

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Thursday, November 10, 2022

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 10, 2022, agenda
5. Action to approve the November 1, 2022, minutes of the Board of Codington County Commissioners
6. Monthly Reports
 - a. Director of Equalization
 - b. Welfare Director
7. Action to approve Welfare Office client transportation procedures
8. Action to approve a LATC intern agreement for the Welfare Office
9. Action to approve FY2015 Competitive Weed and Pest Grant application
10. Action to authorize Chair to sign a lease termination agreement for Girl Scout property located at Memorial Park
11. Canvass of the 2022 General Election results and action to approve
12. Discussion/possible action to enact a burn ban resolution
13. Action to approve claims for payment
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Sioux Valley Commissioners Association, district meeting, November 16th, in DeSmet, SD
18. Old Business
19. New Business

20. Open

- a. Public Comments**
- b. Commission Comments**

21. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

22. Action to adjourn until 9:00 a.m., Tuesday, November 15, 2022; at the Codington County Court House
Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or
disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

November 1, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 1, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Chair Hanten.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the November 1, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of October 25th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board. Jodi expressed thanks to the South Shore Gazette for publishing photos from the 4-H Recognition event; Clover Buds will begin next week; enrollments are still being renewed; planning for the Farm Show Lunch counter is underway; Codington County 4-H will have a decorated Christmas tree at the Watertown Regional Library; and the next Teen Dash event is scheduled for December 3rd. **Veterans Service Officer, Todd Rose**, updated the Board. There were 0 transports in September and no transports currently scheduled for November; the Veterans Day Program will be held at the Codington County Extension Center Complex at 10:30 a.m., on November 11th. Conversations with Dr. Pendergrass, director of the Sioux Falls VA, included: technology challenges for some Veterans; Care in the Community Program; and the lack of a VA contracted nursing home in Watertown. Peg Raml, long time employee of the office, has retired from the office effective 10/31/22. Tracking of office metrics is being considered and establishment of an office, in the old Welfare office, continues in order to provide additional confidentiality when working with a veteran or dependent.

WELFARE OFFICE VEHICLE

Motion by Johnson, second by Gabel, to approve the purchase of the old DAV Ford Explorer, in the amount of \$1,000.00, for use by the Welfare Office Community Health Worker; all voted aye; motion carried.

ICAP CASE MANAGEMENT SERVICES AGREEMENT

Motion by Gabel, second by VanDusen, to approve an agreement with ICAP, for case management services, in the Welfare Office, through October 31, 2023; all voted aye; motion carried.

ODNEY LETTER OF AGREEMENT

Motion by VanDusen, second by Gabel, to approve an agreement with Odney for Social Services Marketing services; all voted aye; motion carried.

COMMUNITY CARE COORDINATOR JOB DESCRIPTION

Motion by Gabel, second by Johnson, to approve an updated job description for the position of Welfare Community Care Coordinator; all voted aye; motion carried.

SIOUX RURAL WATER SYSTEM REQUEST FOR HAZARD MITIGATION FUNDS

Travis Stephensen, General Manager, Sioux Rural Water System, met with the Board to request that Codington County apply for Hazard Mitigation grant funds on behalf of Sioux Rural Water System. Mr. Stephensen noted the grant funds would be used for the Tower G (Kranzburg) Booster Generator Construction Project. The Kranzburg Booster is needed, to provide adequate service pressure to 232 rural water customers, as even brief power outages cause low pressure events in the Kranzburg Booster service area. The total lifetime cost of the project is \$174,100.00. Motion by Gabel, second by Johnson, to authorize Codington County to apply for Hazard Mitigation grant funds on behalf of the Sioux Rural Water System project as proposed; all voted aye; motion carried.

STABILIZED FULL DEPTH RECLAMATION/MICROSEAL PROJECT CHANGE ORDER

Motion by Gabel, second by Johnson, to approve change order #2, for the stabilized full depth reclamation and microseal project, to add the operation of grinding tapered edges onto rumble strips on the north end of County Highway 9B, at a lump sum cost of \$3,025.00; all voted aye; motion carried.

BANNER ASSOCIATES/ROAD USE AGREEMENT/SUMMIT CARBON SOLUTIONS PROJECT

Highway Supt., Rick Hartley, requested authorization to hire Banner Associates to administer a road use agreement for the proposed Summit Carbon Solutions anticipated 2023 project. Motion by Johnson, second by VanDusen, to approve this request. Further discussion was held regarding the hiring of Banner Associates at a time when permits have not yet been awarded, by the PUC, for this project to begin. Upon vote of the Board; Johnson voted aye; Gabel, Waterman, VanDusen, and Hanten, voted no; motion failed.

BURN BAN DISCUSSION

The Board held a brief discussion regarding dry conditions in the area. Chair Hanten noted she has discussed the matter, of a ban on open burning, with Emergency Management Director, Andrew Delgado. The Emergency Management Director does not recommend a ban on open burning in Codington County at this time. This matter will be reviewed on a weekly basis.

PERSONNEL CHANGE

Motion by VanDusen, second by Waterman, to authorize temporary clerical hours at the Highway Dept., for Welfare Administrative Specialist, Kari Kraayenbrink, during the absence of a full time employee; step 2/grade 30, \$21.08 per hour; all voted aye; motion carried.

PUBLIC COMMENTS

The Board accepted public comments, from Troy Skelton and Wendy Schulz, regarding the proposed Summit Carbon Solutions project.

VILLAGE OF HARMONY HILL, ECONOMIC DEVELOPMENT BONDS

Representatives from Meierhenry Sargent, LLP, met with the Board to obtain signatures for the closing documents of the issuance of Codington County's tax exempt revenue bonds for a project for the Village of Harmony Hill. Motion by VanDusen, second by Gabel, to approve the signing of necessary documents

as presented by Meierhenry Sargent, LLP; all voted aye; motion carried. Resolution 2022-7, which the Board adopted on February 8, 2022; also previously authorized County Officers to execute and deliver all necessary agreements, instruments, certificates, documents, etc. for the issuance of the bonds for this project.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Johnson, second by VanDusen to adjourn at 10:03 a.m., until 9:00 a.m., Thursday, November 10, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.
Published once at the total approximate cost of \$ _____

CODINGTON COUNTY CLIENT TRANSPORTATION PROCEDURES

Codington County Welfare, South Dakota

Updated Nov. 1st, 2022

SECTION I: Statement of Purpose

To outline procedures for client transportation for Codington County Welfare programs to ensure clients have access to the services and help they need, the safety of both staff and clients, and to minimize potential liability to Codington County.

SECTION II: Policy

- A.** Staff will be adequately trained and knowledgeable of the policies herein to ensure the safe transport of clients.
- B.** This policy will be periodically reviewed by administration to ensure it is current and relevant. Administration will troubleshoot any emerging issues dealing with transportation safety, and formulate a feasible plan to address them.
- C.** Administration will inform the County Commissioners of any planned changes to this policy, including the rationale for, prior to incorporating them into existing policy.

SECTION III: Procedures

- A.** Codington County staff transportation is an option of last resort in the absence of other resources. Staff shall use their judgment and utilize other options for client transportation such as Community Transit, cabs, and other options as warranted.
- B.** Codington County staff shall utilize Codington County owned and insured vehicles when transporting clients.
- C.** No one other than a County employee is permitted to operate the vehicle at any time.
- D.** Codington County staff and clients shall wear seat belts and children will have appropriate child restraints.
- E.** All individuals transported by Codington County Staff will sign the "Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement and Consent to Medical Treatment" form prior to transport.
- F.** No smoking is allowed in County owned vehicles.
- G.** Codington County staff shall have a current driver's license and shall comply with all aspects of the Codington County Personnel Policies and Procedures Manual Section 3.1 Drug and Alcohol Policy.
- H.** Codington County staff will only transport clients during office standard hours of 8:00am-5:00pm Monday through Friday, unless prior approval is received from the Welfare Director.
- I.** Codington County staff are allowed to transport only one client at a time. If the client is being transported out of town, then the presence of a second staff member will be required.

- J. Codington staff may not transport children/underage individuals without their parent/guardian present.
- K. Codington County staff will not be responsible for transporting a client under the influence of alcohol or drugs. Staff will utilize their senses and judgment in determining this.
- L. Codington County staff will not be responsible for transporting clients with a violent history towards Codington County.
- M. Codington County staff will not be responsible for moving or relocating clients.
- N. When transporting a client, the client shall be located in the passenger seat and any additional passengers or staff will be located behind the driver's seat.
- O. Transportation requests specific to liquor and tobacco outlets are prohibited. No liquor will be transported in Codington County vehicles.
- P. Food and beverages are allowed in the vehicles per the driver's discretion. If allowed Codington County has a closed lid container policy.
- Q. We recognize that we cannot possibly cover all transportation situations, therefore, if staff are unsure of a particular situation, they will seek input from a supervisor prior to engagement.
- R. Codington County Welfare Staff will participate in transportation safety trainings when offered.
- S. For additional information please see the County-wide "Travel and Employee Reimbursement of Expenses" policy in the Codington County Personnel Policies and Procedures Manual.
- T. County-owned vehicles are subject to search by the applicable Department Head or their designee at all times with the knowledge or consent of the employee.
- U. Employees are required to abide by all state and local traffic laws while operating a county-owned vehicle. Each employee is responsible for ensuring their driver's license is current. An employee may not operate a county-owned or leased vehicle if their driver's license is suspended or revoked. An employee required to have a CDL for their position is responsible for maintaining the license and should immediately report if their CDL is removed, suspended, or otherwise restricted in any way. All traffic and parking violations for which the employee is cited while operating a county-owned vehicle, and all traffic accidents involving a county-owned vehicle must be reported immediately to Human Resources and the Auditor's Office. The County Commission and applicable Department Head will be notified. Employees may be subject to the Alcohol & Drug Testing Policy and must abide by the Drug and Alcohol-Free Workplace rules.
- V. Employees are not eligible to take the County owned vehicle home for travel to and from work.

**CODINGTON COUNTY WELFARE
RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF THE RISK AND INDEMNITY AGREEMENT
AND CONSENT TO MEDICAL TREATMENT**

By my signature below, I acknowledge that I am aware of, appreciate the character of, and voluntarily assume the risks involved in being transported by a Codington County Employee.

By my signature below, on behalf of myself, my heirs, next of kin, successors in interest, assigns, personal representatives, and agents, I hereby:

1. Waive any claim or cause of action against and release from liability Codington County, its officers, employees, and agents for any liability for injuries to my person or property resulting from my participation in the activity listed above;
2. Agree to indemnity and hold harmless Codington County, its officers, employees, and agents for any claims, causes of action, or liability to any other person arising from my participation in the activity listed above; and
3. Consent to receive any medical treatment deemed advisable during my participation in the activity listed above.

I HAVE READ THIS RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF THE RISK AND INDEMNITY AGREEMENT AND CONSENT TO MEDICAL TREATMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND HAVE SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE, OR GUARANTEE BEING MADE TO ME AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

This Waiver is in effect for one year from the date of signature.

Name _____ Date of Birth _____

Signature _____

Address _____

Date _____



Community Health Worker

Internship Agreement and Confidentiality Form

Name of Student: Paige Welling Site: Cedington County Welfare
Department: Welfare Office
Staff: Sara Foust

The above-named parties agree that the purpose of this assignment is to allow (student) to follow (Staff Name Sara Foust (and Welfare Office) within (Agency/Site Name Welfare Office) for an anticipated (180 Total # of Hours).

PARAMETERS OF THE ASSIGNMENT:

It is understood by both parties that the internship does not constitute formal training and cannot be applied towards work experience. It is also understood that the participant is not to physically perform tasks in order to avoid any claims or contentions that the participant has been worked out of class. Please see the Student Performance Evaluation Checklist for more detailed explanation.

LENGTH OF ASSESSMENT:

If facility needs permit, the internship assignment is scheduled to occur during normal business hours for a 180 hours. If facility needs warrant, this agreement can be terminated by either party at any time.

CONFIDENTIALITY STATEMENT:

I understand that as a Community Health Worker Internship student, I am privileged to confidential information in the site that I am placed. I understand as part of my commitment to Lake Area Technical College that I am required to maintain all confidential information as confidential. If there should be an incident of a breached/broken confidentiality, I understand that I may be terminated from the site and not allowed to finish my internship, and may furthermore jeopardize my graduation from Lake Area Technical College.



Contact Information:

Lake Area Technical College

CHW Program Director

Kelly Heesch

Kelly.Heesch@lakeareatech.edu

(O): 605- 882-5284 Ext. 477

(C): 605-520-1271

Site Contact Information:

Site: Codington County Welfare

Title: Director

Name: Sara Faust

Email: ~~Sara~~ sfaust@codington.org

Phone: 605-753-2592

Student Name (Printed): Paige Welling

Student Signature (Signed): Paige Welling

Date: 10-26-22

CHW Program Instructor Name (Printed): Kelly Heesch

CHW Program Instructor Signature (Signed): Kelly Heesch

Date: 10/28/22

Kelly.Heesch@lakeareatech.edu

Name of Shadowed Staff (Printed): Sara Faust

Signature of Shadowed Staff (Signed): Sara Faust

Date: 10/27/22

To the extent not otherwise inconsistent with state law, each party shall save, indemnify and hold the other parties to this Agreement harmless from all liability, loss, costs, and expenses (including reasonable attorney's fees) incurred directly or indirectly from any acts, errors or omissions by a party to this Agreement, or its respective agents, employees or invitees or from any cause arising from a party's material breach of their respective representations and obligations under the Agreement.

SOUTH DAKOTA WEED AND PEST COMISSION

FY 2015 Competitive Weed and Pest Grant for County Priority Weed Control Projects April 1, 2014 – March 31, 2015

Objective: The South Dakota Weed and Pest Commission offers a competitive grant to promote the development and dispersal of new information regarding the control of noxious weeds or pests in South Dakota. Proposals may be submitted to fund efforts to control noxious weeds or pests, evaluate tools or techniques for control, print and disperse information on identification and control, or offset costs needed to develop management partnerships with other individuals or organizations. This grant will provide county weed and pest programs funds to implement innovative pest management programs in their county, weed management area, federal lands, or other entities.

Targeted projects:

Technology development: New control information may be gained by evaluating tools that may include pesticides, mechanical tools, biological control agents, or other means of controlling weeds or pests. Evaluation could be completed by establishing side-by-side comparisons and would not need to include replicated treatments. However, comparing tools or tactics is not always necessary. If a noxious weed or pest is identified, information could be gained through an effort to control that organism even though multiple tools are not being compared. It is required that the noxious weed or pest being evaluated is on the state or local noxious lists. Implementing alternative control options, such as establishing biological control agents, could also provide opportunities to gain information even if that control agent is well established in other parts of South Dakota. Proposals for projects that build partnerships with individuals or organizations, such as weed management areas, are also encouraged.

Technology transfer: Proposals may also be submitted for efforts to deliver information to the community. Examples may include publications, mailing, advertising, or hosting informational meetings or field days.

Funding: The Commission will be granting **\$650,000**. There will be no standards set for the number of projects that will be funded, but it will be most desirable to fund more than one project in the state. Proposals may request funds for supplies that will only be used directly for the proposed project, such as pesticides, biological control agents, or equipment rental, whereas requests for purchasing equipment is discouraged. Matching funds will not be required, but may increase the probability of the proposal being approved. Cash and in-kind work will be considered as an in-kind match.

Project requirements:

- a. Counties shall have prior year's inspection, fiscal, and annual reports filed with the Department of Agriculture by February 1, 2014.
- b. County Weed & Pest Supervisor and/or a county representative must attend at least one training session per year if provided by the department. (1 county personnel must attend)
- c. County Weed & Pest Supervisor and a county representative or board member must attend the annual weed and pest conference. If the representative isn't a board member, they must be a resident of the county. (2 county personnel must attend)
- d. County Weed & Pest Supervisor and a county representative or board member must attend a district weed meeting. (2 county personnel must attend)
- e. A husband and wife will not be considered two representatives from a county.
- f. Results of this grant must be presented at the next SD Annual Weed and Pest Conference after the project funds have been awarded. Results must be presented in such a way that others can learn from the project efforts. Failure to present the results will jeopardize future grant awards. Therefore, it will be important to document the progress of the project with pictures or data.

Proposal:

We will survey the county roadsides and the city of Watertown. Surveying will be conducted with a trained staff. They will gps locate, take measurements and pictures of the infested areas. This data will then be turn in to the weed supervisor and manager. They will enter the data on a mapping system and a spreadsheet for future references.

The Professional staff will design, layout and spray plot trials for control of yellow toadflax in urban settings. The trial will look at commonly available chemicals for homeowner use. The trial will look at multiple applications over time to see if control can be obtained with these products. It is hard to declare a local noxious weed if no control measure is available that can be recommended. The plots will be designed with advisement from SDSU Extension personal. The remaining infested roadsides with be sprayed with recommended treatments for yellow toad flax.

The ultimate goal is for the awareness and better practices of keeping the spread of yellow toad flax in the state. Data from the trials will be presented to the state weed board in February. The data will also be available at farm shows and on county website.

Budget:

State Weed & Pest Fund:

Personal; will be used for trained part time personal. Equipment; rent of test plot sprayer. Supplies; herbicides used for test trials and infested areas.

Budget match by Applicant:

Personal; time and benefits by weed supervisor. Equipment; vehicle for trained staff, spray truck for non-test trials areas. Supplies; miscellaneous needs not covered in other areas.

A. STATUTORY REQUIREMENT

The Commission may expend weed and pest control funds through grants or contracts to weed and pest county boards, governmental agencies or other entities it considers appropriate for weed and pest control projects for the following (SDCL 38-22-38):

1. Employment of a new and innovative weed and pest control project or development, implementation or demonstration of any weed and pest control project that may be proposed, implemented or established by local, state or national organizations, whether public or private. Such expenditures shall be on a cost-share basis with such organizations;
2. Weed and pest control cost share programs with the county weed and pest boards;
3. Special grants to county weed and pest control boards to eradicate or contain significant weeds or pests newly introduced into the county. These grants may be issued without matching funds from the board;
4. Assist county weed and pest boards in purchasing pesticides and application equipment and hiring labor necessary to protect against expansion of noxious weeds and declared pests;
5. Support multi-county weed and pest control and eradication efforts;
6. Promote landowner responsibility to control noxious weeds and pests in South Dakota;
7. Support educational and research efforts to find new and better ways of controlling noxious weeds and declared pests.

A project is eligible to receive funds only if the county in which the project occurs has funded its own weed and pest program. The commission may also expend funds to pay for the costs of administering the weed and pest control fund not to exceed three percent of the allowable expenditure for each fiscal year and for administrative expenses incurred by the commission.

Proposal requirements: Each submitted proposal shall be for one year funding for a state or locally listed noxious weed or pest. There is no page number requirement or limitation, but proposals should be just long enough to convincingly state the need for the project and how it will be implemented. A budget must also be submitted for expected costs of supplies, labor, vehicle rental or mileage, land rental, and so on. **Please note: requests for educational meetings will be allowed, but only meeting room expense and coffee will be reimbursable.**

Evaluation criteria: Projects will be evaluated according to the following criteria:

- 1) Importance will be based on the potential of the targeted weed or pest to spread or cause economic hardship.
- 2) Innovation will be based on the ingenuity of the proposed project to bring new options to controlling weeds or pests, creating new partnerships, or developing new and effective means of promoting weed and pest control.
- 3) Success potential will be based on the expected probability of providing educational information and having a positive response. In many cases, even unexpected or negative results can be educational, but projects with an unsuccessful history or high probability of failure will not likely be funded.

Deadline: Proposals must be sent to the Department of Agriculture, Office of Plant Protection and postmarked, faxed or emailed no later than **November 22, 2013**. Original application forms must follow if faxed or emailed.

**APPLICATION FOR
FY2015 COMPETITIVE WEED AND PEST GRANT**

PART I. Applicant/Project Identification

ID. NO.: WP-_____

1. APPLICANT:

Codington County Weed & Pest Dept.
Legal Name: Organizational Unit:

1910 West Kemp Ave Watertown, SD 57201
Address (city, state, and zip code)

2. NAME AND TELEPHONE NUMBER OF THE CONTACT PERSON:

Steve Molengraaf Office(605)882-6300 Shop(605)882-5386 Cell(605)881-9396

3. DESCRIPTIVE PROJECT TITLE:

Survey & Control of Yellow Toadflax

4. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):

Codington County & City of Watertown

5. PROJECT PERIOD: STARTING DATE: 4-1-2014 ENDING DATE: 3-31-2015

6. REMARKS:

It has come to my attention of yellow toadflax in Codington county. With very little data information available, we would like to survey the counties roadsides and the city of Watertown. From the data information, we'll conduct some test trial treatments and control areas from increasing. Data will then be used for research and future evaluations.

7. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA AND INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT.

TYPED NAME OF APPLICANT Steve Molengraaf
(County Weed & Pest Board Chairman or Head of Organizational Unit)

TITLE OF APPLICANT Codington County Weed & Pest Supervisor

SIGNATURE OF APPLICANT Steven Molengraaf

DATE SIGNED 11/22/2013

PART II. PROJECT NARRATIVE

ID. NO.: WP-_____

1.) OBJECTIVES TO BE ACCOMPLISHED.

- 1) Survey yellow toadflax in Codington county and city of Watertown
- 2) Map the sites for future references
- 3) Run treatment test trials in urban areas
- 4) Treat roadsides from increasing developments
- 5) Provide information on treatment results

2.) DESCRIPTION OF PROJECT (NARRATIVE)

Situation:

Back in 2007, on the SDDA distribution map and report, there was report of two (2) acres in Codington county. Researching for any locating data information, I found data conducted only on GFP land. During this past year it has become evident, there is a lot more yellow toadflax than previously reported. Yellow toadflax is an invasive species which is difficult to control. If not contained while it is in small patches. Yellow toadflax can take over the landscape and provide undesirable forage and lawns.

(continued on last page)

3.) WORK PLAN:

ACTIVITY	RESPONSIBLE PERSON	DATES
Surveying	Trained Staff & Weed Supervisor	June- August
Mapping	Weed Supervisor	July- August
Treatments	Manager, Supervisor & Staff	July-October
Treatment Data	Weed Supervisor & Manager	August-October
Presentation	Weed Supervisor & Manager	February

PART III. PROJECT FINANCE**ID. NO.: WP-_____****1) BUDGET CATEGORIES**

Categories	State Weed & Pest Fund	Applicant	Other	Program Income	Total
Personnel	4500	6000			10500
Fringe Benefits	0	2000			2000
Travel	0	1000			1000
Equipment	500	3000			3500
Supplies	8000	2000			10000
Contractual					
Construction					
Other					
Totals	13000	14000			27000

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME <i>Grant James Wunder</i>		DATE <i>10/31/2022</i>
EFFECTIVE DATE	POSITION TITLE <i>Deputy State's Attorney</i>	DEPARTMENT <i>SA</i>
CURRENT STEP <i>—</i>	NEW STEP <i>Step 1</i>	
CURRENT PAY RATE <i>—</i>	NEW PAY RATE <i>\$6119.58/mo.</i>	
REASONS FOR CHANGE <i>New hire as deputy state's attorney</i>		

EMPLOYEE SIGNATURE *Grant Wunder*

DEPARTMENT HEAD SIGNATURE *Rebecca*

DATE *10/31/2022*

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO EFFECTIVE OR ANNIVERSARY DATE. CODINGTON COUNTY AUDITOR

NOV 3 2022
FILED

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS		
EMPLOYEE NAME <i>Tyler Varns</i>		DATE <i>10-19-22</i>
EFFECTIVE DATE <i>10/15/22</i>	POSITION TITLE <i>Part time Deputy Sheriff</i>	DEPARTMENT <i>Sheriff's Office</i>
CURRENT STEP	NEW STEP <i>3</i>	
CURRENT PAY RATE	NEW PAY RATE <i>26.38</i>	
REASONS FOR CHANGE <i>part time Deputy</i>		

EMPLOYEE SIGNATURE

DEPARTMENT HEAD SIGNATURE

DATE

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE
EFFECTIVE OR ANNIVERSARY DATE.

FILED

OCT 25 2022

CODINGTON COUNTY AUDITOR