

AGENDA
Codington County Board of County Commissioners
Codington County Court House, 14 1st Ave SE, Watertown, SD
Commission Chambers Room #114
9:00 a.m., January 3, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comments may be submitted via telephone at 605-882-6297 or 605-882-6248**
3. **Conflict of interest items**
4. **Action to approve the January 3rd, 2023, agenda**
5. **Action to approve the minutes of December 29th, 2022**
6. **Old Business – Action to approve an MOU between Codington County and AFSCME**
7. **Action to adjourn sine-die**
8. **Newly elected and re-elected Commissioners take oaths of office**
9. **Nominations and action to elect a Chairman and Vice Chairman for 2023**
10. **Monthly reports**
 - a. **Extension**
 - b. **Veterans Service**
 - c. **Community Health Nurse**
11. **Action to designate legal papers for Codington County publications**
12. **Action to set Commissioner’s salaries for 2023**
13. **Discussion/possible action to appoint Commissioner Liaison/Board/Duty assignments**
14. **Action to set compensation for the Coroner**
15. **Action to allocate Juvenile Justice Reinvestment Initiative funds to the Watertown Boys and Girls Club**
16. **Action to approve the list of employee cell phone stipends**
17. **Action to approve bank depositories for 2023 and authorize warrant signers**
18. **Action to approve a notice to bidders for annual Highway supplies and Weed chemicals**
19. **Action to approve a weight and speed limit resolution**
20. **Action to approve hiring of a full-time Deputy Sheriff**

21. **Opening and review of RFPs received for HVAC Project**
22. **Action to approve claims for payment**
23. **Action to approve personnel changes**
24. **Action to approve travel requests**
25. **Old Business**
26. **New Business**
27. **Open**
28. **Action to enter into Executive session per SDCL 1-25-2**
(1) Discussion of personnel issues; (3) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters; (4) Preparing for contract negotiations or negotiating with employees or employee representatives
29. **Action to adjourn until 9:00 a.m., Tuesday, January 10th, 2023**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

January 3, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 3, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Chair Hanten.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the January 3, 2023, agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of December 29, 2022; all voted aye; motion carried.

OLD BUSINESS – MOU BETWEEN CODINGTON COUNTY AND AFSCME LOCAL 2488-001

Codington County, 03 January 2023

Chair Hanten called for old business. Motion by VanDusen, second by Gabel, to approve a MOU between Codington County and AFSCME Local 2488-001, to remove the three Highway Dept. administrative positions (Superintendent, Assistant Superintendent, and Administrative Assistant) from access to the Codington County Highway Dept. sick leave bank; all voted aye; motion carried. These administrative positions will now be eligible to draw from the sick leave bank available to all employees other than those employees covered by the AFSCME Local 2488-001.

BOARD ADJOURNS SINE-DIE FOR 2022

Motion by Johnson, second by Gabel, to adjourn sine-die, at 9:05 a.m., for the year ending 2022; all voted aye; motion carried.

OATHS OF OFFICE

Commissioners Lee Gabel, Myron Johnson and Randall Schweer, took their oaths of office.

NOMINATIONS FOR 2023 CHAIR AND VICE-CHAIR

Auditor, Cindy Brugman, called for nominations for Chair for 2023. Commissioner VanDusen nominated Commissioner Gabel. Commissioner Waterman nominated Commissioner Johnson. There were no other nominations forthcoming. The Board cast secret ballots for Chair with the following results: Commissioner Gabel – 3 votes and Commissioner Johnson – 2 votes. Commissioner Gabel was declared 2023 Chair. Chair Gabel called for nominations for Vice-Chair. Commissioner Gabel nominated Commissioner VanDusen. There were no further nominations offered. Motion by Gabel, second by Schweer, to cease nominations and cast a unanimous ballot for Commissioner VanDusen; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board: 15 youth participated in a fashion review and communications clinic; shooting sports will begin this evening, weather permitting; and Farm Show prep is underway. Lucy Walker, Codington County 4-H Youth, will travel to Denver to participate in a judging competition, along with other South Dakota youth. **Veterans Service Officer, Todd Rose**, updated the Board: 2 transports are scheduled for January; the VA is holding back processing of Honor the Pact claims until funds are appropriated by Congress; an 8.7% COLA increase for VA compensation and pension has been approved starting December 1st, 2022, this is the highest increase in 40 years; Deputy Veterans Service Officer, Jay Roberts, started full-time in the office on January 1st, 2023; and local veteran organizations have until April 1st, 2023 to submit applications for the Bridge Naming Program. **Community Health Nurse, Codi Martin**, sent a quarterly report to the Board covering the following items: personnel/office activity, staff training, immunizations, WIC, maternal health, child/adolescent services, Bright Start, and interagency meetings attended. As of December 17th, influenza activity was noted to be at a “widespread” level in South Dakota, with 2,817 new cases, total cases of 9,571 this season, 74 new hospitalizations, and a total of 8 deaths. A report of quarterly stats was also provided for the time period Oct-Dec, 2022.

LEGAL NEWS PAPERS

Motion by Johnson, second by VanDusen, to designate, per SDCL 7-18-3, legal newspapers, the Watertown Public Opinion and South Shore Gazette, for Codington County 2023 publications, all voted aye; motion carried.

COUNTY COMMISSIONER 2023 WAGE

Motion by Johnson, second by Waterman, to increase Commissioners salaries, 5.5% over the 2022 rate of \$1,954.09, the same increase provided to all County employees in 2023, resulting in a salary of \$2,061.56 per month for 2023; Gabel, Waterman, Johnson and Schweer voted aye; VanDusen voted no; motion

carried. Motion by Waterman, to approve an additional \$100.00 per month for the Chair. Waterman's motion died for lack of a second.

BOARD APPOINTMENTS

The Board postponed action on individual Board appointments until the meeting scheduled for January 10, 2023.

CORONER COMPENSATION

Motion by VanDusen, second by Gabel, to increase the compensation for the Coroner from \$250.00 per call to \$300.00 per call plus mileage at the current state rate of .51 per mile. **Coroner, Terry Sorensen**, provided the Board with the following statistics for the year ending 2022: there were 73 requests for death investigations; 46 – natural deaths, 20 – accidental deaths, 5 – suicides, and 2 – undetermined. There were a total of 7 autopsies performed in 2022. The Board discussed the current rate of compensation for the Coroner. Subsequent motion by Waterman, second by Johnson, to compensate the Coroner at a rate of \$275.00 per case, plus mileage at the current state rate of \$.51 per mile; Waterman and Johnson voted aye; Gabel, VanDusen, and Schweer voted no; motion failed. Upon vote of Commissioner VanDusen's original motion for an increase to \$300.00 per case plus mileage of .51 per mile; Gabel, Johnson, VanDusen, and Schweer voted aye; Waterman voted no; motion carried.

JUVENILE JUSTICE REINVESTMENT INITIATIVE FUNDS

Per a recommendation from Codington County States Attorney, Rebecca Morlock Reeves, a motion was made by VanDusen, second by Johnson, to allocate JJRI Funds, which Codington County received from the State of South Dakota, in the amount of \$35,577.60, to the Youth Diversion Program administered through the Boys and Girls Club. Boys and Girls Club representatives, Executive Director, Liz Christensen and Director of Youth Diversion and Prevention, Louis Canfield, were present for this agenda item. Louis gave the Board a report of current numbers in the program to date, which shows an increase in cases from the same time period last year and also reported where the funds are currently being expended. Upon vote of the Board; all voted aye; motion carried.

EMPLOYEE CELL PHONE STIPENDS

Motion by Johnson, second by VanDusen to approve the cell phone stipend list for 2023 based on each applicable employee's salary classification per the wage scale; all voted aye; motion carried.

<u>EMPLOYEE</u>	<u>AMOUNT</u>	<u>DEPARTMENT</u>
Bleeker, Bryan	25.00	Govt. Bldg.
Case, Jeff	25.00	Highway
Dargatz, Matt	25.00	Highway
Dolen, Jamie	25.00	Highway
Escamilla, Maria	40.00	Detention Center
Falvey, Randy	25.00	Highway
Forbush, Allison	40.00	Director Equalization
Halajian, Justin	40.00	Detention Center
Hartley, Rick	40.00	Highway
Hartley, Ron	25.00	Ag. Building
Hedding, Dave	25.00	Highway
Hedges, James	25.00	Ag. Building
Holinka, Rick	25.00	Highway
Kallhoff, Mitch	25.00	Highway
Kohn, Rich	25.00	Govt. Bldg.
Nills, Shawn	40.00	Detention Center
Pederson, Michelle	40.00	Director of Equalization

Reeves, Rebecca Morlock	40.00	States Attorney
Riter, Robyn	25.00	Highway
Schwinger, Brad	25.00	Highway
Sears, Melissa	40.00	Director Equalization
Selchert, Heidi	40.00	Director Equalization
Solberg, Lynn	40.00	Highway
Stahlke, Steve	25.00	Detention Center
Swanson, Scott	25.00	Ag. Building
Torstenson, Doug	25.00	Highway
Torstenson, Jamie	20.00	Emergency Management on-call
Vogelsang, Lonie	25.00	Highway

BANK DEPOSITORIES

Motion by Johnson, second by Waterman, to approve bank depositories for 2023; as submitted by Treasurer, Carol Maloney; all voted aye; motion carried: Reliabank Dakota will continue to be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: American Bank & Trust, Dacotah Bank, First Bank & Trust, First Premier Bank, First Interstate Bank, Minnwest Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank. The list of Authorized warrant signers will be staff from the Treasurers' Office and Auditor's Office and said list will be secured in the Auditor's Office for security purposes.

NOTICE TO BIDDERS' ANNUAL HIGHWAY SUPPLIES AND WEED CHEMICALS

Motion by Johnson, second by VanDusen to authorize a notice to bidders for annual Highway supplies and Weed Chemicals; all voted aye; motion carried. Bids will be opened and announced at the Board's meeting on Tuesday, February 14th, 2023.

RESOLUTION 2023-1 COUNTY ROADS WEIGHT AND SPEED LIMITS

RESOLUTION 2023-1

CODINGTON COUNTY WEIGHT & SPEED LIMIT ENFORCEMENT

WHEREAS, the County of Codington, South Dakota, is responsible for the maintenance of certain highways under its jurisdiction, and

WHEREAS, the Codington County Board of Commissioners, desires to protect existing Codington County Highways, ultimately saving tax dollars, and

WHEREAS, said highways, by reason of seasonal climatic changes, will be seriously damaged or destroyed unless vehicle weight and speed restrictions are imposed.

NOW THEREFORE BE IT RESOLVED, the limits on Codington County roads shall be forty miles per hour, truck speed limit, and a maximum load limit shall be seven (7) tons per axle on all asphalt surfaced roads, during the Spring thaw period, effective from February 15th, 2023, to May 1st, 2023 inclusive, when limit signs are posted.

BE IT FURTHER RESOLVED, that the County of Codington requests and authorizes the South Dakota Highway Patrol to enforce weight limitations and speed restrictions, as established by this resolution, on Codington County roads.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

Moved for adoption by Commissioner VanDusen, second by Commissioner Johnson, all present voted aye; motion carried.

Dated this 3rd day of January, 2023, at Watertown, Codington County, South Dakota.

D. Lee Gabel
Codington County Commission Chair

ATTEST:

Cindy Brugman
Codington County Auditor

FULL-TIME DEPUTY SHERIFF POSITION

Motion by Schweer, second by VanDusen, to hire a full-time deputy sheriff to fill a recent vacancy; all voted; motion carried.

HVAC PROJECT ENGINEERING SERVICES REQUESTS FOR PROPOSALS

Facility Manager, Steve Molengraaf, advised the Board two RFPs for Engineering services, for the planned HVAC project in the Detention Center/Court House, have been received.

West Plains Engineering, Inc. \$360,000.00
Sioux Falls, SD

CMTA \$320,000.00 - \$370,000.00 pending the final scope of the project
Fargo, ND

The Board will review both proposals and possibly take action to accept a proposal at the meeting scheduled for January 10, 2023.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Waterman to adjourn at 9:52 a.m., all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of \$_____