

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 22, 2022

- 1. Pledge of Allegiance**
- 2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
- 3. Conflict of interest items**
- 4. Action to approve the November 22, 2022, agenda**
- 5. Action to approve the November 15, 2022, minutes of the Board of Codington County Commissioners**
- 6. Monthly Reports**
 - a. Emergency Management Director**
 - b. Sheriff**
- 7. Action to approve payout of unused haul road restoration funds**
- 8. Action to approve job shadowing for a LATC HST student at the Welfare office**
- 9. Action to approve the renewal of County liquor license applications**
 - a. Country Road Bard**
 - b. Dakota Sioux Casino**
 - c. Joy Ranch of South Dakota**
 - d. Rooster Sports Bar**
 - e. Southfork Lounge**
- 10. Action to approve an MOU between Codington County and Lutheran Social Services to continue with the licensure process for the Court Resource Family**
- 11. Action to apply for Local Assistance and Tribal Consistency Funds**
- 12. Action to approve ARPA October salary transfer**
- 13. Note court appointed attorney fees hourly rate increase**
- 14. Note holiday office closures and lack of Commissioners meeting on the 5th Tuesday of November per previously adopted policy**
- 15. Action to approve claims for payment**
- 16. Action to approve automatic budget supplements**
- 17. Action to approve personnel changes**

18. Action to approve travel requests

19. Public Notices – a possible quorum of Commissioners could be in attendance at:

20. Old Business

21. New Business

22. Open

a. Public Comments

b. Commission Comments

23. Action to enter into Executive session per SDCL 1-25-2

(1) Discussion of personnel issues

(2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters

(3) Preparing for contract negotiations with employees or employee's representatives

(4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

24. Action to adjourn until 9:00 a.m., Tuesday, December 6th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201

November 22, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 22, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Louis Canfield, Director of Youth Conversion, Watertown Boys and Girls Club.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the November 22, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of November 15th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board. A virtual site inspection was held with FEMA officials regarding the May 12 Derecho event at Memorial Park; over width permits

have been renewed for the Snowcat; the annual Safety and Loss Control Conference was attended; initial talks have been held with the Watertown Fire and Police Departments regarding a potential training exercise in 2023; a Zoom call was held regarding P25 conversion planning; the quarterly meeting of the LEPC was held; the generator project for the Kranzburg area continues to move forward; assistance was provided to the Sheriff's office for the coat drive project; the LCAR (Local Capabilities Assessment for Readiness) is in the process of being reviewed; the final PDM meeting is scheduled for December 5th; IS120 has been completed; HSEEP will be hosted at the end of November; and EM103 will be taken in 2023. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of October 2022, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$11,891.53, which were retained by the County; Commissary items sold in the amount of \$3,849.92 with a commission fee to the County in the amount of \$1,142.91; 675 cases/calls for service; 22 accident reports were completed; 68 warrants served; 201 sets of civil papers served; 2,980 transport miles (14 trips for 22 individuals); average daily inmate population 60.94 (high ADP 66 and low ADP 54); 20 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 5 individuals using remote breathalyzers; 36 individuals testing twice daily PBT'S; 38 individuals reporting twice weekly for UA Drug testing; 1 individual wearing a sweat patch; 183 bookings; 8 individuals were held on mental health holds; \$17,613.92 collected in fees for out of county prisoner contracts; \$3,240.00 collected in work release fees; \$6,988.65 collected in fees for the 24/7 program; and \$4,792.00 collected for SCRAM fees. Sheriff Howell noted a large increase in people coming through the security check point during the month of October. The Sheriff's office held a coat and jacket drive with approximately 300 families served. Pistol permit applications remain higher than normal. Three patrol vehicles have been budgeted for 2023 and the process to order those vehicles will begin soon. The intercom system, camera and locks systems are not yet complete due to a lack of parts. The Sheriff noted he plans on applying for grant funds available for Court House security projects.

HAUL ROAD RESTORATION FUNDS

Motion by Gabel, second by VanDusen, to return unused haul road restoration funds in the amount of \$3,081,197.92 to NextEra; all voted aye; motion carried.

WELFARE OFFICE LATC JOB SHADOW STUDENT

Motion by Gabel, second by Johnson, to approve an on the job training agreement between Codington County and LATC, to allow LATC student, Elizabeth Smith, to "job shadow" staff in the Codington County Welfare Office; all voted aye; motion carried.

2023 LIQUOR LICENSES

The Board reviewed the 2023 applications for renewal of Codington County held liquor licenses. Motion by Johnson, second by VanDusen, to approve the renewal of the following County liquor licenses for the year beginning January 1, 2023; all voted aye; motion carried:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality:

Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; Robert & Brenda Boettcher d.b.a. Country Road Bard LLC; David Blutorn, d.b.a. The Rooster Bar; and W.J. Schmitt Enterprise, d.b.a. Southfork Lounge. On-off sale wine and cider: Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino and Joy Ranch of South Dakota.

LUTHERAN SOCIAL SERVICES/COURT RESOURCE HOME MOU

Louis Canfield, Director of Youth Conversion, Watertown Boys and Girls Club, presented the Board with a MOU between the County and Lutheran Social Services to continue with the licensing process for the Court Resource Family. The MOU will protect both parties and allow the family, once fully licensed, to begin serving youth as an alternative to detention when necessary. Motion by VanDusen, second by Gabel, to authorize the Chair to sign the MOU between Codington and Lutheran Social Services; all voted aye; motion carried.

LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUNDS

Motion by Gabel, second by Waterman, to approve application of Local Assistance and Tribal Consistency Funds. The purpose of LATCF is to serve as a general revenue enhancement program for eligible revenue sharing counties. LATC funds may be used for any County need but may not be used for any lobbying activities. Upon vote of the Board; all voted aye; motion carried.

AMERICAN RESCUE PLAN ACT OPERATING CASH TRANSFER

Motion by VanDusen, second by Gabel, to approve operating cash transfers from the ARPA fund in the amount of \$602,059.91, to the General Fund in the amount of \$498,396.84, Road and Bridge Fund in the amount of \$96,070.26, and Crime Victims fund in the amount of \$7,592.81; for October payroll claims; all voted aye; motion carried.

2023 COURT APPOINTED ATTORNEY FEE RATES

The Board noted the hourly rate for Court Appointed Attorney fees will increase in 2023. Court Appointed Attorney fees for 2023 will be \$107.00 per hour pursuant to UJS policy which provides that these fees increase in an amount equal to any cost of living increase provided for State employees by the Legislature. This is an increase from the 2022 rate of \$101.00 per hour. The mileage rate for Court Appointed Attorneys will be paid at the rate of \$1.00 per mile.

HOLIDAY CLOSURES

The Board noted the Court House and all County Offices will be closed on Thursday and Friday, November 24th and 25th, 2022; and Friday and Monday, December 23rd and 26th, 2022; per previously adopted policy.

CLAIMS

Motion by Johnson, second by Waterman, to approve a claim in the amount of \$23,259.00, payable to the City of Watertown, for September 911 surcharge collections; Gabel, Waterman, Johnson and Hanten voted aye; VanDusen was recused; motion carried. Motion by Gabel, second by Johnson, to approve for payment the following claims; all voted aye; motion carried: Boy Scout Troop 209, \$75.00 election night assistance; Lorna Stonebarger \$200.00 precinct worker; VISA Reliabank \$3,091.88 (3 checks), misc. items.

TRAVEL REQUEST

Motion by Johnson, second by VanDusen, to approve a travel request from the Facilities Manager to attend the VanDiest Year-end; all voted aye; motion carried.

DRAINAGE

Codington County property owners, Linda York and Bonnie Morris, addressed the Board, during the open, with concerns regarding their property, located in Sheridan Township, and what appears to be drain tile installed on the adjacent property owners land. Chair Hanten advised Ms. York and Ms. Morris that Codington County has no jurisdiction in this matter as the County does not have a drainage ordinance and this would be considered a civil matter between property owners.

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session, per SDCL 1-25-2 (1) personnel issues and (3) labor contract negotiations; at 9:53 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:22 a.m., no action was taken. States Attorney, Rebecca Morlock Reeves was present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Waterman to adjourn at 10:22 a.m., until 9:00 a.m., Tuesday, December 6, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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