIRE	130.00	.00
101	163	415.00	REG DEEDS EMPLOYER HEALTH INS	3,588.24	.00
101	163	415.20	REG DEEDS EMPLOYER DENTAL INS	186.48	.00
101	163	415.30	REG DEEDS EMPLOYER OTHER INS	33.00	.00
Fund / Act Totals:				28,077.65	.00
101	165	411.00	VETERANS SERVICE WAGE & SALARY	12,082.49	.00
101	165	412.00	VETERANS SVC EMPLOYER OASI	924.31	.00
101	165	413.00	VETERANS SVC EMPLOYER RETIRE	343.68	.00
101	165	413.10	VETERANS SVC SUPPLEMENTAL RET	70.00	.00
101	165	415.00	VETERANS SVC EMPLOYER HEALTH	1,794.12	.00
101	165	415.20	VETERANS SVC EMPLOYER DENTAL	86.52	.00
101	165	415.30	VET SVC EMPLOYER OTHER INS	16.50	.00
Fund / Act Totals:				15,317.62	.00
101	211	411.00	SHERIFF WAGE & SALARY	86,959.08	.00
101	211	412.00	SHERIFF EMPLOYER OASI	7,368.08	.00
101	211	413.00	SHERIFF EMPLOYER RETIREMENT	6,598.25	.00
101	211	413.10	SHERIFF SUPPLEMENTAL RETIRE	280.00	.00
101	211	415.00	SHERIFF EMPLOYER HEALTH INS	12,334.58	.00
101	211	415.20	SHERIFF EMPLOYER DENTAL INS	655.09	.00
101	211	415.30	SHERIFF EMPLOYER OTHER INS	115.50	.00
101	211	426.20	SHERIFF UNIFORMS	11,000.00	.00
Fund / Act Totals:				125,310.58	.00
101	212	411.00	COUNTY JAIL WAGE & SALARY	114,337.98	.00
101	212	412.00	COUNTY JAIL EMPLOYER OASI	9,353.45	.00
101	212	413.00	COUNTY JAIL EMPLOYER RETIRE	7,698.60	.00
101	212	413.10	JAIL SUPPLEMENTAL RETIREMENT	380.00	.00
101	212	415.00	COUNTY JAIL EMPLOYER HEALTH	17,044.14	.00
101	212	415.20	COUNTY JAIL EMPLOYER DENTAL	916.53	.00
101	212	415.30	COUNTY JAIL EMPLOYER OTHER INS	156.75	.00
101	212	426.10	COUNTY JAIL UNIFORMS	9,350.00	.00
Fund / Act Totals:				159,237.45	.00
101	213	411.00	CORONER WAGE & SALARY	4,750.00	.00
101	213	412.10	CORONER OASI	294.50	.00
101	213	412.20	CORONER MEDICARE	68.88	.00
101	213	427.00	CORONER MILEAGE	225.00	.00
Fund / Act Totals:				5,338.38	.00
101	411	411.00	CARE OF POOR WAGE & SALARY	9,596.10	.00
101	411	412.00	CARE OF POOR EMPLOYER OASI	713.40	.00
101	411	413.00	CARE OF POOR EMPLOYER RETIRE	575.76	.00
101	411	413.10	CARE OF POOR SUPPLEMENTAL RET	30.00	.00
101	411	415.00	CARE OF POOR EMPLOYER HEALTH	1,794.12	.00
101	411	415.20	CARE OF POOR EMPLOYER DENTAL	113.40	.00
101	411	415.30	CARE OF POOR EMPLOYER OTHER IN	16.50	.00
Fund / Act Totals:				12,839.28	.00

Less
COPS
Employee
5553.85

Fund	Act	G/L #	Account Title	Debit	Credit
101	421	411.00	COUNTY NURSE WAGE & SALARY	2,916.70	.00
101	421	412.00	CO NURSE EMPLOYER OASI	210.51	.00
101	421	413.00	CO NURSE EMPLOYER RETIRE	175.00	.00
101	421	415.00	CO NURSE EMPLOYER HEALTH INS	897.06	.00
101	421	415.20	CO NURSE EMPLOYER DENTAL INS	43.26	.00
101	421	415.30	CO NURSE EMPLOYER OTHER INS	8.25	.00
Fund / Act Totals:				4,250.78	.00
101	523	411.00	AG BLDG WAGE & SALARY	8,186.70	.00
101	523	412.10	AG BUILDING EMPLOYER OASI	558.84	.00
101	523	412.20	AG BUILDING EMPLOYER MEDICARE	130.70	.00
101	523	413.00	AG BUILDING EMPLOYER RETIRE	507.78	.00
101	523	413.10	AG. BLDG. SUPPLEMENTAL RETIRE	35.00	.00
101	523	415.00	AG BUILDING EMPLOYER HEALTH	1,864.54	.00
101	523	415.20	AG BUILDING EMPLOYER DENTAL	85.61	.00
101	523	415.30	AG BUILDING EMP. OTHER INS.	17.15	.00
101	523	426.20	AG. BUILDING UNIFORMS	900.00	.00
Fund / Act Totals:				12,286.32	.00
101	611	411.00	EXTENSION WAGE & SALARY	8,879.22	.00
101	611	412.00	EXTENSION EMPLOYER OASI	667.26	.00
101	611	413.00	EXTENSION EMPLOYER RETIRE	532.75	.00
101	611	413.10	EXTENSION SUPPLEMENTAL RETIRE	60.00	.00
101	611	415.00	EXTENSION EMPLOYER HEALTH INS	1,794.12	.00
101	611	415.20	EXTENSION EMPLOYER DENTAL INS	99.96	.00
101	611	415.30	EXTENSION EMPLOYER OTHER INS	16.50	.00
Fund / Act Totals:				12,049.81	.00
101	615	411.00	WEED CONTROL WAGE & SALARY	3,520.02	.00
101	615	412.00	WEED CONTROL EMPLOYER OASI	269.29	.00
101	615	413.00	WEED CONTROL EMPLOYER RETIRE	194.62	.00
101	615	415.00	WEED CONTROL EMPLOYER HEALTH	826.64	.00
101	615	415.20	WEED CONTROL EMPLOYER DENTAL	39.86	.00
101	615	415.30	WEED CONTROL EMP. OTHER INS.	7.60	.00
Fund / Act Totals:				4,858.03	.00
101	711	411.00	PLANNING BD. WAGE & SALARY	300.00	.00
101	711	412.00	PLANNING BD. EMPLOYER OASI	22.96	.00
101	711	427.00	PLANNING BD. TRAVEL	65.00	.00
Fund / Act Totals:				387.96	.00
204	0	101.00	ROAD & BRIDGE FUND	.00	97,751.24
Fund / Act Totals:				.00	97,751.24
204	311	411.00	ROAD & BRIDGE WAGE & SALARY	71,888.69	.00
204	311	412.10	ROAD & BRIDGE EMPLOYER OASI	4,476.79	.00
204	311	412.20	ROAD & BRIDGE EMPLOYR MEDICARE	1,046.99	.00
204	311	413.00	ROAD & BRIDGE EMPLOYER RETIRE	4,313.32	.00
204	311	413.10	ROAD & BRIDGE SUPPLEMENTAL RET	325.00	.00
204	311	415.00	ROAD & BRIDGE EMPLOYER HEALTH	12,783.11	.00
204	311	415.20	ROAD & BRIDGE EMPLOYER DENTAL	601.84	.00
204	311	415.30	ROAD & BRIDGE EMP. OTHER INS	115.50	.00
204	311	426.20	R&B UNIFORM ALLOWANCE	2,200.00	.00
Fund / Act Totals:				97,751.24	.00

01/30/2023
Opt #17

PAYROLL POSTING LIST FOR PERIOD: 1

Page 4
01/30/2023@04:14:30 PM

Fund	Act	G/L #	Account Title	Debit	Credit
226	0	101.00	EMERGENCY MANAGEMENT FUND	.00	14,074.74
			Fund / Act Totals:	.00	14,074.74
226	222	411.00	EMG.MANAG. WAGE & SALARY	10,977.66	.00
226	222	412.10	EMG. MGMT. EMPLOYER OASI	690.66	.00
226	222	412.20	EMG. MGMT. EMPLOYER MEDICARE	161.53	.00
226	222	413.00	EMG.MANAG. EMPLOYER RETIRE	658.66	.00
226	222	413.10	EMG MGMT SUPPLEMENTAL RETIRE	35.00	.00
226	222	415.00	EMG.MANAG. EMPLOYER HEALTH	1,121.33	.00
226	222	415.20	EMG.MANAG. EMPLOYER DENTAL	113.40	.00
226	222	415.30	EMG.MANAG. EMPLOYER OTHER INS	16.50	.00
226	222	426.10	EMG. MGMT. UNIFORM ALLOWANCE	300.00	.00
			Fund / Act Totals:	14,074.74	.00
228	0	101.00	VICTIM CRIME SERVICE FUND	.00	8,020.62
			Fund / Act Totals:	.00	8,020.62
228	151	411.00	CRIME VICTIM SVC WAGE/SALARY	6,194.40	.00
228	151	412.10	CRIME VICTIM EMPLOYER OASI	384.05	.00
228	151	412.20	CRIME VICTIM EMPLOYER MEDICARE	89.82	.00
228	151	413.00	CRIME VICT SVC RETIREMENT	371.66	.00
228	151	413.10	CRIME VICTIM SUPPLE. RETIRE.	35.00	.00
228	151	415.00	CRIME VICT SVC EMPLOYER HEALTH	897.06	.00
228	151	415.20	CRIME VICT SVC EMPLOYER DENTAL	43.26	.00
228	151	415.30	CR VICT SVC EMPLOYER OTHER INS	5.37	.00
			Fund / Act Totals:	8,020.62	.00
231	0	101.00	W.I.C. FUND	.00	5,504.80
			Fund / Act Totals:	.00	5,504.80
231	426	411.00	WIC WAGE & SALARY	3,885.42	.00
231	426	412.00	WIC EMPLOYER OASI	199.97	.00
231	426	413.00	WIC EMPLOYER RETIREMENT	233.13	.00
231	426	415.00	WIC EMPLOYER HEALTH	1,121.33	.00
231	426	415.20	WIC EMPLOYER DENTAL	56.70	.00
231	426	415.30	WIC EMPLOYER OTHER INS.	8.25	.00
			Fund / Act Totals:	5,504.80	.00
			TOTALS:	698,850.79	698,850.79

Disallowed

Disallowed

Total transfer
673,717.40



SOUTH DAKOTA DEPARTMENT OF PUBLIC SAFETY

WILDLAND FIRE DIVISION
3305 West South Street
Rapid City, SD 57702
Phone: 605.393.8011 Fax: 605.393.8044
wildlandfire.sd.gov



01/23/2023

14 1st Ave. SE
First Floor Room 109
Watertown, SD 57201-3611

FILED
JAN 25 2023
CODINGTON COUNTY AUDITOR

Dear County Commission –

We are requesting updated contact information for your commission appointed designee. Your designee must have authority to obligate county funds in their request for fire suppression assistance. This assistance could be a single engine airtankers, fire engines, hand crews, fire investigators, and/or additional fire management personnel. As defined by SDCL 41-20A-11 we can send up to 6 personnel and 2 vehicles for mutual aid at no cost to the county.

Please send a copy of the resolution appointing your county designee, no later than April 4, 2022, to the address below. This resolution should include authorized dates or term of duty (whether it be for one year or multiple years) and must be replaced, by sending a new resolution, when this designee changes. You may send the resolution via email or USPS to:

John Haskvitz
John.haskvitz@state.sd.us
2202 University Ave. Hot Springs SD, 57747

The South Dakota Wildland Fire Division is pleased to continue working to assist your county with fire suppression efforts. If you have questions, please contact me.

Thank you,

John Haskvitz
Hot Springs District Fire Management Officer

RESOLUTION 2023-3

“BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of Codington County as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the Codington County Board of Commissioners.

Effective Date: February 7, 2023
County Fire Assistance Authorization List:

Name	Position	Daytime Phone	Emergency or Cell Phone
Andrew Delgado	Emergency Management Director	605-882-6272	605-520-6272
D. Lee Gabel	County Commission Term ends 12/31/2026	605-880-1278	605-880-1278
Cheri Howell	Emergency Management Deputy	605-882-6272	605-956-0609

“BE IT HEREBY RESOLVED, that Andrew Delgado, Codington County Emergency Management Director, is appointed County Rural Fire Coordinator for Codington County, South Dakota. The Codington County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of Codington County, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to Codington County. This authority shall continue in full force and effect until terminated or modified by resolution of the Codington County Commissioners.

Dated this 7th day of February, 2023

D. Lee Gabel, Chair Codington County Commission

ATTEST:

Cindy Brugman, County Auditor

RESOLUTION 2023-4
Codington County
A Resolution Adopting the Codington County Pre-Disaster Mitigation Plan 2023-2028

WHEREAS, Codington County received assistance in the preparation of the Codington County Pre-Disaster Mitigation Plan 2023-2028 from representatives of Codington County and received funding from the South Dakota Department of Emergency Management/FEMA; and

WHEREAS, several public planning meetings were held between January through December of 2022 regarding the development and review of the Codington County Pre-Disaster Mitigation Plan 2023-2028; and

WHEREAS, the Codington County Pre-Disaster Mitigation Plan 2023-2028 contains several potential future projects to mitigate hazard damage in Codington County; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has rendered its approval of the Codington County All Hazard Mitigation Plan on January 18, 2023; and

WHEREAS, a duly-noticed public hearing was held by the Codington County Pre-Disaster Mitigation Team on December 5, 2022 to solicit public comment on the Codington County Pre-Disaster Mitigation Plan 2023-2028; and

WHEREAS, a duly-noticed public meeting was held by the Codington County Commission on February 7, 2023 formally approve and adopt the revised Codington County Pre-Disaster Mitigation Plan 2023-2028.

NOW, THEREFORE, BE IT RESOLVED that the Codington County Commission adopts the Codington County Pre-Disaster Mitigation Plan 2023-2028.

ADOPTED AND SIGNED this _____ day of _____, 2023.

D. Lee Gabel, Chair

ATTEST:

Cindy Brugman, Auditor

CODINGTON COUNTY

CREDIT CARD POLICY

The Codington County Board of Commissioners authorizes all Department Heads and Elected Officials to obtain credit cards in the name of Codington County for their department. Either the duly elected or appointed Codington County Auditor or Treasurer is authorized to apply for the credit cards for designated officers and employees of the county. The County will not pay any annual, monthly, recurring or lost card fees for any credit cards obtained.

Each department shall have rules and regulations for the use of said credit cards such as dollar limits, what can be charged and who, in the department, is authorized to use said cards.

It is the Board's direction that credit cards be used only when direct payment by a voucher is not acceptable.

The Board recognizes that charges on a credit card, in some instances will result in a pre-payment status and therefore authorizes such practice with payment coming during normal billing cycle.

Vouchers for credit card payments shall be submitted with the monthly voucher run. These shall be submitted so as not to incur any finance charges or late fees. Any late fees or finance charges must be paid directly to the county by the Department Head/Elected Official.

Receipts for each charge incurred shall be attached to the statement being paid. If a receipt is missing it shall be the responsibility of the Department Head/Elected Official to pay the amount of the missing receipt.

If a Department Head/Elected Official has to make payment for late fees, finance charges or charges for lost receipts the payment must be made payable to the county. This payment should be turned in with the voucher and a copy of the payment must be attached to the voucher.