

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 4, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the October 4, 2022, agenda**
5. **Action to approve the September 27, 2022, minutes of the Board of Codington County Commissioners**
6. **Discussion with Kranz Insurance regarding employee health insurance renewal rates**
7. **Presentation by Louis Canfield, Director of Youth Diversion, Watertown Boys & Girls Club**
8. **Monthly Reports**
 - a. **Extension**
 - b. **Veterans Service Officer**
9. **Action to approve Resolution 2022-25 Codington County Five-Year Highway and Bridge Improvement Plan**
10. **Action to approve Plat Resolutions**
 - a. **Henning Addition in Graceland Township**
 - b. **Comes Addition in Kranzburg Township**
11. **Action to declare a Boxlight LCD Projector, at the Extension Officer, surplus to be destroyed**
12. **ARPA operating cash transfer – September payroll**
13. **Action to approve a seasonal Memorial Park Campground Management Services Agreement**
14. **Action to renew public law library digital subscription**
15. **Action to approve claims for payment**
16. **Action to approve automatic budget supplements**
17. **Action to approve personnel changes**
18. **Action to approve travel requests**

19. Public Notices – a possible quorum of Commissioners could be in attendance at:

20. Old Business

21. New Business

22. Open

- a. **Public Comments**
- b. **Commission Comments**

23. Action to enter into Executive session per SDCL 1-25-2

- (1) **Discussion of personnel issues**
- (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) **Preparing for contract negotiations with employees or employee's representatives**
- (4) **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

24. Action to adjourn until 9:00 a.m., Tuesday, October 11, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

October 4, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 4, 2022, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Commissioner Waterman.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Waterman, second by Gabel, to approve the October 4th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by VanDusen, to approve the minutes of September 27th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board. National 4-H Week is being observed this week; 4-H members are finishing up records books and filling out award applications; and the annual recognition event is scheduled for October 23rd. Jodi will attend the National 4-H Conference in Madison,

WI and will attend the SDSU Extension Conference. A sewing day is being hosted by the Magic Needlers Quilt Guild for 4-H youth on October 22nd; Clover Buds will begin in November; and the 4-H at home project kits, which were offered for 16 months; included a total of 759 kids. **Veterans Service Officer, Todd Rose**, updated the Board. There were no transports in September and none currently scheduled for October; the 9th Annual Watertown Veterans' Appreciation Day Event was a success and Phil Braeger was named as the 2022 Codington County Veteran of the year; the office continues to be very busy; the Veterans Day Program will be held at the Codington County Extension Center Complex this year; and work continues to expand office space, into the area previously occupied by the Welfare Office, in the Auditorium.

EMPLOYEE HEALTH INSURANCE PLAN REVIEW

Kranz Insurance representatives, Ray Kranz and Erica Petersen, met with the Board to review the County's employee health insurance plan and renewable premium rates for 2023 coverage. No action was taken at this time.

JUVENILE DIVERSION ALTERNATIVE INITIATIVE

Louis Canfield, Director of Youth Diversion, Watertown Boys & Girls Club, updated the Board regarding the JDAI program. Mr. Canfield provided the Board with information including, detention admission numbers, average daily population, average length of stay, alternatives to detention referrals, juvenile diversion referrals, juvenile diversion growth, and diversion cases (success vs fail).

RESOLUTION 2022-25 FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN

Motion by Gabel, second by VanDusen, to approve Resolution 2022-25 and to authorize the Chair to sign the certification form for the Five-Year Codington County Highway and Bridge Improvement Plan; all voted aye; motion carried.

RESOLUTION 2022-25

A RESOLUTION ADOPTING THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan; and

WHEREAS, Codington County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Codington County held a public meeting on September 8th, 2022 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CODINGTON COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR CODINGTON COUNTY.

Dated at Codington, South Dakota this 4th Day of October, 2022.

Brenda Hanten
Commission Chair

ATTEST:

Cindy Brugman
Auditor

PLAT RESOLUTIONS – HENNING ADDITION AND COMES ADDITION

Zoning Officer, Luke Muller, presented and reviewed two plats for the Board’s action. Mr. Muller noted these plats have been approved by the Codington County Planning and Zoning Board.

RESOLUTION #2022-26

A Resolution to approve the platting of the Henning Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Henning Addition, located in the Northeast Quarter (NE1/4) of Section 24-T117N-R55W of the 5th Prime Meridian, in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Waterman; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 4th day of October, 2022, at Watertown, Codington County, South Dakota

Brenda Hanten
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

Codington County, 4 October 2022

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2022-26, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 4th day of October, 2022, at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

RESOLUTION #2022-27

A Resolution to approve the platting of the Comes Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Comes Addition, located in the Northwest Quarter (NW1/4) Section 26-T116N-R51W of the 5th Prime Meridian, in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner VanDusen, second by Commissioner Johnson; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 4th day of October, 2022, at Watertown, Codington County, South Dakota

Brenda Hanten

Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2022-27, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 4th day of October, 2022, at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

EXTENSION SURPLUS PROJECTOR

Motion by Johnson, second by Waterman, to declare a Boxlight LCD projector, s/n3KW94500005, located at the Extension Center office, surplus to be destroyed; all voted aye; motion carried.

AMERICAN RESCUE PLAN ACT OPERATING CASH TRANSFER

Motion by Johnson, second by Gabel, to approve operating cash transfers from the ARPA fund in the amount of \$586,306.06, to the General Fund in the amount of \$484,787.43, Road and Bridge Fund in the amount of \$93,925.82, and Crime Victims fund in the amount of \$7,592.81; for September payroll costs; all voted aye; motion carried.

LAW LIBRARY DIGITAL SUBSCRIPTION RENEWAL

Motion by Gabel, second by VanDusen, to approve a 3-year renewal of the Law Library digital subscription, with Thomson Reuters; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by VanDusen, second by Gabel, to approve the following personnel change: Mike Waba, new hire, Highway Maint. III, Grade 35, Step 1, \$22.62 per hour, effective date 10/17/2022; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Waterman, to approve the following travel requests: Weed & Pest personnel, Weed District meeting; Director of Facilities and Maintenance personnel, West Nile Virus Conference; Emergency Management Director and Deputy Director, Crisis Track Software training and G393 Mitigation for Emergency Managers; and Emergency Management Director, Safety Conference; all voted aye; motion carried

ADJOURNMENT

With no further business to come before the Board, a motion was made by Johnson, second by Gabel to adjourn at 9:523 a.m., until 9:00 a.m., Tuesday, October 11, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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