

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 1, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the November 1, 2022, agenda**
5. **Action to approve the October 25, 2022, minutes of the Board of Codington County Commissioners**
6. **Monthly Reports**
 - a. **Extension**
 - b. **Veterans Service Officer**
7. **Action to approve the purchase of a vehicle for the Welfare Office**
8. **Action to approve a contract with ICAP for case management services**
9. **Action to approve a letter of agreement with Odney, Inc. for Social Services Marketing services**
10. **Action to approve an updated job description for the Welfare Community Care Coordinator position**
11. **Action to apply for Hazard Mitigation grant funds, on behalf of Sioux Rural Water, for the purchase of a generator for the Kranzburg plant**
12. **Action to approve a change order for rumble strips on County 9B**
13. **Discussion/possible action to hire Banner Associates to administer Road Use Agreement and manage the Summit Carbon Solutions project in 2023**
14. **Action to authorize the Chair and Auditor to sign documents allowing the County to act as a conduit for the issuance of tax-exempt economic development bonds for a project for The Village of Harmony Hill, Inc.**
15. **Action to authorize Chair to sign a lease termination agreement for Girl Scout property located at Memorial Park**
16. **Discussion/possible action to enact a burn ban resolution**
17. **Action to approve claims for payment**

18. Action to approve automatic budget supplements

19. Action to approve personnel changes

20. Action to approve travel requests

21. Public Notices – a possible quorum of Commissioners could be in attendance at:

- a. Sioux Valley Commissioners Association, district meeting, November 16th, in DeSmet, SD

22. Old Business

23. New Business

24. Open

- a. Public Comments
- b. Commission Comments

25. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

26. Action to adjourn until 9:00 a.m., Thursday, November 10, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

November 1, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 1, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Chair Hanten.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the November 1, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of October 25th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board. Jodi expressed thanks to the South Shore Gazette for publishing photos from the 4-H Recognition event; Clover Buds will begin next week; enrollments are still being renewed; planning for the Farm Show Lunch counter is underway; Codington County 4-H will have a decorated Christmas tree at the Watertown Regional Library; and the next Teen Dash event is scheduled for December 3rd. **Veterans Service Officer, Todd Rose**, updated the Board. There were 0 transports in September and no transports currently scheduled for November; the Veterans Day Program will be held at the Codington County Extension Center Complex at 10:30 a.m., on November 11th. Conversations with Dr. Pendergrass, director of the Sioux Falls VA, included: technology challenges for some Veterans; Care in the Community Program; and the lack of a VA contracted nursing home in Watertown. Peg Raml, long time employee of the office, has retired from the office effective 10/31/22. Tracking of office metrics is being considered and establishment of an office, in the old Welfare office, continues in order to provide additional confidentiality when working with a veteran or dependent.

WELFARE OFFICE VEHICLE

Motion by Johnson, second by Gabel, to approve the purchase of the old DAV Ford Explorer, in the amount of \$1,000.00, for use by the Welfare Office Community Health Worker; all voted aye; motion carried.

ICAP CASE MANAGEMENT SERVICES AGREEMENT

Motion by Gabel, second by VanDusen, to approve an agreement with ICAP, for case management services, in the Welfare Office, through October 31, 2023; all voted aye; motion carried.

ODNEY LETTER OF AGREEMENT

Motion by VanDusen, second by Gabel, to approve an agreement with Odney for Social Services Marketing services; all voted aye; motion carried.

COMMUNITY CARE COORDINATOR JOB DESCRIPTION

Motion by Gabel, second by Johnson, to approve an updated job description for the position of Welfare Community Care Coordinator; all voted aye; motion carried.

SIoux RURAL WATER SYSTEM REQUEST FOR HAZARD MITIGATION FUNDS

Travis Stephensen, General Manager, Sioux Rural Water System, met with the Board to request that Codington County apply for Hazard Mitigation grant funds on behalf of Sioux Rural Water System. Mr. Stephensen noted the grant funds would be used for the Tower G (Kranzburg) Booster Generator Construction Project. The Kranzburg Booster is needed, to provide adequate service pressure to 232 rural water customers, as even brief power outages cause low pressure events in the Kranzburg Booster service area. The total lifetime cost of the project is \$174,100.00. Motion by Gabel, second by Johnson, to authorize Codington County to apply for Hazard Mitigation grant funds on behalf of the Sioux Rural Water System project as proposed; all voted aye; motion carried.

STABILIZED FULL DEPTH RECLAMATION/MICROSEAL PROJECT CHANGE ORDER

Motion by Gabel, second by Johnson, to approve change order #2, for the stabilized full depth reclamation and microseal project, to add the operation of grinding tapered edges onto rumble strips on the north end of County Highway 9B, at a lump sum cost of \$3,025.00; all voted aye; motion carried.

BANNER ASSOCIATES/ROAD USE AGREEMENT/SUMMIT CARBON SOLUTIONS PROJECT

Highway Supt., Rick Hartley, requested authorization to hire Banner Associates to administer a road use agreement for the proposed Summit Carbon Solutions anticipated 2023 project. Motion by Johnson, second by VanDusen, to approve this request. Further discussion was held regarding the hiring of Banner Associates at a time when permits have not yet been awarded, by the PUC, for this project to begin. Upon vote of the Board; Johnson voted aye; Gabel, Waterman, VanDusen, and Hanten, voted no; motion failed.

BURN BAN DISCUSSION

The Board held a brief discussion regarding dry conditions in the area. Chair Hanten noted she has discussed the matter, of a ban on open burning, with Emergency Management Director, Andrew Delgado. The Emergency Management Director does not recommend a ban on open burning in Codington County at this time. This matter will be reviewed on a weekly basis.

PERSONNEL CHANGE

Motion by VanDusen, second by Waterman, to authorize temporary clerical hours at the Highway Dept., for Welfare Administrative Specialist, Kari Kraayenbrink, during the absence of a full time employee; step 2/grade 30, \$21.08 per hour; all voted aye; motion carried.

PUBLIC COMMENTS

The Board accepted public comments, from Troy Skelton and Wendy Schulz, regarding the proposed Summit Carbon Solutions project.

VILLAGE OF HARMONY HILL, ECONOMIC DEVELOPMENT BONDS

Representatives from Meierhenry Sargent, LLP, met with the Board to obtain signatures for the closing documents of the issuance of Codington County's tax exempt revenue bonds for a project for the Village of Harmony Hill. Motion by VanDusen, second by Gabel, to approve the signing of necessary documents as presented by Meierhenry Sargent, LLP; all voted aye; motion carried. Resolution 2022-7, which the Board adopted on February 8, 2022; also previously authorized County Officers to execute and deliver all necessary agreements, instruments, certificates, documents, etc. for the issuance of the bonds for this project.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Johnson, second by VanDusen to adjourn at 10:03 a.m., until 9:00 a.m., Thursday, November 10, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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