

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, August 23, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the August 23, 2022, agenda**
5. **Action to approve the August 16, 2022, minutes of the Board of Codington County Commissioners**
6. **Discussion with officials from Rauville Township, Waverly Township, and SD GF&P regarding culverts and bridges**
7. **Monthly Reports**
 - a. **Emergency Management**
 - b. **Sheriff**
8. **Action to participate in the Local Emergency Management Performance Grant program**
9. **Action to renew E-911 contract for services with the City of Watertown**
10. **Action to move the Elmira Township polling location to the Codington County Extension Center**
11. **Action to approve a resolution combining precincts for the 2022 General Election**
12. **Presentation on bridge inspections from Mark Junker, Banner Associates**
13. **Discussion and action to accept Excel Energy's Dakota Range proposal for reimbursement for haul agreement**
14. **Action to approve change order for County Road 9B project**
15. **Presentation from a Swiftel representative on PBX phone system**
16. **Note date of next Board meeting**
17. **Discussion/possible action to enact a Burn Ban**
18. **Review of 2023 Budget requests**
19. **Action to approve claims for payment**

20. Action to approve automatic budget supplements

21. Action to approve personnel changes

22. Action to approve travel requests

23. Public Notices – a possible quorum of Commissioners could be in attendance at:

a. SDACO/SDACC annual convention, September 12-13, Pierre, SD

24. Old Business

25. New Business

26. Open

a. Public Comments

b. Commission Comments

27. Action to enter into Executive session per SDCL 1-25-2

(1) Discussion of personnel issues

(2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters

(3) Preparing for contract negotiations with employees or employee's representatives

(4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

28. Action to adjourn until 9:00 a.m., Tuesday, September 6th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201

August 23, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 23, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Commissioner VanDusen.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the August 23rd, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Codington County, 23 August 2022

Motion by Johnson, second by Waterman, to approve the minutes of August 16th, 2022; all voted aye; motion carried.

ROAD MATTERS IN WAVERLY AND RAUVILLE TOWNSHIPS

The Board met with the following officials to discuss several road matters in Rauville and Waverly Townships: Owen McElroy, South Dakota Game, Fish & Parks; Brett Henricks, Rauville Township Chairman; Scott Lentz, Rauville Township Supervisor; and Dan Thyen and Mark Comes, Waverly Township Supervisors. Mark Junker, PE, with Banner Associates, who was present for this meeting, also contributed to the discussion. Discussion was held regarding bridge 15-261-130, located in Waverly Township, which was closed by the County in 2016, following a routine bridge inspection, and upon receiving a 3-ton rating. Mr. McElroy noted the GF&P may have funding available to assist with the repair of this bridge. The GF&P would like the bridge repaired to allow better access to GF&P owned public property in Waverly Township. Discussion was also held regarding a six-foot culvert, which borders Rauville and Waverly Townships, which washed out earlier this spring. Township Officials questioned whether or not this culvert was on the list of structures inventoried for replacement utilizing RAIF funding. Following a lengthy discussion, it was determined additional information is necessary to resolve funding requirements and availability of funding, to repair the culvert in question. All Townships are encouraged to file a 5-year plan in order to qualify for Rural Access Infrastructure Funding (RAIF).

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board on the following activities, trainings, and events attended: July 21st traveled to Lake Alice to observe and evaluate a water shuttle exercise for Grant and Deuel counties; attended an IS244 - Developing and Managing Volunteers training; attended POD training in Sisseton; attended IS240 - Basic Emergency Operations Center Functions training; attended G358 - Evacuation and Re-entry training; secured a pallet of large sandbags to add to inventory; attended FEMA meetings/briefings and worked through reporting requirements pertaining to the May 12 Derecho; attended National Night Out; presented severe weather preparedness information at the youth Progressive Farm Safety event; surveyed school buildings for shelter locations for students in the event of severe weather situations; provided assistance, along with Search and Rescue Members, to the Game, Fish, and Parks, during the Summerfest event on August 16th on Lake Kampeska; and attended the annual Search and Rescue Ultimate Sportsman Raffle. The Emergency Management Director advised the Board the latest seasonal drought outlook for August 18 – November 30, 2022, reflects that Codington County is currently not experiencing a drought and drought is not expected to develop in Codington County over the next three months. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of July 2022, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$11,624.50 and were retained by the County; Commissary items sold in the amount of \$6,302.60 with a commission fee to the County in the amount of \$2,081.60; 635 cases/calls for service; 9 accident reports were completed; 82 warrants served; 155 sets of civil papers served; 3,629 transport miles; average daily inmate population 65.35 (high ADP 77 and low ADP 59); 20 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 5 individuals using remote breathalyzers; 27 individuals testing twice daily PBT'S; 37 individuals reporting twice weekly for UA Drug testing; 1 individual wearing a sweat patch; 197 bookings; \$6,730.00 collected in fees for out of county prisoner contracts; \$5,800.00 collected in work release fees; \$4,501.00 collected in fees for the 24/7 program; and \$3,224.00 collected for SCRAM fees. Sheriff Howell reported summer firearms training is underway, field training is being conducted for Correctional Officers and a new Deputy Sheriff; ALICE (active shooter training) is being taught in the smaller schools in the County and to various businesses in Watertown. The Sheriff noted a porcelain toilet was recently broken in the Detention Center. Quotes are being gathered to replace all the porcelain fixtures for security/safety reasons.

LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT FUNDING

Motion by Gabel, second by Waterman, to approve the 2023 application for LEMPG (Local Emergency Performance Grant) funding; all voted aye; motion carried.

E-911 COMMUNICATION CONTRACT FOR SERVICES

Motion by Gabel, second by Waterman, to approve an E-911 contract for services, with the City of Watertown, for the time period beginning 1/1/2023 and ending at midnight 12/31/2024; upon vote of the Board; Gabel, Waterman, Johnson, and Hanten voted aye; VanDusen was recused; motion carried.

ELMIRA TOWNSHIP POLLING PLACE

Motion by VanDusen, second by Gabel, to move the Elmira Township polling place, for State, County, and Federal elections, to the Codington County Extension Center, 1910 W Kemp, effective with the 2022 General Election, as recommended by Auditor, Cindy Brugman; all voted aye; motion carried.

POLLING PLACE COMBINATIONS

Auditor Brugman presented the Board with a resolution to combine precincts for the upcoming 2022 General Election in order to save tax dollars and in the interest of efficiency. The Board took action on Resolution 2022-21

RESOLUTION 2022-21

WHEREAS, the Board of County Commissioners of Codington County, South Dakota, is required by the provision of SDCL 12-14-1 to provide for election precincts throughout the County and shall designate polling places within such precincts, and

WHEREAS, a General Election is to be held on November 8, 2022, and where the Board of County Commissioners may change the boundaries of election precincts already established and where it has been determined it would be in the best interest of County taxpayers to combine several current precincts for said election.

THEREFORE, BE IT RESOLVED, that the following precincts will be combined for the County-wide 2022 General Election to be held on November 8, 2022.

- Precincts A3 & A4
- Precincts B1, B4, & E5
- Precincts B3 & C1
- Precincts C2 & D4, & Elmira Township
- Precincts C3, C4 & Pelican Township
- Precincts E1, E4 & Lake Township
- Precincts E2 & E3
- Precincts Germantown & Rauville
- Precincts Kampeska & Richland

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Gabel; all voted aye; motion carried.

Dated this 23rd day of August, 2022

Brenda Hanten
Chair

ATTEST:

Codington County, 23 August 2022

Cindy Brugman
Auditor

2022 BRIDGE INSPECTION OVERVIEW

Mark Junker, P.E., Banner Associates, Inc., met with the Board to review the 2022 Bridge Inspection report. Mr. Junker noted the bridges discussed in this overview, in Codington County, are 20' or longer and federal requirements mandate that these bridges be inspected every 2 years at minimum. The SDDOT pays 80% of inspection costs and the County pays 20%. Codington County currently has 39 bridges on the inspection list plus 2 closed for a total of 41 bridges. One new weight limit restriction is recommended for the bridge located on 14th Ave NW. 5 bridges currently have weight limitations. Mr. Junker also reviewed recommendations for several other bridges and which information has been provided to Highway Supt., Rick Hartley. Mr. Junker briefly discussed the possibility of re-structuring the County's current wheel tax ordinance in order to receive additional points for BIG (Bridge Improvement Grant) funding.

EXCEL ENERGY HAUL ROAD RESTORATION AGREEMENT

Highway Supt., Rick Hartley, provided the Board with an opinion of probable construction costs for the Dakota Range haul road restoration project, as prepared by Banner Associates. The cost to Excel Energy for the remainder of the restoration project is \$215,072.00 and Excel Energy has agreed to this cost. Motion by Johnson, second by Waterman, to accept the restoration costs as prepared by Banner Associates; all voted aye; motion carried.

CHANGE ORDER ROAD RECLAMATION AND MICRO SEAL PROJECT

Highway Supt., Rick Hartley, presented the Board with a change order for a project bid on June 28th, 2022, for Road Reclamation and Micro seal. Change order No. 1, in the amount of \$11,411.09, is necessary for the addition of tack oil on the stabilized base prior to lay down of asphalt surfacing on County Roads 9B and 23 as explained by the Highway Supt. Motion by VanDusen, second by Gabel, to approve Change Order No. 1, as presented by the Highway Supt; all voted aye; motion carried.

SWIFTEL COMMUNICATIONS INTERNET BASED PHONE SYSTEM

Scott Mack, Swiftel Communications, met with the Board to give a sales presentation/consultation to provide the Board with information on equipment for an internet based telephone system for the County. Mr. Mack noted that along with the equipment proposal from Swiftel the County will need a reliable network provider. Swiftel is currently working with the Watertown School District on a similar system.

CLAIMS APPROVED

Motion by Johnson, second by Gabel, to approve for payment, June E-911 surcharge collections as received from the State, to the City of Watertown, in the amount of \$23030.19; Gabel, Waterman, Johnson and Hanten voted aye; VanDusen was recused; motion carried. Motion by Gabel, second by Johnson, to approve for payment the following claims; all voted aye; motion carried: First Interstate Bank Mastercard 475.00 reg., First Interstate Bank Mastercard 90.00 reg., First Interstate Bank Mastercard 291.02 sup., SDACC 390.00 reg., Reliabank Visa 260.46 sup., Reliabank Visa 150.00 reg.

PERSONNEL CHANGES

Motion by VanDusen, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: New hires; full-time Correctional Officer, Amanda Nichols, Grade 35/step 1, \$22.62 per hour, effective 9/1/22; part-time Correctional Officers, Drayden Schneider and Samantha Torguson, Grade 35/step 1, \$22.62 per hour, effective 8/16/22.

TRAVEL REQUESTS

Motion by Johnson, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Welfare Director, SDACWO Convention; Facilities Manager, State Fair Weed booth and State Weed Commission meeting & tour; and Emergency Management Director, EM Class G2300 – Intermediate Emergency Operations Center Functions.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Gabel, second by VanDusen, to adjourn at 11:15 a.m., until 9:00 a.m., Thursday, September 8th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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Published once at the total approximate cost of \$ _____