

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, August 9, 2022

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the August 9, 2022, agenda
5. Action to approve the August 2, 2022, minutes of the Board of Codington County Commissioners
6. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
7. Monthly Reports
 - a. Auditor
 - b. Director of Equalization
 - c. Welfare Director
8. Action to approve the Auditor's Acct. w/Treasurer and monthly Register of Deeds fees
9. 9:30 a.m., Phone system presentation from Midco representatives
10. Action to approve purchase of spray logger equipment for the Weed Dept. as budgeted
11. Action to declare copier purchased in 2010 surplus to be destroyed
12. Discussion/possible action to enact a Burn Ban
13. Review of 2023 Budget requests - Coroner
14. Action to approve claims for payment
15. Action to approve automatic budget supplements – Haul Road Restoration & ERA Welfare funds
16. Action to approve personnel changes
17. Action to approve travel requests

- 18. Public Notices – a possible quorum of Commissioners could be in attendance at:**
- a. Sioux Valley Commissioners Association meeting, Wednesday, August 10th, Madison, SD**
 - b. Dedication of, US Army Sergeant, James Haider bridge, at the BG Ernie Edwards Readiness Center on Saturday, August 13th, at 10:30 a.m.**
 - c. SDACO/SDACC annual convention, September 12-13, Pierre, SD**

19. Old Business

20. New Business

21. Open

- a. Public Comments**
- b. Commission Comments**

22. Action to adjourn until 9:00 a.m., Tuesday, August 16th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

August 9, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 9, 2022, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Commissioner Waterman.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the August 9th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by VanDusen, to approve the minutes of August 2nd, 2022; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Johnson, second by VanDusen, to enter into executive session, per SDCL 1-25-2 (2), contractual matters; at 9:02 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:30 a.m., no action was taken. The following were present for executive session: Human Resource Representative, Natalie Remund and Attorney Vince Foley.

MONTHLY REPORTS

Auditor, Cindy Brugman, updated the Board: Property tax values, for taxes payable in 2023, have been transferred to the Auditor Software. Centrally Assessed Utilities values will arrive later in August allowing for the calculation of property tax levies. Calls are being made to election precinct workers for working the November 8th, General Election. Discussion was held regarding moving the Elmira Township precinct from Lincoln School to the Codington County Extension Center Complex for added efficiency. **Director of Equalization, Shawna Constant**, updated the Board: Notification has been received from the SD Dept. of Revenue regarding Codington County agricultural land values. The productivity value is going to increase less than 5%. This value has not changed the last two assessment years. The summer re-appraisal project is progressing quicker than expected and Leola Township will be added to the project this summer for this reason. Discussion was held regarding a discretionary formula, which will need to be implemented, with the addition of an allowable 6th year discretionary value on affordable housing properties. After the 6th year the property must be valued at the same percentage as is all other properties for tax purposes. The Director of Equalization will prepare a resolution, applicable to only affordable housing property, for the Board's consideration. **Welfare Director, Sara Foust**, updated the Board: CARES/ERA July hours total 80 with \$4,000 in reimbursement for administrative fees and ICAP hours total 30 for the month for case management, jail needs, apartment needs, and community meetings. The Welfare Office will have an open house, with Brothers and Sisters Behind Bars, in the new office location, on Friday, August 12, from 11:00 a.m. to 1:00 p.m.; the SDACWO is presenting a resolution, regarding time limits for medical claims, to the SDACC; a training was attended regarding medical claims processing; and the IMPACT Program should be underway by the end of this month. The Systems of Care/Strategic planning held a number of meetings and a full day of training. The Welfare Director reviewed a plan for a Strategic Planning Marketing Plan and the possibility of receiving a Department of Health Improvement Innovation Grant for this purpose. This grant, if applied for and awarded, could be used to develop a marketing plan for Strategic Planning. The Board will consider application of this grant at their meeting scheduled for August 16th.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by VanDusen, second by Waterman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of July, 2022, all present voted aye; motion carried.

Cash on hand	\$	9,668.89
Checks in Treasurers' possession		
less than 3 days	\$	50,699.23
Credit Card Charges	\$	14,377.69
Cash Items	\$	457.36
TOTAL CASH ASSETS ON HAND	\$	75,203.17
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	7,497.00
Reliabank Dakota	\$	36,555,120.52
INVESTMENTS		
SD Public Funds Investment	\$	7,259.80
TOTAL CASH ASSETS		\$36,645,080.49
General Ledger Cash Balance by Funds		
General		\$18,449,272.05
General restricted cash		\$ 500,000.00
Sp. Revenue		\$16,598,171.12
Custodial		\$ 1,097,637.32
(schools 149,123.90, townships 113,186.26; city/towns 53,791,38)		
TOTAL GENERAL LEDGER CASH		\$36,645,080.49

The Board noted Register of Deeds fees, in the amount of \$43,609.50 were collected in the month of July, 2022.

MIDCO BUSINESS PROPOSAL – COUNTY TELEPHONE SYSTEM

Midco Business representatives, Bandon Houge and Shawn Johnson, met with the Board to review proposals for both a Hosted VoIP telephone system and Business SIP system for County Offices.

2023 BUDGET REQUEST REVIEW

The Board met with Coroner, Terry Sorensen, to review the 2023 budget request for the office of the Codrington County Coroner.

WEED DEPT. SPRAY LOGGER EQUIPMENT

Motion by VanDusen, second by Waterman, to approve a budgeted purchase of a spray logger for the Weed Dept., from AgTerra Technologies, in the amount of \$6,970.00, which purchase price includes the trade-in of current equipment; all voted aye; motion carried.

CLAIMS

Motion by VanDusen, second by Gabel, to approve payment of the following claims; all voted aye; motion carried: A-OX WELDING 21.25 SUPPLIES, A-OX WELDING SUPPLY 179.35 SUP, A&B BUSINESS SOLUTIONS 954.55 SUP, ACCESS ELEVATOR & LIFTS, INC 894.00 REP, ADVANTAGE RV'S 1485.00 EQUIP, ALCOHOL MONITORING SYSTEMS 1196.80 SVC, JOE AMENDT 3500.00 RENT, AMERICAN LEGION STATE HEADQUAR 35.00 SUPPLIES, CAROLE ANDERSON 108.40 JURY, AUSTIN LAW OFFICES 3379.60 SVC, AUTO VALUE 60.95 SUP, BANNER ASSOCIATES, INC 5639.60 OTHER IMPROVE., BOB BARKER CO. 65.94 SUP, BATTERIES UNLIMITED 390.00 REP, BAUER LAW OFFICE PC 1191.80 SVC, BEACON CENTER 1000.00 PMT, RHONDA BLAIS 52.52 JURY, BRYAN BLEEKER 25.00 CELL, BLUEPEAK 367.00 UTIL, BLUEPEAK 79.99 UTILITIES, BORNS GROUP 1991.22 POST, BOYS & GIRLS CLUB 7896.00 PMT, DOUGLAS BRANDRIET 52.52 JURY, BRIAN'S GLASS & DOOR, INC. 360.00 REP, BURNS LAW OFFICE 3000.00 SVC, BUTLER MACHINERY 1028.50 SUPPLIES, PATRICIA CABLER 105.04 JURY, CARTNEY BEARING & SUPPLY 122.57 REPAIRS/MAINT., JEFF CASE 25.00 CELL, CENTURLINK 696.60 UTIL, CHILD'S VOICE ROUTE #6361 325.00 SVC, CHRISTIANSON APARTMENTS 3702.00 RENT, CITIWIDE PROPERTY MANAGEMENT 7405.00 RENT, RICK CLARK 50.84 JURY, CODINGTON-CLARK ELECTRIC COOPE 35.53 UTILITIES, CODINGTON COUNTY SHERIFF 77.45 PMT, CODINGTON TREASURER PETTY CASH 65.54 PMT, COLE PAPERS, INC. 1962.45 SUP, COMPASS COUNSELING 1800.00 SVC, REBECCA CONGER 103.36 JURY, CONNECTING POINT COMPUTER CENT 11151.50 REP, CONNECTING POINT 37.00 REPAIRS/MAINT., CONSOLIDATED CORRECTIONAL 12277.59 SUP, CREDIT COLLECTIONS BUREAU 1248.51 PMT, CREDIT COLLECTIONS BUREAU 79.93 PMT, C & S CHEMICAL 75.00 REP, CULLIGAN WATER CONDITIONING 170.50 SUP, MATTHEW DARGATZ 25.00 CELL, GALE DEROUCHAY 10.00 JURY, DETCO 1481.70 SUP, DETCO 3565.89 SUPPLIES, LORI DEUTSCH 46.00 TRAVEL & CONF., ED DEVRIES 3090.14 RENT, DIAMOND MOWERS, INC 2699.90 SUPPLIES, DIVE RESCUE INTERNATIONAL 3110.00 SUP, D K DIESEL INJECTION 910.99 SUPPLIES, JAMIE DOLEN 25.00 CELL, DVL FIRE & SAFETY 258.75 REP, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELECTRIC MOTORS & MOORE INC 71.00 REP, RYAN ELLIOTT 40.00 CELL, EMC INSURANCE 207.00 REPAIRS/MAINT., ENGELSTAD ELECTRIC CO. 105.02 REP, MARIA ESCAMILLA 40.00 CELL, ESCHEDULE 345.00 TECH, EVOLUTION POWERSPORTS 265.99 REP, RANDALL G. FALVEY 25.00 CELL, FIRST DISTRICT ASSN OF LCL GOV 9772.58 SVC, ROBIN FLEMMING 126.88 JURY, FLINT HILLS RESOURCES 397739.41 SUPPLIES/REPAIRS, FLORENCE FIRE DEPT 5434.31 TAX, JENNIFER FONDER 51.68 JURY, ALLISON FORBUSH 40.00 CELL, D LEE GABEL 51.68 JURY, GALLS, LLC 395.85 SUP, GENOA HEALTHCARE/WATERTOWN 52.25 PMT, GENOA HEALTHCARE/WATERTOWN 87.95 SUP,

JOSEPH GOAR 54.20 JURY, GRAINGER 143.28 SUP, GREAT AMERICA FINANCIAL SVC 344.57 RENT, GREEN, ROBY, OVIATT, 246.75 SVC, JUSTIN HALAJIAN 40.00 CELL, ADAM HANSON 51.68 JURY, BRENDA HANTEN 1597.77 TRAV, RICK HARTLEY 40.00 CELL, RON HARTLEY 25.00 CELL, PATRICIA J. HARTSEL 57.00 SVC, HAUGAN NELSON REALTY 6600.65 RENT, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, MICHAEL HENRICHS 72.68 JURY, HENRY FIRE DEPT 2998.85 TAX, TOWN OF HENRY 181.31 UTILITIES, BRADY HERSHMAN 50.84 JURY, HILLYARD/SIOUX FALLS 948.72 REP, RICK HOLINKA 25.00 CELL, HORN LAW OFFICE 191.90 SVC, LORI HOSMER 10.84 JURY, HYVEE #1871 ACCTS RECEIVABLE 992.03 SUP, ELAINE INGALLS 51.68 JURY, INTERLAKES COMMUNITY ACTION 5811.96 PMT, JEFFERSON PARTNERS LP 139.17 SVC, DOUGLAS JERKE 51.68 JURY, JOHNSON CONTROLS, INC. 398.00 REP, SHANIA JOHNSON 25.96 JURY, SHIRLEY JOHNSON 1500.00 RENT, MITCHELL KALLHOFF 25.00 CELL, KENNEDY PIER LOFTUS & REYNOLDS 393.90 SVC, JOHN DEERE FINANCIAL 84.25 REPAIRS/MAINT., RICHARD KOHN 25.00 CELL, K&R MANAGEMENT 85.18 RENT, KEVIN KRANZ 116.80 JURY, KTQ ENTERPRISE, LLC 2525.00 SVC, LAKE COUNTY 70.00 TRAV, J.H. LARSON COMPANY 108.25 REP, VAL LARSON 9.00 SVC, LEWIS & CLARK BHS 184.00 SVC, LEWNO LAW OFFICE 146.57 SVC, LINCOLN CO TREASURER 1659.44 SVC, JESSICA LITTLE 15.88 JURY, LOCATORS & SUPPLIERS, INC. 213.86 SUPPLIES, DARCY LOCKWOOD 9.00 SVC, THE LODGE AT DEADWOOD 2480.00 TRAV, JODI LOEHRER 258.99 TRAV, STEVE LOWRY 40.00 CELL, LTD BROADBAND 109.99 UTIL, CAPITOL ONE TRADE CREDIT 195.78 SUP, CAPITOL ONE TRADE CREDIT 79.45 SUPPLIES, CHARLES MACK 53.36 JURY, FIRST INTERSTATE BANK 31.96 PMT, FIRST INTERSTATE BANK 425.44 TRAVEL & CONF., MATHESON TRI-GAS INC 273.25 SUP, RUSSELL MATHEWS 40.00 CELL, MAXWELL FOOD EQUIPMENT 362.12 SUP, MACKENZIE MCCLEMAN 16.72 JURY, MCKESSON MEDICAL SURGICAL 175.18 SUP, MCLEOD'S PRINTING & OFFICE SUP 2011.93 SUP, MENARDS 1003.00 SUP, MENARDS 89.84 SUPPLIES, MEND CORRECTIONAL CARE 14777.32 SVC, METRIX LLC 300.00 REP, MIDCONTINENT COMMUNICATIONS 364.76 UTIL, MIDWEST GRINDING 10177.56 IMPROV, MINNEHAHA COUNTY AUDITOR 650.60 SVC, KATIE MOES 18.99 REIMB, MOTOROLA SOLUTIONS, INC 50040.36 GRANT, MULTI BUSINESS SOLUTIONS INC 3350.00 SVC, MUNICIPAL UTILITIES 2031.81 ASST, MUNICIPAL UTILITIES 17596.04 UTIL, MUNICIPAL UTILITIES 377.54 UTILITIES, NAPA CENTRAL 254.45 SUPPLIES, MERRELL NESS 10.84 JURY, NEWMAN TRAFFIC SIGNS 195.04 SUPPLIES, SHAWN NILLS 40.00 CELL, NORTHERN CON-AGG 29115.20 SUPPLIES, NORTHERN SAFETY TECHNOLOGY 197.78 EQUIP, NORTHWESTERN ENERGY 192.61 UTILITIES, OFFICE PEEPS, INC. 2220.03 SUP, OFFICE PEEPS 20.67 SUPPLIES, JERROD OLSON 40.00 CELL, OVERHEAD DOOR CO 112.19 REP, MICHELLE PEDERSON 40.00 CELL, PENNINGTON COUNTY JAIL 138.41 TRAV, PETERS DISTRIBUTING, INC 459.18 REP, NATHAN PETERS 12.52 JURY, PMB 0112 228.23 UTIL, POMP'S TIRE SERVICE, INC. 2118.89 SUPPLIES, PRAIRIE LAKES HEALTH CARE CENT 4546.47 SVC, PRAIRIE PASQUE 2173.50 RENT, PRINT 'EM NOW 309.00 SUP, PRO MAINTENANCE INC 10090.50 REP, VICTOR RADACH 6500.00 RENT, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 252.99 PMT, ROBYN RITER 25.00 CELL, JUSTIN ROBERTS 51.68 JURY, RON'S SAW SHOP 337.53 SUP, RUNNINGS 34.99 SUP, RUNNING SUPPLY INC. 42.76 REPAIRS/MAINT., DAWN RUSSELL 89.80 SVC, SANFORD HEALTH 2486.30 SVC, FRED SAUER 52.52 JURY, DEAN SCHAEFER COURT REPORTING 54.00 SVC, TREVER SCHIMMEL 40.00 CELL, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 3338.00 PMT, SD DEPARTMENT OF HEALTH 4815.00 SVC, SD SHERIFFS ASSOCIATION 1760.00 MAINT, SD STATE TREASURER 622733.76 AUGUST REMITTANCE, SDACC 975.00 TRAV, SDACC 1554.00 PMT, SDACO 830.00 PMT, SDN COMMUNICATIONS 1363.51 UTIL, SDPAA 250.00 INS, MELISSA SEARS 40.00 CELL, HEIDI SELCHERT 40.00 CELL, SHERWIN WILLIAMS 275.84 REP, WILLIAM SIMON 2250.00 RENT, SIOUX EQUIPMENT 531.30 REPAIRS/MAINT., SIOUX RURAL WATER SYSTEM 54.00 UTILITIES, SIOUX VALLEY COOP 7641.04 SUP, SIOUX VALLEY COOP 3746.14 SUPPLIES, SIOUXLAND PROPERTIES 1513.75 RENT, KAREN SKINNER 51.68 JURY,

SOCIA LAW, PC 681.11 SVC, LYNN SOLBERG 40.00 CELL, LYNN SOLBERG 46.00 TRAVEL & CONF., ROXANNA SORKNES 10.84 JURY, TOWN OF SOUTH SHORE 76.00 UTILITIES, SOUTH SHORE FIRE DEPT 4618.44 TAX, SOUTH SHORE GAZETTE 636.32 PUB, SPRINGWOOD, LP 2735.00 RENT, STEVE STAHLKE 25.00 CELL, STAN HOUSTON EQUIPMENT 430.00 SUPPLIES, STAR LAUNDRY 2443.22 SUP, STAR LAUNDRY 127.22 SUPPLIES, STATE 4H OFFICE 55.00 TRAV, STEVE'S WORLD 65.78 REP, ALBIN STROMSETH 2000.00 RENT, MICHAEL STURM 59.24 JURY, SUTTON LAW OFFICE PC 2722.60 SVC, SCOTT SWANSON 25.00 CELL, THOMSON REUTERS-WEST 1631.47 SUP, THREE ACORNS 775.00 RENT, PRODUCTIVITY PLUS ACCOUNT 37.50 REPAIRS/MAINT., DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TRANSOURCE 1844.64 SUPPLIES, TRAV'S OUTFITTER INC 626.00 UNIF, TRUENORTH STEEL 21738.08 SUPPLIES, TWO WAY SOLUTIONS, INC 1068.13 REP, ULINE 1949.88 SUP, VERIZON WIRELESS 1970.25 UTIL, VERIZON 80.02 UTILITIES, VISA 668.28 PMT, MARLONIE VOGELSANG 25.00 CELL, CAROL WABA 10.84 JURY, GAIL WAHL 1500.00 PMT, SCOTT WAHL 1539.25 PMT, ERIC WALDER 70.16 JURY, WALLACE FIRE DEPT 1822.54 TAX, WALMART - CAPITAL ONE 44.76 SUP, WARNE PLUMBING 1243.93 SUP, TODD B WARNE 40.00 CELL, WATERTOWN AMBULANCE 250.00 SVC, WATERTOWN CITY FINANCE OFFICE 119709.18 TAX, WATERTOWN MOBILE HOME PARK 1990.00 RENT, WATERTOWN MOTOR COMPANY 23011.00 EQUIP, WATERTOWN PUBLIC OPINION 870.20 PUB, SARAH WESS 11.68 JURY, WESTMINSTER ESTATES, LLC 1860.00 RENT, WHEELCO 421.64 REPAIRS/MAINT., WATERTOWN LANDFILL 2.21 SUP, WW TIRE SERVICE INC 1796.31 REP, XEROX CORPORATION 115.61 SUPPLIES, JESSICA YADA 12.52 JURY, YANKTON CO. SHERIFF 100.00 SVC, YANKTON CO TREASURER 214.60 SVC, SHANE YOST 40.00 CELL, KARA ZAUG 121.84 JURY.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Gabel, second by Johnson, to approve the following automatic budget supplements: \$18,794.01 to the Road & Bridge Haul Road Restoration budget line; \$3921.34 to the Welfare ERA-1 budget line; and \$42,982.40 to the Welfare ERA-2 budget line; all voted aye; motion carried.

PERSONNEL CHANGE

Motion by Johnson, second by Waterman, to approve the following personnel change: new hire, Karen Jensen, Health Administrative Tech., step 1/\$17.80 per hour, effective 8-15-2022; all voted aye; motion carried.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 10:28 a.m., until 9:00 a.m., Tuesday, August 16th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____