

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

December 29, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Thursday, December 29, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Carol VanDusen.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the December 29, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of December 20, 2022; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board: the Kranzburg generator project has been submitted to the State; November 30th and December 1st a Homeland Security Exercise and Evaluation Program was hosted in Watertown; the final local meeting for the PDM was held on December 5th and the plan has been forwarded to FEMA for final approval; the week of December 12-16 prepping took place for expected heavy winter weather; P25 re-programming is complete for the Emergency Management office with Search and Rescue and volunteer fire departments yet to be completed; Search and Rescue responded to two requests for assistance in December; an official request has been made to FEMA to extend the completion of projects related to the May 12 storm damage at Memorial Park; and an FCC renewal is due January 3rd. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of November 2022, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$6,617.75, and were retained by the County; Commissary items sold in the amount of \$3,809.70 with a commission fee to the County in the amount of \$813.88; 548 cases/calls for service; 23 accident reports were completed; 69 warrants served; 151 sets of civil papers served; 3,736 transport miles; average daily inmate population 54.5 (high ADP 61 and low ADP 50); 21 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 8 individuals using remote breathalyzers; 34 individuals testing twice daily PBT'S; 38 individuals reporting twice weekly for UA Drug testing; 1 individual wearing a sweat patch; 215 bookings; 10 individuals were held on mental health holds; \$10,880.00 collected in fees for out of county prisoner contracts; \$4,590.00 collected in work release fees; \$5,328.00 collected in fees for the 24/7 program; and \$4,412.00 collected in SCRAM fees. Sheriff Howell briefly reviewed the criteria used to determine the closing of the Court House and County Offices due to hazardous weather conditions.

INMATE HEALTH CARE/MENTAL HEALTH CARE AGREEMENTS

Motion by Gabel, second by VanDusen, to authorize the Sheriff to enter into inmate health care and mental health care agreements with Advanced Correctional Healthcare, Inc., in the annual amount of

\$199,999.00 and Freedom Behavioral Health, Inc., in the amount of \$22,999.00, for the period January 1, 2023 through December 31, 2023. Sheriff Howell advised the Board the company previously used for these services has abruptly ended their contract with the County due to bankruptcy. Upon vote of the Board; all present voted aye; motion carried.

BOARD OF MENTAL ILLNESS APPOINTMENT

Motion by VanDusen, second by Gabel, to appoint Jennifer Goldhammer to the Codington County Board of Mental Illness for a three-year term; all voted aye; motion carried.

FUTURE BUILDING FUNDS DESIGNATED

Motion by Johnson, second by Gabel, to assign General Fund unassigned/undesignated cash, in the amount of \$8,600,619.00, to funds assigned for future building projects; all voted aye; motion carried.

AMERICAN RESCUE PLAN ACT OPERATING CASH TRANSFER

Motion by Johnson, second by Gabel, to approve operating cash transfers from the ARPA fund in the amount of \$604,907.43, to the General Fund in the amount of \$502,252.92, Road and Bridge Fund in the amount of \$94,037.84, and Crime Victims fund in the amount of \$8,616.67; for December payroll claims; all voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Johnson, second by Gabel, to approve Commissioner Contingency transfers to the Victims of Crime budget in the amount of \$737.48 and to the Developmentally Disabled budget in the amount of \$120.00; all voted aye; motion carried.

MAGIC NEEDLERS' QUILT GUILD RAFFLE

The Board noted correspondence from the Magic Needlers' Quilt Guild and the group's intent to hold a raffle from February 1, 2023 through November 4, 2023. Proceeds from the raffle will be used by the guild to encourage and teach others about the art of quilting, to develop quilting skills and to support community service projects by using sewing and quilting skills.

EMPLOYEE UNION CONTRACTS APPROVED

Human Resource Representative, Natalie Remund, presented the Board with a summary of negotiations and applicable changes/corrections, effective 1/1/2023, including, but not limited to: a 5.5% 2023 COLA; step increases to further address compression issues; sick leave payout upon retirement and upon resignations "in good standing;" doctor's note requirement for sick leave; personal day hours; field officer training stipends; funeral leave; supplemental retirement match; cell phone stipends; noted holidays; vacation leave; and Highway Dept. uniform allowance. The Human Resource Representative presented the Board with union contracts for their approval. Motion by VanDusen, second by Gabel, to approve the Union contract between Codington County and the Teamsters Local Union No. 120 (Correctional Officers), for the time period January 1, 2023 through December 31, 2023; all voted aye; motion carried. Motion by Gabel, second by Johnson, to approve the Union contract between Codington County and AFSCME Local 2488A (Highway Department Employees), for the time period January 1, 2023 through December 31, 2023; all voted aye; motion carried. Motion by Gabel, second by Waterman, to approve the Union contract between Codington County and the Codington County Deputy Sheriff's Association; for the time period January 1, 2023 through December 31, 2023; all voted aye; motion carried.

NON-UNION EMPLOYEES COLA

Motion by Johnson, second by Waterman, to approve a 5.5% COLA, effective January 1, 2023, for all non-union County employees, excluding the Board of County Commissioners salaries, which will be approved at the Board's January 3, 2023 meeting; all voted aye; motion carried.

CODINGTON COUNTY POLICY FOR PROCESSING AND AWARDING OF RAIF FUNDS

The Board held a lengthy discussion regarding a draft policy for the processing and awarding of RAIF funds to Codington County Townships who qualify. Travis Paulson, South Dakota Towns and Townships Association and Pelican Township Supervisor, John West, contributed to this discussion. Motion by Gabel, second by VanDusen, to approve the following policy; all voted aye; motion carried. In compliance with SDCL § 31-34, Codington County will distribute Rural Access and Infrastructure Funds (RAIF) by awarding grants to townships using the following process:

- By the last business day of October each year, townships will submit applications for RAIF grants to the Codington County Highway Superintendent (SDCL § 31-34-4).
 - Townships will use the most current version of the Rural Access Infrastructure Grant application form for each project for which a grant is requested.
 - The application form is based on the criteria established in SDCL § 31-34-5 and township eligibility requirements in SDCL § 31-34-6 and SDCL § 31-34-7.
 - Applications must be accompanied by a resolution approved by the township board of supervisors authorizing the application and any funding commitments (SDCL § 31-34-4).
- By the last regular Board of County Commissioners meeting in November of each year, the County Highway Superintendent will Inform the Board of County Commissioners.
- By the last regular Board of County Commissioners meeting on or before January 15th of each year, the Board of County Commissioners will act to award or not award RAIF grants based on the eligible applications received from townships. The decisions of the Board of County Commissioners are final and non-appealable. However, a denied application may be submitted in a subsequent year (SDCL § 31-34-4).

2023 RAIF FUNDING ALLOCATION TO PELICAN TOWNSHIP

Motion by Johnson, second by Gabel, to an application from Pelican Township and award RAIF (Rural Access Infrastructure Funds), to Pelican Township, for a 2023 culvert project with a current estimated cost of \$60,000.00. The cost share will be RAIF 80% and Pelican Township 20%. If the project exceeds the current estimate of \$60,000.00, Pelican Township will be required to come back to this Board for further action. Upon vote of the Board; all voted aye; motion carried.

CLAIMS

Motion by VanDusen, second by Gabel, to approve for payment the following claims; all present voted aye; motion carried: CenturyLink 661.34 util, Connecting Point Computer Center 13160.00 equip/sup, Credit Collections 1228.38 pmt, Deere & Company 104916.48 mower, GWORKS 1769.70 maint, Multi Business Solutions Inc. 3350.00 svc, Sioux Equipment 9485.34 equip, Watertown Public Opinion 625.00 pub.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Johnson, second by Waterman, to approve automatic budget supplements, to the following budgets: Welfare 57,587.78 ERA-2 grant funds and Road & Bridge 3,081,197.92 NextEra excess wire funds for haul road restoration costs; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by VanDusen, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Jordan Jensen, part-time correctional officer promoted to full-time, January 1, 2023, Grade 35/Step 2, 2023 rate and Brittnei Evjen, part-time correctional officer promoted to full-time, January 1, 2023, Grade 35/Step 2, 2023 rate.

DON EGERT RECOGNITION

The Board took a moment to recognize the recent passing of Don Egert, long time broadcaster, whom also covered the weekly meetings of the Codington County Commissioners for a number of years.

RESOLUTION 2022-31 RECOGNIZING COMMISSIONER BRENDA HANTEN

Motion by Gabel, second by Johnson, to approve the following resolution recognizing the service of Brenda Hanten as a Codington County Commissioner; Gabel, Waterman, Johnson and VanDusen voted aye; Hanten abstained; motion carried.

RESOLUTION 2022-31

WHEREAS, Brenda Hanten has represented Codington County District V for twelve years; from January 1, 2011 to December 31, 2022, to include three years as Chair and,

WHEREAS, Brenda Hanten has provided excellent constituent service to the citizens of Codington County and District V; and,

WHEREAS, Brenda Hanten has worked to operate Codington County in a fiscally responsible manner; and,

WHEREAS, Brenda Hanten has, during her time as Commissioner, served as a member of boards of directors of the First District Association of Local Governments, the Housing and Redevelopment Board, the Inter Lakes Community Action Program, Watertown Area Transit, the Watertown Volunteer Center, and the South Dakota Association of County Commissioners, and

WHEREAS, Brenda Hanten, has been an effective liaison to the County Auditor, and Register of Deeds; and,

WHEREAS, Brenda Hanten has earned the respect of all those who have worked with her during her tenure as Codington County Commissioner; and

WHEREAS, Brenda Hanten is transitioning to serve at the Codington County Auditor after this term;

THEREFORE, BE IT RESOLVED, that the citizens of Codington County join the Board of County Commissioners in expressing their appreciation to Brenda Hanten for her leadership to Codington County; and,

Upon vote of the Board this resolution was adopted this 29th day of December 2022

D. Lee Gabel

Vice Chair, Commissioner D. Lee Gabel, District I

Charlie Waterman

Commissioner Charlie Waterman, District II

L. Myron Johnson

Commissioner L. Myron Johnson, District III

Troy VanDusen

Commissioner Troy VanDusen, District IV

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County, 29 December 2022

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by VanDusen to adjourn at 10:23 a.m., all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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