

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 25, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the October 25, 2022, agenda**
5. **Action to approve the October 18, 2022, minutes of the Board of Codington County Commissioners**
6. **Monthly Reports**
 - a. **Emergency Management**
 - b. **Sheriff**
7. **Action to authorize advertising and hiring of full time correctional officer to fill a vacancy**
8. **Note notice of intent to hold fundraising raffles/bingo by Joy Ranch of South Dakota**
9. **Action to authorize Chair to sign a lease termination agreement for Girl Scout property located at Memorial Park**
10. **Discussion/possible action to enact a burn ban resolution**
11. **Action to approve claims for payment**
12. **Action to approve automatic budget supplements**
13. **Action to approve personnel changes**
14. **Action to approve travel requests**
15. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
16. **Old Business**
17. **New Business**
18. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**
19. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**

- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

20. Action to adjourn until 9:00 a.m., Tuesday, November 1, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

October 25, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 25, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the October 25th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of October 18th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board. Emergency Management radios are ready for the conversion to P25 with the exception of 4 radios that need updating; laptops in the EOC are being scheduled for monthly updates and a connectivity problem in the EOC has been resolved; the storage room, used to house repeaters, at the 14th Ave water tower, has been prepped for winter; training events include - an Accountability/Credentialing program, Crisis Track app., and Mitigation for Emergency Managers; the final quarterly report, for the fiscal year, has been completed to comply with LEMPG requirements; meetings continue with FEMA for the May 12 Disaster declaration; Deputy Emergency Management Director, Cheri Howell, participated in a tabletop exercise at Glacial Lakes Ethanol; the County's PDM has been sent to the planning team for the 45 day review period; response was provided for a grain hauling semi-truck accident; and the National Weather Service has released the winter weather outlook noting another LA Nina year with colder temperatures in the forecast. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of September 2022, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$10,095.00, which were retained by the County; Commissary items sold in the amount of \$4,679.53 with a commission fee to the County in the amount of \$1,489.22; 607 cases/calls for service; 14 accident

reports were completed; 61 warrants served; 191 sets of civil papers served; 3,965 transport miles (17 trips for 23 individuals); average daily inmate population 62.87 (high ADP 70 and low ADP 55); 23 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 6 individuals using remote breathalyzers; 33 individuals testing twice daily PBT'S; 44 individuals reporting twice weekly for UA Drug testing; 1 individual wearing a sweat patch; 207 bookings; \$14,320.00 collected in fees for out of county prisoner contracts; \$3,530.00 collected in work release fees; \$6,479.00 collected in fees for the 24/7 program; and \$4,042.00 collected for SCRAM fees. Sheriff Howell advised the Board he is in early discussions with the rural schools in Codington County regarding the possibility of a school resource officer for the schools.

JOY RANCH NOTICE TO HOLD FUND RAISING ACTIVITIES

The Board noted correspondence, per SDCL 22-25-25 (7), from Joy Ranch of South Dakota, and the intent of the Joy Ranch organization to hold various fund-raising activities in 2022 and 2023. Proceeds from these fund-raising activities will be used for camperships and related expenses at Joy Ranch of South Dakota.

BURN BAN DISCUSSION

The Board held a brief discussion with Emergency Management Director, Andrew Delgado, regarding dry conditions in the area. It was determined there is no need for a ban on open burning in Codington County at this time. This matter will be reviewed on a weekly basis.

FULL TIME CORRECTIONAL OFFICER POSITION

Motion by Gabel, second by VanDusen, to approve advertising and hiring of a full-time correctional officer to fill a vacancy; all voted aye; motion carried

CLAIMS APPROVED

Motion by Johnson, second by Gabel, to approve for payment a claim in the amount of \$23,497.00, payable to the City of Watertown, for August 911 surcharge fees collected; Gabel, Waterman, Johnson and Hanten voted aye; VanDusen was recused; motion carried. Motion by Gabel, second by Johnson, to approve claims totaling \$1,052.30, payable to Reliabank Visa, for purchases for the offices of the Auditor, Treasurer, Sheriff, Coroner and Welfare; all voted aye; motion carried.

SALARY CLAIMS APPROVED

Motion by VanDusen, second by Gabel, to approve October salary claims; all voted aye; motion carried. Commissioners: 10,758.24 total salaries. Election: 1,912.26 total salaries; Brenda Hanten temp new hire 17.80 P/T. Auditor: 23,572.96 total salaries. Co. Treasurer: 34,747.46 total salaries. States Attorney: 35,813.40 total salaries. Gov. Buildings: 19,359.98 total salaries. Dir. Equalization: 48,435.97 total salaries. Reg. of Deeds: 26,103.46 total salaries. Veterans Service: 13,447.66 total salaries. Sheriff: 106,990.69 total salaries. Co. Jail: 129,567.51 total salaries. Coroner: 5,225.88 total salaries. Welfare: 15,378.21 total salaries. County Nurse: 2,946.88 total salaries. Co. Park: 6,222.36 total salaries. Ag. Bldg.: 10,626.94 total salaries. Co. Extension: 10,950.02 total salaries. Weed: 7,030.53 total salaries. Planning Board: 538.21 total salaries. Road & Bridge: 96,070.26 total salaries; Mike Waba 3935.88 new hire. Emergency Management: 12,899.54 total salaries. Crime Victim: 7,592.81 total salaries. W.I.C.: 5,209.94 total salaries. Total 631,401.17. Breakdown of withholding amounts which are included in the above: S.D. Retirement 58,441.30 S.D. Retirement 75.98 spouse option; S.D. Supplemental Retire. 3,775.00 suppl. retire.; Sanford 83,079.69 ins.; Reliance Standard Life Insurance 736.74 life ins.; Delta Dental 6,427.08 ins.; Avesis 860.08 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 390.80 employee union dues; AFLAC 3,689.68 ins.; John Hancock 5,480.00 suppl. retire.; AFLAC 758.91 ins.; Watertown United Way 90.00 employee contributions; Office of Child Support 723.00 employee payments; Sioux Valley Credit Union 25,456.00 employee payments; SDRS Supplemental Retirement 4,470.00 Roth retirement; Teamsters Local Union 120 422.00 employee union due; Codington

County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 43,213.20 federal withholding; ReliaBank Dakota 58,195.90 social security; ReliaBank Dakota 13,610.42 Medicare; SDRS Special Pay plan 5,901.11 pay out of vacation and sick leave.

EXECUTIVE SESSION

Motion by Johnson, second by Gabel, to enter into executive session, per SDCL 1-25-2 (1) personnel issues and (2) employee contract negotiations; at 9:28 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:09 a.m., no action was taken. Human Resource Representative, Natalie Remund and Highway Supt., Rick Hartley, were present for executive session.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Johnson, second by VanDusen to adjourn at 10:09 a.m., until 9:00 a.m., Tuesday, November 1, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____