

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 25, 2022

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the October 25, 2022, agenda
5. Action to approve the October 18, 2022, minutes of the Board of Codington County Commissioners
6. Monthly Reports
 - a. Emergency Management
 - b. Sheriff
7. Action to authorize advertising and hiring of full time correctional officer to fill a vacancy
8. Note notice of intent to hold fundraising raffles/bingo by Joy Ranch of South Dakota
9. Action to authorize Chair to sign a lease termination agreement for Girl Scout property located at Memorial Park
10. Discussion/possible action to enact a burn ban resolution
11. Action to approve claims for payment
12. Action to approve automatic budget supplements
13. Action to approve personnel changes
14. Action to approve travel requests
15. Public Notices – a possible quorum of Commissioners could be in attendance at:
16. Old Business
17. New Business
18. Open
 - a. Public Comments
 - b. Commission Comments
19. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
20. Action to adjourn until 9:00 a.m., Tuesday, November 1, 2022; at the Codington County Court House
Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

October 18, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 18, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Commissioner VanDusen.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by Waterman, to approve the October 18th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by VanDusen, second by Gabel, to approve the minutes of October 11th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Hartley, who could not be present for this meeting, provided a written monthly report for the Board's review. Mowers have two cuts completed on the majority of County roads, additional cuts will be made where needed; dig outs on gravel roads have been completed; gravel is being hauled as needed; field rock is being hauled to make rip rap; gravel roads are being shaped when moisture levels are adequate; and progress continues on the bus barn road.

RUMBLE STRIPS ADJUSTMENT PROJECT – 19th ST NE

Motion by Gabel, second by Waterman, to accept a quote, in the amount of \$2,750.00, from Dakota Traffic Services, to taper the edges of existing rumble strips, recently installed on 19th St NE; all voted aye; motion carried.

NOVEMBER 8TH MEETING DATE

Motion by Johnson, second by Gabel, to move the Board's regular meeting, scheduled for Tuesday, November 8th (General Election day), to Thursday, November 10th; all voted aye; motion carried.

LEASE TERMINATION AGREEMENT – GIRL SCOUT PROPERTY

The Board continued a discussion to approve a lease termination agreement with the Girl Scouts Dakota Horizon organization. The Board did not take action at this time as a quit claim deed has yet to be delivered to the County.

STRATEGIC PLANNING CONTRACT FOR CONSULTATION SERVICES

Motion by Gabel, second by VanDusen, to approve a contract, as submitted by Welfare Director, Sara Foust, for "Strategic Planning" consultation services, with Angela Hyde, in an amount of \$50.00 per hour, not to exceed 10 hours per week or 40 hours per month; all voted aye; motion carried.

BURN BAN DISCUSSION

The Board held a brief discussion with Emergency Management Director, Andrew Delgado, regarding dry conditions in the area. It was decided there is no need for a ban on open burning in Codington County at this time. This matter will be reviewed on a weekly basis.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by VanDusen, second by Gabel, to approve the following automatic budget supplement: 101 411 429.32, Care of Poor ERA – 2, \$36,950.71; all voted aye; motion carried.

TRAVEL REQUEST

Motion by Waterman, second by Gabel, to approve a travel request for Highway Dept. employees to attend a FEMA Crisis Track Software training; all voted aye; motion carried.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Johnson, second by Gabel to adjourn at 9:19 a.m., until 9:00 a.m., Tuesday, October 25, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____



Date: October 19, 2022

To: Codington County Commissioners

Subject: Fundraising with Raffles & Bingo

Joy Ranch of South Dakota, a non-profit 501(C) (3) organization, would like to engage in weekly fundraising activities including progressive raffles and bingo games. Fundraising thru these activities would begin after November 22 of this year and continue into 2023.

All proceeds from these raffles and bingo games will go towards camperships and related expenses at Joy Ranch of South Dakota. If you have any questions, please contact Jeff Ranum or Joy Nelson at 605-886-4622.

Thank you,

A handwritten signature in black ink that reads 'Jeff Ranum'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Jeff Ranum

Chief Executive Officer, Joy Ranch of South Dakota

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

<u>Invoice # / Description</u>	<u>Account #</u>	<u>From Budget</u>	<u>Amount</u>
AUGUST SURCHARGE - E911	207 - 225.0 - 429.10	E-911	23,497.00

TOTAL: 23,497.00

Claim Of:
WATERTOWN CITY FINANCE OFFICE
P.O. BOX 910
WATERTOWN, SD 57201-0910

823019

Amount Allowed: \$ 23497.00

<- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 10/19/2022 .

Chairman / authorized agent

Deloris M... 12

Authorized Official

Date

12

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

Invoice # / Description	Account #	From Budget	Amount
ACCT END:0232 - SHELL/FUEL	101 - 141.0 - 427.00	AUDITOR	30.50
ACCT END:0232 - SHELL/FUEL	101 - 142.0 - 427.00	TREASURER	30.50

TOTAL: 61.00

Claim Of:
VISA

PO BOX 4512
CAROL STREAM, IL 60197-4512

Amount Allowed: \$ 61.00

<- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 10/19/2022 .

Chairman / authorized agent

Authorized Official

Date

105142

Debra Munn

[Signature]

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

<u>Invoice # / Description</u>	<u>Account #</u>	<u>From Budget</u>	<u>Amount</u>
ACCT END:0786 CORNERPANTRY/GAS	101 - 211.0 - 426.10	SHERIFF	62.56

TOTAL: 62.56

Claim Of:
VISA

PO BOX 4512
CAROL STREAM, IL 60197-4512

Amount Allowed: \$ 62.56

<- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 10/19/2022 .

Chairman / authorized agent

Delanie Mervin

Authorized Official

Date

105143

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

<u>Invoice # / Description</u>	<u>Account #</u>	<u>From Budget</u>	<u>Amount</u>
ACCT END:4200 SANFORD/TRAINING	101 - 213.0 - 427.00	CORONER	50.00

TOTAL: 50.00

Claim Of:
VISA

PO BOX 4512
CAROL STREAM, IL 60197-4512

Amount Allowed: \$ 50.00

<- VOUCHER #

1105744

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 10/19/2022 .

Chairman / authorized agent

Debra M. M...

Authorized Official

Date

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

Invoice # / Description	Account #	From Budget	Amount
ACCT END:4952 - UPLIFT DESK	101 - 411.0 - 425.00	CARE OF POOR	498.00
ACCT END:4952 - AMAZON	101 - 411.0 - 426.20	CARE OF POOR	28.84
ACCT END:4952 - WALMART	101 - 411.0 - 426.20	CARE OF POOR	56.08
ACCT END:4952 - AMAZON	101 - 411.0 - 429.05	CARE OF POOR	34.99
ACCT END:4952 - AMAZON	101 - 411.0 - 429.05	CARE OF POOR	64.49
ACCT END:4952 - VERIZON	101 - 411.0 - 429.05	CARE OF POOR	52.40
ACCT END:4952 - COYHIS PUBLISH	101 - 411.0 - 429.05	CARE OF POOR	143.94

TOTAL: 878.74

Claim Of:
VISA
PO BOX 4512
CAROL STREAM, IL 60197-4512

5415011

Amount Allowed: \$ 878.74

<-- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 10/19/2022 .

Chairman / authorized agent

Debra Merrill

Authorized Official

Date